

Coronavirus Update 2020

Notification as of December 4, 2020

The Prime [Ministerial Decree \(DPCM\) of December 3, 2020](#), includes the updated and enforced security measures for the containment of the SARS-CoV-2 virus starting on December 4, 2020, until January 15, 2021.

University educational activities shall adhere to the following:

“After consulting the Regional University Committee and the forecasted epidemiological trend within the Veneto Region, all universities shall prepare to put into place organization plans for educational and curricular activities with respect to the evolution the pandemic within our region and corresponding health safety needs. As such, all training and curricular activities shall be carried out remotely. While educational activities related to first-year study courses or courses with a limited number of students may take place in-person. Other activities, including those not related to first years course studies, permitted to take place in person include laboratories, exams, dissertation sessions, and graduation tests. All in person activities must adhere to the guidelines of the Ministry of University and Research (see annex 18) as well as the [University Protocols for the control and containment of SARS-CoV-2](#) currently in place.”

The Veneto Regional University Committee will meet again in the coming days.

Please note the continued restrictions; “all conference and congress activities are suspended, with the exception of those that are held remotely” and that “all meetings must take place remotely unless specified for justifiable reasons.” Non-University external guests may only use the library and archives services “upon reservation and in compliance with the containment measures of the epidemic emergency.” While University educators and students may conduct research and study activities within libraries, museums, and archives.

Regarding the University of Padua, the [University Protocols for the control and containment of SARS-CoV-2](#) remain valid in accordance with the Prime Minister's Decree.

Notification as of November 4, 2020

The most recent Decree from the President of the Council of Ministers has been published in the Official Gazette of the Italian Republic and contains updated security measures to contain the spread of the SARS-CoV-2 virus. The modifications are the first of its kind in response to the severity of the infection within different areas of Italy (separated into nationwide measures, orange areas, and red areas). The DPCM includes new requirements for all Italian universities, with additional measures dedicated to red areas.

As of now, the only measures that include the Veneto Region are the same as nationwide measure throughout Italy (Article 1 of the Prime Ministerial Decree), **effective November 6, 2020**.

The measures are as follows:

- Curricular activities (i.e. lectures, exams, and graduation exams) must be carried out remotely. Exceptions include curricular activities under the first year of a three-year, master degree, and single-cycle master degree courses, as well as the laboratories for all course years.

The Coordinating Committee of Universities for the Veneto Region has agreed to apply the measures indicated in the PDCM as follows:

- Teaching activities (lectures, exams, and graduation exams) must be carried out remotely for LT, LM, and LMCU, except for first-year students
- Training and the educational planning of study courses may continue in person during lessons and exams of students in the first year of study. Experiential learning activities for all course years (educational workshops, excursions and exercises, including practical internships) of LM, LT and LMCU, may continue in person guaranteeing the safety conditions already in place by the previous DPCM
- Both Library and Museum research and study for University educators and students may continue, but are hereby closed to the public and any other non-university visitors.

Notification as of October 26, 2020

Protocols for the control and containment of the SARS-CoV - 3rd update

This document replaces the former version

Notification as of October 19, 2020

The most recent Prime Ministerial Decree of October 18, 2020, which introduces modifications to the previous decree of October 13, is hereby enforced until November 13. Such modifications do not include changes regarding teaching, research, and third mission activities carried out by the University. The general safety protocol approved by the University remains applicable under the Rector's decree no. 3093 of September 24, 2020.

However, please note that the new decree does include restrictions regarding conference activities and on-site meetings. Please note that, "all conference or congress activities are suspended, with the exception of those that are held remotely; all public ceremonies must be in compliance with current protocols and guidelines including specific measures that limit public gatherings; public administration meetings must be held remotely unless specified for justifiable reasons".

Notification as of October 6, 2020

[Measures to prevent and contain the spread of SARS-CoV-2 to recommence in-person teaching-phase 3](#)

Notification as of 1:00pm on July 14, 2020

Protocols for the control and containment of the SARS-CoV

This document is the first update to the Protocol for the prevention of SARS-CoV-2 infection approved on April 29, 2020.

All the procedures provided herein are updated in accordance with national and regional regulations and are to be followed in the University's facilities to preserve the health of employees and to contain the risk of SARS-CoV-2 infection in compliance with the principles of precaution, proportionality, and reasonableness, also through the health and safety of the working environment and work methods.

Notification as of 1:00pm on May 19, 2020

Considering the provisions set by the Prime Ministerial Decree of the 17th of May 2020 and of the Regional Ordinance no. 48/2020, from the 18th of May curricular internships are permitted by the request of students provided that the host institution foresees this possibility and declares to respect the protocols of safety established by The Republic of Italy and the Veneto Region, or has adopted its own security protocol in compliance with the national and regional lines (DPCM and regional ordinances).

Subject to the possibility of carrying out the curricular internship in the person, according to the conditions expressed above, the indications given in the "teaching guidelines" during the Coronavirus emergency remain valid regarding the telematic management of the internships or the replacement of the same educational material that includes project work.

Notification as of 2:00pm on May 18, 2020

The [Decree of the Italian Prime Ministry issued on May 17th](#) replaces the measures adopted with the previous provision of April 26th. In particular, the new government measures dictate what the guidelines are for a safe reopening of activities to be enforce until June 14, 2020.

With an [Ordinance of May 17th, the Region of Veneto](#) declined the government guidelines within the regional territory that identifies specific safety protocols. The Ordinance of the Region of Veneto is valid until June 2, 2020. The University continues to adhere to the Safety Protocols adopted by the Rector's Decree no. 200662 of 29/04/2020, without prejudice to the regional protocols in regard to specific activities open to the public

Finally, we remind you that the University of Padua, with resolutions from the Board of Directors and the Academic Senate, has established that all teaching activities, including exams and exercises, will be performed remotely throughout the second half of the academic year 2019 / 2020 and that, in this direction, specific guidelines have been approved.

Notification as of 1.00pm April 30, 2020

Dear all,

On May 4, the provisions of the recent Decree of the President of the Council of Ministers will begin, initiating what is to be considered Phase 2. As such, it is time for our University to resume the institutional task of conducting research, limited to the activities that cannot be further postponed. We have come to this point, not only because the [Presidential Decree](#) allows for it, but because we want to resume research as the fundament base of academic community life while teaching activities continue online.

If we want to move forward, we must do it responsibly. Repopulating University Departments and Centres means that we must adhere to conditions that ensure maximum safety for teachers, researchers, collaborators, and for all the technical and administrative staff involved.

As such, the Rector's Delegate for Safety, Prof. Borsari, along with a team of safety experts, have been entrusted with the task of developing guidelines that guarantee the safe restart of research activities. The guidelines of set protocols are defined as "[Protocols to combat and contain the SARS COV-2 virus](#)." The guideline was written through a carefully elaborated and constructive expansion of measure compared to that recommended by the Council of Department Directors, Managers, representatives for work safety, the RSU, and the trade union organizations. [On April 8 the resolution was implemented by the Board of Directors](#), as such the Protocol was issued with the Rector's Decree and is hereby attached. This is a document that binds all of us to act with the utmost responsible individual behaviour. The managers of each building guarantee, through the targeted implementation of the indicated protocols, that the reimplementations of daily research activities are compatible with all security requirements. This means that managers for each building will regulate the access for teaching and research staff and will define the attendance needs of technical and administrative support to ensure the resumption of activities to be extended as deemed necessary, this is based on any further indications that may be added from the University.

Best regards,
Rector Rosario Rizzuto

- [Protocols to combat and contain the SARS COV-2 virus](#)
 - [Attachment 2: Use of PPE for the containment and management of the SARS CoV-2 epidemiological emergency virus](#)
 - [DR "Protocols to combat and contain the SARS COV-2 virus" rep.1509 del 29/04/2020](#)
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Notification as of 09.00 April 14, 2020

By order of the President of the Veneto Region, special measures have been arranged in relation to the mode of movement, public transport, and the opening of commercial establishments.

In particular, please see the letter c) of paragraph 1 of the 'ordinance that states' *all movement outside private property must include the use of masks or other suitable methods for the covering of the nose and the mouth, as well as the use of gloves, disinfecting gels or other sanitizing solutions, without prejudice to the specific provisions referred to letters k), m), and n) as well as point 2) in relation to local public transportation.*"

[Please see the ordinances which have been in place from April 14 to May 3, 2020.](#)

Notification as of 14.45 April 11, 2020

Dear students,

We would like to inform you that the most recent Italian Prime Ministerial Decree dated [April 10, 2020](#), has extended the current lockdown restriction until May 3, 2020, redefining the framework of the emergency measures approved thus far by the Italian Government.

As far as the University is concerned, all measures foreseen by previous confirmed DPCM are to be replaced by the newly approved text.

As a consequence, all communications and circulars issued by the University in regards to the management of the COVID-19 epidemiological emergency that was scheduled to expire on April 3, then rescheduled for April 13, 2020, are once more extended to **May 3, 2020**.

The communications and circulars in question are published on the University website at this address <https://www.unipd.it/circolari-coronavirus>

We would like to take this opportunity to wish you the best for a Happy Easter.
Sincere regards,

Rector Rosario Rizzuto
Director General Alberto Scuttari

Notification as of 14.20 April 3, 2020

Please note the following terms regarding the measures related to the management of the COVID-19 epidemiological emergency.

As you know, the Prime Ministerial Decree of April 1, 2020, extended the effectiveness of the previous Prime Ministerial Decree provisions of March 8, 9, 11 and 22, 2020, as well as the ordinance from the Ministry of Health on March 20, 2020, and the joint ordinance from the Ministry of Health and the Ministry of Infrastructure and Transport on March 28, 2020.

Consequently, the applied terms of said communications and circulars issued by the University on the management of the COVID-19 epidemiological emergency were scheduled to expire on April 3, 2020, are hereby extended to April 13, 2020.

The communications and circulars in question have been published on [relevant pages](#).

Rector, Rosario Rizzuto
Director General, Alberto Scuttari

Notification as of 9:10 March 23, 2020

Communication from the Rector

Dear all,

The most recent Prime Ministerial Decree has been signed, DPCM March 22, 2020. This decree provides further measures regarding the containment and management of the epidemiological emergency from COVID-19. The decree specifically provides for the temporary suspension, until April 3, 2020, of production activities with the exception of those defined in the annex to the decree itself.

Activities not subject the suspension are defined in the annex to the Prime Ministerial Decree include public administration, research and development, education as well as health and veterinary assistance. For those working in public administration, the decree refers to art. 87 of Law Decree 18 of March 17, 2020 "Cura Italia", as such an application for the managers of each structure is in the process of being communicated.

DPCM 22 marzo 2020

The Prime Ministerial Decree of March 22, 2020 includes further restrictions on the mobility of people outside of their municipality, not including those with proven work responsibilities, as well as those with absolute urgency and health reasons.

Regarding the University, no changes have been introduced since those established last week of the Prime Ministerial Decree of March 8, 2020 and the Prime Ministerial Decree of March 11, 2020, the effects of which, were extended to April 3, 2020.

Therefore all measures previously communicated by the University remain in force; particularly circular No. 146347 of March 13, 2020, stating the steps that the University has taken to define the activities which cannot be postponed and which are required one's presence at the workplace to ensure the continuity of essential services. (see attachments 1 and 2 to this email).

Please note that all updates are communicated on the University website page

<https://www.unipd.it/coronavirus-comunicazione-rettore>.

Sincerely,
Rosario Rizzuto

- [Attachment 1](#) - (Essential activities or that to which cannot be postponed as per the Rector's signed letter of March 12, 2020)
- [Attachment 2](#) - (Essential activities or that to which cannot be postponed as per the presence of Directive 2/2020 of the Minister of Public Administration)

Notification as of 19:10 March 12, 2020

[Operating instructions following the letter sent on March 12, 2020](#)

Notification as of 7:00 March 12, 2020

Dear colleagues and technical / administrative staff

The most recent [Decree of the President of the Council of Ministers was signed on March 11, 2020 \(DCPM of March 11, 2020\)](#). The DCPM of March 11, 2020 takes further and more stringent measures to contain the spread of the COVID-19 virus throughout the country by initiating the closure of commercial activities, personal services, and catering activities. These are unprecedented measures that underline the seriousness of the health emergency affecting the entire country and which inevitably affects us as citizens and as an institution.

The new measures remain active from March 12 to March 25, 2020.

Paragraph 6 of Art. 1 of the [DCPM of March 11, 2020](#) establishes that public administrations "Notwithstanding the provisions set forth in Art 1, paragraph 1, letter 'e', of the [President of the Council of Ministers Degree of March 8, 2020](#) (*), is subject to function strictly under an emergency management team, public administrations ensures the regular work performances of their employees by activating flexible work options, regardless of individual agreements and disclosed obligations pursuant to Art. 18 to 23 of the May 22, 2017 Law n. 81 and identifying activities that cannot be postponed due to the work the nature of the work performed in person."

As a consequence

- 1) **all teaching, research and CEL staff** are recommended to carry out their institutional activities remotely, **limiting access to departmental structures as much as possible**
- 2) **research fellows, PhD students, and unstructured research staff** will be able to access the University premises with their personal badge **only if authorized by the direct Manager** and agreed to by the Head of the academic structure
- 3) **Health care personnel will follow specific instructions sent by the Directors of their Health structures, based on directives from the health organizations of the Regional Health Services**
- 4) **all remaining TA staff** will confirm with their immediate Managers the appropriate organizational measures required for flexible work activities via email. The **activation of flexible work is activated according to the methods already communicated** but is to be considered immediately acceptable with the authorization of the manager of the structure, also confirmed by email. **There is no limit in granting flexible work approval**
- 5) **the use of holidays time is recommended for activities that cannot be performed outside the office**, without prejudice to the possibility of undertaking other work activities remotely. **In addition to holidays exceeding 50 days, personnel with an MOI are required to use holiday leave, except for healthcare personnel, unless otherwise requested by the manager of the facility at the personnel office for the execution of non-replaceable activities.**

The University intends to continue all teaching activities electronically as to guarantee student training activities, while actively maintaining only the necessary administrative services and the research activity to limit the number of staff. Each manager, from each structure, must identify the personnel required within each office and structure needed to ensure that the basic services are met with reference to both the teaching and research activities.

Pending these determinations, the following cannot be postponed:

- healthcare activities
- experimental activities not subject to interruption
- safeguarding of ongoing experiments, with unrepeatable methods, where interruptions may jeopardize results
- caring for animals, plants, and organic crops
- the collection, removal, and disposal of special, toxic, harmful and radioactive waste, as far as it is competent and according to current legislation
- safeguarding plants, infrastructures, and equipment, in order to ensure its use for staff who will work remotely
- administrative support for online teaching and any public competition (*concorso*) procedures not currently suspended by the [Prime Ministerial Decree of March 8, 2020](#)
- other technical or administrative activities that cannot be postponed and for which flexible work options are not possible.

The Central Administration activities that cannot be postponed and which must be done in person are identified as the following

- IT assistance for online courses
- monitoring of IT systems
- website management
- monitoring security and maintenance activities
- secretaries for single person activities

- purchase and ordering of goods and services
- personnel management offices

All activities from the above lists must provide the presence of personnel to ensure its required function.

By implementing the subsequent measures the University will also cease the concierge services offices for classrooms and will limit the concierge services in the other offices to that which is strictly necessary to ensure the entry and exit of staff.

In carrying out the aforementioned activities, and the others identified by all relative managers the least possible number of persons present in the workplace must be guaranteed, without prejudice to the absolute obligation of compliance with the safety measures already communicated and attached to the [DPCM of March 8, 2020](#).

The University will provide more detailed instructions as soon as possible. It is advisable to consult the University website regularly.

In such a difficult time for our country, I would like to thank the entire academic community for their commitment and passion for the benefit of our students and our community in response to this emergency.

Sincerely

University of Padua Rector
Rosario Rizzuto

(*) Article 1, paragraph 1, letter 'e' of the Prime Ministerial Decree of March 8, 2020, as follows;

"to recommend that public and private employers promote the employee use of ordinary leave and vacation periods during the effective period of this decree."

Notification as of 20:30 March 8, 2020

Operational instructions, to be attached to the Rector's Letter sent on March 8, 2020

Following the Rector's letter sent on March 8, 2020, the following operational details will remain valid until April 3, 2020 as follows, as long as the current regulatory measures remain valid.

1. MOBILITY OF UNIVERSITY STAFF

Please note that in relation to the Prime Ministerial Decree of March 8, 2020 did not include the suspension of work activities, therefore commuting to work is fully authorized. Consequently, it remains possible to come to the workplace regardless of your residency or commute which are listed in Art.1 of the DPCM, it must be said that it is then permitted to return to one's home or residence at the end of the work day. Should you need to identify your place of employment please use your University identification card for verification. A certificate from the University to be filled in and printed is also available on the SIT (News section or Personal Area), reporting personal data and the workplace.

2. EDUCATIONAL ACTIVITIES

a) LESSONS

All in-class lessons are hereby suspended until April 3, 2020. A substitute of all lessons will be exclusively held via alternative means of electronic communication, these lessons including undergraduate, graduate, master, and doctorate course.

Whereas, lesson within health professions, including post-graduate training, doctorates, specialization schools, masters, training courses, and teacher training may be held.

Previously provided communications:

- the lessons of the semester and quarterly courses will resume exclusively through alternative means of electronic communication, both in real-time or pre-registered on Monday, March 9, 2020.

Please note that ANVUR indicates that a lesson held in the classroom of 45 minutes corresponds to a lesson held in a video at half the scheduled time or approximately 20/25 minutes. (see the Glossary taken from ANVUR Guidelines DM n. 987/2016)

Access to courses electronically can be found directly through courses MOODLE platform or through the University MOODLE platform at www.unipd.it/elearning
For on-line educational support or department technical assistance, please contact: supporto.elearning@unipd.it

b) INTERNSHIPS

All traineeships within the health sector under consent and direction of individual departments. For internships scheduled abroad, please follow the instructions provided at the specific University reference office

c) EXAMS

Exams are hereby suspended until April 3, 2020. A substitute of all exams will be exclusively held via alternative means of electronic communication to ensure the identification of each candidate. Exams carried out via alternative means of electronic communication will replace exams that required in person presence. Teachers are invited give as many exams as possible, to ensure the completion of the exam sessions as well as to conduct the greatest possible number of exams, transforming exams from written to oral is authorized.

Students who do not have adequate access to an alternative means of electronic communication can book University workstations through the following link: <http://bibliotecadigitale.cab.unipd.it/news/coronavirus-biblioteche-sba-aperte-online>

Exams that cannot be carry out electronically will be rescheduled for in-person exams at the end of the current suspension period. All operational information related specific exams are provided to students via email through the UNIWEB University platform.

d) DEGREE DISSERTATIONS

In person degree dissertations are hereby suspended until April 3, 2020. All three-year and master's final exams will exclusively take place through alternative means of electronic communication ensuring the same attribution are met to reach the qualification of the standard graduation requirements.

The delivery of diplomas with a public ceremony will be scheduled on a later date, it being understood that the graduation date will announced later. Should the final exams and degree dissertations take place at separate times both activities will be carried out electronically.

It is the responsibility of the each educational secretariats to reschedule final exams that have been suspended since February 24 before March 21. For graduation sessions, instructions will be provided by the secretariats of the teaching structures.

It is important to note that the goal of the University is to ensure the completion of each students study path within the scheduled times, therefore in addition to recalculating the graduation sessions, the rules for the use of laboratories and libraries by undergraduates are explained below.

e) STUDY ROOMS

All University study rooms will remain closed until April 3, 2020.

f) LIBRARIES AND STUDENT SERVICES

Access to the libraries are limited to educational research and consultation activities by University employee such as faculties, researchers, technicians, administrative staff, PhD students, Post Docs, Fellows, and medical specializations.

Workstations for conducting exams electronically will be available inside University libraries

Library services are also accessible online at <http://bibliotecadigitale.cab.unipd.it/>

Please use the above link to search for libraries with access to other services specifying their maximum number of users.

g) MUSEUMS AND PLACES OF CULTURE

The University museums and places of culture referred to in art. 101 of the Code of Cultural Heritage (such as Palazzo del Bo, the Botanical Garden, Villa Bolasco) are available to the teachers, staff, research fellows, postgraduates, doctoral students, and thesis students for their research activities, which by their specialized nature do not create large gatherings.

While they remain closed to the public until April 3, 2020.

3. OTHER ACTIVITIES

a) RESEARCH AND ADMINISTRATIVE ACTIVITIES, SERVICES TO THE PUBLIC

Research activities, both at university level as well as within departmental and structure level, will continue to work regularly. The technical and administrative services will also follow regular working hours and including those open to public.

For services open to the public, structure managers and directors must ensure that all precautionary measures communicated as is stated in the Circular of the Rector and the General Director No. 107840 of February 24, 2020. It is recommended provision are met in regards to services open to the public take place electronically or by appointment and those that can amass large crowds must post the hygiene measure established by Annex 1 DPCM of March 8, 2020 previously sent.

b) EVENTS

Pursuant to the provisions of the March 8, 2020 Degree all event are suspended until April 3, 2020 including:

c) MEETINGS OF COLLEGIAL BODIES

Regularly held internal meetings of the University such as, the meetings of the collegial bodies, are suspended in person until April 3 but will be held through alternative means of electronic communication according to the instructions communicated in the Circular no. 126969 of March 5, 2020.

d) PUBLIC COMPETITIONS (CONCORSI)

Public competition (concorsi) are suspended until April 3, 2020, with the exception of competitions for health personnel, including state and qualification examinations for surgeons, without prejudice to compliance with the provisions of [direttiva del Ministro per la PA n. 1 del 25 febbraio 2020](#). However the Prime Ministerial Decree of March 1, 2020 states: there will be a general suspension of public competitions (concorsi) until March 8, 2020, resulting in the possibility to hold relative evaluation procedures of candidate on a curricular basis or electronically.

Furthermore, again pursuant to the aforementioned March 4, 2020 Degree, it is possible to proceed with public competition (concorsi) for health personnel, including state and health exams to become a surgeon.

e) FLEXIBLE WORK

It is possible to activate flexible work for technical and administrative staff with authorization from superiors relative to the services and organizational needs, according to the methods already communicated with circular No. 127308 of 5 March 2020, which can also be activated for a few days following the rotation criteria as needed. To encourage the possibility of using flexible work options, the above circular will be elevated above the current threshold set at 10%. It is also recommended, pursuant to Art. 1 letter 'e' of the Prime Ministerial Decree of 8 March 2020, the use by employees of ordinary leave and vacation periods. However, they are suspended [art. 1 letter p) of the Prime Minister's Decree] the ordinary leave of health personnel.

3. RULES OF CONDUCT

a) COMMON RULES

Please comply with the rules of conduct recommended below:

1. wash your hands often. it is recommended to make hydro-alcoholic solutions (gel hand sanitizers) for hand washing available in all public locations, gyms, supermarkets, pharmacies, and other meeting places
2. avoid close contact with people suffering from acute respiratory infections, avoiding hugging, handshaking and all direct physical contact
3. respiratory hygiene, sneeze or cough in tissues only, avoid hand contact of respiratory secretions
4. respect the personal space of others by at least one meter for every social interaction
5. avoid sharing bottles, cups, and glasses, also during sporting activities
6. do not touch your eyes, nose, or mouth with your hands
7. cover your mouth and nose when you sneeze or cough
8. do not take antiviral drugs or antibiotics, unless prescribed by your doctor
9. clean all surfaces with chlorine or alcohol based disinfectants
10. wear a mask only if you suspect you are sick or if you are a caregiver to the sick
11. For personal working directly with the public, please refer to the recommendations previously sent as the Circular of the Rector and the Director General n ° 107840 of February 24, 2020.

Personnel working in healthcare facilities must comply with the provisions referring healthcare company.

For all personnel, the precautions provided in the Circular of the Rector and the Director General No. 107840 of February 24, 2020, are subsequent to clarification Circular sent on February 25, 2020.

b) INFORMATION

The information referred to between 'a' and 'i' of the above point must be displayed in all the University structures and in all places open to the public. The University has provided each location with disinfectant solutions for hand washing.

All updates will be communicated through the University website at www.unipd.it/news/coronavirus

University of Padua Rector
Rosario Rizzuto

Notification as of 14:00 March 8, 2020

Dear colleagues, fellow educators, and staff.
Dear students,

The President of the Council of Ministers signed the most recent degree last night, March 8, 2020. The March 8, 2020 DPCM degree establishes new measures to contain the spread of the COVID-19 virus throughout our national territory by providing specific updated measures for specific territories including the provinces of Padua, Treviso, and Venice

The March 8, 2020 DPCM degree specifies that such territories must hereby **extend the suspension of all teaching and curricular activities held in person until April 3, 2020**, such activities may continue to be held via alternative means of electronic communication. Courses for doctors in specialist and specific training courses for the study of general medicine and the activities of all trainees in health professions are excluded from this suspension.

While research, technical, and administrative activities are still permitted.

Please noted that the March 8, 2020 DPCM degree does not include the suspension of regular work activities. Consequently, it remains possible to come to the workplace regardless of your residency or commute. Should you need to identify your place of employment please use your University identification card for verification. Although not currently required, a certificate identifying your place of employment can be requested by the personnel office of all University buildings.

In this difficult situation the University intends to:

- a) further expanding flexible work options relative to services required
- b) encourage the use of vacation periods recommended in the March 8, 2020 DPCM degree
- c) extend the option to work using alternative means of electronic communication
- d) limit public services

Please note the following specifications:

To ensure that the educational path of students is not jeopardized, and in adherence to the required distance of personal space between individuals, as previously communicated, all University teaching activities including lessons, exams and degrees dissertations must be carried out via alternative means of electronic communication.

The main activities of the University are as follows:

- i) educational activities (lessons, exams, and degree dissertations) must be carried out via alternative means of electronic communication while exam commissions will be held at the University offices
- ii) research, technical, and administrative activities may continue within University structures. All University facilities, including libraries, remain open to authorized users. Thesis internships and external internships are authorized under the direction of the relative institutional body
- iii) all meetings of the collegial bodies are to be held exclusively via alternative means of electronic communication
- iv) study rooms and museums remain closed
- v) all events open to the public are suspended.

We will continue to communicate all updates as the pertain to the University's operations.

As we face this difficult time for our country, I want to thank the response of the entire academic communities to this emergency with their commitment and passion on behalf of our students and our community.

Sincerely

University of Padua Rector
Rosario Rizzuto

Notification as of 8:05 March 6, 2020

Communication from the Rector

Dear colleagues and fellow teachers and technical / administrative staff. Dear students,
The most recent [Decree by the President of the Council of Ministers \(DPCM\)](#) of March 4, 2020 has been issued. The **March 4, 2020 Degree** serves to establish new measures throughout our national territory to contain the spread of the COVID-19 virus. The most recent **March 4, 2020 Degree** has extended the **suspension of all teaching and educational activities to March 15, 2020**. While research, technical, and administrative activities are still permitted. In light of the **March 4, 2020 Degree**, please find below the most recently updated terms, including those previously provided.

1. EDUCATIONAL ACTIVITIES

a) **LESSONS**

All in-class lessons are hereby suspended until March 15, 2020. A substitute of all lessons will be exclusively held via alternative means of electronic communication, these lessons including undergraduate, graduate, master, and doctorate course.

Whereas, lesson within health professions, including post-graduate training, doctorates, specialization schools, masters, training courses, and teacher training may be held.

Previously provided communications:

- the lessons of the **semester and quarterly courses** will resume exclusively **through alternative means of electronic communication**, both in real-time or pre-registered on **Monday, March 9, 2020**.

Courses held through alternative means of electronic communication will register students for course with a mandatory attendance policy. Note that pursuant to Art. 1 letter 'i' of the **March 4, 2020 Degree** states "**accumulated absences by students will not be counted for the admission to final exams or for the purposes of their relative evaluations.**"

Access to courses electronically can be found directly through courses MOODEL platform or through the University MOODLE platform at www.unipd.it/elearning

For on-line educational support or department technical assistance please contact: supporto.elearning@unipd.it

b) **INTERNSHIPS**

All internships and traineeships are hereby suspended until March 15, 2020. Exception are permitted for the traineeships within the health sector under consent and direction of individual departments. For internships scheduled abroad please follow the instructions provided at the specific University reference office.

c) **EXAMS**

Exams are hereby suspended until March 15, 2020. A substitute of all exams will be exclusively held via alternative means of electronic communication to ensures the identification of each candidate. Exams carried out via alternative means of electronic

communication will replace exams that required in person presence. Teachers are invited give as many exams as possible, to ensure the completion of the exam sessions as well as to conduct the greatest possible number of exams, transforming exams from written to oral is authorized.

Students who do not have adequate access to an alternative means of electronic communication can book University workstations through the following link:

<http://bibliotecadigitale.cab.unipd.it/>

Exams that cannot be carry out electronically between March 2 to 15 will be rescheduled for in-person exams at the end of the current suspension period. All operational information related specific exams will be provided to students via email through the UNIWEB University platform.

d) DEGREE DISSERTATIONS

In person degree dissertations are hereby suspended until March 15, 2020. All three-year and master's final exams will exclusively take place through alternative means of electronic communication ensuring the same attribution are met to reach the qualification of the standard graduation requirements.

Graduation ceremonies and the reception of diplomas in public will be schedule for a later date.

Should the final exams and degree dissertations take place at separate time both will be carried out electronically.

e) STUDY ROOMS

All University study rooms will remain closed until March 15, 2020.

f) LIBRARIES AND STUDENT SERVICES

Access to the libraries are limited to educational research and consultation activities by University employee such as faculties, researchers, technicians, administrative staff, PhD students, Post Docs, Fellows, and medical specializations.

Workstations for conducting exams electronically will be available inside University libraries

Library services are also accessible online at

<http://bibliotecadigitale.cab.unipd.it/>

Please use the above link to search for libraries with access to other services specifying their maximum number of users.

g) MUSEUMS and PLACES OF CULTURE

The University museums and places of culture referred to in art. 101 of the Code of Cultural Heritage (such as Palazzo del Bo, the Botanical Garden, Villa Bolasco) are available to the teachers, staff, research fellows, postgraduates, doctoral students, and thesis students for the their research activities, which by their specialized nature do not create large gatherings.

These location will be open to the public only when it is possible to ensure a safe mode of use taking into account the size and characteristics of the premises within the open public space so that visitors can respect the distance between of one meter from each other.

2. OTHER ACTIVITES

a) RESEARCH AND ADMINISTRATIVE ACTIVITIES, SERVICES TO THE PUBLIC

Research activities, both at university level as well as within departmental and structure level, will continue to work regularly. The technical and administrative services will also follow regular working hours and including those open to public.

For services open to the public, structure managers and directors must ensure that all precautionary measures communicated as is stated in the Circular of the Rector and the General Director No. 107840 of February 24, 2020. It is recommended provision are met in regards to services open to the public take place electronically or by appointment and those that can amass large crowds must post the hygiene measure established by Annex 1 DPCM of March 4, 2020 previously sent.

b) EVENTS

Pursuant to the provisions of the **March 4, 2020 Degree** all event are suspended until April 3, 2020 including:

- "all events held outside or indoors in both public or private locations, of any nature involving large crowds of people that cannot guarantee the observance of the safety interpersonal distance of at least one meter"

- "congresses, meetings, gatherings, and social events, in which healthcare personnel are involved or personnel in charge of carrying out essential public services or utilities; it is also any other conference activity deferred to a date subsequent to the term of effectiveness of this decree or congress".

Regularly held internal meetings of the University such as, the meetings of the collegial bodies, are not to be subject to the suspension. However, offering alternative means of electronic communication is permitted as long as a correspondence is submitted and agreed to in advance.

c) PUBLIC COMPETITIONS (CONCORSI)

Public competition (concorsi) are suspended until March 8, 2020, with the exception of competitions for health personnel, including state and qualification examinations for surgeons, without prejudice to compliance with the provisions of [direttiva del Ministro per la PA n. 1 del 25 febbraio 2020](#). However the Prime Ministerial Decree of March 1, 2020 states: **there will be a general suspension of public competitions (concorsi) until March 8, 2020, resulting in the possibility to hold relative evaluation procedures of candidate on a curricular basis or electronically.**

Furthermore, again pursuant to the aforementioned March 4, 2020 Degree, it is possible to proceed with public competition (concorsi) for health personnel, including state and health exams to become a surgeon.

Pursuant to further changes **public competition (concorsi)** scheduled to resume on March 9, 2020 are hereby suspended until April 3, 2020 according to the appropriate organizational measures aimed at reducing close contact between candidates interpersonal space of at least one meter.

d) FLEXIBLE WORK

It is possibility to activating flexible work for technical and administrative staff with authorization from superiors relative to the services and organizational needs, this can also be activated for a few days following the rotation criteria as needed.

3. RULES OF CONDUCT

a) COMMON RULES

Please comply with the rules of conduct recommended below:

- a) **wash your hands often**. it is recommended to make hydro-alcoholic solutions (gel hand sanitizers) for hand washing available in all public locations, gyms, supermarkets, pharmacies, and other meeting places
- b) **avoid close contact** with people suffering from acute respiratory infections, avoiding hugging, handshaking and all direct physical contact
- c) **respiratory hygiene**, sneeze or cough in tissues only, avoid hand contact of respiratory secretions
- d) **respect the personal space of others by at least one meter** for every social interaction
- e) **avoid sharing bottles, cups, and glasses**, also during sporting activities
- f) **do not touch your eyes, nose, or mouth with your hands**

g) cover your mouth and nose when you sneeze or cough

h) **do not take antiviral drugs or antibiotics**, unless prescribed by your doctor

i) **clean all surfaces with chlorine or alcohol based disinfectants**

l) **wear a mask only if you suspect you are sick** or if you are a caregiver to the sick

For personal working directly with the public, please refer to the recommendations previously sent as the Circular of the Rector and the Director General n ° 107840 of February, 24, 2020.

Personnel working in healthcare facilities must comply with the provisions referring healthcare company.

For all personnel, the precautions provided in the Circular of the Rector and the Director General No. 107840 of February 24, 2020, are subsequent to clarification Circular sent on February 25, 2020.

b) INFORMATION

The information referred to between ‘a’ and ‘i’ of the above point must be displayed in all the University structures and in all places open to the public. The University has provided each location with disinfectant solutions for hand washing.

All updates will be communicated through the University website, including a FAQs section at www.unipd.it/news/coronavirus

Thank you all for your collaboration,
University of Padua Rector
Prof. Rosario Rizzuto

Notification as of 8:40 March 5, 2020

We would like to inform you all that the **Prime Minister’s Decree (DPCM) sent on March 4, 2020** has issued new measures for the containment of the COVID-19 virus throughout our national territory. The new standard concerns the already existing information and prevention measures throughout our national territory, and replaces them with new and more stringent ones, cancelling articles 3 and 4 of the previous DPCM of March 1, 2020. Instead, the measures adopted by articles 1 and 2 of the Prime Minister’s Decree of March 1, 2020 will remain active regarding our specific Region (Veneto), with the measures previously communicated to departments, institutional structures, and staff.

The new DPCM of March 4, 2020 indicates changes in letter ‘c’ of Art. 2 specifically stating: "under the Legislative Decree of Educational Services for Children issued on April 13, 2017, no. 65: all school levels, universities, and public administration offices located in areas open to the public, i.e. of greater crowding and transit, must refer to information stated in Annex 1 of prevention measures on health and hygiene"

Therefore, attached please find [Annex 1 of the DPCM of March 4, 2020](#); this should be **displayed in the areas open to the public, i.e. of greater crowding and transit**, replacing all previous notices.

Please note that the provisions and updates regarding the state of this emergency are reported on this page.

[Annex 1 of the DPCM of March 4, 2020 - Hygiene and sanitary measures](#)

Notification as of 21:35 March 2, 2020

Opening of public museums and places of culture referred to in article 101 in the Code of Cultural Heritage

In relation to the circulation by the General Manager No. 12402 of March 2, 2020, it was communicated that letter "f" of Art. 2 of the Prime Ministerial Decree of March 1, 2020 has been modified from the previous ordinance of February 23, 2020, providing for the opening of public museums and places of culture referred to in article 101 of the Code of Cultural Beings under certain conditions.

Such new conditions are valid until March 8, 2020 and stated by the following:

f) The opening of public museums and other cultural institutes as well as places referred to in Art. 101 of the Code of Cultural and Landscape Heritage, pursuant to Legislative Decree of January 22, 2004, no. 42, provides that said institutes and identifiable location ensure activate quotas to avoid large gatherings of people by taking into account the size and characteristics of the premises where visitors are able to respect the distance between one another of at least one meter

As such, the University museums and places of culture referred to in Art. 101 of the Code of Cultural Heritage (such as Palazzo del Bo ', the Botanical Garden, Villa Bolasco, Libraries) can be regularly used by teachers, staff, research fellows, postgraduates, PhD students and thesis students for their research activities, which due to their specialization do not amass gatherings of people.

As such, all University public spaces must ensure and respect a mode of set quotas avoiding the gatherings of people by taking into consideration the size of the entrance, as well as the size and characteristics of each room meant for public viewing so that visitors are able to respect the distance between one another of at least one meter.

Notification as of 21:30 March 2, 2020

Clarification of Rector's circulation no. 121352 regarding public competition (concorsi) procedures.

Communication from the General Director no. 12404 of March 2, 2020 specified with reference to point 2 letter c) of the Rector's circulation sent on March 1, 2020 registered as no. 121352 on March 2, 2020 states,

"Public competition (concorsi) are suspended until March 8, 2020, with the exception of competitions for health personnel, including state and qualification examinations for surgeons, without prejudice to compliance with the provisions of" [direttiva del Ministro per la PA n. 1 del 25 febbraio 2020](#)", it should be noted that letter "g" of Art. 2 of the Prime Ministerial Decree of March 1, 2020 was issued after the issue of this circular stating the following:

g) Exceptions of the suspended public and private competition (concorsi) procedures include the following; those which require the assessment of candidates to be exclusively carried out on curricular basis and/or electronically; competitions for healthcare personnel that include state and qualification exams for surgeons; those for civil protection personnel. All without prejudice and in the compliance with the provisions by the Minister for Public Administration Directive no. 1 of February 25, 2020

Following that:

1) without prejudice to the general rule of suspension of competition (concorsi) procedures until March 8, 2020, it is possible to proceed with carrying out of competition (concorsi) and selective procedures in which the assessment of candidates is made on exclusively curricular and / or based on alternative means of electronic communication.

2) It is possible to carry out competitions for healthcare personnel, including state and qualification examinations to practice the profession of surgery. In this case, the following provisions of Directive No. 1/2020 must be respected:

“To carry out competition (concorsi) procedures the administrations adopts appropriate organizational measures aimed at reducing close contacts between candidates by guaranteeing a necessary and safe distance in relation to accessing and exiting of the office with clear and identifiable methods. In collaboration with the prevention department of the local health authorities responsible for the territory, administrations with ongoing competition (concorsi) procedures for which the schedule of said competitions (concorsi) are pre-selected and for which written tests have not already been announced must assess the possible need to reschedule the dates of the competition tests due to the evolution of the health emergency and by taking into account the territorial origin and the maximum number of candidates expected to compete. Administrations that have already announced the schedule of pre-selected and written competitions (concorsi) tests must provide an adequate and prompt list of information to the authorities referred to in Article 3, paragraph 2, of the aforementioned decree-law, for the purposes of determining its competence, and by communicating to the headquarters the dates scheduled for said test including communicating the number and territorial origin of each candidate in terms of residence and / or domicile. In any case, the autonomous decisions of the administrations in charge of the competition (concorsi) procedure are guaranteed, as a guarantee of the principles referred to in article 35 of the legislative decree n.165 of March 30, 2001”

Update as of 20:00 March, 1

The [Degree by the Prime Ministerial of March 1, 2020](#) has been communicated.

Below are the measures that concern the University of Padua.

Art. 2 (Urgent measures to contain the contagion in the regions and provinces listed in annexes 2 and 3)

letter e)

Until March 8, 2020, a full suspension of all educational services for children referred to in article 2 of the legislative decree of April 13, 2017, no. 65 and educational activities in schools of every level, as well as of higher education such as, universities and institutions of advanced performing arts, professional courses, masters, courses for the health professions and adult education. The only exception will be medical specialization training and general medical training courses, as well as activities for trainees in the health professions where it is not possible to carry out such training virtually.

letter f)

opening of public museums and other cultural institutes as well as places referred to in article 101 of the code of cultural and landscape heritage, pursuant to Legislative Decree January 22, 2004, no. 42, provided that said locations are able to ensure that they set quotas or avoid large gatherings of people while taking into account the size and characteristics of the premises so that visitors can respect the distance between one another by at least one-meter.

letter g)

suspension of public and private competitive procedures (concorsi) with the exception of cases in which candidates are assessed exclusively on a curricular basis and / or electronically. This excludes competitions (concorsi) for healthcare personnel, including state and qualification exams for surgeons, as well as civil protection personnel, subject to the compliance found under the provisions of the Minister for Public Administration Directive no. 1 of February 25, 2020

Art. 4 (Further measures for the entire national territory)

letter f)

Universities and Institutions of Performing Arts Higher Education may not participate in person any teaching or curricular activities if the same activities can be carried out remotely according to the same universities and institutions, this is particularly in regard to the specific needs of students with disabilities. The universities and institutions referred to in the previous period, after the restoration

of regular daily functionality, ensures, where deemed necessary and in any case by identifying the relative methods, the recovery of training activities as well as curricular activities or any other test or verification, also intermediate, which are functional to the completion of the educational path set forth.

Update as of 16:40 March, 1

Communication from the Rector

Dear colleagues, educators, and University administrative staff, Dear students,

As a result of the most recent Decree sent from the Council of Ministers President, upon a proposal by the Minister of Health, and concerns from Regional Presidents has communicated new measures to urgently contain the spread of the COVID-19 virus **until March 8, 2020**. This, of course, also includes the University education within our Region.

Consequently, the University's teaching activities will resume electronically until March 8.

This was previously communicated by the Rector's press release sent on February 28, 2020

1) *Should a suspension be recommended, as it is, all teaching activities including exams, degree dissertations and lessons will be held exclusively through electronically modes of communication. When possible, exams will take place between March 2 to 7 March.*

Graduation sessions previously scheduled between February 24-29 will be communicated directly to each student. Quarterly course lessons and teacher training courses will begin on March 2. Semester course lesson will begin on March 9. All courses will be held through alternative

means of communication, such as video chat, Skype, conference calls, etc.

Daily laboratory activities and all forms of internships are hereby suspended.

Based on the requests for more information received, procedures concerning the operations are as follows in greater detail.

1. EDUCATIONAL ACTIVITIES

a) LESSONS

The following lessons will be held exclusively through electronic means of communication until March 8, 2020; degree courses, master's degree, single cycle, as well as post-graduate teaching training lessons such as; doctorate, graduate school, master, specialization courses, and teacher training courses for healthcare professionals.

The only exception will be for specialized doctor training and health professional trainees.

To encourage an orderly return of students to the classroom and to limit the number of persons in the classrooms, semester course lessons will resume **on Monday 9 March, with two optional methods** (in class and through electronic means of communication when possible).

Should the government recommend an additional suspension after March 8, lessons will resume **through electronic means of communication exclusively**.

Courses with mandatory attendance will use a remotely certify those who are present.

Quarterly course lessons and of teacher training courses will resume on **Monday, March 2, exclusively by telematic means of communication when possible.**

Electronic access to courses can be found via the University's MOODLE platform, at www.unipd.it/elearning or directly via the course MOODLE itself.

b) STAGE AND TRAINING EXERCISES

Daily laboratory activities, and all forms of internships are suspended until March 8. The only exception are of internships and exercises held in the health sector, as each clinical departments will be the responsibility to schedule the times and methods of the activities themselves. For internships scheduled to be held abroad please follow the instructions from the University's reference office.

c) EXAMS

Exams that were suspended starting on February 24 will be rescheduled between March 2 to 8, by electronic means of communication to ensures the identification of each candidate (note: Teachers will be asked to assess exam sessions present on UNIWEB according to the indications provided by teaching secretaries and adjusting the dates of appeals and inserting

the appropriate communications to be sent to the enrolled students). Therefore, teachers are invited to give as many exams as possible, to ensure the completion of the exam sessions and an orderly start of teaching activity on March 9. To facilitate and conduct the greatest possible number of exams, transformations of exam from written to oral is authorized. Priority is given to graduating students with a degree scheduled in the spring session.

Exams not carried out during the week of March 2 to 8 will be rescheduled as soon as possible.

Specific operational information related to each exam will be provided to each student via e-mail through the UNIWEB University platform.

Starting late afternoon of today, March 1st

d) DEGREE DISSERTATIONS

Final tests that were suspended starting on February 24 will be rescheduled as soon as possible (note: The rescheduling of the degree sessions will be done by each educational secretariat).

Final test scheduled to be held between March 2 to 8 March will be carried out using exclusively via electronic means of communication.

Final tests taken electronically will have the delivery of diplomas with a public ceremony scheduled on a later date. Exact dates will be discussed further. Each graduation session will be provided with instructions by the teaching offices (note: Educational secretariats may refer to the Training and Career Service Office - amministrazione.uniweb@unipd.it).

e) STUDY ROOM, LIBRARIES, AND STUDENT SERVICES

University study rooms will remain closed until 8 March 2020. Library services are accessible online through the following link <http://bibliotecadigitale.cab.unipd.it/>.

Access to the libraries is limited to educational research and consultation activities by University employee such as faculties, researchers, technicians, administrative staff, PhD students, Post Docs, Fellows, and medical specializations.

Further operating instructions concerning the educational activities will be sent from their relative secretariats (note: Educational secretariats may refer to the Training and Career Service Office - amministrazione.uniweb@unipd.it). For the technical part concerning online teaching please contact supporto.elearning@unipd.it.

2. OTHER ACTIVITIES

a) RESEARCH AND ADMINISTRATIVE ACTIVITIES; SERVICES TO THE PUBLIC

Research activities at the University, departmental and structure levels will be held regularly. The technical and administrative services will also be held regularly and open to the public.

It is recommended that students visit University buildings only for activities deemed impossible to postpone.

b) EVENTS

Pursuant to the provisions sent by the Prime Ministerial Decree, all organized events held outside or indoors in both public or private locations, including those of a cultural, recreational, sporting or religious nature, **are suspended until March 8, 2020**. This includes large events, cinemas, theaters, discos, religious ceremonies."

Therefore ordinary internal meetings of the University, such as the meetings of the collegial bodies, are not to be considered suspended.

c) PUBLIC COMPETITIONS (CONCORSI)

Public competition (concorsi) are suspended until March 8, 2020, with the exception of competitions for health personnel, including state and qualification examinations for surgeons, without prejudice to compliance with the provisions of direttiva del Ministro per la PA n. 1 del 25 febbraio 2020.

d) FLEXIBLE WORK

For technical and administrative staff, the possibility of activating flexible work is anticipated. In agreement with the director of the relative structure and in accordance with the procedures already defined in the circular signed by the Rector and General Manager No. 11130 on February 26, 2020. Flexible work must be granted relative to service and organizational needs

and can also be activated for a few days and following rotation criteria, where necessary.

3. RULES OF CONDUCT

a) COMMON RULES

All students and staff are recommended to comply with the rules of conduct recommended as are set out below

- a) wash your hands often
- b) avoid close contact with people suffering from acute respiratory infections;
- c) do not touch your eyes, nose, and mouth with your hands
- d) cover his mouth and nose if he sneezes or coughs
- e) do not take antiviral drugs and antibiotics, unless they are prescribed by the doctor
- f) use the mask only if you suspect you are sick or assist sick people

For personnel performing services in contact with the public, please refer to the recommendations sent by the Rector and General Manager No. 107840 on February 24, 2020.

Staff who perform service at the healthcare facilities will comply with the provisions from the reference healthcare company.

For all staff, the precautions provided by the Rector and the General Manager No. 107840 of February 24, 2020, and subsequent clarification sent on February 25, 2020 remain enforced.

b) INFORMATION

The information referred to from section "a" to "f" of the previous point must be displayed in all University structures and in all places open to the public. The University has provided disinfectant solutions for handwashing throughout campus.

Updates will be communicated through the University website at the address www.unipd.it/coronavirus-comunicazione-rettore

I would like to thank each of you for your collaboration,

University of Padua Rector
Rosario Rizzuto

Update as of 18:50 February, 28

Pending further notification from the authorities, semester courses are hereby postponed to Monday, March 9. Quarterly courses will resume on Monday, March 2 via alternative means of electronic communication, such as video chat, Skype, conference calls, etc. All exams and degrees will be rescheduled or performed electronically. Regular research activities and administrative services will remain open to the public. Study rooms and libraries will remain closed to the public. [Library services are available online.](#)

"Dear students,

It is not known if the ordinances of the Minister of Health and the President of the Veneto Region will be suspended or modified. Consequently, the University will resume teaching activities organizing alternative means of communication, (video chat, Skype, conference calls, etc) to avoid large gatherings of students.

Normal teaching activities will resume as soon as possible, and the alternative means of communication defined in this communication will remain active.

LESSONS

All semester course lessons will resume starting from Monday, March 9.

All quarterly course lessons and teacher training courses will resume starting on Monday, March 2 via telematic means of communication when possible.

Access to the courses electronically can be found via the University's MOODLE platform, at www.unipd.it/elearning or directly via MOODLE itself.

EXAMS

Exams that were suspended between February 24 and February 29 will be held as soon as possible. During the first week of March, it will be possible undertake our exam via computer or in person, when possible. The operational information related to each exam will be provided via email through the UNIWEB University platform. Additional communication will be sent to those enrolled on the exam lists.

DEGREES

*Final tests scheduled for the first week of March **will be rescheduled or carried out electronically**. In the case of final tests held via electronic means of communication, the diploma delivery will be scheduled for a later date while an agreed graduation date will be discussed further.*

Graduation session will be notified through instructions provided by each teaching office.

The final tests that were suspended last week will be rescheduled by the teaching structures as soon as possible.

Updates, including communication in regards to teaching activities, will continue to be communicated through the University website.

Rosario Rizzuto, Rector

February 28, 2020"

Update as of 19:00 February, 26

Attached please find the most recent letter from the Italian Ministry of Education, Universities and Research (MIUR) as of February 26, 2020 to be sent to all student, researcher, educators, technical as well as administrative staff of the Universities.

[Letter from the Italian Ministry of Education](#)

Update as of 18:30 February, 26

This update has been prepared by the University of Padua Rector along with the Director General, and takes into account Directive No. 1/2020 of the Presidency of the Council of Ministers and of the note of the MIUR n. 5988 of February 26, 2020, as an implementation by the Prime Ministerial Decree of February 25, 2020 "further implementing provisions of Law Decree No. 6 of February 23, 2020, containing urgent measures regarding the containment and management of the epidemiological emergency from COVID-19"

PERMANENT PROVISIONS

1. in the presence of flu symptoms such as a fever or cough, it is mandatory that you do not go to work and immediately contact your doctor. The absence will be documented through a disease certificate
2. in the event that a family member or others living in your home have been ordered to stay home under active surveillance, it is mandatory that you refrain from coming to work. In this case, you can request the immediate activation of flexible work for the period set by the active surveillance home stay order.

OPERATIONAL FACILITIES MADE IMMEDIATELY AVAILABLE

1) FLEXIBLE WORK

The organizational conditions that are recurring, and are defined as extraordinarily under ordinance n ° 1 of February 24, 2020 signed by the Minister of Health and the President of the Veneto Region will remain active, it is possible to immediately activate flexible work at 100% of the required service hours.

The activation of flexible work, as required by the Decree Law of February 23, 2020, under n. 6 and the Prime Minister's Decree containing "urgent measures regarding the containment and management of the epidemiological emergency from COVID-19", as is possible with simplified methods and without added or greater burdens on public finance.

This method of work requires the employee to take responsibility of the tools necessary for remote work, such as computers and telematic means of connection. There will be no expense refunds available.

Until March 1,2020, those in the following situations can apply for flexible work:

- pregnant women who are not yet on mandatory leave
- staff affected by diseases that cause a lowering of the immune defenses, medical certification must be provided

The application for the implementing a 100% flexible work request by those who fall into the above situations can be submitted their request online by following the procedure accessible at the [link Economic and Welfare Treatments Office - Welfare Sector](#) (menu item "Flexible Work") The link is also reachable through SIT and foresees the prior agreement with the manager of the related structure and the identification of working methods that do not require instrumentation supplied by the University.

The state of pregnancy is self-certified by the employee while the presence of pathologies that cause a lowering of the immune defenses requires the presentation of a medical certificate.

The authorization is issued by the Manager of the Human Resources Area once the presentation of the documentation certifies the occurrence of one of the conditions mentioned above and does not require prior signing of any contract. Authorization is guaranteed within one day of the request by the Economic and Welfare Treatment Office - welfare sector e-mail:welfare@unipd.it tel. 8273200-8273505.

2) WORK FROM HOME

Those who already benefit from a work from home contract pursuant to the University regulations on the subject do not have to complete the procedure but can ask to work from home if they fall within the above situations. Working from home 100% of the time must include sending emails with the consent of the relative manager and with the necessary documentation sent to the following address: welfare@unipd.it

3) USE OF PERSONAL VEHICLES

For those who prefer to use personal vehicles to go to work, the following parking spaces have been made available duration of the emergency:

- Parking lot "Cittadella dello studente" located at via Venezia 8: there are 80 available parking spaces during opening hours between 07:30 and 19:30;
- Parking lot "Fiore di Botta" located at via del Pescarotto 8: there are 50 available parking spaces during opening hours between 07:30 and 19:30;

To access the car park, please send an email to gestionebeniservizi@unipd.it or contact 0498273751 or 0498273985.

In the request, employees must provide their vehicle license plate number, a mobile phone number as well as specifying the public transport needed to reach the workplace within a relative time period. The badge will enable access to the car parks only during the emergency period.

In the event that requests exceed the availability of parking spaces, priority will be given to those who commute is longer.

OPERATIONAL FACILITIES THAT WILL BE MADE AVAILABLE IN THE EVENT OF EXTENSIONS OF THE MARCH 1, 2020 ORDER FLEXIBLE WORK

For those who have children attending nursery school, kindergarten, elementary school or middle school, flexible forms of work may be activated in the event that the closure of schools is extended. It is possible to submit a prior request using the online procedure mentioned above.

1) WORK FROM HOME

For those who also fall under this category and who have worked from home in the past can request an extension showing the consent of their supervisors up to 100% of work time required by sending an email to the following address: welfare@unipd.it.

The University circulates the following information received by the University Rector and the University General Manager n ° 107840 of the notice sent out on February 24, 2020; with reference to ordinance n. 1 issued by the Minister of Health sent out on February 23, 2020 under the agreement with the Regional President concerning the Managers and Directors of University Departments and structures, "Urgent measures for the containment and management of the epidemiological emergency from Co-vid 2019." **These measures are to be presumed valid up to and included until March 1, 2020.**

1. ordinary administrative activities will continue regularly and there will be no interruptions to the services provided to the public, except for those suspended with the aforementioned ordinance along with the instructions that have been sent until now by email, which can be found in attachment 2. All offices are therefore to be kept open, including those with public access, by adhering to the following requirements:

- a) Personal residing in the municipality of Vo 'Euganeo, who choose to limit their mobility are exempt from fulfilling their work requirements. At the request of the interested parties, forms of limited work may be activated through the Human Resources Area. (The Office of Economic Treatment and Welfare) Welfare Sector welfare@unipd.it – tel. 0498273505- 0498273200;
- b) Personal related to services open to the public are hereby suspended (see letter "C") of article 1 of the aforementioned order including: museums, monuments, libraries are not exempt from fulfilling the work responsibilities due to force majeure (unforeseeable circumstances). Managers must evaluate staffing based on the demand required for internal service activities
- c) Personal who are blocked out of the office or in particular certified situations, also related to the health of family members, can contact the Human Resources Area - Technical Administrative Staff Office – Career carriera.pta@unipd.it – tel. 0498273266 – 0498273128;

2. **general rules of conduct** are indicated as follows:

- a) Supplies such as hand sanitizing gels are being delivered and are intended to be used primarily by those who cannot access rooms with soap and water with ease. Notification of additional necessity should be addressed to gestionebeniservizi@unipd.it - 0498273751- 3985 or 0498273898;
- b) follow good hygiene practices given by the Italian Ministry of Health (10 rules to follow attached in point 3), frequent hand washing recommendations
- c) Masks for emergency teams with relative use instructions are being delivered by the Environment and Safety Office and are to be used only and exclusively for the rescue of people with illness in the presence of concrete risk conditions (evidence of symptoms attributable to acute respiratory diseases) (e-mail: sicurezza@unipd.it, tel: 0498273090)
- d) For personal assigned to front desk activities, respective managers are requested to the following
 - I) to ensure that overcrowding of the premises is avoided, especially in the waiting rooms
 - II) to ensure access through appointments and / or fixed reservations, when it is not possible to manage interviews via telephone, Skype, or other forms of virtual communications
 - III) if there is no protective glasses in place, to ensure that close contact is avoided between personal and the public by a reasonable distance of approximately 1.5 meters, this can be achieved by reconfiguring furniture and workstation arrangements
 - IV) ensure frequent air ventilation of the premises
- e) to suspend, until further notice, all training courses as well as missions out of the ordinary, except for specific authorizations according to criteria that are indispensable

3. With communication dated 24 February 2020 by the Region of Veneto also provided clarifications on the application of the order in question, specifying that the letter of art. 1 paragraph 2 of ordinance1 intends "*to suspend events that include a significant concentration of people in public as well as private locations. Therefore **all events and initiatives which, result in a large influx of the public, fall outside the ordinary activities of the local communities, are***

suspended; reference is made to sporting, cultural, social and economic events as well as exhibitions. Therefore, the activities to be suspended are events, fairs, festivals, attractions, fairgrounds, concerts, sporting events that involve the presence of the public, including championships, tournaments, and competitions of all categories and of every discipline, as well as entertainment activities such as theatrical performances, film, music, etc., including discotheques and dance halls." Therefore, ordinary meetings within the University are not to be considered suspended, such as meetings that have already been planned by colleges.

4. Finally, please note that the University set up a safety awareness service since at the onset of the disease was reported in China. Therefore, the mobile number 335/1008877 remains active . The academic community can contact this number for more information or to request the performance of the infectious diagnostic test in the presence of symptoms such as fever and cough, or in the event of potential contact with infected subjects (which is no longer limited to travelers returning from China).

Update as of 20:10 February, 24

In the interest of clarity to Prot. 87906 sent on February 24, 2020, in relation to the suspension of events held outdoors as well as indoors for the public as well as for private events, the Veneto Region has clarified that under letter a) of art. 1 paragraph 2 of ordinance n ° 1 of 23/02/2020 intends "to suspend events that include a significant concentration of people in public as well as private locations. Therefore all events and initiatives which, result in a large influx of the public, fall outside the ordinary activities of the local communities, are suspended; reference is made to sporting, cultural, social and economic events as well as exhibitions. Therefore, the activities to be suspended are events, fairs, festivals, attractions, fairgrounds, concerts, sporting events that involve the presence of the public, including championships, tournaments, and competitions of all categories and of every discipline, as well as entertainment activities such as theatrical performances, film, music, etc., including discotheques and dance halls ".

In this sense, regularly held meetings within the University are not subject under the same mandatory suspension, such as the meetings of the collegial bodies already scheduled.

Update as of 16:30 February, 24

With regard to the previously reported suspension of teaching activities, the following is specified:

1. Educative and training activities are suspended until March 1
2. In regards to paragraph "B" in article "1" of Italian Ministry of Health decree issued on the evening of February 23; the teaching activities for the specialist training of doctors and trainees of the health professions are excluded from the March 1st suspension.
3. The internship activities for training form an integral part of the academic path, as such, they too are suspended until March 1, 2020. Only training internships performed in the health sector are excluded from the suspension.
4. Training activities and exams will be carried out remotely by telephone, Skype, or other means of virtual communication.

Update as of 8:00 February, 24

Under the provisions of point "J" of article "1" by the ordinance of the Italian Ministry of Health, issued in cooperation with the Region of Veneto Region, as of yesterday evening, the 23 of February, **all public competitions (concorso) have been suspended until the 1 of March 2020 with the exception of public competitions (concorso) for healthcare personnel.** This suspension concerns all categories of staff, including the selections for admission to course study. This includes interviews conducted via telephone, Skype or other virtual electronic connections.

Update as of 20:18 February, 23

The following is a brief summary of the statement made by the Rector yesterday briefly summarizing the measures that the University took up until now in regards the CORONAVIRUS. We hereby update this statement to include the ordinance most recently received by the Ministry of Health and the Veneto Region.

1. **All University teaching activities are suspended until February 29, 2020.** All lessons, including quarterly and annual held lessons, degree dissertations, exams and all other relative educational activities are suspended. Please note that as a result, the dates and deadlines of the academic calendar will be adjusted accordingly. The order issued by the Ministry of Health this evening specifies that the training activities of doctors in specialised training and trainees of the health professions are excluded from the suspension, unless individual educational structures decide otherwise.

2. **Until 1 March 2020, the University has added the following precautionary measures**

a) the university study rooms will remain closed;

b) the university library study rooms will remain closed to the public but will provide limited library services. Below is the link to the operating procedures for external services:

<http://bibliotecadigitale.cab.unipd.it/o>

Furthermore, pursuant to the order issued this evening by the Ministry of Health and the Veneto Region, the following measures are activated until March 1, 2020:

c) All cultural, recreational, and sporting events and initiatives are hereby suspended, this includes outdoor and indoor events located in public as well as in private locations

d) Opening services to public museums, and all cultural institutes and places, per article 101 of the Legislative Decree code 42/2004 of the Cultural and Landscape Legacy are hereby suspended. Therefore, all the University Museums and the activities related to them, such as the Botanical Garden and the Biodiversity Garden will be closed to the public until March 1, 2020;

3. According to the provisions of the ordinance issued yesterday by the Minister of Health and the Veneto Region, **University staff residing in the Municipality of Vo 'Euganeo** and of any other municipalities that may be subject to mobility restricted measures that have not yet taken place, **are exempted from work**. In these cases, the work activity can be carried out by teleworking through an agreed method direct by their supervisors

Subject to the authoritative provisions stated above the University undertakes to the following:

- All daily University research and assistance activities will be regularly carried out, according to methods specified by each University structure;

- All daily administrative activity will continue regularly and, at the moment, there are no suspensions of services provided to the public. However, it should be stressed that the University has informed all students by e-mail and SMS about the suspension of teaching activities and has recommended that they enter University buildings strictly for necessary activities. As a consequently, the University expects a very low turnout, therefore, in relation to the verified slowdown of activities, it is advisable to grant holidays to the technical and administrative staff who request it;

- there are currently no suspensions regarding public competitions (**concorso**) activities.

Please note that the mobile number, 335/1008877, remains active to the academic community to access more information or to carry out requested diagnostic testing of infection. In the presence of symptoms, such as fever and coughing, or in the event of potential contact with carriers, which is no longer limited to travellers returning from China are urged to call. In other cases, the following prevention measures are recommended by The World Health Organization (WHO) and The Italian Ministry of Education, University and Research (MIUR) as well as in the ordinances of the Italian Ministry of Health:

1. Wash your hands often, in this regard it is recommended to make disinfectant gels for hand washing available in all public places, gyms, supermarkets, pharmacies, other places of public assembly.

2. Avoid close contact with people suffering from acute respiratory infections
3. Avoid touching your eyes, nose and mouth with your hands
4. Cover your mouth and nose if you sneeze or cough
5. Do not take antiviral drugs or antibiotics unless prescribed by your doctor
6. Clean surfaces with chlorine or alcohol based disinfectants
7. Use a mask if you suspect you are ill or if you are a care giver to those who are sick
- 9 Products and parcels received from China as 'Made in China' not dangerous
10. Contact the regional toll-free number 800462340 if you have a fever or cough and have returned from China in the last 14 days
11. Domesticated pets do not spread the new Coronavirus

Of course, the situation is constantly being followed and the above instructions could undergo changes as new ordinances for particular situations arise. It is advisable to periodically consult this page, as it is updated regularly.

update of 22 February, 11.52 pm

Until March 1, 2020, additional precautionary measures are as follows:

- 1) University Study rooms located throughout the city will remain closed;
- 2) University libraries study rooms will remain closed, while the front desk of University libraries will remain open
- 3) The ordinance issued by the Minister of Health and the President of the Veneto Region, all University staff residing in the Municipality of Vo 'Euganeo are exempt from working.

update of 22 February 22, 6.33 pm

"Following the Rector's press release about exam sessions being suspended throughout the coming week, this update informs the community about Veneto Region's crisis unit's guidelines which state: whenever possible it is better to avoid crowded indoor spaces. In order to comply with these guidelines all teaching activities are to be suspended (such decision applies to all those activities which aren't yet suspended): quarterly and annual **lectures, graduations** and all those activities characterized by unmonitored access implying ongoing student aggregation. Academic dates and deadlines are guaranteed to be updated accordingly."