

SELEZIONE 2023S36

Prova n° 1

Domande informatica

Nel file Excel Dati001

1. Ordinare la tabella per il numero di matricole
2. Trovare il numero di docenti suddivisi per ruolo

Nel file Word Doc001

1. Giustificare il testo
2. Riportare i risultati del punto 2 del precedente esercizio sotto forma di tabella

Domande inglese

o Leggere e tradurre il seguente brano

If you think of the jobs robots could never do, you would probably put doctors and teachers at the top of the list. It's easy to imagine robot cleaners and factory workers, but some jobs need human connection and creativity. But are we underestimating what robots can do? In some cases, they already perform better than doctors at diagnosing illness. Also, some patients might feel more comfortable sharing personal information with a machine than a person. Could there be a place for robots in education after all?

o Rispondere alla seguente domanda

When did you first start studying English?

ALLEGATO 2
VERBALE 5

Handwritten signatures and initials:
 - A large stylized signature on the left.
 - A signature on the right with the initials "SP" and "AC" written below it.
 - The initials "MB" are written at the top right of the signature area.

SELEZIONE 2023S36

Prova n° 2

Domande informatica

Nel file Excel Dati002

1. Filtrare per Qualifica= Docente ed ordinarla in ordine alfabetico
2. Trovare il numero di docenti suddivisi per SSD

Nel file PowerPoint Slide002

1. Nella prima slide inserire il titolo "Suddivisione docenti per SSD"
2. Nella seconda slide riportare i risultati del punto 2 del precedente esercizio sotto forma di grafico a torta

Domande inglese

o **Leggere e tradurre il seguente brano**

Teachers all over the world are leaving [their job] because it is a difficult job and they feel overworked. Perhaps the question is not 'Will robots replace teachers?' but 'How can robots help teachers?'. Office workers can use software to do things like organise and answer emails, arrange meetings and update calendars. Teachers waste a lot of time doing non-teaching work, including more than 11 hours a week marking homework. If robots could cut the time teachers spend marking homework and writing reports, teachers would have more time and energy for the parts of the job humans do best.

o **Rispondere alla seguente domanda**

Do you play any sports?

Handwritten signatures and initials at the bottom right of the page, including "ME", "AC", "SP", and "dB".

SELEZIONE 2023S36

Prova n° 3

Domande informatica

Nel file Word Doc003

1. Impostare una filigrana personalizzata che riporti il testo "Bozza del 10/11/2023"
2. Per le parti evidenziate: creare un elenco puntato, togliere l'evidenziazione e trasformare in carattere in corsivo

Nel file PowerPoint Slide003

1. Modificare il formato della diapositiva in formato "Presentazione su schermo 4:3"
2. Adattare l'intestazione al nuovo formato in modo che mantenga le proporzioni

Domande inglese

o Leggere e tradurre il seguente brano

What does it mean to be innovative in business?

In order for a business to survive in today's world, it is important that we regularly review what we are doing and how we are doing it. By considering new ideas and new ways of doing things, and trying to innovate, we can improve on our products/services, increase sales, reduce costs and make our processes more effective and efficient. Innovation is key to increasing profits. There are several ways a company can be innovative with their products and services. Today we will look at four of them.

o Rispondere alla seguente domanda

What are some of your hobbies?

Handwritten signatures and initials in the bottom right corner, including a large stylized signature, a signature with 'Ac' below it, and initials 'MB' and 'MC'.

SELEZIONE 2023S36

Prova n° 4

Domande informatica

Nel file Excel Dati004

1. Ordinare la tabella per cognome
2. Compilare la colonna "NOMINATIVO DOCENTE" con Cognome <spazio> Nome

Nel file Word Doc004

1. Giustificare il testo
2. Inserire il numero di pagina centrale

Domande inglese

o Leggere e tradurre il seguente brano

There are several ways a company can be innovative with their products and services. Today we will look at four of them.

1. Using the latest technology to improve your product/service

When we think of innovation, we often think of new technologies. While they might be impressive, we should not use new technologies just because they are available. It is important to consider how the technology can improve our product/service and make a difference to our customer. Companies often have a large R&D department to work on making their products better.

o Rispondere alla seguente domanda

Do you enjoy social media?

The bottom right corner of the page contains several handwritten signatures and initials in black ink. There are approximately five distinct marks, including what appears to be a large stylized 'S' or 'G', a signature that looks like 'M.C.', and several other cursive and semi-cursive marks.

SELEZIONE 2023S36

Prova n° 5

Domande informatica

Nel file Excel Dati005

1. Ordinare la tabella in ordine alfabetico
2. Fare un grafico docenti suddivisi per SSD

Nel file PowerPoint Slide005

1. Creare 5 slide con i titoli Slide 1, Slide 2,..., Slide 5
2. Attivare la transizione delle slide "dissolvenza"

Domande inglese

o Leggere e tradurre il seguente brano

By looking at the changes to the customer's lifestyle and needs, we sometimes realise that there might be better ways to serve them. Customers who do not have a lot of time might prefer to have their food or their shopping delivered to their homes, or they might like to do their banking online rather than in an actual bank.

Not all innovation will bring success to our businesses, but it can give us the opportunity to grow and learn more about what we do and what our customers might want.

o Rispondere alla seguente domanda

Where did you go on holiday last summer?

Handwritten signatures and initials in the bottom right corner. There are three distinct signatures: one at the top right, one in the middle right, and one at the bottom left of the group, which appears to be 'AR'.

SELEZIONE 2023S36

Prova n° 6

Domande informatica

Nel file Word Doc006

1. Impostare una filigrana personalizzata che riporti il testo "RISERVATO"
2. Sostituire il formato della numerazione pagina con il seguente "- 1 -"

Nel file PowerPoint Slide006

1. Modificare il titolo inserito nella diapositiva con il seguente testo "Università degli studi di Padova", centrarlo, in grassetto/sottolineato, colore del testo rosso
2. Attivare sul titolo appena composto, l'animazione "a scorrimento"

Domande inglese

o **Leggere e tradurre il seguente brano**

Mike, 14:41

All right, so I've divided up the tasks among the three of us planning this event like this:

@Jen: make guest list, schedule social media announcements, arrange room set-up, organise musicians

@Ed: book catering, send out invitations, design posters, book speakers

@Mike: reserve rooms, design invitations, write and publish blog post.

If you prefer to do something else, feel free to say so.

Ed, 14:58

I was thinking, as you are project leader @Mike, maybe it's best you make the guest list? I've got experience in graphic design so I'm happy to design the invitations.

Mike, 15:01

@Ed I actually already have an email list in mind, so I think I'll handle that. I'd appreciate it if you could write and publish the blog post about the event though.

Ed, 15:01

That's not a problem. I quite enjoy online marketing tasks.

o **Rispondere alla seguente domanda**

Do you enjoy travelling?

Handwritten signatures and initials in the bottom right corner. There are three distinct signatures: one that looks like 'MR' with a large loop, one that looks like 'AC' with a stylized 'A', and a larger, more complex signature that appears to be 'Cald' or similar.

SELEZIONE 2023S36

Prova n° 7

Domande informatica

Nel file Excel Dati007

1. Filtrare la tabella per Docente e ordinarla per SSD
2. Trovare il numero di docenti suddivisi per ruolo

Nel Word Doc007

1. Giustificare il testo, controllare e correggere l'ortografia
2. Inserire, in intestazione in alto a destra, il numero di pagina nel formato "-num.pag.-"

Domande inglese

o Leggere e tradurre il seguente brano

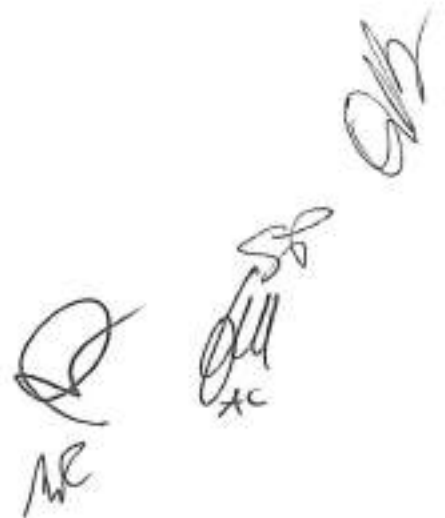
It is estimated that about 40 per cent of the world's population use social media, and many of these billions of social media users look up to influencers to help them decide what to buy and what trends to follow.

So what is an influencer and how do we become one?

An influencer is a person who can influence the decisions of their followers because of their relationship with their audience and their knowledge and expertise in a particular area, e.g. fashion, travel or technology.

o Rispondere alla seguente domanda

What is your favourite city in Europe?

The bottom right corner of the page contains several handwritten signatures and initials. From left to right, there is a signature that appears to be 'MC', followed by a signature that looks like 'JH' with 'xc' written below it, and finally a signature that appears to be 'GB'.

SELEZIONE 2023S36

Prova n° 8

Domande informatica

Nel file Excel Dati008

1. Ordinare la tabella in ordine di matricola
2. Fare una tabella dei docenti suddivisi per SSD

PowerPoint

1. Creare un file PowerPoint con 2 slide nella prima inserire il titolo "Suddivisione docenti per Settore scientifico Disciplinare"
2. In riferimento all'esercizio Excel precedente, nella seconda slide, inserire un grafico in istogrammi dei docenti (in ordinata) suddiviso per SSD (ascissa) – Salvare il file con nome "Slide008"

Domande inglese

○ Leggere e tradurre il seguente brano

Influencers often have a large following of people who pay close attention to their views. They have the power to persuade people to buy things, and influencers are now seen by many companies as a direct way to customers' hearts. Brands are now asking powerful influencers to market their products. With some influencers charging up to \$25,000 for one social media post, it is no surprise that more and more people are keen to become influencers too. If you are one of them, then here are five tips on how to do it.

○ Rispondere alla seguente domanda

What was your favourite subject in High School?



Handwritten signatures and initials at the bottom right of the page, including a large stylized signature, the initials 'AC', and the initials 'MR'.

SELEZIONE 2023S36

Prova n° 9

Domande informatica

Nel file Word Doc009

1. Controllare e correggere l'ortografia"
2. Inserire il testo evidenziato nell'intestazione di pagina

Nel file PowerPoint Slide009

1. Inserire i 4 commi dell'articolo 13 dell'Art. 13 del Doc009 in 4 slide
2. Salvare il file in formato PDF

Domande inglese

o Leggere e tradurre il seguente brano

Here are a few tips on how to become an influencer:

1. Choose your niche

What is the area that you know most about? What do you feel most excited talking about? Find the specific area that you're most interested in and develop it.

2. Choose your medium and write an interesting bio

Most influencers these days are bloggers and micro-bloggers. Decide which medium – such as your own online blog, Instagram or Snapchat – is the best way to connect with your followers and chat about your niche area. When you have done that, write an attention-grabbing bio that describes you and your speciality area in an interesting and unique way. Make sure that people who read your bio will want to follow you.

o Rispondere alla seguente domanda

Do you have any pets?

Handwritten signatures and initials in the bottom right corner of the page. There are three distinct signatures: one on the left, one in the middle, and one on the right, all written in dark ink.

SELEZIONE 2023S36

Prova n° 10

Domande informatica

Nel file Excel Dati010

1. Filtrare la tabella per Docente e ordinarla per SSD
2. Trovare il numero di docenti suddivisi per ruolo e SSD

Word

1. Creare un file WORD formato "Legale USA" ed orientamento orizzontale. Salvarlo con il nome "Doc010"
2. Inserire nel file Doc010 una tabella con i risultati ottenuti nel punto 2 dell'esercizio Excel precedente

Domande inglese

o Leggere e tradurre il seguente brano

To: James Forrester

Date: 6 November

Subject: Possible help with product design

Dear James,

As you know, we have been working on the new perfume that we are launching in April and we are unsure about some of the packaging details. We have seen some of your creative work in the sales department and we think you have a very good eye for detail.

Do you have some time before Friday to sit down with us and talk through some of our designs? We would truly appreciate your advice on this. It shouldn't take longer than two hours of your time.

Best regards,

Sarah Ford

Head of Department

Product Design

o Rispondere alla seguente domanda

What kind of food do you like?

Handwritten signatures and initials in the bottom right corner, including a large signature and several smaller initials.

SELEZIONE 2023S36

Prova n° 11

Domande informatica

Nel file Excel Dati011

1. Trasformare la colonna DATA_PRESA _SERVIZIO in formato "gg/mm/aaaa"
 2. Trovare il numero procedure suddivise per "stato" (colonna E)
- PowerPoint

1. Creare un file PowerPoint denominato Slide011 con 2 slide. Nella prima inserire il titolo "Procedure concorsuali"
2. In riferimento all'esercizio Excel precedente, nella seconda slide, inserire la tabella "procedure suddivise per stato"

Domande inglese

○ **Leggere e tradurre il seguente brano**

Whether you're travelling to the islands or the mountains of Thailand, you're likely to spend at least one night in its capital city on the way. Bangkok might be noisy and polluted but it's also an exciting city with plenty of things to see and do. Why not make it a longer stay?

Where to stay

The Khao San Road was a famous traveller spot even before Leonardo di Caprio's character in the film The Beach stayed there. But it's noisy, not very pretty and not very Thai. For something more authentic, Phra Kanong offers an alternative place to stay, with its fantastic street markets where everyday Bangkok people eat, work and live.

○ **Rispondere alla seguente domanda**

What did you study?

Handwritten signatures and initials in the bottom right corner of the page. There are three distinct signatures: one on the left, one in the middle, and one on the right. The initials 'REAC' are written below the middle signature.

SELEZIONE 2023S36

Prova n° 12

Domande informatica

Nel file Word Doc012

1. Inserire nella prima pagina l'intestazione "INTESTAZIONE PRIMA SEZIONE"
2. Inserire a pagina 4 un'interruzione di sezione pagina successiva e, da pag. 5, cambiare l'intestazione con "INTESTAZIONE SECONDA SEZIONE"

Nel file PowerPoint Slide012

1. Inserire nella prima slide la figura 1 del file Word Doc012
2. Salvare il file in formato PDF

Domande inglese

o Leggere e tradurre il seguente brano

Tips for being a super-organised student
posted 2 hours ago by Amy

I have always admired students who hand their homework in on time and never forget to do it. Me, on the other hand, ... OK, I admit. I'm terrible at getting myself organised!

But lately I've started keeping a small study diary. I write down everything I need to do and when it needs to be done by. Then I write a reminder a few days before the date just in case. It's helping.

So I was wondering, what are your tips for getting organised? Post a comment below. I'm hoping we can all share some tips to teach us all better study skills.

o Rispondere alla seguente domanda

Do you have a favourite season? Why?

Handwritten signature and initials in the bottom right corner of the page. The signature appears to be 'NE' followed by some stylized letters, and there are additional initials 'MB' to the right.

SELEZIONE 2023S36

Prova n° 13

Domande informatica

Nel file Excel Dati013

1. Rimuovere eventuali record duplicati per la colonna "Matricola" (colonna I)
2. Nella colonna F "Cds Cod" sostituire MED1728 con MED100000

Word

1. Creare un file WORD formato "Lettera USA" ed orientamento orizzontale. Salvarlo con il nome "Doc013"
2. Inserire nel file Doc013 una filigrana "BOZZA versione 1"

Domande inglese

o Leggere e tradurre il seguente brano

Where to eat in Bangkok

The simple answer is: everywhere! Thai street food is among the best in the world, and for around \$5 you can eat a filling and delicious meal. Some food stands have little plastic seats where you can sit and eat, and they cook the same dish over and over, like fried chicken on rice or noodles. Head for Chinatown and choose whatever looks most interesting from the many excellent Chinese and Thai restaurants.

What to do

After you've seen the main sites and shopped at Chatuchak market, check out the snake farm and watch the live snake show. You can even touch a snake yourself if you want to!

o Rispondere alla seguente domanda

What kind of music do you listen to?

Handwritten signatures and initials in the bottom right corner of the page. There are three distinct signatures: one at the top right, one in the middle left, and one at the bottom left. The bottom left signature appears to be 'MR' followed by a long, flowing signature.

SELEZIONE 2023S36

Prova n° 14

Domande informatica

Nel file Excel Dati014

1. Ordinare la tabella per DATA_PRESA_SERVIZIO
2. Trovare il numero procedure suddivise per anno di presa di servizio (colonna E)

PowerPoint

1. Creare un file PowerPoint denominato Slide014 con 2 slide. Nella prima inserire il titolo "Procedure concorsuali"
2. In riferimento all'esercizio Excel precedente, nella seconda slide, inserire la tabella "procedure suddivise per anno di servizio"

Domande inglese

o Leggere e tradurre il seguente brano

A conference programme

Read the programme for a management conference.

Morning programme

9.00-9.30	Conference opening	
9.30-10.45	Management styles Consider the different management styles and how you can adapt yours to suit your team.	Giving feedback Explore the different ways to give feedback to maximise development.
10.45-11.15	Coffee break	
11.15-12.30	Using storytelling in leadership communication Sometimes, the best way to communicate with your team is by telling stories. Find out how to do this in this workshop.	Leading small businesses How is leading small businesses different and how can leaders of small businesses bring success to their team?

o Rispondere alla seguente domanda

Do you have a favorite singer or group?

Handwritten signatures and initials in black ink, including a large stylized 'E', 'guy', 'all', and 'MR'.

SELEZIONE 2023S36

Prova n° 15

Domande informatica

Nel file Word Doc015

1. Impostare il carattere Calibri dimensione 12 e giustificare il testo
2. Inserire nell'intestazione il testo "INTESTAZIONE PRIMA SEZIONE" e il numero di pagina

Nel file PowerPoint Slide015

1. Creare 5 slide vuote simili alla prima ed inserire il numero di diapositiva
2. Inserire nella prima slide la figura 1 del file Word Doc015

Domande inglese

o Leggere e tradurre il seguente brano

Every time you're online, you are bombarded by pictures, articles, links and videos trying to tell their story. Unfortunately, not all of these stories are true. Sometimes they want you to click on another story or advertisement at their own site, other times they want to upset people for political reasons. These days it's so easy to share information. These stories circulate quickly, and the result is ... fake news.

There is a range of fake news: from crazy stories which people easily recognise to more subtle types of misinformation.

o Rispondere alla seguente domanda

What do you like to drink?

Handwritten signatures and initials in the bottom right corner. There is a large, stylized signature at the top, and below it, several sets of initials and smaller signatures, including 'AC', 'MR', 'SR', and others.

SELEZIONE 2023S36

Prova n° 16

Domande informatica

Nel file Excel Dati016

1. Filtrare la tabella per Docente e ordinarla per SSD
2. Trovare il numero di docenti suddivisi per ruolo

Nel file Word Doc016

1. Impostare una filigrana personalizzata che riporti il testo "Bozza del 10/11/2023"
2. Per le parti evidenziate: creare un elenco puntato, togliere l'evidenziazione e trasformare in carattere in corsivo

Domande inglese

o Leggere e tradurre il seguente brano

Experts in media studies and online psychology have been examining the fake news phenomenon. Read these tips, and don't get fooled!

Check the source

Look at the website where the story comes from. Does it look real? Is the text well written? Are there a variety of other stories or is it just one story? Fake news websites often use addresses that sound like real newspapers, but don't have many real stories about other topics. If you aren't sure, click on the 'About' page and look for a clear description of the organisation.

Check the story is in other places

Look to see if the story you are reading is on other news sites that you know and trust.

o Rispondere alla seguente domanda

What will you do tomorrow?

Handwritten signatures and initials in black ink, including a large stylized 'E', 'MC', and 'MB'.

SELEZIONE 2023S36

Prova n° 17

Domande informatica

Nel file Excel Dati017

1. Rimuovere eventuali record duplicati per la colonna "Matricola" (colonna I)
2. Calcolare il numero di "Matricole" per le strutture (colonna M): DIMED e TESAF

PowerPoint

1. Creare un file PowerPoint denominato Slide017 con 5 slide. Nella prima inserire il titolo "Procedure concorsuali"
2. Attivare la transizione delle slide "tendina"

Domande inglese

o Leggere e tradurre il seguente brano

Watch out for fake photos

Many fake news stories use images that are Photoshopped or taken from an unrelated site. Sometimes, if you just look closely at an image, you can see if it has been changed.

Look for other signs

There are many techniques that fake news uses. These include using ALL CAPS and lots of ads that pop up when you click on a link. Also, think about how the story makes you feel. If the news story makes you angry, it's probably designed to make you angry.

If you know these things about online news, and can apply them in your everyday life, then you have the control over what to read, what to believe and most importantly what to share. If you find a news story that you know is fake, the most important advice is: don't share it!

o Rispondere alla seguente domanda

What will you do this weekend?

Handwritten signatures and initials in black ink, including a large stylized signature, the initials 'MC', and the signature 'alb'.

SELEZIONE 2023S36

Prova n° 18

Domande informatica

Nel file Word Doc018

1. Impostare una filigrana personalizzata che riporti il testo "RISERVATO"
2. Sostituire il testo dell'intestazione con il seguente "SMVP – Università degli Studi di Padova" e centrarlo

Nel file PowerPoint Slide018

1. Modificare il formato della diapositiva in formato "Presentazione su schermo 4:3"
2. Adattare l'intestazione al nuovo formato in modo che mantenga le proporzioni

Domande inglese

o Leggere e tradurre il seguente brano

Today's grandparents are joining their grandchildren on social media, but the different generations' online habits couldn't be more different. In the UK the over-55s are joining Facebook in increasing numbers, meaning that they will soon be the site's second biggest user group, with 3.5 million users aged 55–64 and 2.9 million over-65s.

Sheila, aged 59, says, 'I joined to see what my grandchildren are doing, as my daughter posts videos and photos of them. It's a much better way to see what they're doing than waiting for letters and photos in the post.'

o Rispondere alla seguente domanda

Do you like to travel?

The image shows several handwritten signatures and initials in black ink. On the left, there is a large, stylized signature. To its right, there are several smaller, more compact signatures and initials, including one that appears to be 'MR' and another that looks like 'ALB'.

SELEZIONE 2023S36

Prova n° 19

Domande informatica

Nel file Excel Dati019

1. Ordinare la tabella per DATA_PRESA_SERVIZIO
2. Trovare il numero procedure in stato S (colonna D) avvenute nell'anno 2022 (colonna E)

Nel Word Doc019

1. Allineare il testo a sinistra, controllare e correggere l'ortografia
2. Inserire, in intestazione in alto a destra, il numero di pagina nel formato "-num.pag.-"

Domande inglese

o Leggere e tradurre il seguente brano

Peter, 38 and father of two teenagers, reports that he used to be on his phone or laptop constantly. 'I was always connected and I felt like I was always working,' he says. 'How could I tell my kids to get off their phones if I was always in front of a screen myself?' So, in the evenings and at weekends, he takes his SIM card out of his smartphone and puts it into an old-style mobile phone that can only make calls and send text messages. 'I'm not completely cut off from the world in case of emergencies, but the important thing is I'm setting a better example to my kids and spending more quality time with them.'

o Rispondere alla seguente domanda

Do you regularly use public transport?

The bottom right of the page contains several handwritten marks. On the left is a large, stylized circular signature. To its right are two smaller signatures, one of which appears to be 'MR' and the other 'MR' with a flourish. Further right are the initials 'AC' and a signature that looks like 'AB'.

SELEZIONE 2023S36

Prova n° 20

Domande informatica

Nel file Excel Dati020

1. Ordinare la tabella per cognome
2. Compilare la colonna "NOMINATIVO DOCENTE" con Cognome <spazio> Nome

Nel file PowerPoint Slide020

1. Modificare il titolo inserito nella diapositiva con il seguente testo "Università degli studi di Padova", centrarlo, in grassetto/sottolineato, colore del testo rosso
2. Attivare sul titolo appena composto, l'animazione "veneziana"

Domande inglese

o **Leggere e tradurre il seguente brano**

The Taj Mahal (pronounced /ˌtɑːdʒ məˈhɑːl/) is a famous mausoleum next to the river Yamuna in the Indian city of Agra. A mausoleum is a building where people bury the dead. The name Taj Mahal means 'the crown of palaces'.

The most famous part of the Taj Mahal is the large white dome in the centre. It is 35 metres high and is surrounded by four smaller domes. The rooms inside the building are decorated with beautiful and precious stones in the walls. The buildings are surrounded by gardens with pathways, pools and fountains.

o **Rispondere alla seguente domanda**

Do you usually use a bike to move in the city?

Handwritten signatures and initials at the bottom right of the page. There are four distinct marks: a large stylized 'Q' or 'D' shape, a signature that looks like 'AC' with a flourish, a signature that looks like 'AC' with a flourish, and a signature that looks like 'AC' with a flourish.

SELEZIONE 2023S36

Prova n° 21

Domande informatica

Nel file Word Doc021

1. Impostare il layout del foglio con orientamento orizzontale
2. Inserire in piè pagina i numeri di pagina e la data "10 Novembre 2023"

Nel file PowerPoint Slide021

1. Modificare il formato della diapositiva in formato "Presentazione su schermo 4:3"
2. Impostare per Titolo e Sottotitolo l'animazione dissolvenza

Domande inglese

o Leggere e tradurre il seguente brano

The construction of the Taj Mahal (pronounced /ˌtɑːdʒ məˈhɑːl/) - a famous mausoleum next to the river Yamuna in the Indian city of Agra - began in 1632 and finished in 1653. It was built with materials from all over India and Asia, but the main material is white marble. Historians believe that the materials were transported by over 1,000 elephants for the construction.

The emperor Shah Jahan built the Taj Mahal as a burial place for his wife, Mumtaz Mahal. According to legend, he wanted to build another Taj Mahal in black on the other side of the river, but this never happened.

o Rispondere alla seguente domanda

Do you prefer living in the city or in the countryside?

The bottom of the page contains several handwritten marks. On the left is a large, stylized circular signature. Below it is a smaller signature. To the right of the large circle is a signature with the letters 'AC' written below it. Further right is another signature. On the far right is a large, stylized signature.

SELEZIONE 2023S36

Prova n° 22

Domande informatica

Nel file Excel Dati022

1. Calcolare i totali di riga e colonna
2. Inserire un grafico tipo "Area in pila" della tabella (senza totali)

Nel Word Doc022

- 1 Allineare il testo a destra, controllare e correggere l'ortografia
- 2 Inserire, in piè pagina a destra, il numero di pagina nel formato "-num.pag.-"

Domande inglese

o Leggere e tradurre il seguente brano

Review: The Martian

The Martian tells the story of Mark Watney, an astronaut on the Ares 3 mission to Mars. After a terrible storm almost destroys the ship and the base, the crew of his ship believe he is dead. Alone on the red planet, he has to survive until the next mission to Mars arrives.

While this novel is fiction, it is very scientific and packed with details about survival on Mars. Watney is a botanist and engineer, and he begins to grow food and produce water in his artificial camp. How does he do this?

o Rispondere alla seguente domanda

Do you prefer going on holiday to the seaside or to the mountains?

Handwritten signatures and initials at the bottom right of the page. There are three distinct signatures: one on the left, one in the middle with the initials 'AC' below it, and one on the right.

SELEZIONE 2023S36

Prova n° 23

Domande informatica

Nel file Excel Dati023

1. Calcolare i totali di riga e colonna
2. Inserire un grafico a barre istogrammi con in ascissa gli anni e in ordinate il totale righe

Nel file PowerPoint Slide023

1. Modificare il formato della diapositiva in formato "Presentazione su schermo 4:3"
2. Impostare per Titolo l'animazione "dissolvenza" e, in sequenza per il testo Sottotitolo l'animazione "entrata veloce"

Domande inglese

o **Leggere e tradurre il seguente brano**

Review: "The Martian"

The author of the novel "The Martian" is Andy Weir, and this is his first published book. In it he has created a realistic character, named Mark Watney. There is a lot of humour in the story, and the reader can identify with the protagonist's emotions (although no one can really imagine what it's like to be on Mars). Watney admits at the beginning that he is in deep trouble, but he never gives up. The majority of the plot takes place on Mars and is written in the form of Watney's journal. Unfortunately, the other characters in the book (his fellow crew members, the scientists at NASA on Earth) do not get much development.

o **Rispondere alla seguente domanda**

Do you enjoy reading?

The image shows three handwritten signatures or initials in black ink. From left to right: the first is a stylized 'D' or 'A' shape; the second is a more complex signature with 'AC' written below it; the third is a signature that appears to be 'Alb'.

SELEZIONE 2023S36

Prova n° 24

Domande informatica

Word

1. Creare un file WORD formato "A4 ed orientamento orizzontale. Salvarlo con il nome Doc024
2. Inserire nel file Doc024 una filigrana "BOZZA versione 1" e salvarlo in formato

Nel file PowerPoint Slide024

1. Modificare il titolo inserito nella diapositiva con il seguente testo "Università degli studi di Padova", centrarlo, in grassetto/sottolineato, colore del testo rosso
2. Attivare sul titolo appena composto, l'animazione "rotazione"

Domande inglese

o Leggere e tradurre il seguente brano

Fairies are little magical people with wings, often shining with light. Typically pretty and female, they usually use their magic to do small things and are mostly friendly to humans.

We owe many of our modern ideas about fairies to Shakespeare. Although we can see the origins of fairies as far back as the Ancient Greeks, we can see similar creatures in many cultures. The earliest fairy-like creatures can be found in the Greek idea that trees and rivers had spirits. Some people think these creatures were originally the gods of earlier, pagan religions that worshipped nature.

o Rispondere alla seguente domanda

Are you a sporty person?

The bottom right of the page contains several handwritten marks. From left to right, there is a circular scribble, a signature that appears to be 'St' above 'AC', and a signature that appears to be 'CUB'. Below the 'St' signature, there are initials 'MR'.

SELEZIONE 2023S36

Prova n° 25

Domande informatica

Nel file Excel Dati025

1. Calcolare il numero di RU (colonna E)
2. Calcolare i totali di riga

Word

1. Creare un file WORD formato "Legale USA" ed orientamento orizzontale. Salvarlo con il nome Doc025 in formato RTF
2. Inserire nel file Doc025 la tabella con i risultati ottenuti nel punto 2 dell'esercizio Excel precedente

Domande inglese

o **Leggere e tradurre il seguente brano**

Fairies are little magical people with wings, often shining with light.

While most people no longer believe in fairies, only a hundred years ago some people were very willing to think they might exist. In 1917, 16-year-old Elsie Wright took two photos of her cousin, nine-year-old Frances Griffiths, sitting with fairies. Some photography experts thought they were fake, while others weren't sure. But Arthur Conan Doyle, the writer of the Sherlock Holmes detective stories, believed they were real. The girls only admitted the photos were fake years later in 1983, created using pictures of dancers that Elsie copied from a book.

o **Rispondere alla seguente domanda**

How was your English teacher?



Handwritten signatures and initials at the bottom right of the page. There are three distinct signatures: a large, stylized one on the left, a smaller one in the middle, and another on the right. Below the middle signature are the initials 'AC'.

SELEZIONE 2023S36

Prova n° 26

Domande informatica

Nel file Excel Dati026

1. Calcolare i totali di riga e colonna
2. Inserire un grafico a torta sul il totale righe (Ruolo)

Nel file PowerPoint Slide026

1. Inserire il grafico del punto 2 esercizio Excel precedente nella slide
2. Applicare al grafico l'animazione "dissolvenza"

Domande inglese

○ Leggere e tradurre il seguente brano

Are you looking for somewhere special to go this weekend? Do you want to try something new? Check out one of these new restaurants.

Last Days of the Raj

A centrally located Indian restaurant, perfect for eating before or after the cinema or a show. In summer enjoy your meal in the beautiful garden. The most popular dishes are cooked with mild, medium or hot spices. For brave customers there is extra hot!

A Taste of Tuscany

Whether you'd like a great value-for-money lunch or a relaxed evening meal in stylish surroundings, this is the place for you. The chefs have all been trained in Italy and they make both traditional and contemporary dishes. We recommend the pasta and seafood

○ Rispondere alla seguente domanda

What courses were the most interesting for you at University?

Handwritten signatures and initials at the bottom right of the page. There are three distinct signatures: one on the left, one in the middle with 'AC' written below it, and one on the right.

SELEZIONE 2023S36

Prova n° 27

Domande informatica

Nel file Word Doc027

1. Impostare il carattere Arial dimensione 12 e giustificare il testo
2. Proteggere il documento con password 1234

Nel file PowerPoint Slide027

1. Creare 6 slide vuote simili alla prima ed inserire il numero di diapositiva
2. Nella prima slide inserire un link alla pagina web www.unipd.it

Domande inglese

○ Leggere e tradurre il seguente brano

Check out one of these new restaurants.

Your Local Cafe

Remember when cafés served full English breakfasts – sausages, beans, fried bread, bacon and eggs – with a strong cup of tea? Well, this place still does and you can have your breakfast at any time you like during the day while you listen to your favourite tunes from the 1980s.

The Lemon Tree

This pretty restaurant serves healthy food that's tasty too. Come in for a vegetarian snack at lunchtime or a great fruit smoothie or a cappuccino and a delicious piece of cake in the afternoon. Food is bought from local producers whenever possible.

○ Rispondere alla seguente domanda

Do you have a favourite holiday destination?

The bottom right of the page contains several handwritten signatures and initials in black ink. There are three distinct signatures, each followed by a set of initials. The signatures are stylized and cursive, while the initials are more compact and blocky.

SELEZIONE 2023S36

Prova n° 28

Domande informatica

Nel file Excel Dati028

1. Ordinare la tabella per DATA_PRESA_SERVIZIO
2. Creare una tabella con il numero di procedure suddivise per anno

Nel Word Doc028

1. Inserire, in intestazione in alto a destra, il numero di pagina nel formato "-num.pag.-"
2. Inserire in pag. 2 la tabella generata nel punto 2 dell'esercizio Excel

Domande inglese

o **Leggere e tradurre il seguente brano**

Check out one of these new restaurants.

Cheesy Bites

A restaurant that only serves cheese, but hundreds of cheeses from many countries and in lots of different forms. They serve reasonably priced lunches but dinner can be expensive. Lovely food and a very elegant dining room, looking onto an amazing flower garden.

Fast Best

Fast food doesn't have to be junk food, as this café proves. Do you fancy a really good hamburger made with the best ingredients, or old-fashioned fish and chips fried to perfection, all on the table in super-quick time? Speed and quality are important here, and the prices aren't bad either.

o **Rispondere alla seguente domanda**

What is your best friend like?

Handwritten signatures and initials in black ink, including a stylized 'E' and 'MC'.

SELEZIONE 2023S36

Prova n° 29

Domande informatica

Nel file Excel Dati029

1. Nella colonna F sostituire "RTDa" con "Ricercatore a tempo determinato tipo A"
2. Trovare il numero procedure suddivise per "stato" (colonna E)

Nel file PowerPoint Slide029

1. Modificare il formato della diapositiva in formato "Presentazione su schermo 4:3"
2. Adattare l'intestazione al nuovo formato in modo che mantenga le proporzioni

Domande inglese

o Leggere e tradurre il seguente brano

Are you looking for somewhere special to go this weekend? Check out one of these new restaurants.

The Chocolate Box

The owner of this small café used to cook all kinds of food, but then she realised she preferred desserts to anything else. If you want meat or fish, don't come here. They only do desserts! Lots of different kinds of sweets. Chocolate lovers will be excited by the range of chocolate cakes.

Musical Chairs

Have you noticed how music improves the taste of your food? This new restaurant has different types of live music every night except Sundays, and excellent food to go with it. Great fish dishes, and pizza. Monday is classic rock night, so see you there!

o Rispondere alla seguente domanda

Do you enjoy a crowded night out with friends or would you prefer a quiet dinner?



SELEZIONE 2023S36

Prova n° 30

Domande informatica

Nel file Word Doc030

1. Impostare il carattere Arial dimensione 12 e giustificare il testo
2. Proteggere il documento con password 1234

Nel file PowerPoint Slide030

1. Inserire i 4 commi dell'articolo 13 dell'Art. 13 del Doc030 in 4 slide
2. Salvare il file con nome Slide030_rev_2

Domande inglese

o **Leggere e tradurre il seguente brano**

Have you got the skills you need for the 21st-century workplace?

We need to develop all kinds of skills to survive in the 21st century. Some, like ICT skills and knowledge of the digital world, are taught explicitly in schools in the UK. Here are five less obvious ones for you to think about. These are the sorts of skills that employers may ask you questions about in interviews, so it's a good idea to think about how good you are in these areas. What are your strengths and weaknesses?

Imagination

In the age of technology that we are living in now, it is no longer enough to keep on making the same products. Employers need people who can imagine new approaches and new ideas.

o **Rispondere alla seguente domanda**

Are you a good cook?

Handwritten signatures and initials in black ink. On the left is a large, stylized signature. To its right are several smaller signatures and initials, including one that looks like 'MR' at the bottom.

SELEZIONE 2023S36

Prova n° 31

Domande informatica

Nel file Excel Dati031

1. Calcolare i totali di riga e colonna
2. Inserire un grafico tipo "Area 2D in pila"

Nel Word Doc031

1. Inserire 2 interruzioni di pagina prima e dopo il Grafico 1
2. Inserire grafico generato dal punto 2 esercizio precedente

Domande inglese

o **Leggere e tradurre il seguente brano**

What are the skills that employers may ask you questions about in interviews?

Communication skills

Workers will have to be good communicators. They will have to be able to negotiate and discuss key issues and also write in a clear way without using too many words.

Critical analysis

Employers want workers who are able to recognise the difference between information that can be believed and false information.

Be prepared and practice by using the internet to find out three facts about a celebrity or famous figure. Can you verify the information by checking other websites?

Decision making

Individual workers have a growing amount of responsibility. It is important to be able to evaluate a situation and be confident in making a decision.

o **Rispondere alla seguente domanda**

Do you enjoy cooking?

The bottom right corner of the page contains several handwritten marks. There is a large, stylized signature that appears to be 'E'. To its right is a smaller signature 'S'. Below the 'E' are the initials 'NE'. To the right of 'NE' are the initials 'AC'. Further right is a signature that looks like 'M'. On the far right is a large, cursive signature that appears to be 'Vib'.

SELEZIONE 2023S36

Prova n° 32

Domande informatica

Nel file Excel Dati032

1. Cambiare la formattazione in euro, per campi COSTO di TIPO_COSTO = euro
2. Calcolare l'importo totale in euro

PowerPoint

1. Creare un file PowerPoint con 10 slide e salvarlo con nome Slide032
2. Inserire la data nell'intestazione

Domande inglese

o Leggere e tradurre il seguente brano

Dear James,

As you know, we have been working on the new perfume that we are launching in April and we are unsure about some of the packaging details. We have seen some of your creative work in the sales department and we think you have a very good eye for detail.

Do you have some time before close of business this Friday to sit down with us and talk through some of our designs? We would truly appreciate your advice on this. It shouldn't take longer than two hours of your time and we would be happy to clear it with Patricia, your department head, if necessary.

Best regards,

Sarah Ford

Head of Department

Product Design

o Rispondere alla seguente domanda

What kind of cuisine do you prefer?

Handwritten signatures and initials in the bottom right corner of the page. There are several distinct marks, including what appears to be a large stylized 'S' or 'F', and other cursive signatures.

SELEZIONE 2023S36

Prova n° 33

Domande informatica

Nel file Word Doc033

1. Impostare il carattere Arial dimensione 13 e giustificare il testo, inserire filigrana "FAC-SIMILE"
2. Eliminare da testo le "Interruzioni di sezione"

PowerPoint

1. Creare un file PowerPoint con 10 slide e salvarlo con nome Slide033
2. Inserire nell'intestazione il numero di slide

Domande inglese

o Leggere e tradurre il seguente brano

Today's grandparents are joining their grandchildren on social media, but the different generations' online habits couldn't be more different. In the UK the over-55s are joining Facebook in increasing numbers, meaning that they will soon be the site's second biggest user group, with 3.5 million users aged 55–64 and 2.9 million over-65s.

Sheila, aged 59, says, 'I joined to see what my grandchildren are doing, as my daughter posts videos and photos of them. It's a much better way to see what they're doing than waiting for letters and photos in the post. That's how we did it when I was a child, but I think I'm lucky I get to see so much more of their lives than my grandparents did.'

o Rispondere alla seguente domanda

Do you enjoy Chinese cuisine?

Handwritten signatures and initials in the bottom right corner. There are several distinct marks, including what appears to be a large stylized 'E' or 'C', the letters 'AC', and other cursive signatures.

SELEZIONE 2023S36

Prova n° 34

Domande informatica

Nel file Excel Dati034

1. Modificare le celle della colonna A in formato testo e centrarlo
 2. Ridimensionare le colonne in modo che la tabella sia ben leggibile
- PowerPoint

1. Creare un file PowerPoint con 10 slide e salvarlo con nome Slide034
2. Inserire la data nell'intestazione e salvarlo in formato PDF

Domande inglese

o **Leggere e tradurre il seguente brano**

Ironically, Sheila's grandchildren are less likely to use Facebook themselves. Children under 17 in the UK are leaving the site – only 2.2 million users are under 17 – but they're not going far from their smartphones. Chloe, aged 15, even sleeps with her phone. 'It's my alarm clock so I have to,' she says. 'I look at it before I go to sleep and as soon as I wake up.'

Unlike her grandmother's generation, Chloe's age group is spending so much time on their phones at home that they are missing out on spending time with their friends in real life. Sheila, on the other hand, has made contact with old friends from school she hasn't heard from in forty years. 'We use Facebook to arrange to meet all over the country,' she says. 'It's changed my social life completely.'

o **Rispondere alla seguente domanda**

Have you ever tried Mexican cuisine?

Handwritten signatures and initials in black ink, including a large stylized 'E', 'AC', 'MR', and several other illegible signatures.

SELEZIONE 2023S36

Prova n° 35

Domande informatica

Nel file Word Doc035

1. Impostare il carattere Arial dimensione 12 e giustificare il testo
2. Proteggere il documento con password 1234

Nel file PowerPoint Slide035

1. Inserire i 4 commi dell'articolo 13 dell'Art. 13 del Doc035 in 4 slide
2. Attivare la transizione "dissolvenza" tra slide "

Domande inglese

o Leggere e tradurre il seguente brano

Teenagers might have their parents to thank for their smartphone and social media addiction as their parents were the early adopters of the smartphone. Peter, 38 and father of two teenagers, reports that he used to be on his phone or laptop constantly. 'I was always connected and I felt like I was always working,' he says. 'How could I tell my kids to get off their phones if I was always in front of a screen myself?' So, in the evenings and at weekends, he takes his SIM card out of his smartphone and puts it into an old-style mobile phone that can only make calls and send text messages. 'I'm not completely cut off from the world in case of emergencies, but the important thing is I'm setting a better example to my kids and spending more quality time with them.'

Is it only a matter of time until the generation above and below Peter catches up with the new trend for a less digital life?

o Rispondere alla seguente domanda

Do you enjoy Mexican food?

Handwritten signatures and initials in the bottom right corner. There are several distinct marks, including a large stylized 'E' or 'C' shape, a small 'AC', and various other scribbles and initials.

SELEZIONE 2023S36

Prova n° 36

Domande informatica

Nel file Excel Dati036

1. Ridimensionare le colonne in modo che la tabella sia ben leggibile
2. Impostare l'area di stampa del foglio di lavoro in modo le colonne compaiano tutte nello stesso foglio

Nel file Word Doc036

1. Impostare il carattere Arial dimensione 13 e giustificare il testo, inserire filigrana "FAC-SIMILE"
2. Eliminare da testo le "Interruzioni di sezione"

Domande inglese

o Leggere e tradurre il seguente brano

Research & Innovation hold the answers to most of Europe's societal challenges. The lack of career stability undermines the attractiveness of research careers in Europe. Considering the pivotal role of researchers in shaping Europe's future, the European Commission is accelerating its efforts, under the umbrella of the new European Research Area policy, to make research careers truly attractive, rewarding and stable.

o Rispondere alla seguente domanda

Have you ever visited New York?

Handwritten signatures and initials in the bottom right corner. There are several distinct marks, including what appears to be a large stylized 'E' or 'C' on the left, and various other scribbles and initials on the right, possibly including 'AC' and 'ME'.

SELEZIONE 2023S36

Prova n° 37

Domande informatica

Nel file Excel Dati037

1. Calcolare i totali di riga e colonna
2. Inserire un grafico a torta sul il totale colonne

Nel file PowerPoint Slide037

1. Inserire la tabella del punto 1 dell'esercizio Excel precedente nella prima slide
2. Inserire il grafico del punto 2 dell'esercizio Excel precedente nella seconda slide

Domande inglese

o Leggere e tradurre il seguente brano

Sustainable working conditions (stable pay and pension schemes), healthier working environments, opportunities to develop new skills and to move seamlessly between sectors, incentives and rewards, modernising research management are among the topics the Commission is engaged in discussing and developing together with Member States and stakeholders.

o Rispondere alla seguente domanda

Have you ever travelled to the United States?

Handwritten signatures and initials in the bottom right corner of the page. There are several distinct marks, including what appears to be a large stylized 'E' or 'C' shape, and various cursive signatures and initials like 'AC', 'AE', and 'GAB'.

SELEZIONE 2023S36

Prova n° 38

Domande informatica

Nel file Word Doc038

1. Modificare i punti elenco evidenziati in verde con un elenco numerato del tipo a), b)...
2. Inserire nella l'intestazione "NUOVA INTESTAZIONE"

Nel file PowerPoint Slide038

1. Inserire nella prima slide la figura 1 del file Word Doc038
2. Applicare all'immagine un'animazione tipo "scacchiera"

Domande inglese

o Leggere e tradurre il seguente brano

Instead of going to the doctor's office, more and more people are seeing their doctor online. Telehealth is when doctors and other health workers help patients using a computer, telephone, or other remote communication technology. Many people are happy with these appointments. During the pandemic, online appointments were an excellent option. People felt safer because they didn't need to go near other people to have an appointment. One health centre in London studied if online appointments were helpful to patients and health workers. They found that patients were able to enjoy a faster service. They could make appointments that better fit their lives and use the time waiting for the doctor to do other things.

o Rispondere alla seguente domanda

Do you enjoy watching movies?

Handwritten signatures and initials at the bottom right of the page. There are several distinct marks, including a large stylized signature, a smaller signature, and various initials like 'AC', 'M', and 'MB'.

SELEZIONE 2023S36

Prova n° 39

Domande informatica

Nel file Excel Dati039

1. Ordinare il file per la colonna A e la colonna C
2. Bloccare la riga superiore (riga 1)

Nel file Word Doc039

1. Modificare i punti elenco evidenziati in verde con un elenco numerato.
2. Inserire nella l'intestazione "NUOVA INTESTAZIONE"

Domande inglese

o Leggere e tradurre il seguente brano

Doctors giving appointments by phone or online are also happy with the change. Online appointments let them help more patients in the same amount of time. Doctors also feel that they can still do many of the same things on video that they do face to face. Telehealth can be great for people who live far from cities and people with some disabilities who find it difficult to travel. But it is not easy for everyone. Elderly patients prefer to see their doctor in person because they feel less comfortable using a computer. There are other problems, too. It can be more difficult for doctors to decide what illness a person has when they can't see them easily. Video doesn't always work well, and the picture isn't always clear. If a patient gets an appointment over the phone, the doctor can't see them at all. Also, doctors can't run tests if their patient is far.

o Rispondere alla seguente domanda

Do you enjoy jogging?

Handwritten signatures and initials in the bottom right corner of the page. There are several distinct marks, including what appears to be a large stylized 'C' or 'G', and various other scribbles and initials.

SELEZIONE 2023S36

Prova n° 40

Domande informatica

Nel file Excel Dati040

1. Nella colonna F sostituire "RTDb" con "Ricercatore a tempo determinato tipo B"
2. Trovare il numero procedure suddivise per "stato" (colonna E)

Nel file PowerPoint Slide040

1. Creare 5 slide vuote simili alla prima ed inserire nel piè pagina il numero di diapositiva
2. Impostare un riempimento a tinta unita per lo sfondo delle slide

Domande inglese

o Leggere e tradurre il seguente brano

Some doctors worry about their relationship with their patients if they don't see them. They say it makes it easier for patients to trust them when they see them face to face. But technology is not just helping doctors' appointments. It can be used to share health information in emails or messages. Smartwatches can keep track of your heart health and other vital data. Some hospitals have nurse robots that help health workers do their jobs. Some of these robots can speak many different languages. They can also take a patient's temperature and do some tests. There is more new technology every day. But will some people always prefer to see their human doctor in person?

o Rispondere alla seguente domanda

Can you sing? Do you enjoy it?

Handwritten signatures and initials at the bottom right of the page. There are several distinct marks, including what appears to be a large stylized 'E' or 'G' on the left, and various other scribbles and initials on the right, some of which might be 'AC' and 'MC'.

SELEZIONE 2023S36

Prova n° 41

Domande informatica

Nel file Word Doc041

1. Modificare il punto elenco evidenziato in verde con un elenco numerato.
2. Inserire nel piè pagina allineato a sinistra "UniPD"

Nel file PowerPoint Slide041

1. Creare 5 slide vuote simili alla prima ed inserire nel piè pagina la data
2. Impostare un riempimento sfumato per lo sfondo delle slide

Domande inglese

o Leggere e tradurre il seguente brano

Students at more than 50 high schools in the US are suggesting a Green New Deal for Schools. They demand that their districts teach climate justice, create pathways to green jobs after they graduate and plan for climate disasters. The campaign is led by a group of youth called the Sunrise Movement. They are reacting to efforts to ban climate education and activism in schools. "We are prepared to do whatever it takes," said Adah Crandall, 17, an organiser for the Sunrise Movement based in Portland, Oregon. "The far right has fought this battle against public education, and they put a lot of time and money into trying to do things like ban books and prevent us from learning the truth about the climate crisis," said Crandall.

o Rispondere alla seguente domanda

Can you tell me something about your family?

Handwritten signatures and initials in the bottom right corner. There is a large circular scribble, and several sets of initials or signatures including 'AC', 'ME', 'SR', and a large stylized signature.

SELEZIONE 2023S36

Prova n° 42

Domande informatica

Nel file Excel Dati042

1. Eliminare le righe COD_RUOLO=ND
2. Bloccare la riga superiore (riga 1)

Nel file Word Doc042

1. Impostare il carattere Arial dimensione 12 e giustificare il testo
2. Proteggere il documento con password 1234

Domande inglese

o Leggere e tradurre il seguente brano

Students at more than 50 high schools in the US are suggesting a Green New Deal for Schools. The Green New Deal for Schools includes demands to update school buildings, buses and other infrastructure. They are also asking that administrators develop climate disaster plans to keep students safe during extreme weather. Students across the US know that many of the weather extremes they have experienced have been made worse by fossil fuels. But at school, most teachers have avoided or discouraged the discussion of any topics that could be considered political, including climate justice. Under Georgia's "divisive concepts" law, teachers cannot talk about climate justice and the unequal toll of global heating. Earlier this year, the Texas state board of said schools should emphasise the "positive" aspects of fossil fuels in science textbooks. Florida's education board approved the sharing of videos that compare climate activists to Nazis.

o Rispondere alla seguente domanda

Is your family originally from Padua?

The bottom right of the page contains several handwritten marks. On the left is a large, stylized signature. To its right are the initials 'AC' and 'MC'. Further right is a signature that appears to be 'Glen'. On the far right is another signature, possibly 'O. B.'.

SELEZIONE 2023S36

Prova n° 43

Domande informatica

Nel file Excel Dati043

1. Modificare le celle della colonna A in formato testo e centrarlo
 2. Ridimensionare le colonne in modo che la tabella sia ben leggibile
- PowerPoint

1. Creare un file PowerPoint con 10 slide e salvarlo con nome Slide043
2. Impostare un riempimento sfumato per lo sfondo delle slide e salvarlo in formato PDF

Domande inglese

o Leggere e tradurre il seguente brano

Students at more than 50 high schools in the US are suggesting a Green New Deal for Schools. In Idaho, students and teachers are still fighting a long battle to include the climate crisis in Idaho's school content. "It's really scary knowing that I'm underage and can't vote to elect the people making these big decisions about our futures," said Aster Chau, a 15-year-old student at Philadelphia's Academy at Palumbo. To prepare for the fight ahead, about 150 high schoolers from across the US attended a summer camp in Illinois where they learned more about activism. At the end of September, hundreds of students will go to Washington, DC, as the lawmakers reintroduce their Green New Deal for Public Schools Act. The laws will help schools expand and create new content, hire staff and update campuses.

o Rispondere alla seguente domanda

Do you enjoy hiking?



Handwritten signatures and initials: A large stylized signature on the left, and a cluster of initials on the right including 'St', 'AC', 'MR', and a large signature that appears to be 'Gull' or 'Gull' followed by 'B'.

SELEZIONE 2023S36

Prova n° 44

Domande informatica

Nel file Word Doc044

1. Sostituire i "." e le "," con il carattere "\$"
2. Cambiare il colore della pagina in grigio chiaro

Nel file PowerPoint Slide044

1. Inserire nella prima slide un elenco numerato (fino a 5) con le seguenti voci (Uno, Due, Tre,...Cinque)
2. Applicare all'elenco un'animazione tipo "scacchiera"

Domande inglese

o Leggere e tradurre il seguente brano

The microwave lemon trick – and 10 other household hacks that actually work

Make a watering system

Armen Adamjan explains how to keep pot plants alive while you're on holiday.

Take a plastic bottle, make a hole in the cap, and put a cotton bud through the hole. Fill the bottle with water, replace the cap, and tape a stick longer than the bottle to its side. Turn it upside down at the bottom of the plant. The water will slowly drip down until you get back.

Make your own cleaner

To not use bad chemicals, Nancy Birtwhistle created a homemade toilet cleaner.

She says it will clean almost anything. Mix 200g citric acid with 150ml boiling water. Stir in 20ml of ecofriendly washing-up liquid, cool, then pour into a 400ml spray bottle.

o Rispondere alla seguente domanda

How do you usually spend Christmas?

Handwritten signatures and initials at the bottom right of the page. From left to right, there is a large stylized signature, the initials 'AC', and two other signatures, one of which appears to be 'GAB'.

SELEZIONE 2023S36

Prova n° 45

Domande informatica

Nel file Excel Dati045

1. Ridimensionare le colonne in modo che la tabella sia ben leggibile
2. Impostare l'area di stampa del foglio di lavoro in modo le colonne compaiano tutte nello stesso foglio

Word

1. Creare un file WORD formato "B5" ed orientamento orizzontale. Salvarlo con il nome Doc045
2. Inserire nel file Doc045 una tabella 4 colonne e 10 righe

Domande inglese

o **Leggere e tradurre il seguente brano**

The microwave lemon trick – and 10 other household hacks that actually work

Take the work out of laundry

KC Davis, a cleaning expert, helps people who find it hard to look after their homes or themselves. For example, she says that if you find laundry too difficult, do it once a week: wash everything on cold and don't sort by colour. When the clothes are dry, she doesn't fold them. And the world does not end.

Make your own bug repellent

Save used coffee grounds, then put them out to dry for a few days. Put a couple of spoonfuls of the dry grounds on a heat-safe plate, light the top, and leave to burn (outside). The smoke smells like roasting coffee and keeps wasps, flies, and mosquitoes away.

o **Rispondere alla seguente domanda**

Have you got any plans for the holidays?

Handwritten signatures and initials in the bottom right corner. There are four distinct marks: a large stylized signature, the initials 'SP', the initials 'AC', and another large stylized signature.

SELEZIONE 2023S36

Prova n° 46

Domande informatica

Nel file Excel Dati046

1. Ordinare il file per la colonna A
2. Bloccare la riga superiore (riga 1)

PowerPoint

1. Creare un file PowerPoint con 10 slide e salvarlo con nome Slide046
2. Inserire la data nell'intestazione e salvarlo in formato PDF

Domande inglese

o Leggere e tradurre il seguente brano

The microwave lemon trick – and 10 other household hacks that actually work
Remove stains

According to #CleaningTikTok, for stained machine-washable fabrics, you need a bag of washing soda, about £2 a kilo. Mix up a strong solution in hot water and soak for an hour or so before washing as normal.

Clean your computer screen

Nancy Miller, a cleaning expert, recommends using a wet teabag to clean a dirty or dusty computer screen. Dip the bag in a cup of cold water, rub it all over the screen and then wipe with a clean, dry cloth or paper towel. This also works well on mirrors.

o Rispondere alla seguente domanda

Do you enjoy flying or do you prefer catching the train?



Handwritten signatures and initials at the bottom right of the page, including 'NR', 'AC', and 'AUB'.

SELEZIONE 2023S36

Prova n° 47

Domande informatica

Nel file Word Doc047

1. Impostare il layout del foglio con orientamento orizzontale
2. Sostituire in tutto il testo il termine "Art." con "Articolo"

Nel file PowerPoint Slide047

1. Inserire nella prima slide un elenco puntato (fino a 5) con le seguenti voci (Uno, Due, Tre, ..., Cinque)
2. Applicare all'elenco un'animazione tipo "dissolvenza"

Domande inglese

o Leggere e tradurre il seguente brano

The microwave lemon trick – and 10 other household hacks that actually work

Clean the microwave

Food writer Samira Kazan says lemon is the best way to deal with a greasy or sticky microwave. Squeeze a lemon into a microwave-safe bowl and add the outer skin of the lemon. Cook for five minutes, leave the door closed for 10 minutes, and then open and wipe down.

Clean almost anything with vinegar

If your fridge really, really stinks, washing soda won't work, but a good clean with vinegar will. Dilute distilled white vinegar 50:50 with water. Spray, then wipe everywhere inside the fridge. Use the same spray on glass and most kitchen surfaces.

o Rispondere alla seguente domanda

Have you ever visited Florence?

Handwritten signatures and initials in black ink, including a large stylized signature, 'AC', and 'alb'.

SELEZIONE 2023S36

Prova n° 48

Domande informatica

Nel file Excel Dati048

1. Ordinare la tabella per DATA_PRESA_SERVIZIO
2. Creare una tabella con il numero di procedure suddivise per anno

Word

1. Creare un file Word formato A4 orizzontale e salvarlo con il nome Doc048
2. Inserire la tabella generata nel punto 2 dell'esercizio Excel

Domande inglese

o Leggere e tradurre il seguente brano

Fake meat isn't popular. Before, it was seen as one way to fight the climate emergency, but now people aren't interested. Beyond Meat (a fake meat producer) said they lost nearly 31 per cent in the second quarter of this year. I'm surprised that we've been in love with fake meat this long. Climate scientists have told us for decades that producing food contributes to global heating. Eating less beef, pork, and chicken is important, creating an opportunity for meat alternative companies. But, according to US charity the Center for Food Safety, eating vegan products is "not the solution" to problems with farming and climate change.

o Rispondere alla seguente domanda

Have you ever visited Rome?

Handwritten signatures and initials in black ink. On the left is a large, stylized signature. To its right are several smaller signatures and initials, including 'SP', 'AC', 'AUB', and 'NR'.

SELEZIONE 2023S36

Prova n° 49

Domande informatica

Nel file Excel Dati049

1. Modificare le celle della colonna A in formato numero, allinearle a destra
2. Ridimensionare le colonne in modo che la tabella sia ben leggibile

PowerPoint

1. Creare un file PowerPoint con 10 slide e salvarlo con nome Slide049
2. Inserire la data nell'intestazione e salvarlo in formato PDF

Domande inglese

o Leggere e tradurre il seguente brano

Recently, we were in love with everything vegan. But there are some problems with it. Eating Beyond Meat (a fake meat producer) products instead of real meat reduced "bad" cholesterol and body weight, said one study. These products might not be harmful, but they are very processed. We don't know the effects of eating them over many years. In June 2023, UK vegan company Meatless Farm stopped selling, and sausage company Heck made fewer products. In the US, vegan chicken nugget company Nowadays closed because no one wanted to put money into the company.

o Rispondere alla seguente domanda

What is your favourite food?



Handwritten signatures and initials at the bottom right of the page. There are four distinct marks: a large stylized signature, a smaller signature, the initials 'AC', and the initials 'MR'.

SELEZIONE 2023S36

Prova n° 50

Domande informatica

Nel file Word Doc050

1. Impostare il carattere Arial dimensione 12 e giustificare il testo
2. Proteggere il documento con password 1234

Nel file PowerPoint Slide050

1. Inserire i 4 commi dell'articolo 13 dell'Art. 13 del Doc050 in 4 slide
2. Attivare la transizione "tende" tra slide "

Domande inglese

o **Leggere e tradurre il seguente brano**

Fake meat can be expensive. Two Beyond Meat (a fake meat producer) burgers cost 4 pounds at Tesco, and four Finest beef burgers are also 4 pounds – the same price for double the amount. Beyond Meat is now lowering prices and cutting jobs. The reality is many of these foods don't taste very good. I'm a chef who makes vegan recipes, and I know the taste of fake meat well. Beyond Meat is the closest one to real meat. But if I don't think fake meat tastes better, then why should I eat it? My personal rules for eating healthily follow the American author and journalist Michael Pollan's words: "Eat food. Not too much. Mostly plants." This is the simplest thing we can do to eat what is good for our bodies and the planet.

o **Rispondere alla seguente domanda**

Do you like working in team?

The image shows several handwritten signatures and initials in black ink. On the left, there is a large, stylized signature that looks like 'E'. Below it, there are initials 'MR'. To the right of 'MR' is a signature that appears to be 'AC'. Further right is a signature that looks like 'AB'. On the far right, there is a signature that looks like 'AB'.

SELEZIONE 2023S36

Prova n° 51

Domande informatica

Nel file Excel Dati051

1. Rimuovere eventuali record duplicati per la colonna "Matricola" (colonna I)
2. Bloccare contemporaneamente la riga 1 e la colonna A

Word

1. Creare un file Word formato A4 orizzontale e salvarlo con il nome Doc051
2. Inserire una tabella vuota con 5 righe e 3 colonne

Domande inglese

o **Leggere e tradurre il seguente brano**

Adventure travel

Time for an adventure?

Are you a bit bored with your nine-to-five routine? Have a look at our exciting range of holidays and decide what type of adventure you'd like.

Activity holidays

Our activity holidays are for everyone, people who love danger or who just like sports. We have a huge variety of water, snow or desert holidays. We'll take you SCUBA diving in the Red Sea or kayaking and white water rafting in Canada. If you prefer snow, you can try skiing or snowboarding in the Alps or even igloo-building. For those who like warmer weather, we also have sandboarding (the desert version of skateboarding) or camel safaris.

o **Rispondere alla seguente domanda**

Do you enjoy meeting new people?

The bottom right of the page contains several handwritten marks. On the left is a large, stylized signature. To its right are several smaller initials and signatures, including 'AC', 'ab', and 'AR'.

SELEZIONE 2023S36

Prova n° 52

Domande Informatica

Nel file Word Doc052

1. Modificare il punto elenco evidenziato in verde con un elenco numerato.
2. Nell'ultima pagina del file, copiare il formato del primo punto elenco ed incollarlo nei punti elenchi successivi

Nel file PowerPoint Slide052

1. Inserire nella prima slide un elenco puntato (fino a 5) con le seguenti voci (Uno, Due, Tre, ..., Cinque)
2. Applicare al testo "Cinque" un link al sito www.unipd.it

Domande inglese

o Leggere e tradurre il seguente brano

Adventure travel

Time for an adventure?

Are you a bit bored with your nine-to-five routine? Have a look at our exciting range of holidays and decide what type of adventure you'd like.

Polar expeditions

Take a cruise to Antarctica or the northern Arctic; explore a land of white natural beauty and wonderful wildlife. Our experts will explain everything about the two poles as you watch the penguins in Antarctica or whales and polar bears in the Arctic. There's no greater adventure than travelling to the ends of the earth. A once-in-a-lifetime experience!

Cultural journeys

Our cultural journeys will help you discover ancient civilisations: India, Thailand, Egypt and many more. Visit temples, palaces and ancient ruins – just remember to bring your camera! Get to know local ways of life by exploring markets, trying exotic foods and meeting local people.

o Rispondere alla seguente domanda

Do you enjoy driving or do you prefer using the bike?

Handwritten signatures and initials at the bottom right of the page. There are three distinct signatures: one on the left, one in the middle with 'AC' above it, and one on the right.

SELEZIONE 2023S36

Prova n° 53

Domande informatica

Nel file Word Doc053

1. Impostare il layout del foglio con orientamento orizzontale
2. Sostituire in tutto il testo il termine "Art." con "Articolo"

Nel file PowerPoint Slide053

1. Inserire nella prima slide un elenco puntato (fino a 5) con le seguenti voci (Uno, Due, Tre, ..., Cinque)
2. Applicare al testo "Cinque" un link al sito www.unipd.it

Domande inglese

o Leggere e tradurre il seguente brano

Adventure travel

Time for an adventure?

Are you a bit bored with your nine-to-five routine? Have a look at our exciting range of holidays and decide what type of adventure you'd like.

Trekking tours

We have trekking holidays to famous places such as Machu Picchu or the Everest Base Camp Trek, as well as some nearer to home in the Highlands of Scotland. You don't need to be very sporty, just fairly fit. You'll have a great time enjoying nature with a group of new friends. Some of the holidays include camping, but we'll transport the tents for you!

Wildlife holidays

We organise small-group tours to get closer to nature in Africa, Asia or South America. Go on safari in Africa and watch lions and giraffes. Meet the famous turtles of the Galapagos Islands. Look for tigers in India, or take an elephant safari in Sri Lanka. We use local guides and stay in a range of accommodation, from tents to tree houses.

o Rispondere alla seguente domanda

Do you enjoy decorating your home for Christmas?

Handwritten signatures and initials in the bottom right corner. There is a large circular signature, the initials 'AC', and a signature that appears to be 'St. Aub'.

SELEZIONE 2023S36

Prova n° 54

Domande informatica

Nel file Excel Dati054

1. Modificare le celle della colonna A in formato numero, allinearle a destra
2. Ridimensionare le colonne in modo che la tabella sia ben leggibile

Word

1. Creare un file WORD formato "A4" ed orientamento orizzontale. Salvarlo con il nome Doc054
2. Impostare i margini stretti, pari a 1,27 per ogni lato del foglio

Domande inglese

o Leggere e tradurre il seguente brano

An Olympic blog

What an Olympics!

Posted by Helen Nolan on 10 September, 2012 at 21:25

It's all over! I've been writing my blog from London every day during the Olympics and the Paralympics and this is my final post to look back on a wonderful couple of months. Here are some of the things that were the most memorable for me:

The Opening Ceremony

This set the scene for the Games with an amazing show featuring music, dancing, historical figures, fireworks and British humour. A huge number of volunteers practised for months to make everything perfect. The best moment was when the old lady in Buckingham Palace turned round and showed that she was neither a lookalike nor an actor but Her Majesty the Queen. The next best bit was when she jumped out of a helicopter with James Bond (although I think that actually was an actor!).

o Rispondere alla seguente domanda

Do you enjoy shopping for presents at Christmas?

The bottom of the page features several handwritten marks. On the left, there is a circular scribble above the initials 'NR'. In the center, there is a signature with 'AC' written above it. On the right, there is a small scribble above the initials 'AB'.

SELEZIONE 2023S36

Prova n° 55

Domande informatica

Nel file Word Doc055

1. Modificare il punto elenco evidenziato in verde con un elenco numerato.
2. Inserire nel piè pagina: "UniPD" allineato a sinistra e il numero di pagina allineato destra

Nel file PowerPoint Slide055

1. Inserire nella prima slide un elenco puntato (fino a 5) con le seguenti voci (Uno, Due, Tre, ..., Cinque)
2. Applicare al testo "Cinque" un link al sito www.unipd.it

Domande inglese

o Leggere e tradurre il seguente brano

Sixteen - What now?

You're 16 and finally you can leave school! By now, you're probably sick of teachers, desks, tests and exams. But don't just run for the exit. You need to think carefully about what to do next.

If you want a professional career, you will need to go to university and get a degree. To do that, you need to stay at high school for another two years. But you needn't stay at the same place. There are several options in the district of Northacre.

St. Leopold's School has the best pass rate of all the high schools in the district. It offers a wide range of subjects in the humanities and sciences. St Leopold's is, of course, a private school, so may be too expensive for you. But don't worry, there are several other options if you want to follow the academic route. Knowle Grammar School is a state school, so there are no fees, and it has excellent tuition and facilities. It is a boys' school from the ages of 11-16, but from 16-18 it is co-educational. But it is selective, so you'll have to pass an exam to get in.

o Rispondere alla seguente domanda

What kind of High School did you attend?

The bottom right corner of the page contains several handwritten signatures and initials. There is a large, stylized signature that looks like a circle with a cross inside. Below it are the initials 'MR'. To the right of these are the initials 'AC' and another signature that appears to be 'JH'. Further to the right, there are two more signatures, one of which looks like 'SB'.

SELEZIONE 2023S36

Prova n° 56

Domande informatica

Nel file Word Doc056

1. Impostare una filigrana personalizzata che riporti il testo "Bozza del 10/11/2023"
2. Per le parti evidenziate: creare un elenco puntato, togliere l'evidenziazione e trasformare in carattere in corsivo

Nel file PowerPoint Slide056

1. Creare 6 slide vuote simili alla prima ed inserire il numero di diapositiva
2. Nella prima slide inserire un link alla pagina web www.unipd.it

Domande inglese

o Leggere e tradurre il seguente brano

An Olympic blog

What an Olympics!

Posted by Helen Nolan on 10 September, 2012 at 21:25

Here are some of the things that were the most memorable for me (from the 2012 Olympics):

New sports

I have really enjoyed being able to watch sports which are not normally shown on television. Before the Olympics I didn't expect to love watching judo or find myself screaming at the television during a game of wheelchair tennis, but I really got into them. I didn't know anything about goalball before the Paralympics but it became one of my favourite sports.

The organisation and the atmosphere

It took seven years of planning and 70,000 volunteers to make everything go well. Many people have said that the organisation was not as perfect as that of the Beijing Games, but there was a much better atmosphere which spread out through the whole city. The volunteers were always friendly and helpful and Londoners even began talking to each other, and visitors, on the underground trains!

o Rispondere alla seguente domanda

Do you like watching the Olympics?

Handwritten signatures and initials in black ink, including a large stylized 'S', 'AC', and 'alb'.

SELEZIONE 2023S36

Prova n° 57

Domande informatica

Nel file Excel Dati057

1. Filtrare per Qualifica= Docente ed ordinarla in ordine alfabetico
2. Trovare il numero di docenti suddivisi per SSD

Word

1. Creare un file WORD formato "A4" ed orientamento orizzontale. Salvarlo con il nome Doc057
2. Creare una tabella con i dati del punto 2 dell'esercizio Excel

Domande inglese

o Leggere e tradurre il seguente brano

Sixteen - What now?

You're 16 and finally you can leave school! If you're interested in going into Business, check out Wyle River Academy. This school specialises in subjects like Business Studies, Management and Economics. If you prefer the arts, look at the courses on offer at Northacre College. Here you can study woodwork, art, textiles and much more.

Northacre College also offers a wide range of vocational qualifications. You can do a 1-year certificate or a 2-year diploma in subjects like electrics, plumbing, roofing and hairdressing. If you'd prefer to work outdoors, look at Milldown College, where there are courses in Farm Mechanics, Land Management, Animal Management and much more.

A final option is to get an apprenticeship with a local or national company. You will get on-the-job training, gain certificates or diplomas and start earning straight away. But be warned - places are limited! Find out more at the Jobs Fair on 26th May at Northacre College.

o Rispondere alla seguente domanda

Do you enjoy watching sports on tv?

Handwritten signatures and initials at the bottom right of the page. There are several distinct marks, including what appears to be a large stylized 'S' or 'G' shape, the letters 'AC', and other cursive signatures.

SELEZIONE 2023S36

Prova n° 58

Domande informatica

Nel file Excel Dati058

1. Modificare le celle della colonna A in formato testo, centrarlo nella cella
2. Ridimensionare le colonne in modo che i dati siano leggibili

PowerPoint

1. Creare un file PowerPoint con 3 slide, transizione in dissolvenza. Salvare il file con nome Slide058
2. Inserire la data nell'intestazione e salvarlo in formato PDF

Domande inglese

o Leggere e tradurre il seguente brano

An Olympic blog

What an Olympics!

Posted by Helen Nolan on 10 September, 2012 at 21:25

Here are some of the things that were the most memorable for me (from the 2012 Olympics):

Team GB

I was very proud of our team as we kept on winning medals and finished in third position in the medal table, which is truly a great result for Great Britain. There were so many incredible sportsmen and women. The ones that stand out for me are Mo Farah, the Somali-born Londoner who won the 10,000 and 5,000 metres with the whole stadium going crazy, Jessica Ennis, the popular super-athlete from Sheffield who won the heptathlon, and Nicola Adams who won the first female boxing medal in Olympic history for Britain.

o Rispondere alla seguente domanda

Have you ever kept a journal?

Handwritten signatures and initials at the bottom right of the page. There are several distinct marks, including what appears to be a large stylized signature, the letters 'AC', and other initials like 'JH' and 'AB'.

SELEZIONE 2023S36

Prova n° 59

Domande informatica

Nel file Word Doc059

1. Sostituire i "." e le "," con il carattere &
2. Cambiare il colore della pagina in grigio chiaro

Nel file PowerPoint Slide059

1. Inserire nella prima slide un elenco numerato (fino a 5) con le seguenti voci (Uno, Due, Tre,...Cinque)
2. Applicare all'elenco un'animazione tipo "scorrimento"

Domande inglese

o Leggere e tradurre il seguente brano

An Olympic blog

What an Olympics!

Posted by Helen Nolan on 10 September, 2012 at 21:25

Here are some of the things that were the most memorable for me (from the 2012 Olympics):

The Olympic Stadium crowd

Although the crowd cheered on the British, there was lots of support for athletes of other nationalities too like the wonderful Usain Bolt, from Jamaica, who won the 100 and 200 metres sprint to become the fastest man alive. There was also Oscar Pistorius of South Africa who was the first disabled person to compete in the Olympics. He went on to win two gold medals and a silver in the Paralympics.

o Rispondere alla seguente domanda

Where would you like to go on holiday?



Handwritten signatures and initials at the bottom right of the page, including a large stylized signature, the initials 'AC', and another signature 'alb'.

SELEZIONE 2023S36

Prova n° 60

Domande informatica

Nel file Excel Dati060

1. Filtrare per Qualifica=Docente ed ordinarla in ordine alfabetico
2. Trovare il numero di docenti suddivisi per Ruolo

Nel file PowerPoint Slide060

1. Nella prima slide inserire il titolo "Suddivisione docenti per Ruolo"
2. Nella seconda slide riportare i risultati del punto 2 del precedente esercizio sotto forma di grafico a torta

Domande inglese

○ Leggere e tradurre il seguente brano

Here is a review for the Victoria Hotel

Patsy190 writes:

6 of us stayed here for the weekend. The first thing we noticed on entering our room was how small it was. Our rooms were clean, but the bed cover was stained. The furniture was really outdated, especially the bathroom, which had an old pink suite and linoleum on the floor. The 'shower' was a hose that you fit onto the taps. The sink was in the bedroom, right next to the television sockets which seems pretty unsafe to me. We had dinner there, and it was well-cooked, but we were still hungry afterwards because the servings were so tiny. The drinks prices were extortionate - £5 for a small glass of wine. My friend ordered a brandy and coke, but the waitress brought him whisky and coke. When we complained, she just walked off! Not impressed. I would like to say it was cheap and cheerful but at £120 a night, it was neither - overpriced and depressing more like.

○ Rispondere alla seguente domanda

When travelling, do you enjoy staying at Hotels or bed and breakfasts?

Handwritten signatures and initials at the bottom right of the page. There are several distinct marks, including what appears to be a large stylized 'S' or 'R' on the left, and various other initials and signatures on the right, including one that looks like 'AC' and another that looks like 'SB'.

SELEZIONE 2023S36

Prova n° 61

Domande informatica

Nel file Word Doc061

1. Impostare una filigrana personalizzata che riporti il testo "RISERVATO" di colore blu
2. Sostituire il testo dell'intestazione con il seguente "SMVP – Università degli Studi di Padova" e centrarlo

Nel file PowerPoint Slide061

1. Adattare l'intestazione al formato in modo che mantenga le proporzioni
2. Aggiungere altre 2 slide con transizione "tendina"

Domande inglese

○ Leggere e tradurre il seguente brano

Here is a review for the Victoria Hotel

MellowBunny writes:

Just returned from a 3 day break here, and thought that the Coach Hotel was very good value for money. I had requested a quiet room and this was noted at reception. I got a great room - large, comfortable and 62clean, with a seating area overlooking the racecourse. The only disappointing thing was that there were no63 tea/coffee facilities in the room - not even a kettle. The furniture and decor was not particularly up-to-d64ate, but that's what you would expect from an old hotel. There was a wide selection of well-cooked food on offer. At breakfast I had poached eggs, and they were done to perfection. In the evening, I had a delicious three-course meal, and I wasn't kept waiting for ages between courses, which is definitely a plus when you're dining alone. I found the staff friendly and always willing to help.

○ Rispondere alla seguente domanda

Do you have a favourite book?

Handwritten signatures and initials in the bottom right corner. There are three distinct signatures: one on the left that looks like 'Ave', one in the middle that looks like 'Ac', and one on the right that is a large, stylized signature.

SELEZIONE 2023S36

Prova n° 62

Domande informatica

Nel file Excel Dati062

1. Ordinare la tabella in modo crescente per le colonne A e C
2. Calcolare l'ammontare del costo per DES_BUDGET_INTERVENTO_ =
RISORSE PROPRIE PER RTDa SDB 19-21

Word

1. Creare un file WORD formato A4 ed orientamento orizzontale. Salvarlo con il nome Doc062
2. Impostare i margini stretti, pari a 1,27 per ogni lato del foglio

Domande inglese

o Leggere e tradurre il seguente brano

Here is a review for the Victoria Hotel

TomWheeler writes:

The hotel's is just 200 metres walk away from the racecourse, so it's really convenient. There's plenty of space to park. The bed was comfortable with clean cotton sheets. Good power shower. I would agree with some of the less favourable reviews on the site too, though. The room definitely needed some attention – it smelt musty and the furniture was old, cheap and battered. The bin hadn't been emptied from previous guests, and there was other rubbish on the floor. The fan in the bathroom was very loud, and the plumbing made strange noises in the night. The walls were thin too. Breakfast was okay, but there wasn't much of it.

o Rispondere alla seguente domanda

What is your favourite song, if you have any?

Handwritten signatures and initials in the bottom right corner. There are several distinct marks, including what looks like 'AC', 'NR', 'SB', and a large stylized signature that could be 'DVB' or similar.

SELEZIONE 2023S36

Prova n° 63

Domande informatica

Nel file Excel Dati063

1. Attraverso l'utilizzo dei filtri trovare individuare gli "Assegnisti di ricerca" senza il campo SSD compilato
2. Stampare il file in formato PDF

Nel file PowerPoint Slide063

1. Nella prima slide inserire il titolo "Suddivisione docenti per Ruolo"
2. Aggiungere altre 2 slide con transizione "tendina"

Domande inglese

o Leggere e tradurre il seguente brano

Here is a review for the Victoria Hotel

JadeUnicorn writes:

Don't be fooled by the pictures online. What you see is definitely NOT what you get! First, it's not close to the city centre – it's at least a 35 minute walk. Furniture was old and dated, although the bed was comfortable. Tiny bathroom, with an absurdly loud extractor fan. No lock on the bathroom door and no toiletries, not even soap. There were cobwebs all over the hotel. The dining room is dark and uninviting, with no windows except one tiny one. The food simply was the type that gives Britain a bad name. Instant coffee and cheap sausages. Service was poor, with staff clearing the table while we were still eating.

o Rispondere alla seguente domanda

Do you prefer cats or dogs?

Handwritten signatures and initials at the bottom right of the page. There are several distinct marks, including what appears to be a large stylized 'R' or 'B', the letters 'AC', and a signature that looks like 'AB' or 'AB' with a flourish.

SELEZIONE 2023S36

Prova n° 64

Domande informatica

Word

1. Creare un file WORD formato "A4" ed orientamento verticale. Salvarlo con il nome Doc064

2. Impostare i margini stretti, pari a 1,27 per ogni lato del foglio

Nel file PowerPoint Slide064

1. Creare 5 slide vuote simili alla prima ed inserire nel piè pagina la data

2. Impostare un riempimento sfumato per lo sfondo delle slide

Domande inglese

o Leggere e tradurre il seguente brano

Make the most of you free time!

Studies say that people nowadays have more free time than ever before. Then why doesn't it feel that way? These days, our free time is usually spent watching television, using computers or communicating on our phones. Images and information are constantly flashing into our brains, so it's no wonder we don't feel as if we have really switched off. To really wind down and help us regain our energy levels, it is important to use our free time wisely.

Think about what you want to achieve in your free time. Do you want to get fit, get creative or simply relax? Don't worry about what you ought to be doing, just think about what will make you feel more content.

o Rispondere alla seguente domanda

What would your dream job be?

Handwritten signatures and initials in black ink. From left to right, there is a large stylized signature, the initials 'AC', a signature that appears to be 'Glu', and a signature that appears to be 'anb'. There are also some smaller, less distinct marks.

SELEZIONE 2023S36

Prova n° 65

Domande informatica

Nel file Excel Dati065

1. Attraverso l'utilizzo dei filtri individuare gli "Assegnisti di ricerca" con il campo SSD compilato
2. Stampare il file in formato PDF

Nel file PowerPoint Slide065

1. Creare 5 slide vuote simili alla prima ed inserire nel piè pagina la data
2. Impostare un riempimento sfumato per lo sfondo delle slide

Domande inglese

o Leggere e tradurre il seguente brano

Make the most of your free time!

Plan when you are going to enjoy your free time, and treat it in the same way as anything else on your calendar. If something else more important comes along, you can choose whether or not to postpone it, but never cancel it!

Make sure you have everything you need to enjoy your free time in advance. If you're looking forward to a nice long bath, buy in bath oil and candles. If you want to get out in the countryside, get your boots and map ready, and don't forget to check the weather forecast.

o Rispondere alla seguente domanda

Do you enjoy drawing or painting?

Handwritten signatures and initials in black ink. There are several distinct marks, including what appears to be a large stylized 'E' or 'C' on the left, and various other scribbles and initials on the right, possibly including 'AC' and 'SF'.