

CENTRAL ADMINISTRATION
HUMAN RESOURCES AREA
TECHNICAL AND ADMINISTRATIVE STAFF OFFICE



UNIVERSITÀ
DEGLI STUDI
DI PADOVA

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SUMMARY SHEET OF THE PUBLIC COMPETITION NOTICE NO. 2026S2

JOB DESCRIPTION	First-Level Research Technologist at the Compensation and Welfare Office (HR-Area)
NUMBER OF POSITIONS	1
APPLICATION DEADLINE	11.02.2026 - 2 p.m.
WORK LOCATION	Welfare Sector of the Compensation and Welfare Office (UTEW), within the Human Resources Area (ARU). It is further specified that the activity will be carried out mainly at the Department of Philosophy, Sociology, Education and Applied Psychology (FISPPA), with the possibility of ongoing activities at the premises of the University Nursery School "Milla Baldo Ceolin".
CONTRACT TYPE	Fixed-term (36 months), full-time employment contract - First-level Research Technologist ("EP1" pay grade)
SALARY AND BENEFITS	<ul style="list-style-type: none"> Gross annual remuneration: € 34,661.99 consists of the following items: <ul style="list-style-type: none"> basic salary (fundamental remuneration) as provided for by the National Collective Bargaining Agreement currently in force for the relevant pay grade (<i>Elevate Professionalità</i>): € 31,995.68 (annual amount for 12 months) + 13th monthly salary payment. An accessory allowance shall be paid in addition to the gross annual remuneration, commensurate with the quality of the performance relating to the activities covered by the contract, on the basis of the assessment expressed by the persons responsible for the activities, up to a maximum of 20% of the gross annual remuneration, equal to € 6,932.40. <p>The University of Padua also offers a comprehensive welfare system, including an individual University Welfare Account to be used for the purchase of services and products in different areas (2024 range: € 503 / € 1,006 net).</p>
REQUIRED DEGREE	Master's degree or equivalent qualifications (the eligible degree classes are specified in Article 3 of the Notice)
ADDITIONAL ADMISSION REQUIREMENT	PhD in the field of Education and Training Sciences
DUTIES	<p>The position involves the following duties:</p> <ul style="list-style-type: none"> organising and coordinating, in collaboration with the scientific committee of the "Milla Baldo Ceolin" Crèche, research activities related to: <ul style="list-style-type: none"> innovations in the field of educational practices of excellence in "zero-three" services based on the most recent national and international regulatory references, factors that constitute the quality of an educational service of excellence and related education-training-evaluation processes that support the development thereof, educational conditions and processes that encourage the harmonious development of children from zero to three years

	<p>of age, helping their learning and unlocking their potential in different areas of development,</p> <ul style="list-style-type: none"> - conditions and processes that constitute the core competence of high-quality theoretical-practical university education, for the “zero-three” educator’s profile; <ul style="list-style-type: none"> • ensuring the consistency and sustainability of the above-mentioned research actions with respect to the pedagogical project of the Crèche, in collaboration with the research groups of the Departments involved by the Scientific Committee; • planning, coordinating and evaluating the training actions of the educational staff, linking these to the ongoing survey of the needs of families and enrolled children and the research actions mentioned in the previous point; • contributing to the implementation and monitoring of the pedagogical and educational quality of all the different action areas of the Crèche and the educational projects of each child; • guaranteeing the implementation and the continuous updating of the Pedagogical Project through constant attention to educational programming; • supervising the functioning of the educational team, providing guidance and professional support to the individual and team work of educators and auxiliary staff, helping to enrich their professionalism and increasing their motivation to educational commitment; • organising, monitoring and managing student internships, also with respect to any research projects launched and promoted by the Scientific Committee; • assisting in ensuring that the organisational and management divisions under the responsibility of SPES comply with the educational offer of the Crèche; • guaranteeing coordination between SPES and the University Scientific Committee, in order to promote and protect the identity of the “Milla Baldo Ceolin” University Crèche and the consistency of the implementation of the Pedagogical Project in educational practice.
REQUIRED KNOWLEDGE	<p>To perform these duties, the following professional abilities, knowledge and competencies are required:</p> <ul style="list-style-type: none"> • specific knowledge, also through experience, of “zero-three” children’s education, and of organisation and coordination of “zero-three” services; • ability to coordinate and manage the educational team and organise training activities; • knowing how to monitor, coordinate and manage student trainees in an early childhood service, also through experience;

	<ul style="list-style-type: none"> • ability, also through experience, of working in multidisciplinary research teams; • knowledge of the English language (reference level “B2”); • computer skills (Office package and processing of graphs as from a data matrix); • willingness to travel to Italian and European educational facilities of excellence.
EXAMINATION TESTS	<p>The examination tests consist of:</p> <ul style="list-style-type: none"> • An “anonymous” practical test, that will focus on the following topics: <ul style="list-style-type: none"> - early childhood pedagogy, - planning and assessment of educational activities, - methodologies and tools of educational research; • An interview, that will focus on the following topics: <ul style="list-style-type: none"> - early childhood pedagogy, - methodologies and tools of educational research, - coordination of work groups. <p>Computer skills (Microsoft Office package and processing of graphs from a data matrix) and knowledge of English (reference level B2) shall also be assessed.</p> <p>The tests are deemed passed with a score of at least 21/30 (equivalent to 7/10) in each of them.</p>
EXAMINATION SCHEDULE	<p>From 2 p.m. on 6 February 2026 onwards, the schedule and the test venues, as well as the procedures for conducting the tests, shall be made available by publishing a specific notice on the Official University Notice Board (Albo Ufficiale di Ateneo), in the Documents section of the following University webpage: https://www.unipd.it/selezione-2026S2.</p>
HOW TO APPLY	<p>To participate in the competition, applicants must complete and submit the application through the online procedure.</p>
CONTACTS	<p>Technical and Administrative Staff Office - HR-Area</p> <p>Palazzo Storione Riviera Tito Livio no. 6 - 35122 Padua Telephone: 049 827 1562 - 3155 E-mail address: reclutamento.pta@unipd.it</p> <p>Office hours:</p> <ul style="list-style-type: none"> • Monday to Thursday from 09:00 to 13:00 and from 14:30 to 16:30; • Friday from 09:00 to 13:00