**Application for funding for a joint initiative in education or research between the University of Padua and Monash University (2024 mixed fund scheme)**

***Applications close:*** *5pm CET 30 November 2023*

*Please complete the form below and upload it as a pdf file* ***via the*** [***online form***](https://docs.google.com/forms/d/e/1FAIpQLSfSgeQ3NIYlpGVyEHAmvit_dB4qXUm48BtdnMPu__VZWsofnQ/viewform)***.*** *A single jointly prepared application per project should be uploaded by one of the applicants, either from UNIPD or from Monash.*

*Refer to the Call for Proposals for guidelines, available on the* [*UNIPD website*](https://www.unipd.it/partenariato-strategico-monash-university) *and the* [*Monash staff intranet*](https://www.intranet.monash/global-engagement/international-agreements/partnership-with-university-of-padova%2C-italy)*.*

[**1. Applicant details**](#_heading=h.r9d339bnml81)

[**2. Project details**](#_heading=h.o1bw51db2pmo)

[**3. Funding request**](#_heading=h.4ddgx5dhrwux)

[**4. Supporting documentation**](#_heading=h.uck5ov50778n)

[**5. Declaration by project leads**](#_heading=h.ebw5ap7v9t1e)

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| Applicant details |
| **Project leads:** | **University of Padua** | **Monash University** |
| **Full name** |  |  |
| **Position title** |  |  |
| **Department/School[[1]](#footnote-1)** | Department of [insert name] | School of [insert name] |
| **Email address** |  |  |
| **Additional applicants[[2]](#footnote-2):** | **University of Padua** | **Monash University** |
| **Full name** |  |  |
| **Position title** |  |  |
| **Department/School\*** | Department of [insert name] | School of [insert name] |
| **Email address** |  |  |

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| Project details*When describing your proposed project, please ensure you address the evaluation criteria (see Call for Proposals for guidelines) and also bear in mind that members of the joint selection committee may not be academics in your discipline area.* |
| **Grant type** | 🮕 Seed🮕 Grow |
| **Initiative type** | 🮕 Collaborative Online International Learning (COIL)🮕 Joint master’s and/or doctoral training🮕 Collaborative research |
| **Project title** |  |
| **Layperson abstract of the proposed project** (up to 300 words) |  |
| **Project description** (including aims and expected outcomes, outputs and impact) |  |
| **Project implementation plan** (including timeline) |  |
| **Project team composition and management** |  |
| **Will you utilise the Monash Prato campus?** (*yes/no - if yes, how*) |  |
| **Will you involve any industry partners?** (*yes/no - if yes, who and how*) |  |
| **How will you share the outcomes of your project?** |  |

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| Funding request |
| **Items[[3]](#footnote-3)** *(Example: Return airfare Melbourne - Rome)* | **University of Padua** **(EUR€)** | **Monash University** **(AUD$)** |
|  |  |  |
| **Total amount requested** |  |  |
| **Please indicate any co-funding[[4]](#footnote-4)** |  |  |

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| Supporting documentation *Upload via the online form as pdf files of emails or letters.* |
| * Statement of endorsement from the UNIPD Dean of the Department

The statement must also confirm the following:*The Department agrees to provide necessary facilities and confirms that the project would not entail a significant increase in the use of any University services; that any health and safety and ethical requirements have been considered; and that any relevant approvals will be sought before the project begins.* |
| * Statement of endorsement from the Monash Head of School (or other organising unit, if School is not applicable)

The statement must also confirm the following:*The School agrees to provide necessary facilities and confirms that the project would not entail a significant increase in the use of any University services; that any health and safety and ethical requirements have been considered; and that any relevant approvals will be sought before the project begins.* |
| * For Monash applications for initiative 1 (COIL projects), statement(s) of endorsement from:
	+ Associate Dean (Education or International, as relevant); and
	+ unit Chief Examiner (only required for COIL embedded within an existing unit where the applicant is not the Chief Examiner). (This can be either a jointly signed statement with the relevant Associate Dean or separate statements.)
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| * Curriculum Vitae of each applicant (maximum 4 pages per person)

*Your CVs should address the evaluation criteria of ‘Excellence and impact’ - see Call for Proposals for guidelines.* |

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| Declaration by project leads *Signatures can be wet or digital.* |
| On behalf of all the project applicants, we confirm the following understandings and undertakings:**Research conduct, and ethics, health and safety approvals, requirements:** Applicants must comply with UNIPD’s [Codice Etico](https://www.unipd.it/codice-etico) and [Codice di integrità della ricerca](https://www.unipd.it/sites/unipd.it/files/2023/Codice-Integrita-Ricerca_ITA.pdf) and with the [Monash Responsible Conduct of Research Policy](https://publicpolicydms.monash.edu/Monash/documents/1935828) and in particular apply the principles set out in clause 1.2 regarding the [Ethical Conduct in Research with Aboriginal and Torres Strait Islander People and Communities: Guidelines for Researchers and Stakeholders](https://www.nhmrc.gov.au/about-us/resources/ethical-conduct-research-aboriginal-and-torres-strait-islander-peoples-and-communities).Where required, ethics, health and safety approvals do not need to be applied for until funding has been awarded but must be obtained before the project can begin. It is the applicants' responsibility to ensure the relevant application(s) is submitted and approved before the project begins.**Intellectual property:** All intellectual property developed in connection with this Call for Proposals will be jointly owned by the University of Padua and Monash University as tenants in common and all parties will take any necessary steps to give effect to this ownership (including by assigning any intellectual property rights). All parties agree and consent to the University of Padua and Monash University each using, reproducing, adapting and modifying the intellectual property for internal, non-commercial research and teaching purposes, and will endeavour to publish any publications in relation to any project and intellectual property together. The University of Padua and Monash University may enter into a separate agreement for the commercialisation of any jointly-owned intellectual property on a case-by-case basis.**Reporting:** Project leads will be required to submit a mid-year progress report by 30 June 2024 and a final report by 31 January 2025, which will be reviewed by the Selection Committee. Report templates will be provided. |
| Signature: | Signature: |
| [insert full name of project lead] | [insert full name of project lead] |
| University of Padua | Monash University |

1. For Monash applicants, if a School is not applicable, please indicate your organising unit. [↑](#footnote-ref-1)
2. If you have more than one additional participant, please add further rows to the table. [↑](#footnote-ref-2)
3. One item per row - insert rows as required. [↑](#footnote-ref-3)
4. Co-funding of projects by Department/School, or external bodies, is welcomed. [↑](#footnote-ref-4)