UNIVERSITÀ DEGLI STUDI DI PADOVA

CALL FOR ADMISSION

*for master's degree programmes with a **limited number of places***

in:

- **NEUROSCIENZE E RIABILITAZIONE NEUROPSICOLOGICA**
- **PSICOLOGIA CLINICA**
- **PSICOLOGIA CLINICA DELLO SVILUPPO**
- **PSICOLOGIA CLINICO-DINAMICA**
- **PSICOLOGIA COGNITIVA APPLICATA**
- **PSICOLOGIA DELLO SVILUPPO E DELL'EDUCAZIONE**
- **PSICOLOGIA DI COMUNITÀ, DELLA PROMOZIONE DEL BENESSERE E DEL CAMBIAMENTO SOCIALE**
- **PSICOLOGIA FORENSE E CRIMINOLOGIA CLINICA**
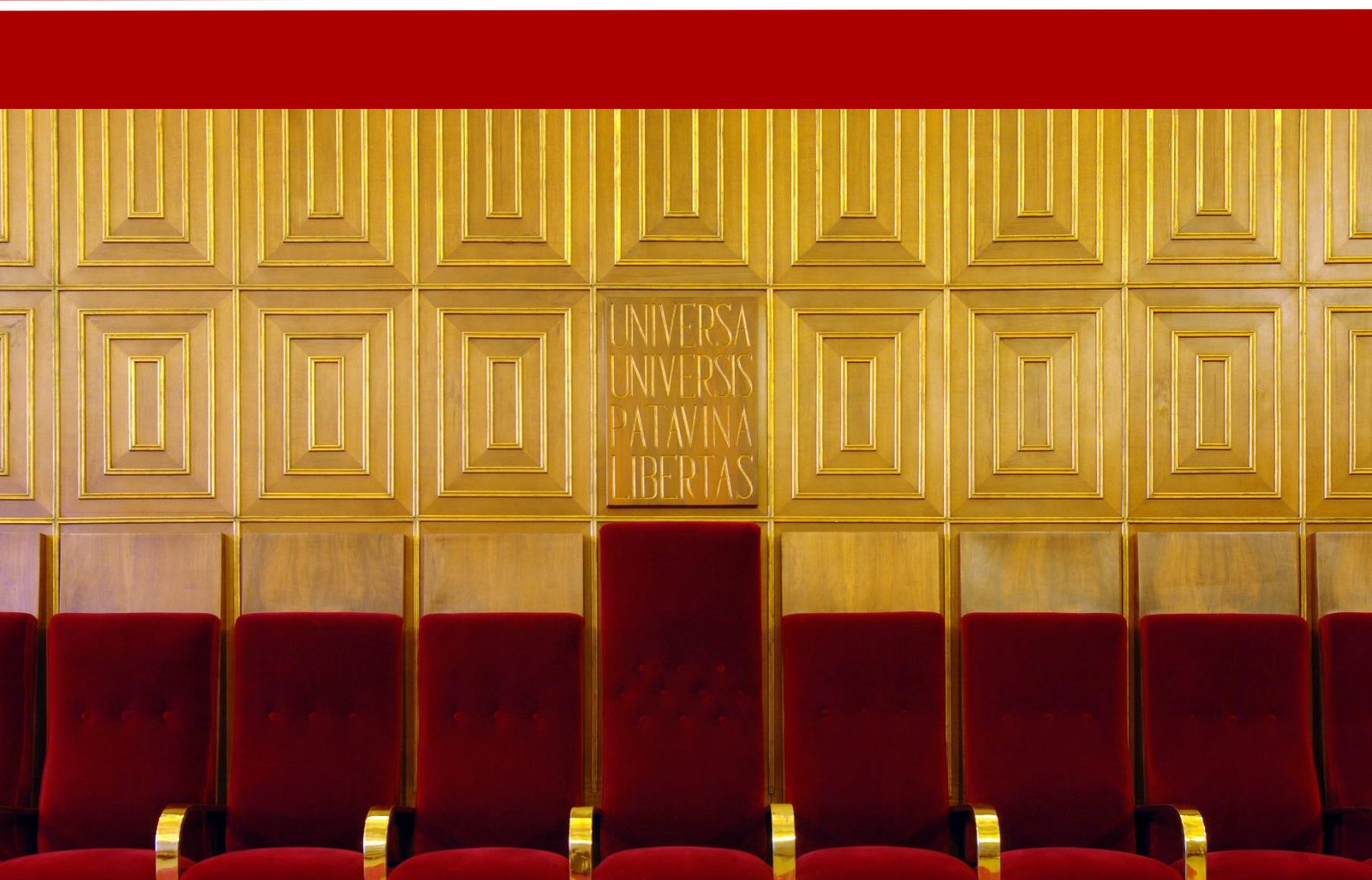- **PSICOLOGIA SOCIALE, DEL LAVORO E DELLA COMUNICAZIONE**

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Deadlines

SUMMARY OF DEADLINES FOR THE YEAR 2024

PRE-ENROLMENT on Uniweb	From **16 July** to 3 pm on **28 August**	
APPLICATION FOR THE ASSESSMENT OF THE MINIMUM CURRICULAR REQUIREMENTS	From **16 July** to 5 pm on **28 August**	
ENROLMENT on Uniweb	Ranking list publication from 3 pm on **19 September**	Complete enrolment from 3 pm on **20 September** to 12 noon on **1 October**
REASSIGNMENT	Assignment through the ranking list on **3 October**	Complete enrolment from 3 pm on **3 October** to 12 noon on **7 October**

To gain entry to the degree programme, candidates need to obtain the entry qualification by __30 September 2024__.

There are still places available and you want to participate in subsequent reassignments? You need to submit a new pre-enrolment application. No new exams will be considered (candidates

New PRE-ENROLMENT	From **9 October** to 12 noon on **11 October**	
ENROLMENT on Uniweb	Ranking list publication from 3 pm on **17 October**	Complete enrolment from 3 pm on **18 October** to 12 noon on **21 October**
REASSIGNMENT	Assignment through the ranking list on **22 October**	Complete enrolment from 3 pm on **23 October** to 12 noon on **25 October**

participate with the score obtained in the first ranking list).

N.B.: this document is the English translation of the Call for admission for Master's degrees with limited places at the Scuola di Psicologia.

The Call for admission is available in Italian at www.unipd.it/ammissioni-psi-magistrali-programmato. If there is any dispute regarding the interpretation of the two versions, the Italian version shall take precedence.

NOTE: The table of contents is clickable and refers to the paragraphs in the text to make navigation easier. However, we recommend paying attention to the information contained in the entire Call for admission.

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1. GENERAL INFORMATION

Prospective students can now apply for the selection processes for admission to the first year of the Master's degree programmes with limited access at the Scuola di Psicologia[1] for the academic year 2024/25.

The normal duration of the Degree programmes is 2 years and at the end of the studies the **Master's Degree qualifying** for the profession of Psychologist is awarded, pursuant to Legge (Italian Law) no. 163 of 8 November 2021 "*Provisions on qualifying university degrees*" and Decreto Interministeriale (Italian Interministerial Decree) no. 654 of 5-7-2022 "*Master's Degree qualifying for the profession of Psychologist - Class LM-51*".

Information on ongoing course units and the Syllabus Regulations can be found at didattica.unipd.it, by selecting "Scuola di Psicologia" and the degree programme of interest.

Students can apply to register on a part-time basis due to family, work, or health reasons. Further information is available at www.unipd.it/contribuzione-benefici.

Students with disabilities or specific learning disability (SLD) can contact the Student Service Office – Inclusion Unit (inclusione.studenti@unipd.it) to report any need for information on attendance support services and financial subsidies (www.unipd.it/risorse-supporti-studenti-disabilita-dificolta-apprendimento).

1.1 Degree programmes, venues and available places

Master's Degree Class	MASTER'S DEGREE PROGRAMME	Registered office	Places available for EU citizens* or equivalent candidates	Places available for non-EU citizens residing abroad**
LM-51	**Neuroscienze e riabilitazione neuropsicologica**	Padua	**126**	**4** – of which **2** are reserved for the Marco Polo programme
LM-51	**Psicologia clinica**	Padua	**116**	**9** – of which **2** are reserved for the Marco Polo project
LM-51	**Psicologia clinica dello sviluppo**	Padua	**171**	**4** – of which **2** are reserved for the Marco Polo project
LM-51	**Psicologia clinico-dinamica**	Padua	**171**	**4** – of which **2** are reserved for the Marco Polo project

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[1] The activation of the first year of degree programmes is subject to their accreditation according to the provisions of DM (Italian Ministerial Decree) 1154/2021 "Self-assessment, assessment, initial and periodic accreditation of venues and degree programmes" and to the achievement of a minimum number of pre-enrolments; therefore, if the Degree programme is not accredited or if the number of pre-enrolment applications submitted is less than 15 (5 for each curriculum), the Degree programme will not be activated. All the information relating to the activation of the degree programme is published at http://www.unipd.it The minimum number of enrolments indicated does not apply to newly established, professional training and interuniversity degree programmes

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LM-51	**Psicologia cognitiva applicata**	Padua	**116**	**4** – of which **2** are reserved for the Marco Polo project
LM-51	**Psicologia dello sviluppo e dell'educazione** CURRICULA: ● *Psicologia dello sviluppo e dell'educazione* ● *Developmental and educational psychology (curriculum delivered in English)*	Padua	**135**	**28**
LM-51	**Psicologia di comunità, della promozione del benessere e del cambiamento sociale**	Padua	**121**	**4** – of which **2** are reserved for the Marco Polo project
LM-51	**Psicologia forense e criminologia clinica**	Interuniversity with Scuola IMT Alti Studi di Lucca	**50**	**4** – of which **2** are reserved for the Marco Polo project
LM-51	**Psicologia sociale, del lavoro e della comunicazione**	Padua	**116**	**4** – of which **2** are reserved for the Marco Polo project

* of the European Union

**Places for non-EU citizens residing abroad are assigned in the dedicated selections. For more information, see: www.unipd.it/en/how-apply. For any clarification, write to: international.admission@unipd.it.

The Scuola di Psicologia offers the interuniversity degree programme **"Psicologia forense e criminologia clinica"**, at the end of which a joint degree is awarded with the Scuola IMT Alti Studi di Lucca, which collaborates on the project and where the lessons of the first semester of the first year of the degree programme are held. The admission procedures are the same as for the other degree programmes in this call. More information on the educational offer is available at:

www.unipd.it/offerta-didattica/corso-di-laurea-magistrale/psicologia?tipo=LM&scuola=PS&ordinamento=2024&key=PS2735&cg=psicologia .

1.2 Admission requirements

To access the degree programmes referred to in this call, candidates[2] must:

1. obtain a Bachelor's degree, a single-cycle Master's degree, a three-year university bachelor's diploma, or another qualification obtained in Italy or abroad and recognised as suitable under current legislation (www.unipd.it/iscrizioni-studenti-internazionali) **by and no later than 30 September 2024[3]**;

2. be in possession of the specific curricular requirements, knowledge, competencies and abilities, verified as set out in point 4.

3. participate in the selection process by following the procedures and deadlines set out in point 2;

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2 Hereinafter, the terms that relate to people are in the masculine form, for the sole purpose of ensuring better readability of the text, but refer indiscriminately to all genders.

3 By that date, therefore, both the discussion of the thesis and the announcement must have been completed. No requests for exceptions are accepted, for any reason.

4. **be admitted**: the ranking list of those admitted and those not admitted and any assignments and clearing places will be published on the dates and pages set out for each selection process ([point 2](#));

5. **enrol** [(point 5)](#): admitted candidates must submit their application for enrolment, change of course or transfer from another university by the specified mandatory deadlines ([point 2](#)).

1.3 Criteria for the preparation of admission ranking lists

The ranking list for entry to each degree programme is prepared according to the ECTS credits and exam grades awarded within the M-PSI area The calculation is done as follows:

- the value of each exam will be calculated by multiplying the relative grade by the relative ECTS credits. Specifically, a grade of "*30 e lode*" (30 with distinction) is considered to be 33 in the calculation

- the final score is calculated by summing the products obtained in this way up to a maximum limit of 110 ECTS credits. If a candidate has a number of ECTS credits for these exams that exceeds this limit, only the exams with the highest grades will be taken into consideration. If the sum of the ECTS credits of these exams exceeds the limit of 110 by a few units, the excess ECTS credits will be removed, for the calculation, from the exam with the lowest grade.

The formulae are, therefore:

- formula 1: $\text{Value}_{\text{exam\_M-PSI\_1}} = (\text{grade}_{\text{exam\_M-PSI\_1}}) \times (\text{ECTS credits\_considered}_{\text{exam\_M-PSI\_1}})$
- formula 2: $\text{Final score} = \text{Value}_{\text{exam\_M-PSI\_1}} + \text{Value}_{\text{exam\_M-PSI\_2}} + \ldots + \text{Value}_{\text{exam\_M-PSI\_(n)}}$

The following table shows an example of calculating the score for use in the ranking list.

Exams M-PSI	ECTS credits obtained	Grade considered in the calculation of the "exam value"	ECTS credits considered in the calculation of the "exam value"	Exam value (formula 1)
A*	9*	18	6*	108
B	8	22	8	176
C	6	23	6	138
D	8	30 e lode (30 with distinction) (33)	8	264
AND	12	28	12	336
F	6	25	6	150
G	8	27	8	216
H	4	28	4	112
I	8	20	8	160
J	8	27	8	216
K	8	20	8	160
L	2	30	2	60
M	12	27	12	324
N	6	28	6	168
O	8	24	8	192
	Total		**Total**	**Final score (formula 2)**

	113*			110	2780

* This hypothetical student has accrued 113 ECTS credits in the M-PSI areas, exceeding the limit of 110 ECTS credits by 3 units. For ranking purposes, the 110 ECTS credits with the highest grades are assessed, thus considering only 6 of the 9 ECTS credits for the "A" exam, where the student obtained the lowest grade. The exam value in question is then obtained by multiplying the grade (18) by the number of credits considered (6), rather than by the number of credits earned (9).

Entry to the chosen degree programme is gained **according to the order in the ranking list**. In the event of a tie, precedence is given to the youngest candidate.

Candidates who have not yet obtained the qualification required for entry at the time of submitting their application will be conditionally included in the general merit ranking list and, if admitted, shall complete the online application for enrolment **only after obtaining the qualification**, which must be done **by 30 September 2024**.

> **N.B.:** failure to obtain the qualification and, thus, to update the Uniweb portal by 30 September 2024 will cause the candidate to be removed from the ranking list.

2. SELECTION PROCESS: DEADLINES AND TERMS TO BE MET

2.1 Ranking lists and first assignments

To participate in the selection process and access the degree programme of interest, candidates need to:

1. **pre-enrol** (point 3) **from 3 pm on 16 July to 3 pm on 28 August 2024**, by paying the fee of 30 euro in their own personal area of the www.uniweb.unipd.it portal, selecting **just one degree programme** to enter;

2. submit the application for assessment of the minimum curricular requirements **from 3 pm on 16 July to 5 pm on 28 August 2024** (point 4); The examinations and teaching activities included in the application will be used to prepare the ranking list (point 1.3);

3. **be admitted**: the ranking lists of the candidates who have been admitted and those who have not been admitted for each degree programme will be published on the dates and on the pages shown in the table below; the **publication is the official communication for the candidates concerned**.

4. **enrol**: admitted candidates must apply for enrolment, change of course, or transfer from another university (point 5) by the dates set out in the table below.

Candidates with a foreign entry qualification may take part in this selection process by following the procedures indicated in point 6.

Publication of the ranking lists and reassignment	Deadline for enrolment, change of course, and transfer from another university
Ranking lists: **19/09/2024** (from 3 pm onwards) at www.unipd.it/ammissioni-psi-magistrali-programmato	**from 3 pm on 20/09/2024 to 12 noon on 01/10/2024**
Reassignment*: **03/10/2024** in the student's own Uniweb personal area or on the https://didattica.unipd.it/off/risultati/LM page, by selecting the degree programme of interest	**from 3 pm on 03/10/2024 to 12 noon on 07/10/2024**

*Reassignment is subject to the actual availability of places to be assigned in the relevant Degree Programme.

> **N.B.:** failing to comply with the deadlines and terms of the set out procedures and concurrently pay the first instalment will constitute a waiver of the place, which will be made available in the subsequent selections or reassignments.

Candidates who are not admitted during these first assignments can participate in a further assignment of vacant places, as set out in the next point.

2.2 Further assignment of vacant places

The number of vacant places remaining available in the various degree programmes after the conclusion of the assignment on 7 October 2024 will be announced on **9 October 2024** at www.unipd.it/ammissioni-psi-magistrali-programmato.

These vacant places will be made available with a further selection open to participation **only** by those candidates who:

- are present in one of the ranking lists published in the first selection process and have not been "annulled" for any reason;
- have not already enrolled in one of the degree programmes in this call for the academic year 2024/25;
- have updated their degree qualification in the Uniweb portal and graduated by 30 September 2024. These details will be registered automatically in the case of students obtaining their entry qualification from the University of Padua, whereas graduates from other universities will need to fill in the details online.

Candidates will take part in these later assignments of places **with the same score** that they obtained in the ranking list of 19 September 2024 (point 2.1).

In order to take part, **candidates must submit an additional application for pre-enrolment**:

from 10 am on 9 October to 12 noon on 11 October 2024.

Applications must be submitted via the Uniweb portal (www.uniweb.unipd.it) in the section *Home → Admission test → Pre-enrolment for limited-place courses → Second cycle degree → Scuola di Psicologia – Master's degree delivered in Italian – Further assignment.*

At this stage it is possible to confirm the choice of the degree programme indicated during the first pre-enrolment or to change it by choosing another programme (point 1.1); this choice can be modified by accessing the submitted pre-enrolment up to the closure of applications (12 noon on 11 October 2024) and it will then be binding for admission through the ranking list for any further assignment.

It is not necessary to pay the 30.00 euro fee again, nor to re-submit the application for the assessment of the minimum curricular requirements.

N.B.: failure to comply with the deadlines for submitting the further application for pre-enrolment will cause the candidate to be excluded from any reassignments.

The table below shows the dates of publication of ranking lists and reassignments with their respective **mandatory** deadlines for enrolment, change of course, or transfer from another university.

The procedures for accepting a place and for submitting an application are in point 5.1.

Publication of the ranking lists and reassignment	Deadline for enrolment, change of course, and transfer from another university
Ranking lists: **17/10/2024** at www.unipd.it/ammissioni-psi-magistrali-programmato	**from 3 pm on 18/10/2024 to 12 noon on 21/10/2024**
First reassignment*: **22/10/2024** in the candidate's personal area in Uniweb or at https://didattica.unipd.it/off/risultati/LM, by selecting the degree programme of interest	**from 3 pm on 23/10/2024 to 12 noon on 25/10/2024**

Reassignment is subject to the actual availability of places to be assigned in the relevant Degree Programme.

N.B.: failing to comply with the deadlines and terms of the set out procedures and concurrently pay the first instalment will constitute a waiver of the entry to the chosen Master's Degree Programme.

After completing enrolment of those admitted in the last assignment, the enrolment operations for the academic year 2024/25 will be considered definitively closed.

3. REGISTRATION AND PRE-ENROLMENT ON THE UNIWEB PORTAL

3.1 Registration on the Uniweb portal

If you are logging into Uniweb for the first time, you must create a new user account at www.uniweb.unipd.it by clicking *Menu → Registration*.

At the end of the registration process, candidates will receive an email with a username and an activation code to log in to uniweb.unipd.it/password/index.php/it/utenti/identifica/azione/a, where they will be asked to set up three security questions and a password. With the username obtained and the password set, candidates can log in to their personal area.

Students can also register with the www.uniweb.unipd.it portal using SPID credentials by clicking on *Menu → Registration with SPID*.

In the event of problems with logging in, please contact the University Call Centre (www.unipd.it/callcentre).

N.B.: the personal email address included in the Uniweb profile is the communication channel that will be used to communicate deadlines and to provide instructions for access to the degree programme. Emails sent for this purpose count as an official communication.

3.2 Submitting an application for pre-enrolment

Pre-enrolment is completed online

from 3 pm on 18 July until 3 pm on 28 August 2024.

To pre-enrol, you must:

1. log in with your credentials at www.uniweb.unipd.it, click on *Home → Admission test → Pre-enrolment for limited-place courses → Second cycle degree* and select the degree programme of interest (point 1.1).
   Prospective candidates may only **complete a single pre-enrolment by selecting just 1 degree programme** that they wish to compete for; this choice can be modified by accessing the submitted pre-enrolment at any time before applications close (at 15.00 noon on 28 August 2024) and will then be binding for the formation of the ranking lists (point 2);

2. enter the degree qualification to be used to access the degree programme, if not already on the system.
   Students enrolled at the University of Padua who are about to graduate can only complete the pre-enrolment after submitting their application for the degree award online. If this application has not been submitted yet, in order to proceed, you will need to make your situation known to immatricolazioni.studenti@unipd.it, attaching an identity document;

3. at the same time, pay the pre-enrolment fee of 30.00 euro via the PagoPA procedure (instructions on www.unipd.it/pago-pa).

Contacts and assistance: www.unipd.it/immatricolazioni and www.unipd.it/callcentre

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4. ASSESSING THE MINIMUM CURRICULAR REQUIREMENTS

4.1 Minimum curricular requirements for entry

To compete for entry to one of the degree programmes in this call, candidates need to satisfy both the following requirements, relating to minimum ECTS credits and their level of English.

Training activities and exams stated for admission to the degree programme must have been **taken and recorded at the time of submitting** the application for assessment (point 4.2) and may not be supplemented at a later date.

CURRICULAR REQUIREMENTS

Having **at least 88 ECTS credits** in the M-PSI areas and respecting the following minimums:
● at least **4 ECTS credits** in **each of the 5** following areas for a total of 20 ECTS credits:
  M-PSI/01, M-PSI/02, M-PSI/03, M-PSI/04, M-PSI/05
● at least **4 ECTS credits** in **at least one of the 3** following areas:
  M-PSI/06, M-PSI/07, M-PSI/08

LANGUAGE REQUIREMENT

For all degree programmes in this call, a knowledge of English of **level B2 or higher** in the Common European Framework of Reference for Languages (CEFR) is required. The procedures for meeting this requirement are set out in Appendix 2.

4.2 Procedure and deadlines

The minimum curricular requirements needed for entry to each degree programme are described in point 4.1. The assessment procedure is only available online after completing pre-enrolment (point 3):

from 3 pm on 16 July until 5 pm on 28 August 2024.

Depending on the type of qualification used for entry, candidates will be asked to proceed as set out in the following tables.

QUALIFICATIONS OBTAINED IN ITALY

Degrees governed by statutory rules after 1999 – Ministerial Decree 509/99 or Ministerial Decree 270/04
(bachelor's degree or single-cycle degree programme)

Applications for the assessment of the minimum curricular requirements must be submitted online via https://uniweb.unipd.it/raccoltatitoli, by logging in with one's **Uniweb credentials**. Detailed instructions for submitting applications can be found on that page.

Qualifications obtained at the **University of Padua***	Qualifications obtained at **another Italian University**
- Confirm that the details displayed are correct; - Confirm/enter the English language exam or enter the certification - Enter the exams taken in other university careers relating to the M-PSI area	- Enter the exams relating to the M-PSI area taken during the university career relating to the degree programme; - Confirm/enter the English language exam or enter the certification - Enter the exams taken in other university careers relating to the M-PSI area

Degrees governed by statutory rules preceding Ministerial Decree 509 of 1999
(four-year degree programmes, five-year degree programmes, university diplomas)

Holders of degree qualifications under legal regulations prior to those indicated (with activities not expressed in ECTS credits and University Subject Areas - SSD) must ask for the necessary forms by emailing pratiche.immatricolazioni@unipd.it with the subject line "Vecchio ordinamento magistrali Psicologia - Master's degree in Psychology under old legal regulations" attaching an identity document and self-certification with the exams indicated under those regulations.

If the procedure is not confirmed within the deadlines, only the training activities taken and registered in the entry degree programme at the University will be automatically taken into consideration for the purposes of verifying the curricular requirements and calculating the ranking list score.

QUALIFICATIONS OBTAINED ABROAD

Entry qualifications obtained abroad will be assessed through the portal https://apply.unipd.it/, according to the procedures indicated at www.unipd.it/studiare-italiano-come-fare-domanda.
The required documentation must be uploaded by **28 August 2024 at 6 pm (GMT + 2)**.
- EU citizens or equivalent must also submit the application for pre-enrolment via the Uniweb portal (point 3);
- Non-EU citizens residing abroad must submit an application for pre-registration to the Italian Embassy or Consulate in their country of residence through the online procedure available on the Universitaly portal: www.universitaly.it/index.php/registration.

Further information on the procedures is available in point 6 of this call.
Further information on the assessment of qualifications and activities carried out abroad is available in Appendix 3 of this call.

4.3 Eligibility outcome

Eligibility upon assessment of the minimum curricular requirements (ECTS credits and University subject areas - SSDs) is automatically determined by the system and immediately visible on the https://uniweb.unipd.it/raccoltatitoli portal, after completing the assessment procedure.

The language requirement will be considered as met based on the self-certification, but checks will be carried out on the declarations made and on any certificates uploaded, including ex-post.

In the event that the statements made are untrue or the certificates uploaded in the procedure do not comply with the information in Appendix 2, the candidate will be declared ineligible and might be removed from the admission ranking list.

5. ENROLMENT, CHANGE OF COURSE, AND TRANSFER FROM ANOTHER UNIVERSITY

5.1 Procedures

To enrol, change course, or transfer from another University, candidates must:
- have submitted an application for pre-enrolment (point 3);
- have submitted an application for the assessment of the minimum curricular requirements (point 4) and be in possession of the specified requirements;
- have the "admitted" status in the ranking list;

- have registered their entry qualification data **by 30 September 2024**. These details will be registered automatically in the case of students obtaining their entry qualification from the University of Padua, whereas graduates from other universities will need to fill in the details manually in the Uniweb personal area in the section *Home → Qualifications.*

The application to enrol, change course, or transfer from another university may be submitted

on the dates scheduled for each assignment (point 2).

Registration procedures in the different cases (including the main ones: standard enrolment, course change, and transfer from another university) can be found in the following document: www.unipd.it/node/85793.

N.B.: failing to comply with the deadlines and terms of the set out procedures and concurrently pay the first instalment will constitute a waiver of the entry to the chosen Master's Degree Programme.

All registration procedures will be effective only after completion by the Student Office - Enrolment and Admission Testing Unit; notification of the operation will be given via email sent to the student's email address registered on the Uniweb portal.

Contacts and assistance: www.unipd.it/immatricolazioni and www.unipd.it/callcentre

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5.2 Fees and benefits

In case of new enrolment, the first instalment of the university fee, for the academic year 2024/25, is 204.00 euro (of which 188.00 euro is the regional tax[4] for the right to education at university and 16.00 euro is the stamp duty).

Information about instalments, payments, scholarships and any exemptions:
www.unipd.it/contribuzione-benefici

Contacts and assistance:
benefici.studenti@unipd.it

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[4] The amount may vary according to regional provisions.

5.3 Verification of practical-assessment traineeship of enrolled students

To obtain the master's degree that qualifies students to practise as psychologists, students must have completed practical assessment traineeships ("TPV") amounting to 30 ECTS credits, 10 of which must be completed in the bachelor's degree and 20 in the master's degree.

- Candidates who have completed training and orientation traineeships on bachelor's degree programmes in Classes 34 (under DM [Italian M99inisterial Decree] 509/99) and L-24 (under DM [Italian Ministerial Decree] 270/2004) at the University of Padua will have their practical-assessment traineeship ("TPV"), amounting to 10 ECTS credits, fully recognised;
- candidates with an Italian bachelor's degree in Classes 34 (under DM [Italian Ministerial Decree] 509/99) and L-24 (under DM [Italian Ministerial Decree] 270/2004) from other universities, must submit a self-statement certifying that they possess a maximum number of 10 ECTS credits for a practical-assessment traineeship ("TPV") carried out during the three-year programme. A student who submits a self-statement that they possess less than 10 ECTS credits for a practical-assessment traineeship will have to make up the missing ECTS credits, which will be added to his or her career in excess of the 120 ECTS credits stipulated by the regulations. The aforementioned self-statements will be subject to random checks in accordance with the law;
- candidates with an Italian qualification in other degree classes must undertake a practical-assessment traineeship ("TPV") of 10 ECTS credits, in addition to the 20 ECTS credits already provided for in the master's degree programme, which will be included in their career in addition to the 120 ECTS credits provided for by the regulations;
- the traineeship activities or other similar training activities stated in the documentation for access to master's degree programmes of candidates with a degree obtained abroad will be assessed on a case-by-case basis for the purpose of recognising 10 ECTS credits for practical-assessment traineeships ("TPV"). The assessment will only be performed for students who finalise their enrolment. Students who gain recognition that they possess less than 10 ECTS credits for a practical-assessment traineeship will have to make up the missing ECTS credits, which will be added to his or her career in excess of the 120 ECTS credits stipulated by the regulations.

6. EU CANDIDATES AND EQUIVALENT IN POSSESSION OF A FOREIGN QUALIFICATION

Students holding a foreign qualification are admitted according to the provisions of the Italian Ministry of University and Research, available at www.mur.gov.it/it - *università - studenti stranieri*, after passing the required tests and submitting the necessary documentation.

The following are considered equivalent to EU citizens:

- citizens of Norway, Iceland, Lichtenstein, and the Swiss Confederation, the Republic of San Marino and the Holy See;
- non-EU citizens pursuant to Italian Legislative Decree no. 286/98 Article 39, para 5, as subsequently amended and supplemented.

Non-EU candidates residing in Italy will be admitted subject to verification of their residence permit.

N.B.: places for **non-EU candidates residing abroad** are assigned in the dedicated selection process, whose call for admission is available at https://www.unipd.it/ammissioni-psi-magistrali-programmato. Further information is available at www.unipd.it/en/how-apply; for any clarification, write to international.admission@unipd.it.

To participate in the selection process, candidates must:

1. perform **pre-enrolment** as per the procedures and deadlines indicated in point 3;

2. upload the documentation necessary to **verify their foreign qualification** for entry and assessment of the qualifications for inclusion in the ranking list via apply.unipd.it/ in accordance with the procedures described at www.unipd.it/studiare-inglese-come-fare-domanda. Applications must be sent **from 18 July to 3 pm - local time - (GMT + 2) on 28 August 2024**;

   For the study track in English "*Developmental and Educational Psychology*" candidates must be in possession, by 30 September 2024, of a certificate of English knowledge of at least level B2 (CEFR), except in the specified cases of exemption. The list of accepted certificates, the relative minimum scores required and exemptions is available at www.unipd.it/requisito-linguistico-amissione-corsi-studio-ateneo

Failure to submit documentation, the submission of incomplete documentation, or the submission of an unsuitable qualification will prevent the offices from completing enrolment.

In order to ensure a regular start of teaching activities, all international students must be duly enrolled with all the necessary documents **by 31 October 2024**.

Eligible candidates wishing to enrol must:

1. submit their application for enrolment and pay the first instalment as per the procedures and deadlines indicated in (point 5);

2. ensure that the Admissions and Welcome unit of the Global Engagement Office has reviewed their required original documentation, as per the procedures at www.unipd.it/studiare-italiano-immatricolarsi.

Contacts and assistance: international.admission@unipd.it.

7. PERSON RESPONSIBLE FOR THE PROCEDURE, PERSONAL DATA, NOTES AND WARNINGS

1. Pursuant to Article 4 of Italian Law 241 of 7 August 1990 (New rules on administrative procedures and right of access to administrative documents) and subsequent amendments, the Programme Coordinator or the Assessment Committee shall be appointed as the person/body responsible for the administrative procedure on admissions.

2. Person Responsible for the Procedure for Accessing Documents: Director of the Student Office, Ms Maria Chiara Ferraresi.

3. Current legislation on statements: if the documentation submitted by the candidate contains false or untrue statements, without prejudice to the penalties provided for by the Italian Criminal Code and the special laws on the matter (Articles 75 and 76 of Presidential Decree No. 445/2000), the candidate's enrolment shall automatically cease. The University will recover any benefits granted (e.g. scholarships) and will not reimburse for the fees paid. Finally, whoever makes a false statement will be liable to an action for damages by the interested parties.

4. Personal data processing: personal data provided by candidates, collected for the purposes set out in this Call, shall be processed in compliance with the provisions of Regulation (EU) 679 of 27.04.2016 (the General Data Protection Regulation, GDPR), and the policy available at www.unipd.it/informativa-studenti.

5. Simultaneous registration: information is available at www.unipd.it/contemporanea-iscrizione.

Further general information on the current rules and regulations for admission can be found at www.unipd.it/avvisi-ammissione-corsi.

Any changes or additions to the content of this call for admission will be:

•   published in the official register of the University;

• announced on the University's web pages, at www.unipd.it/avvisi-amissione-corsi

For anything not specified in this Call for admission, reference should be made to current legislation.

Padua, 26 February 2024

THE RECTOR
Prof. Daniela Mapelli
digitally signed pursuant to D.lgs (Legislative Decree) No. 82/2005

APPENDIX 1 - Credit recognition to shorten the university career

Procedure and deadlines

Candidates may apply to have the activities and exams they have obtained (including those obtained abroad) - such as single course units or previous university careers - recognised so as not to have to repeat them during their course of study. In order to apply for recognition, candidates must:

- submit an application for pre-enrolment (point 3);
- submit an application for the assessment of the minimum curricular requirements (point 4); Within the same procedure there is a special section for submitting the application for credit recognition in order to shorten the university career.

> **N.B.:** the application for credit recognition can only be submitted for the degree programme selected by the candidate through pre-enrolment in the first selection process (point 2.1). Approved recognitions will only be valid for that specific degree programme; they will not be validated if they were allowed for a different degree programme (for candidates who thus participate in the further assignment by modifying their choice of first pre-enrolment, point 2.2)

The appointed committee will assess the application submitted and take a decision indicating the proposed year of entry to the chosen degree programme, based on the recognised ECTS credits:

- recognition of fewer than 42 ECTS credits > proposed admission to the 1st year;
- recognition of 42 ECTS credits or more > proposed admission to the 2nd year.

It should be noted that for the purposes of counting the ECTS credits recognised for the year of admission, the following are taken into consideration:

- only the fully recognised exams (partial validations are not taken into consideration)
- only validations proposed for exams already taken and registered at the time of submitting the application for credit recognition.

Based on the proposed year of admission, candidates must proceed as indicated in the following points.

Proposed admission to the 1st year

The degree programme entry requirements that need to be met remain the same as those set out in this call (point 1.2), without any difference with respect to those entering the first year without obtaining any credit recognition. The recognised ECTS credits will be uploaded automatically to the candidate's student record book after enrolment has been completed, and no later than the first exam session for the academic year 2024/25.

Proposed admission to the 2nd year

The degree programme entry requirements that need to be met remain the same as those set out in this call (point 1.2), without any difference with respect to those entering the first year without obtaining any credit recognition.

Admission to the second year is subject to the availability of places in the chosen degree programme. If the number of candidates eligible for entry is greater than the number of places available, a ranking list will be prepared for each degree programme.

The ranking lists for entry to the 2nd year of the degree programme, if necessary, are drawn up based on the ECTS credits and grades of the fully recognised exams (for the purpose of the ranking list, partial validation is not taken into consideration). Only exams **already taken and registered** at the time of submitting the application for credits to be recognised can be considered. The calculation is done as follows:

1. the value of each recognised exam will be calculated by multiplying the grade by the ECTS credits. Specifically, a grade of "30 e lode" (30 with distinction) is considered to be 33 in the calculation. The formula is, therefore:

$$\text{Value}_{recognised\_exam\_1} = (\text{grade}_{recognised\_exam\_1}) \times (\text{ECTS credits}_{recognised\_exam\_1})$$

2. The final score is calculated by summing the products obtained in this way:

$$\text{Final score} = \text{Value}_{recognised\_exam\_1} + \text{Value}_{recognised\_exam\_2} + \ldots + \text{Value}_{recognised\_exam\_(n)}$$

In the event of a tie, the youngest candidate will have precedence.

The admission ranking lists to the second year of each degree programme will be published on **19 September 2024** at www.unipd.it/ammissioni-psi-magistrali-programmato.

Candidates **admitted** to the second year after success in the relevant ranking list will not appear in the ranking list for the first year, but only in the ranking list for the second year. Instructions on how to complete enrolment, a course change or incoming transfer are published simultaneously with the publication of the ranking lists for second-year entry. These publications count as **official communication**.

Candidates **not admitted** to the 2nd year will automatically be included in the 1st year ranking list.

Contacts and assistance
www.unipd.it/immatricolazioni

APPENDIX 2 - Language Requirement

Standard mode

For entry to all degree programmes in this call, a knowledge of English of **level B2 or higher** in the Common European Framework of Reference for Languages (CEFR) is required.

The language requirement must be met by **28/08/2024,** the closing date of the assessment period of the minimum curricular requirements (point 4).

Students/graduates in classes 34 or L-24 at the University of Padua do not need to submit any documentation, as the language requirement is already verified.

For candidates from other degree programmes or universities, the language requirement can be met through one of the alternative procedures below. All the necessary documentation must be included within the assessment procedure for the minimum curricular requirements (point 4), in the appropriate section for attachments:

Alternative 1:	Passing a **university examination** or eligibility qualification recorded in the student's career.
	Required documents Passing the exam must be demonstrated by attaching a self-certification with exams issued by the university where the exam was taken. The level of the exam, **B2 or higher**, must be **specified in the name of the exam**. Exams which do not include the level of English language in the name of the exam, or in any exam programmes or other documentation in this regard will not be taken into consideration.

Or

Alternative 2:	Possession of an **open badge** issued by an **Italian university** or a certificate from a **language centre of an Italian university**.
	Required documents The certificate or open badge must be attached in the appropriate section of the procedure. Please note that: - the **language certificate** must be drawn up on the letterhead of the issuing university, must contain the student's personal details and must clearly state that a level **B2 or higher test was passed;** - the **open badge** must contain the student's personal details and must specify the level of the exam, **B2 or higher; candidates can attach the pdf of the open badge or a document containing a link (url) where it can be viewed.**

Or

Alternative 3:	Possession of a **degree qualification of a degree programme entirely delivered in English**. The qualifications accepted are those relating to a bachelor's degree, single-cycle degree programme, master's degree, or equivalent (foreign qualifications or qualifications of legal systems prior to 509/99). *Required documents* The attainment of the degree qualification must be demonstrated by attaching a self-certification with exams or the diploma supplement provided by the university in which it was taken. If the qualification in question (<u>submitted for the sole purpose of obtaining the language requirement</u>) was obtained abroad, the Transcript of Records and the final degree diploma are required. If this information is not specified in the academic documentation, an official document issued by the university certifying the language of delivery of the degree programme must be attached.

Or

Alternative 4:	Possession of a **level B2 or higher language certificate**. The accepted issuing entities are those indicated at the following links: - https://cla.unipd.it/test-linguistici/certificazioni/ - https://piattaformaenticert.pubblica.istruzione.it/pocl-piattaforma-enti-cert-web/elenco-enti-accreditati Only certificates in which the level obtained (which must be **equal to or greater than B2**) is clearly specified will be accepted. *Required documents* It is necessary to attach the certificate, front and back, within the procedure. Those who have taken the test and have not yet received their certificate may submit the provisional statement of results issued by the certifying body.

Or

Alternative 5:	Being a native English speaker. Native speakers are those who hold an identity document including one of the following nationalities (dual nationality is also considered valid in this respect): Antigua and Barbuda, Australia, Bahamas, Barbados, Belize, Canada, Dominica, Grenada, Guyana, Ireland, Jamaica, Malta, New Zealand, St Kitts and Nevis, St Lucia, St Vincent and the Grenadines, Trinidad and Tobago, United Kingdom, USA. *Required documents* To certify their status as a native speaker, candidates must attach in the appropriate section of the procedure an identity document showing the possession of the citizenship in question.

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Deadlines

Candidates with foreign entry qualification – "*Developmental and educational psychology*" curriculum

For candidates with a **foreign qualification[5]** accessing the "*Developmental and educational psychology*" curriculum*,* the requirement must be fulfilled by following the instructions at www.unipd.it/requisito-linguistico-ammissione-corsi-studio-ateneo.

For candidates with an Italian qualification accessing the **"***Developmental and educational psychology*" curriculum*,* the provisions of Appendix 2 – point 1 shall apply.

For candidates with a foreign qualification who access other degree programmes or curricula in this call, the provisions of Appendix 2 – point 1 shall apply.

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[5] The qualification refers to the qualification used for admission to the degree programmes in this call.

APPENDIX 3 – Procedures for assessing previous career paths with qualifications obtained abroad

In Italy, degree programmes with a psychological content are subdivided into "SSDs" (subject areas), with an abbreviation marking their subject content.

University degree programmes delivered in foreign university systems can fall within 8 such subject areas with "M-PSI" psychology content, with the Committee assessing thematic similarity.

The 8 subject areas in Italy are as follows:

M-PSI/01: General Psychology: this area focuses on the analysis of basic mental processes such as perception, attention, memory, language, thought and emotion. It explores how these functions affect human behaviour and interact with the environment. It also includes the study of cognitive theories and models.

M-PSI/02: Psychobiology / Neuroscience: this area deals with the study of biological and neurological mechanisms underlying behaviour and mental processes. It includes research on brain functioning, nervous systems, and the influence of genetic and hormonal factors on behaviour and emotions.

M-PSI/03: Psychometrics (Quantitative Methods): this area focuses on statistical and methodological skills used in psychological research and applications. It includes basic mathematical and statistical skills, which are applied for the development of tests and questionnaires used to measure psychological aspects such as intelligence, personality and other psychological constructs. It includes the use of methods for developing research designs and conducting statistical analyses in psychological research.

M-PSI/04: Developmental and Educational Psychology: this area deals with the study of human developmental processes from birth to old age, with a special focus on childhood and adolescence. It includes topics such as cognitive, emotional, social and language development. It also explores the role of education and learning in the evolution of personality and competence, and relevant applications in school psychology.

M-PSI/05: Social Psychology: this area examines how people interact and influence each other in social contexts. It includes the study of social cognition, behaviours, prejudices, group dynamics, communication, social influence, and how the social environment affects individual behaviour and emotions.

M-PSI/06: Work and Organisational Psychology: this area deals with both individual and group human behaviour, in the work environment and in any organisational context. It includes topics such as work motivation, leadership, human resource management, organisational well-being, work-related stress, job security, analysis of group dynamics at work, and the area of market research and advertising.

M-PSI/07: Psychodynamic Psychology and Psychopathology: this area combines the study of psychoanalytic and psychodynamic theories with the analysis of mental disorders and psychodiagnosis techniques. It focuses on understanding the unconscious dynamics that affect behaviour, individual and group psychodynamic intervention models, the clinical interview, and psychodynamic diagnostic tools.

M-PSI/08: Clinical and Health Psychology: this area deals with the diagnosis, treatment and prevention of mental disorders and psychological distress. It includes sexology, the application of different currents of psychotherapy for the treatment of individuals, couples, families and groups, and health psychology.

For example, a Perception Psychology degree programme in Italy would fall within subject area M-PSI/01 (General Psychology), while a Neuropsychology degree programme would fall within Subject Area M-PSI/02 and a School Psychology degree programme would fall within Subject Area M-PSI/04.

Some course units (also depending on the organisation of studies in the various university systems) may refer to more than one of these areas, or may be difficult to place. In such cases, the Committee will make its assessment according to the specific course unit syllabus and decide which subject area is the most appropriate. In other cases, a course unit with some elements of the M-PSI Subject Areas may not, however, have sufficient content of the M-PSI fields, and therefore cannot be recognised as such (e.g.: Precalculus might fall within a Mathematics Subject area rather than M-PSI/03).

In other cases, a foreign course unit does not match with existing teaching syllabuses or course units in the Italian system or in the UNIPD Study Manifestos.

In this case, the Committee carries out a substantive assessment, analysing the content of the specific programmes, to determine whether or not recognition is possible.

> **N.B.**: it should be noted that in the assessment of previous careers, both for the purpose of determining eligibility for the requirements and for the calculation of the score for inclusion in the merit ranking list, **laboratories**, **seminars**, **exercises** and **eligibility qualifications** are not taken into account.

CREDITI FORMATIVI UNIVERSITARI **(CFU)** are the Italian equivalent of ECTS credits.

For a Bachelor's degree, 180 ECTS credits are required, for a Master's degree students will need to obtain 120 ECTS credits (one year of study = 60 ECTS credits).

Exams taken in foreign university systems are converted into a number of Italian ECTS credits according to the structure of the home university's credit system (according to the Declaration of Value and the Diploma Supplement). Total hours might be assessed in this case (roughly speaking, a 6-ECTS Italian course unit has 42 hours of lectures, while a 9-ECTS course unit has 63 hours).

The foreign exam grade is converted into the equivalent Italian grade and "weighted" in the ranking list according to the number of converted ECTS credits.