

## UNIWEB- STUDENT GUIDE FOR MASTER'S DIPLOMA ATTAINMENT

Link to the page <https://uniweb.unipd.it>

Upon opening the webpage, open the menu in the upper right corner and log in (Figure 1)



### AVVISI

Con l'aggiornamento di Uniweb è stata modificata la nuova modalità di navigazione.  
**Per accedere** cliccare sul menu ad hamburger posizionato in alto a destra nella barra rossa, che sostituisce il precedente menu.  
 Per visualizzare come funziona la nuova modalità di navigazione cliccare su questo [link](#).

Figure 1

In case you do not remember your credentials go to the section "Forgotten password" and follow the retrieval procedure (Figure 2).  
 In case of difficulties, please contact the University Call Centre (tel. 049 8273131 / email: [callcentre@unipd.it](mailto:callcentre@unipd.it)).

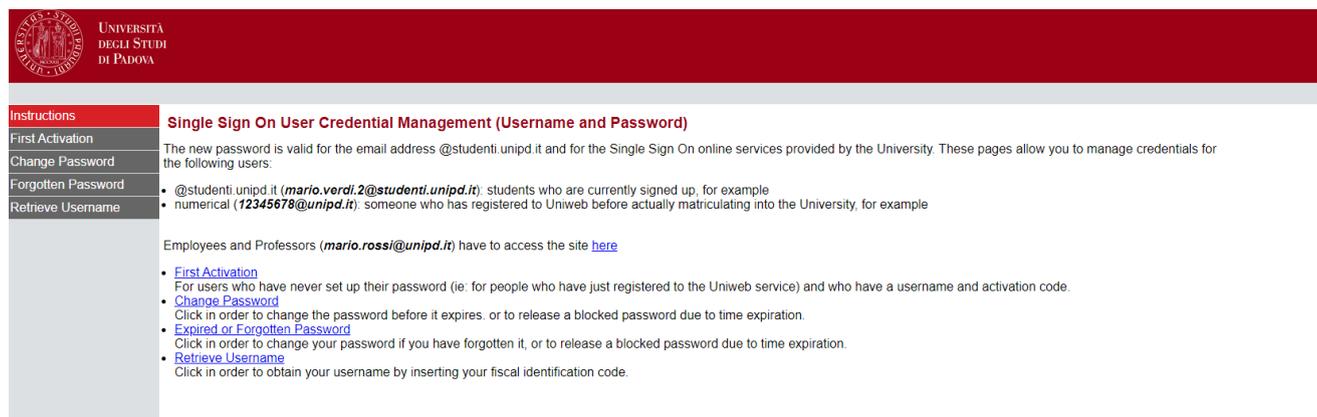


Figure 2

After logging in, select the Master's career for which you want to proceed to fill out the application (Figure 3).



Figure 3

On the Uniweb personal page, click on the right-hand menu on the "Diploma attainment" button to access the "title attainment board".  
(Figure 4)

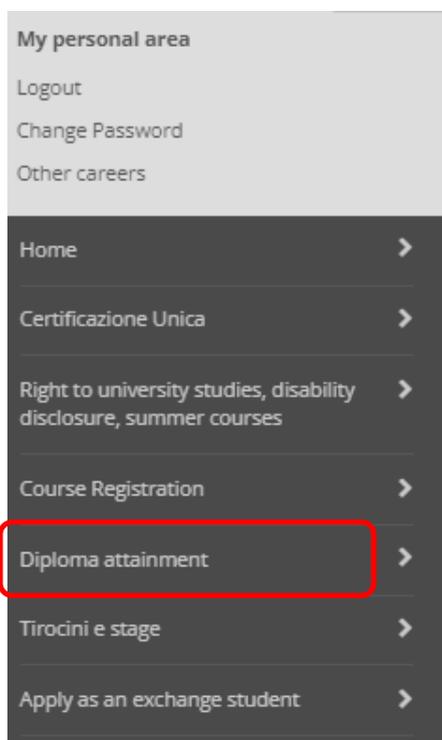


Figure 4



Figure 5

Before proceeding to enter the diploma application, you should log into AlmaLaurea (via the "Registration to AlmaLaurea" button) to complete the mandatory questionnaire (Figure 6)

**Please note that if the questionnaire is not completed, you will not be able to proceed with the graduation application.**

### Graduation application dashboard

Please select your next step.

**WARNING**

Before completing your graduation application please review and, if necessary, update your contact details and consents under HOME>MASTER DATA, in the "Personal record" page.

**Student**

First name	
Family name	
Student identification number	
Course	Strategic Environmental Management - SEM

No graduation application and no thesis title have been submitted.

[Add graduation application](#) [Registration on Alma Laurea](#)

Figure 6

After filling out the AlmaLaurea questionnaire, select "Add graduation application" (Figure 7)

### Graduation application dashboard

Please select your next step.

**WARNING**

Before completing your graduation application please review and, if necessary, update your contact details and consents under HOME>MASTER DATA, in the "Personal record" page.

**Student**

First name \_\_\_\_\_  
 Family name \_\_\_\_\_  
 Student identification number \_\_\_\_\_  
 Course Strategic Environmental Management - SEM

No graduation application and no thesis title have been submitted.

[Add graduation application](#) [Registration on Alma Laurea](#)

Figure 7

On the "Choose Graduation session and call" screen, choose the call (if there is more than one call, select the one with the date for which you are called to discuss the final exam) and click "Next" (Figure 8)

**PLEASE NOTE THAT THE DATE OF THE CALL COINCIDES WITH THE DATE OF SIGNATURE OF THE DIPLOMA**

Choose graduation session and call

Please select graduation session and call.

**Student**

First name \_\_\_\_\_  
 Family name \_\_\_\_\_  
 Student identification number \_\_\_\_\_  
 Course Strategic Environmental Management - SEM

Graduation session and call

Graduation calls\*  Graduation call 15/06/2023 appello unico of the session sessione unica

Graduation call	Academic year	Session	Start date
15/06/2023 appello unico	2022/2023	sessione unica	15/06/2023

[Back](#) [Next](#)

Figure 8

Verify the data entered and proceed (Figure 9)

**Student**

First name \_\_\_\_\_  
 Family name \_\_\_\_\_  
 Student identification number \_\_\_\_\_  
 Course ANATOMIA CLINICA DELL'APPARATO MUSCOLO-SCHELETRICO

**Graduation session/call**

Academic year 2022/2023  
 Graduation session SESSIONE UNICA  
 Data inizio sessione di conseguimento titolo 01/06/2023  
 Data fine sessione di conseguimento titolo 26/09/2023  
 Start date of the graduation call 25/09/2023  
 Graduation call 25/09/23 - APPELLO UNICO

Figure 9

On "List of questionnaires" click "fill in" on Alumni Membership Questionnaire (Figure 10)

### List of questionnaires

This page lists the questionnaires you can fill in.

1 2 1 ... >>

Questionnaire	Status	Options
Adesione all'Associazione Alumni dell'Università degli Studi di Padova *	e	<a href="#">Fill in</a>

[Back](#) [Next](#)

Figure 10

Within the questionnaire, confirm or reject the enrollment. (Figures 11 and 12)

## Summary of questionnaires

Submission of the questionnaire "The Alumni Association of the University of Padua"

The questionnaire "The Alumni Association of the University of Padua" can be completed no more than once

 No past submissions are present.

Start filling out the questionnaire

Key

 = Confirmed  = Not Confirmed  = Not Accessible

Proseguì

Figure 11

Do you want to join the Alumni Association of the University of Padua?\*

- 1) YES, I would like to join the Alumni Association and I authorize the Association to use of my data for the mentioned purposes and according to the mentioned regulations.
- 2) NO, I am already a member of the Alumni Association.
- 3) NO, I do not want to join the Alumni Association.

Delete Exit Back Next

Figure 12

After filling out the questionnaire, the following screen appears (Figure 13).

The student must click on "Confirm" to continue.

Questionnaire

## Summary of the questionnaire The Alumni Association of the University of Padua

 The questionnaire has NOT been submitted.

 You have answered all questions in the questionnaire.

Confirm Exit Print

PAGE 1

Iscrizione all'Associazione Alumni dell'Università di Padova

Do you want to join the Alumni Association of the University of Padua?

Figure 13

Only after confirmation does the light turn "green" and the "next" button appears to continue with the graduation application. (Figure 14)



## List of questionnaires

This page lists the questionnaires you can fill in.



Questionnaire	Status	Options
Adesione all'Associazione Alumni dell'Università degli Studi di Padova *	<span style="color: green;">●</span>	



Figure 14

In the section “Add your thesis title” the student must select “No thesis” (Figure15):

### Add your thesis title

Please enter the information on your thesis title

Thesis title

Type of thesis\* No thesis



Figure 15

Confirm the data entered and then proceed to complete the application. (Figure 16-17)

### Diploma attainment confirmation

Please check the diploma attainment information you entered.

**Student**

First name \_\_\_\_\_  
Family name \_\_\_\_\_  
Student identification number \_\_\_\_\_  
Course GESTIONE DELLE LESIONI CUTANEE E DELLE FERITE DIFFICILI (WOUND CARE)

**Session/Term**

Academic year 2023/2024  
Diploma attainment session sessione unica  
Data inizio sessione di conseguimento titolo 30/05/2024  
Data fine sessione di conseguimento titolo 30/06/2024  
Starting date of diploma attainment term 25/06/2024  
Diploma attainment term 25/06/2024 appello unico  
Term details [View term details.](#)

**Thesis information**

Type of thesis No thesis

Back Complete diploma attainment application

Figure 16



## Graduation application overview

Information on your graduation application.

### Student

First name	
Family name	
Student identification number	
Course	GESTIONE DELLE LESIONI CUTANEE E DELLE FERITE DIFFICILI (WOUND CARE)

### Graduation application summary

Application status	Submitted
Academic year	2023/2024
Graduation session	sessione unica
Graduation call start date	25/06/2024
Graduation call	25/06/2024 appello unico
Graduation call details	<a href="#">View graduation call details</a>

[Back to graduation dashboard](#)

Figure 17

**Attention:** it is not necessary to print the application for attainment.