SCUOLA DI PSICOLOGIA

CALL FOR ADMISSION A.Y. 2023/24

Master’s Degree Programmes with limited access

- NEUROSCIENZE E RIABILITAZIONE NEUROPSICOLOGICA
- PSICOLOGIA CLINICA
- PSICOLOGIA CLINICA DELLO SVILUPPO
- PSICOLOGIA CLINICO-DINAMICA
- PSICOLOGIA COGNITIVA APPLICATA
- PSICOLOGIA DELLO SVILUPPO E DELL’EDUCAZIONE
- PSICOLOGIA DI COMUNITÀ, DELLA PROMOZIONE DEL BENESSERE E DEL CAMBIAMENTO SOCIALE
- PSICOLOGIA FORENSE E CRIMINOLOGIA CLINICA
- PSICOLOGIA SOCIALE, DEL LAVORO E DELLA COMUNICAZIONE

N.B.: this document is the English translation of the admission notice for Master’s degrees with unlimited places and admission requirements, at the Scuola di Psicologia.

The Call for admission is available in Italian at www.unipd.it/ammissioni-psi-magistrali-programmati

If there is any dispute regarding the interpretation of the two versions, the Italian version shall take precedence.
NOTE: The table of contents is clickable and refers to the paragraphs in the text to make navigation easier.
However, we recommend paying attention to the information contained in the entire call for admission.

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1. GENERAL INFORMATION

Prospective students can now apply for admission to the first year of the Master’s degree programme with limited access at the Scuola di Psicologia for the academic year 2023/24. Courses normally run for 2 years and a Master’s Degree is awarded at the end of the chosen Degree Programme. Information on ongoing course units and the Course Regulation can be found at didattica.unipd.it, by selecting the Course of interest.

Students can apply to register on a part-time basis due to family, work, or health reasons. Further information is available at www.unipd.it/contribuzione-benefici. Students with disabilities or specific learning disability (SLD) can contact the Student Service Office – Inclusion Unit (inclusione.studenti@unipd.it) to report any need for information on course attendance support services and financial subsidies (www.unipd.it/risorse-supporti-studenti-disabilita-dificolta-apprendimento).

For any requests for career recognition or shortening as well as for a change of degree programme to access the new qualifying master’s degree that will be active from the academic year 2023/24 onwards, students can see the information that will be updated at www.unipd.it/ammissioni-psi-magistrali-programmato.

1.1 Courses, venues, and available places

<table>
<thead>
<tr>
<th>Master’s Degree Class</th>
<th>MASTER’S DEGREE PROGRAMME</th>
<th>Venue</th>
<th>Places available for EU citizens</th>
<th>Places available for non-EU citizens residing abroad</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM-51</td>
<td>Neuroscienze e riabilitazione neuropsicologica</td>
<td>Padua</td>
<td>126</td>
<td>4 – of which 2 are reserved for the Marco Polo project</td>
</tr>
<tr>
<td>LM-51</td>
<td>Psicologia clinica</td>
<td>Padua</td>
<td>116</td>
<td>9 – of which 2 are reserved for the Marco Polo programme</td>
</tr>
<tr>
<td>LM-51</td>
<td>Psicologia clinica dello sviluppo</td>
<td>Padua</td>
<td>171</td>
<td>4 – of which 2 are reserved for the Marco Polo programme</td>
</tr>
<tr>
<td>LM-51</td>
<td>Psicologia clinico-dinamica</td>
<td>Padua</td>
<td>171</td>
<td>4 – of which 2 are reserved for the Marco Polo programme</td>
</tr>
</tbody>
</table>

1 Running the first year of a Degree Programmes is subject to its accreditation according to the provisions of Italian Ministerial Decree 1154/2021 “Self-assessment, assessment, initial and periodic accreditation of venues and courses of study” and to reaching a minimum number of pre-enrolments; therefore, if the Course is not accredited or if the number of pre-enrolment applications submitted is less than 15 (5 for each curriculum), the Course will not run. All the information relating to the course running is published at www.unipd.it.

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LM-51  |  Psicologia cognitiva applicata  |  Padua  |  116  |  4 – of which 2 are reserved for the Marco Polo programme
LM-51  |  Psicologia dello sviluppo e dell’educazione  |  Padua  |  135  |  28 (no longer available because already assigned in the relevant selection process**)
LM-51  |  Psicologia di comunità, della promozione del benessere e del cambiamento sociale  |  Padua  |  121  |  4 – of which 2 are reserved for the Marco Polo programme
LM-51  |  Psicologia forense e criminologia clinica  |  Interuniversity course  |  50  |  4 – of which 2 are reserved for the Marco Polo programme
LM-51  |  Psicologia sociale, del lavoro e della comunicazione  |  Padua  |  116  |  4 – of which 2 are reserved for the Marco Polo programme

* of the European Union
** the related call for admission is available at www.unipd.it/avvisi-ammissione-lauree-magistrali-inglese

The Scuola di Psicologia offers the interuniversity programme in “Psicologia forense e criminologia clinica”, at the end of which a joint degree will be awarded with the Scuola IMT Alti Studi di Lucca, which is collaborating on the project. The admission procedures are the same as for the other degree courses in this call; for more information on the courses on offer, students can consult the page: https://www.unipd.it/offerta-didattica/corso-di-laurea-magistrale/psicologia?tipo=LM&school=PS&order=2023&key=PS2735&cg=psychology.

1.2 Admission requirements
To take part in the selection process for admission to the degree courses in this call, candidates must:

1. have attained, or be about to attain, a bachelor’s degree, a single-cycle degree, a three-year university diploma, or another qualification attained in Italy or abroad and recognised as suitable under current legislation (www.unipd.it/iscrizioni-studenti-internazionali) by 30 September 2023;

2. be in possession of the specific curricular requirements, knowledge, competencies, and abilities, verified as set out in point 3. Prospective students are advised to read the full description in Article 2, paragraph 1, of the relevant Course Regulation. Full information sheet on the Course and the Course Regulation are available at didattica.unipd.it, by selecting the Course of interest;

2 Hereinafter, the terms that relate to people are in the masculine form, for the sole purpose of ensuring better readability of the text, but refer indiscriminately to all genders.
3. participate in the selection process for admission to the course by following the procedures and deadlines set out in point 2.

1.3 Procedure for the preparation of the admission ranking list

The ranking list for entry to each degree programme is prepared based on the ECTS credits and exam grades awarded within the M-PSI area. The calculation is done as follows:

- the value of each exam will be calculated by multiplying the relative grade by the relative ECTS credits. Specifically, a grade of “30 e lode” (30 with distinction) is considered to be 33 in the calculation;
- the final score is calculated by summing the products obtained in this way up to a maximum limit of 110 ECTS credits. If a candidate has a number of ECTS credits for these exams that exceeds this limit, only the exams with the highest grades will be taken into consideration. If the sum of the ECTS credits of these exams exceeds the limit of 110 by a few units, the excess ECTS credits will be removed, for the calculation, from the exam with the lowest grade.

The formulae are, therefore:

- formula 1: \( \text{Value}_{\text{exam M-PSI}_1} = (\text{grade}_{\text{exam M-PSI}_1} \times (\text{ECTS credits considered}_{\text{exam M-PSI}_1})) \)
- formula 2: \( \text{Final score} = \text{Value}_{\text{exam M-PSI}_1} + \text{Value}_{\text{exam M-PSI}_2} + \ldots + \text{Value}_{\text{exam M-PSI}_n} \)

The following table shows an example of calculating the score for use in the ranking list.

<table>
<thead>
<tr>
<th>Exam M-PSI</th>
<th>ECTS credits obtained</th>
<th>Grade considered in the calculation of the “exam value”</th>
<th>ECTS credits considered in the calculation of the “exam value”</th>
<th>Exam value (formula 1)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A*</td>
<td>9*</td>
<td>18</td>
<td>6*</td>
<td>108</td>
</tr>
<tr>
<td>B</td>
<td>8</td>
<td>22</td>
<td>8</td>
<td>176</td>
</tr>
<tr>
<td>C</td>
<td>6</td>
<td>23</td>
<td>6</td>
<td>138</td>
</tr>
<tr>
<td>D</td>
<td>8</td>
<td>30 e lode (30 with distinction) (33)</td>
<td>8</td>
<td>264</td>
</tr>
<tr>
<td>AND</td>
<td>12</td>
<td>28</td>
<td>12</td>
<td>336</td>
</tr>
<tr>
<td>F</td>
<td>6</td>
<td>25</td>
<td>6</td>
<td>150</td>
</tr>
<tr>
<td>G</td>
<td>8</td>
<td>27</td>
<td>8</td>
<td>216</td>
</tr>
<tr>
<td>H</td>
<td>4</td>
<td>28</td>
<td>4</td>
<td>112</td>
</tr>
<tr>
<td>I</td>
<td>8</td>
<td>20</td>
<td>8</td>
<td>160</td>
</tr>
<tr>
<td>J</td>
<td>8</td>
<td>27</td>
<td>8</td>
<td>216</td>
</tr>
<tr>
<td>K</td>
<td>8</td>
<td>20</td>
<td>8</td>
<td>160</td>
</tr>
<tr>
<td>L</td>
<td>2</td>
<td>30</td>
<td>2</td>
<td>60</td>
</tr>
<tr>
<td>M</td>
<td>12</td>
<td>27</td>
<td>12</td>
<td>324</td>
</tr>
<tr>
<td>N</td>
<td>6</td>
<td>28</td>
<td>6</td>
<td>168</td>
</tr>
<tr>
<td>O</td>
<td>8</td>
<td>24</td>
<td>8</td>
<td>192</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>Total</strong></td>
<td><strong>Final score</strong></td>
</tr>
</tbody>
</table>

UNIVERSITY OF PADUA

5
Entry to the chosen degree programme is gained according to the order in the ranking list. In the event of a tie, preference is given based on the following criteria, in order:
1. the academic year of first enrolment in the Italian national university system (preference is given to the candidate with the most recent enrolment);
2. the date of birth (preference is given to the youngest candidate).

Candidates who have not yet attained the qualification required for entry at the time of submitting their application will be included in the general merit ranking list and, if admitted, shall complete the online application for enrolment after obtaining the qualification, which must be done by 30 September 2023.

N.B.: failure to obtain the qualification and, thus, to update the Uniweb portal by 30 September 2023 will cause the candidate to be removed from the ranking list.

2. SELECTION PROCESS: DEADLINES AND TERMS TO BE MET

2.1 Ranking list and first assignments
To participate in the selection process and access the course of interest, candidates need to:

1. **pre-enrol** (point 3) from 18 July at 15:00 until 29 August 2023 at 15:00, by paying the fee of 30 euro in their own personal area of the [www.uniweb.unipd.it](http://www.uniweb.unipd.it) portal, selecting just one degree programme to enter; candidates with a foreign qualification may participate in this selection process by following the instructions in point 7;

2. submit the application for assessment of the minimum curricular requirements from 18 July at 15:00 until to 29 August 2023 at 17:00 (point 4); The examinations and teaching activities included in the application will be used to prepare the ranking list (point 1.3);

3. **be admitted**: the ranking lists of the candidates who have been admitted and those who have not been admitted for each degree programme will be published on the dates and on the pages shown in the table below; the publication is the official communication for the candidates concerned.
4. **enrol**: admitted candidates must apply for enrolment, change of course, or transfer from another university (point 5) by the dates set out in the table below.

Candidates with a foreign entry qualification may take part in this selection process by following the instructions in **point 6**.

<table>
<thead>
<tr>
<th>Publication of the ranking lists and reassignment</th>
<th>Deadline for enrolment, change of course, and transfer from another university</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ranking lists: <strong>20/9/2023</strong> (from 16:00 onwards) at <a href="http://www.unipd.it/ammissioni-psi-magistrali-programmato">www.unipd.it/ammissioni-psi-magistrali-programmato</a></td>
<td>from <strong>21/9/2023 at 15:00</strong> to <strong>2/10/2023, 12:00 noon</strong></td>
</tr>
<tr>
<td><strong>Reassignment</strong>: <strong>3/10/2023</strong> in the student's own Uniweb personal area or on the <a href="https://didattica.unipd.it/off/risultati/LM">https://didattica.unipd.it/off/risultati/LM</a> page, by selecting the course of interest</td>
<td>from <strong>3/10/2023 at 15:00</strong> to <strong>6/10/2023, 12:00 noon</strong></td>
</tr>
</tbody>
</table>

*Reassignment is subject to the actual availability of places to be assigned in the relevant Degree Programme.*

| N.B.: failing to comply with the deadlines and terms of the set out procedures and concurrently pay the first instalment will constitute a waiver of the place, which will be made available in the subsequent selections or reassignments. |

Candidates who are not admitted during these first assignments can participate in a further assignment of vacant places, as set out in the next point.

**2.2 Further assignment of vacant places**

The number of vacant places remaining available in the various courses after the conclusion of the assignment on 6 October 2023 will be announced on **10 October 2023** at [www.unipd.it/ammissioni-psi-magistrali-programmato](http://www.unipd.it/ammissioni-psi-magistrali-programmato).

These vacant places will be made available with a further selection, in which only candidates who meet **all the following conditions** will be able to take part in:

- they are present in one of the ranking lists published in the first selection process and they have not been “annulled” due to their failure to comply with the enrolment deadlines shown in the table in **point 2.1**;
- they have not already enrolled in one of the courses in this call for the academic year 2023/24;
- they have updated their degree qualification in the Uniweb portal and graduated by 30 September 2023. These details will be registered automatically in the case of students obtaining their entry qualification from the University of Padua, whereas graduates from other universities will need to fill in the details online.

Candidates will take part in these later assignments of places **with the same score** that they obtained in the ranking list of 21 September 2023 (**point 5.1**).

To take part, **candidates must submit an additional application for pre-enrolment**:

**10 October at 12:00 noon until 13 October 2023 at 12:00 noon.**
Applications must be submitted via the Uniweb portal (www.uniweb.unipd.it) in the section Educational Offer → Pre-enrolment for limited/unlimited access degree programmes → Type of degree programme ‘Master’s degree’ → Scuola di Psicologia – Master’s Degree programmes with limited access – Further assignment.

At this stage it is possible to confirm the choice of the course indicated during the first pre-enrolment or to change it by choosing another course (point 1.1); this choice can be modified by accessing the submitted pre-enrolment up to the closure of applications (12:00 noon on 13 October 2023) and it will then be binding for scrolling through the ranking for any further assignment.

It is not necessary to pay the 30.00 euro fee again, nor to re-submit the application for the assessment of the minimum curricular requirements.

**N.B.:** failure to comply with the deadlines for submitting the further application for pre-enrolment will cause the candidate to be excluded from any reassignments.

The table below shows the dates of publication of ranking lists and reassignments with their respective **mandatory** deadlines for enrolment, change of course, or transfer from another university.

The procedures for accepting a place and for submitting an application are in point 5.1.

<table>
<thead>
<tr>
<th>Publication of the ranking lists and reassignment</th>
<th>Deadline for enrolment, change of course, and transfer from another university</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ranking lists: <strong>17/10/2023</strong> at <a href="http://www.unipd.it/ammissioni-psi-magistrali-programmato">www.unipd.it/ammissioni-psi-magistrali-programmato</a></td>
<td>from <strong>18/10/2023 at 15:00</strong> to <strong>20/10/2023 at 12:00 noon</strong></td>
</tr>
<tr>
<td>First reassignment*: <strong>23/10/2023</strong> in the candidate's personal area in Uniweb or at <a href="https://didattica.unipd.it/off/risultati/LM">https://didattica.unipd.it/off/risultati/LM</a>, by selecting the course of interest</td>
<td>from <strong>23/10/2023 at 15:00</strong> to <strong>26/10/2023 at 12 noon</strong></td>
</tr>
</tbody>
</table>

*Reassignment is subject to the actual availability of places to be assigned in the relevant Degree Programme.

In the last reassignment after the clearing on **23/10/2023**, the places reserved for non-EU citizens residing abroad will be made available to EU citizens and non-EU citizens residing in Italy.

**N.B.:** failing to comply with the deadlines and terms of the set out procedures and concurrently pay the first instalment will constitute a waiver of the entry to the chosen Master’s Degree Programme.

After completing enrolment of those admitted in the last assignment, the enrolment operations for the academic year 2023/24 will be considered definitively closed.
3. REGISTRATION AND PRE-ENROLMENT ON THE UNIWEB PORTAL

3.1 Registration on the Uniweb portal
If you are logging into Uniweb for the first time, you must create a new user account at www.uniweb.unipd.it by clicking Menu → Registration.
At the end of the registration process, you will receive an email with your username and activation code to log in to unweb.unipd.it/password/index.php/it/utenti/identifica/azione/a, where you will be asked to set up three security questions and a password. With your username obtained and password set, you can log in to your personal area.
Students can also register with the www.uniweb.unipd.it portal using SPID credentials by clicking on Menu → Registration with SPID.
In the event of problems with logging in, contact the University Call Centre (www.unipd.it/callcentre).

N.B.: The personal email address included in your Uniweb profile is the communication channel via which any deadlines and instructions on access to the course will be provided. Emails sent for this purpose count as official communication.

3.2 Submitting an application for pre-enrolment
Pre-enrolment is completed online

from 18 July at 15:00 until 29 August 2023 at 15:00.

To pre-enrol, you must:

1. log in with your credentials at www.uniweb.unipd.it, click on Educational Offer → Pre-enrolment with limited access → Course Type “Master’s Degree Programme” and select your course of interest (point 1.1).
Prospective candidates may only complete a single pre-enrolment by selecting just 1 degree course that they wish to compete for; this choice can be modified by accessing the submitted pre-enrolment at any time before applications close (at 12.00 noon on 29 August 2023) and will then be binding for the formation of the ranking lists (point 4);
2. enter the degree qualification to be used to access the course, if not already on the system.

Students enrolled at the University of Padua who are about to graduate can only complete the pre-enrolment after submitting their application for the degree award online. If this application has not been submitted yet, in order to proceed, you will need to make your situation known to immatricolazioni.studenti@unipd.it, attaching an identity document;
3. at the same time, pay the pre-enrolment fee of 30.00 euro via the PagoPA procedure (instructions on www.unipd.it/pago-pa).

Contacts and assistance: www.unipd.it/immatricolazioni and www.unipd.it/callcentre

4. ASSESSING THE MINIMUM CURRICULAR REQUIREMENTS
4.1 Minimum curricular requirements for entry

To compete for entry to one of the courses in this call, candidates need to satisfy both the following requirements, relating to minimum ECTS credits and their level of English.

Training activities and exams stated for admission to the course must have been taken and recorded at the time of submitting the application for assessment (point 3.2) and may not be supplemented at a later date.

### CURRICULAR REQUIREMENTS

Having **at least ECTS credits** in the M-PSI areas and respecting the following minimums:

- at least **4 ECTS credits** in **each of the 5** following areas for a total of 20 ECTS credits:
  - M-PSI/01, M-PSI/02, M-PSI/03, M-PSI/04, M-PSI/05
- at least **4 ECTS credits** in **at least one of the following 3** areas:
  - M-PSI/06, M-PSI/07, M-PSI/08

### LANGUAGE REQUIREMENTS

To pass the language requirement, you can either:

a) pass a university-level English language examination (which is registered and awards ECTS credits) at **B2** level or higher;

or

b) present of an **English language certificate** at **B2** level or higher. The list of accepted certification and minimum scored required is available at the following link: [https://drive.google.com/file/d/1WMC1OBxwORCYH1f5qBS2A_RRS9e13OUt/view](https://drive.google.com/file/d/1WMC1OBxwORCYH1f5qBS2A_RRS9e13OUt/view)

The categories of candidates below, are **exempted** from the two options listed above:

- candidates who graduated in the University of Padua, in a bachelor’s degree class L-24 or 34, as the language requirement has already been assessed;
- native English-speaking candidates coming from: Antigua and Barbuda, Australia, Bahamas, Barbados, Belize, Canada, Dominica, Grenada, Guyana, Ireland, Jamaica, Malta, New Zealand, St Kitts and Nevis, St Lucia, St Vincent and the Grenadines, Trinidad and Tobago, United Kingdom, USA

For candidates with a **foreign qualification** accessing the “**Developmental and educational psychology**” curriculum, the requirement must be fulfilled by following the instructions on the [www.unipd.it/requisito-linguistico-ammissione-corsi-studio-ateneo](http://www.unipd.it/requisito-linguistico-ammissione-corsi-studio-ateneo) page.

4.2 Procedure and deadlines

The minimum curricular requirements needed for entry to each course are described in point 3.1. The procedure is only available after completing pre-enrolment (point 2):

- **from 18 July at 15:00 until 29 August 2023 at 17:00.**

Depending on the type of qualification used for entry, candidates will be asked to proceed as set out in the following tables.
# QUALIFICATIONS ATTAINED IN ITALY

## Degrees governed by statutory rules after 1999 – Ministerial Decree 509/99 or Ministerial Decree 270/04
(bachelor's degree or single-cycle degree programme)

Applications for the assessment of the minimum curricular requirements must be submitted online via [https://uniweb.unipd.it/raccoltatitoli](https://uniweb.unipd.it/raccoltatitoli), by logging in with your Uniweb credentials. Detailed instructions for submitting applications can be found on that page.

<table>
<thead>
<tr>
<th>Qualifications attained at the University of Padua*</th>
<th>Qualifications attained at another Italian University</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Confirm that the details displayed are correct;</td>
<td>- Enter the exams relating to the M-PSI area</td>
</tr>
<tr>
<td>- Confirm/enter the English language exam or enter</td>
<td>- Enter the exams relating to the M-PSI area</td>
</tr>
<tr>
<td>the certification</td>
<td>- Enter the exams relating to the M-PSI area</td>
</tr>
<tr>
<td>- Enter the exams taken relating to the M-PSI area</td>
<td>- Confirm/enter the English language exam or enter</td>
</tr>
<tr>
<td></td>
<td>the certification</td>
</tr>
</tbody>
</table>

## Degrees governed by statutory rules preceding Ministerial Decree 509 of 1999
(four-year courses, five-year courses, university diplomas)

Holders of degree qualifications under legal regulations prior to those indicated must ask for the necessary forms by emailing [pratiche.immatricolazioni@unipd.it](mailto:pratiche.immatricolazioni@unipd.it) with the subject line “Vecchio ordinamento magistrali Psicologia - Master’s degree in Psychology under old statutory rules” attaching an identity document and self-declaration stating the exams taken under those old rules.

*If the procedure is not confirmed within the deadlines, only the training activities taken and registered in the entry degree, at the time that the assessment is closed, will be automatically taken into consideration for the purpose of verifying the curricular requirements and calculating the ranking score.

# QUALIFICATIONS ATTAINED ABROAD

Entry qualifications attained abroad will be assessed through the portal [https://apply.unipd.it/](https://apply.unipd.it/), according to the procedures indicated at [www.unipd.it/studiare-italiano-come-fare-domanda](http://www.unipd.it/studiare-italiano-come-fare-domanda).

The required documentation must be uploaded by **29 August 2023 18:00 (GMT + 2)**.

- EU citizens or equivalent must also submit their application for pre-enrolment via the Uniweb portal (point 3);
- Non-EU citizens residing abroad must submit an application for pre-registration to the Italian Embassy or Consulate in their country of residence through the online procedure available on the Universitaly portal: [www.universitaly.it/index.php/registration](http://www.universitaly.it/index.php/registration).

Further information is available in point 7 of this call.
5. ENROLMENT, CHANGE OF COURSE, TRANSFER FROM ANOTHER UNIVERSITY

5.1 Procedures

To enrol, change course, or transfer from another University, candidates must:

- have submitted an application for pre-enrolment (point 2);
- have submitted an application for the assessment of the minimum curricular requirements (point 3) and be in possession of the specified requirements;
- have the “admitted” status in the ranking list;
- have verified the registration of their entry qualification data by 30 September 2023. These details will be registered automatically in the case of students obtaining their entry qualification from the University of Padua, whereas graduates from other universities will need to fill in the details manually in the section Educational Offer → Qualifications.

The application to enrol, change course, or transfer from another university may be submitted on the dates scheduled for each assignment (point 2).

Registration procedures in the different cases (including the main ones: standard enrolment, course change, and transfer from another university) can be found in the following document: www.unipd.it/node/85793.

N.B.: failing to comply with the deadlines and terms of the set out procedures and concurrently pay the first instalment will constitute a waiver of the entry to the chosen Master’s Degree Programme.

All course registration procedures will be effective only after completion by the Student Office - Enrolment and Admission Testing Unit; notification of the operation will be given via email sent to the student’s email address registered on the Uniweb portal.

Contacts and assistance: www.unipd.it/immatricolazioni and www.unipd.it/callcentre

5.2 Fees and benefits

In case of new enrolment, the first instalment of the university fee, for the academic year 2023/24, is 200.00 euro (of which 184.00 euro is the regional tax for the right to education at university and 16.00 euro is the stamp duty). Students with a disability between 66% and 100% or with a certificate pursuant to Italian Law no. 104 (Article 3, paragraph 1) are entitled to a total exemption, which only requires payment of the stamp duty of 16.00 euro.

Information about instalments, payments, and scholarships: www.unipd.it/contribuzione-benefici

Contacts and assistance: benefici.studenti@unipd.it
5.3 Verification of practical-assessment traineeship of enrolled students

To obtain the master’s degree that qualifies students to practise as psychologists, students must have completed practical assessment traineeships (“TPV”) for a total weight of 30 ECTS credits, 10 of which must be completed in the bachelor’s degree and 20 in the master’s degree.

- Candidates who have completed training and orientation traineeships on bachelor’s degree programmes in Classes 34 (under Ministerial Decree 509/99) and L-24 (under Ministerial Decree 270/2004) at the University of Padua will have their practical-assessment traineeship (“TPV”), amounting to 10 educational credits, fully recognised;

- candidates with an Italian bachelor’s degree in Classes 34 (under Ministerial Decree 509/99) and L-24 (under Ministerial Decree 270/2004) from other universities, must submit a self-statement that they possess a maximum number of 10 educational credits for a practical-assessment traineeship (“TPV”) carried out during the three-year programme. A student who submits a self-statement that they possess less than 10 educational credits for a practical-assessment traineeship will have to make up the missing educational credits, which will be added to his or her career in excess of the 120 educational credits stipulated by the regulations. The aforementioned self-statements will be subject to random checks in accordance with the law;

- candidates with an Italian qualification in other degree classes must undertake a practical-assessment traineeship (“TPV”) of 10 educational credits, in addition to the 20 educational credits already provided for in the master’s degree course, which will be included in their career in addition to the 120 educational credits provided for by the regulations;

- the traineeship activities or other similar training activities stated in the documentation for access to master’s degree programmes of candidates with a degree obtained abroad will be assessed on a case-by-case basis for the purpose of recognising 10 educational credits for practical-assessment traineeships (“TPV”). The assessment will only be performed for students who finalise their enrolment. Students who gain recognition that they possess less than 10 educational credits for a practical-assessment traineeship will have to make up the missing educational credits, which will be added to his or her career in excess of the 120 educational credits stipulated by the regulations. Information on how it is possible to apply for recognition of traineeship or TPV-validating activities carried out during the access degree programme will be provided, as of July 2023, at https://www.unipd.it/ammissioni-psi-magistrali-programmato.

6. STUDENTS HOLDING FOREIGN QUALIFICATIONS

Students holding a foreign qualification are admitted according to the provisions of the Italian Ministry of University and Research, available at www.mur.gov.it/it - università - studenti stranieri, after passing the required tests and submitting the necessary documentation.

Contacts and assistance: international.admission@unipd.it.

6.1 EU candidates and equivalent in possession of a foreign qualification

The following are considered equivalent to EU citizens:
- citizens of Norway, Iceland, Lichtenstein, and the Swiss Confederation, the Republic of San Marino and the Holy See;
- non-EU citizens pursuant to Italian Legislative Decree no. 286/98 Article 39, para 5, as subsequently amended and supplemented.

Non-EU candidates residing in Italy will be admitted subject to verification of their residence permit. To participate in the selection process, candidates must:

1. perform **pre-enrolment** as per the procedures and deadlines indicated in **point 3**;
2. upload the documentation necessary to **verify their foreign qualification** for entry and assessment of the qualifications for inclusion in the ranking list via [apply.unipd.it](http://apply.unipd.it/) in accordance with the procedures described at [www.unipd.it/studiare-inglese-come-fare-domanda](http://www.unipd.it/studiare-inglese-come-fare-domanda).

Applications must be sent **from 11 July until 29 August 2023 at 15:00 - local time - (GMT + 2)**.

For the study track in English “Developmental and Educational Psychology” candidates must be in possession, by 30 September 2023, of a certificate of English knowledge of at least level B2 (CEFR), except in the specified cases of exemption. The list of accepted certificates, the relative minimum scores required and exemptions is available at [www.unipd.it/requisito-linguistico-ammissione-corsi-studio-ateneo](http://www.unipd.it/requisito-linguistico-ammissione-corsi-studio-ateneo);

Failure to submit documentation, the submission of incomplete documentation, or the submission of an unsuitable qualification will prevent the offices from completing enrolment.

In order to ensure a regular start of teaching, all international students must be duly enrolled with all the necessary documents by 31 October 2023.

Eligible candidates wishing to enrol must:

1. submit their application for enrolment and pay the first instalment as per the procedures and deadlines indicated in **point 5**;
2. ensure that the Admissions and Welcome unit of the Global Engagement Office has reviewed their required original documentation, as per the procedures at [www.unipd.it/studiare-italiano-immatricolarsi](http://www.unipd.it/studiare-italiano-immatricolarsi).

### 6.2 Non-EU candidates in possession of a foreign qualification

To participate in the selection process, applicants are required to:

1. pre-register on the Universitaly [www.universitaly.it/index.php/dashboard](http://www.universitaly.it/index.php/dashboard) portal, selecting University of Padua and the course of study of interest. Pre-registration is necessary to apply for a study visa to the Italian diplomatic representation in your country of residence;
2. upload the documentation necessary to **verify their foreign qualification** for entry and assessment of the qualifications for inclusion in the ranking list via [apply.unipd.it](http://apply.unipd.it/) in accordance with the procedures described at [www.unipd.it/studiare-inglese-come-fare-domanda](http://www.unipd.it/studiare-inglese-come-fare-domanda).

Applications must be sent **from 11 July until 29 August 2023 at 15:00 - local time - (GMT + 2)**.

3. demonstrate knowledge of the Italian language at level B2 by 30 September 2023; a test of knowledge of the Italian language - not required in the cases set out in the ministerial guidelines [www.studiare-in-italia.it/studentistranieri](http://www.studiare-in-italia.it/studentistranieri/ - will be held as set out at [www.unipd.it/prova-conoscenza-lingua-italiana](http://www.unipd.it/prova-conoscenza-lingua-italiana)
Failure to submit documentation, the submission of incomplete documentation, or the submission of an unsuitable qualification will prevent the offices from completing enrolment. 
In order to ensure a regular start of teaching, all international students must be duly enrolled and provided with all the necessary documents by 31 October 2023. 
Eligible candidates wishing to enrol:
1. will receive instructions on how to accept their place and pay the first instalment via the apply.unipd.it portal;
2. ensure that the Admissions and Welcome unit of the Global Engagement Office has reviewed their required original documentation, as per the procedures at www.unipd.it/studiare-italiano-immatricolarsi.

Candidates with a foreign qualification must submit from 11 July until 29 August 2023 at 15:00 (GMT + 2) the documentation that is necessary to verify the validity of their entry qualification and to calculate their score in the ranking list. The documentation will be verified online, via the portal https://apply.unipd.it/, in accordance with the procedures specified at www.unipd.it/studiare-italiano-come-fare-domanda.

Certain procedures vary according to the candidate’s situation:
- Candidates holding a foreign qualification who are EU citizens or equivalent must also submit the application for pre-enrolment via the Uniweb portal (point 3).
- Non-EU candidates residing abroad must submit an application for pre-registration to the Italian Embassy or Consulate in their country of residence through the online procedure available on the Universitaly portal: www.universitaly.it/index.php/registration.
- Non-EU candidates residing in Italy will be admitted subject to verification of their residence permit.

Candidates who have passed selection and wish to enrol in the course will have to provide the required documentation in accordance with the procedures that will be indicated at www.unipd.it/studiare-italiano-immatricolarsi.

Failure to submit documentation, the submission of incomplete documentation or the submission of an ineligible qualification will prevent enrolment from being completed. No deferrals for documents to be submitted will be allowed.

Contacts and assistance: international.admission@unipd.it.

7. PERSON RESPONSIBLE FOR THE PROCEDURE, PERSONAL DATA, NOTES AND WARNINGS

1. Pursuant to Article 4 of Italian Law 241 of 7 August 1990 (New rules on administrative procedures and right of access to administrative documents) and subsequent amendments, the Programme Coordinator or the Assessment Committee shall be appointed as the person/body responsible for the administrative procedure on admissions.
2. Person Responsible for the Procedure for Accessing Documents: Director of the Student Office, Ms Maria Chiara Ferraresi.

3. Current legislation on statements: if the documentation submitted by the candidate contains false or untrue statements, without prejudice to the penalties provided for by the Italian Criminal Code and the special laws on the matter (Articles 75 and 76 of Presidential Decree No. 445/2000), the candidate's enrolment shall automatically cease. The University will recover any benefits granted (e.g. scholarships) and will not reimburse for the fees paid. Finally, whoever makes a false statement will be liable to an action for damages by the interested parties.

4. Personal data processing: personal data provided by candidates, collected for the purposes set out in this Call, shall be processed in compliance with the provisions of Regulation (EU) 679 of 27.04.2016 (the General Data Protection Regulation, GDPR), and the policy available at www.unipd.it/informativa-studenti.

5. Simultaneous registration: information can be found on page www.unipd.it/avvisi-ammissione-corsi.

Further general information on the current rules and regulations for admission can be found at www.unipd.it/avvisi-ammissione-corsi.

Any changes or additions to the content of this Call for admission will be:

- published in the official register of the University;
- announced on the University’s web pages, at www.unipd.it/avvisi-ammissione-corsi

For anything not specified in this Call for admission, reference should be made to current legislation.

Padua, 26 April 2023

THE RECTOR
Prof. Daniela Mapelli

digitally signed pursuant to Italian Legislative Decree No. 82/2005
APPENDIX 1 - RECOGNITION OF CREDITS TO SHORTEN THE UNIVERSITY CAREER

Procedure and deadlines

Candidates may apply to have the activities and exams they have obtained (including those obtained abroad) - such as single course units or previous university careers - recognised so as not to have to repeat them during their course of study. In order to apply for recognition, candidates must:

- submit an application for pre-enrolment (point 2);
- submit an application for the assessment of the minimum curricular requirements (point 3);

Within the same procedure there is a special section for submitting the application for credits to be recognised in order to shorten the university career, by uploading a PDF available to the portal.

N.B.: the application for credits to be recognised can only be submitted for the degree programme selected by the candidate through pre-enrolment in the first selection (point 2). Approved recognitions will only be valid for that specific course; they will not be validated if they were allowed for a different course (for candidates who thus participate in the further assignment by modifying their choice of first pre-enrolment, point 5.2).

The appointed committee will assess the application submitted and take a decision indicating the proposed year of entry to the chosen degree course, based on the recognised ECTS credits:

- recognition of fewer than 42 ECTS credits > proposed admission to the 1st year;
- recognition of 42 ECTS credits or more > proposed admission to the 2nd year.

Based on the proposed year of admission, candidates must proceed as indicated in the following points.

Proposed admission to the 1st year

The course entry requirements that need to be met remain the same as those set out in this call (point 1.2), without any difference with respect to those entering the first year without obtaining any credit recognition. The recognised credits will be uploaded automatically to the candidate’s student record book after enrolment has been completed, and no later than the first exam session for the academic year 2023/24.

Proposed admission to the 2nd year

The course entry requirements that need to be met remain the same as those set out in this call (point 1.2), without any difference with respect to those entering the first year without obtaining any credit recognition.

Admission to the second year is subject to the availability of places in the chosen course. If the number of candidates eligible for entry is greater than the number of places available, a ranking list will be prepared for each degree programme.
The ranking lists for entry to the 2nd year of the course, if necessary, are drawn up based on the ECTS credits and grades of the fully recognised exams (for the purpose of the ranking list, partial validation is not taken into consideration). Only exams already taken and registered at the time of submitting the application for credits to be recognised can be considered. The calculation is done as follows:

1. the value of each recognised exam will be calculated by multiplying the grade by the ECTS credits. Specifically, a grade of “30 e lode” (30 with distinction) is considered to be 33 in the calculation. The formula is, therefore:
   \[ \text{Value}_{\text{recognised exam}_1} = (\text{grade}_{\text{recognised exam}_1}) \times (\text{CFU}_{\text{recognised exam}_1}) \]

2. The final score is calculated by summing the products obtained in this way:
   \[ \text{Final score} = \text{Value}_{\text{recognised exam}_1} + \text{Value}_{\text{recognised exam}_2} + \ldots + \text{Value}_{\text{recognised exam}_n} \]

In the event of a tie, the youngest candidate will have precedence.

The admission ranking lists to the second year of each course will be published on 20 September 2023 at www.unipd.it/ammissioni-psi-magistrali-programmato.

Candidates admitted to the 2nd year after success in the relevant ranking list will not appear in the 1st year ranking list. Instructions on how to complete enrolment, course change, or incoming transfer will be published simultaneously with the publication of the ranking list. These publications count as official communication.

Candidates not admitted to the 2nd year will automatically be included in the 1st year ranking list.

Contacts and assistance
- for assistance in using the portal for credit recognition applications
- for information about examinations/activities that can be recognised
- for information about the time and publication status of the resolution
- for information about examinations/activities updates and year of course in the student career

www.unipd.it/backoffice-carriere-studenti - psicologia.studenti@unipd.it

Contacts and assistance
for enrolment procedures: www.unipd.it/immatricolazioni