



SCUOLA DI SCIENZE

CALL FOR ADMISSION A.Y. 2023/24
ENGLISH TOLC-I CISIA Test - Bachelor's Degree Programme in
English with LIMITED ACCESS

BIOLOGY OF HUMAN AND ENVIRONMENTAL HEALTH



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NOTE: The table of contents is clickable and refers to the paragraphs in the text to make navigation easier.

However, we recommend you read the entire call for admission carefully.

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1. GENERAL INFORMATION

Selections are now open for admission to the bachelor's degree programme in Biology of Human and Environmental Health, academic year 2023/24¹. **Two** selection processes are scheduled for admission.

Biology of Human and Environmental Health is an interuniversity bachelor's degree programme together with the University of Bologna.

Its normal duration is 3 years and the Degree in Biology of Human and Environmental Health is awarded at the end of the degree programme.

Information on ongoing course units and Course Regulation can be found at didattica.unipd.it, by selecting "Scuola di Scienze" and the degree programme of interest.

Students can apply to register on a part-time basis due to family, work or health reasons. Further information is available at www.unipd.it/contribuzione-benefici.

It is possible to apply for recognition of educational credits already acquired in previous university careers to access the degree programme with a shortened career. Recognition is achieved by submitting a special online application, as described on the www.unipd.it/riconoscimento-crediti-pregressi page. Information on how to enter the course by those who have obtained a resolution to recognise activities can be found [in appendix 1](#) to this call.

1.1 Course, venue, and places available

In total, the following places* are available for entry to the first year of the bachelor's degree programme in Biology of Human and Environmental Health:

Degree Class Ministerial Decree 270/04	Bachelor's Degree Programme	Venue	Places for EU citizens** or equivalent	of which reserved for those admitted to the Galilean School	Places for non-EU citizens resident abroad
L-13	Biology of Human and Environmental Health <i>Curriculum:</i> • Human Health • Environmental Health	Padua	75	2	25***

*The places shall be distributed between two selection processes as specified in [point 2](#) in this call for admission. The procedures for those admitted to the Galilean School are set out in [point 7](#).

** of the European Union

***These places are awarded in specific selection processes, the procedures are set out in the call for admission, available at: <https://www.unipd.it/avvisi-ammissione-lauree-triennali-inglese>.

¹ Running the first year of degree courses is subject to their accreditation according to the provisions of Ministerial Decree 1154/2021 "Self-assessment, assessment, initial and periodic accreditation of venues and courses of study" and to the achievement of a minimum number of pre-enrolments; therefore, if the Course is not accredited or if the number of pre-enrolment applications submitted is less than 30 (5 for each curriculum), the Course will not run. All the information relating to the running of the course is published at <http://www.unipd.it>



1.2 Requirements for admission to the selection process

To be eligible, candidates² must meet the conditions in the following five points:

1. hold an upper secondary school **certificate** obtained in Italy or abroad. For the first selection, it is possible to be registered in the last year of upper secondary school with the prospect of obtaining the qualification in the 2022/23 school year. The qualification data must be updated within the mandatory deadlines ([points 2.1, 2.2](#)). In case of a foreign qualification recognised as eligible for entry to university education according to current legislation (www.unipd.it/iscrizioni-studenti-internazionali), it is necessary to follow the procedures set out in [point 6](#) of this call.
2. be in possession of and have uploaded upon their pre-enrolment, **by 5 September 2023**, a certificate of **English** language knowledge of at least **B2** level (CEFR), except in the specified cases of exemption or, solely for candidates with a qualification earned in Italy, have passed the **TAL test** for admission to the course (information on dates and registration procedures for the test will be available at <https://www.scienze.unipd.it/come-iscriversi-l-2324/>). The list of accepted certificates, the relative minimum grades required, and exemptions is available at www.unipd.it/requisito-linguistico-ammissione-corsi-studio-ateneo;
3. **take part in at least one of the two selection processes** ([points 2.1, 2.2](#)):
 - by taking part in a CISIA - Consortium of Inter-University Integrated Access Systems **TOLC-I** test ([point 3](#)) by the mandatory deadlines specified in the selection process they are taking part in. It is only necessary to achieve grades higher than or equal to the threshold set out in [point 2.1](#) in the first selection process;
 - and**
 - **by pre-enrolling** in the www.uniweb.unipd.it portal ([point 4](#)) by the mandatory deadlines specified in the selection process they are taking part in. Students using a foreign qualification for admission to the course must follow the procedure set out in [point 6](#).

The order in which the pre-enrolment and TOLC test need to be completed is irrelevant for the purposes of entry, provided that both are completed by the specified deadlines;
4. **be admitted**: the ranking lists of those admitted and those not admitted and any assignments and clearing places will be published on the dates and pages set out for each selection process. Candidates who achieve a **weighted** score lower than **24/41** will only be excluded from the ranking list in the first selection process;

² Hereinafter, the terms that relate to people are in the masculine form, for the sole purpose of ensuring better readability of the text, but refer indiscriminately to all genders.



5. **enrol** ([point 2](#)): admitted candidates must submit their application for enrolment, change of course, or transfer from another university by the specified mandatory deadlines for each selection process.

1.3 Allocation of available places and criteria to decide on the admission ranking list

Only eligible candidates, i.e. those who have **pre-enrolled** ([point 4](#)), who have taken an **English TOLC-I** test by the prescribed deadlines and, solely for the first **selection** process, who have obtained a score greater than or equal to the **threshold**, are placed on the ranking list.

In the event that more than one **English TOLC-I** test has been taken, the English TOLC-I test with the **best score** out of those taken by the specified deadlines for the relevant selection process, will be considered for inclusion in the ranking list.

The ranking lists for the selection processes referred to in [point 2](#) are drawn up in order of scores. The scores obtained in the English TOLC-I test are **weighted** according to the following criteria:

- a) the total achieved in the **Sciences section** will be **weighted** so that the maximum achievable value is 1 and not 10; the grades obtained in the section must therefore be **divided by 10** to obtain the weighted grades;
- b) the score awarded will therefore be **not higher than 41**;
- c) in the event of a **tied** score, in both selection processes, precedence is given to the candidate who:
 - a. scored higher in the Reading Comprehension section and sequentially in the Logic, Mathematics, and Sciences sections;
 - b. in the event of a further tie, the youngest candidate will be preferred.

The **available places** are distributed between the two selection processes as follows:

Bachelor's Degree Programme	Places available for EU citizens or equivalent	
	<u>First Selection Process</u>	<u>Second Selection Process</u>
Biology of Human and Environmental Health	37	36+ any vacant places after the first selection process

2. SELECTION PROCESSES: DEADLINES AND TERMS TO BE MET

To participate in the selection processes, candidates must take the CISIA - Consortium of Inter-University Integrated Access Systems English TOLC-I test; the structure of the test and the



knowledge required (Syllabus) are available at <https://www.cisiaonline.it/area-tematica-english-tolc-ingegneria/structure-and-syllabus/> procedures for booking the test are available at [point 3](#).

The following pages contain the deadlines and procedures to be followed for each selection process.

2.1 First selection process

Candidates not yet in possession of the qualification can participate in the selection process with the obligation to update their grades and date of obtaining their qualification in their own Uniweb personal area **by 31 July 2023**.

Enrolment is conditional on obtaining a high school diploma and meeting the language requirement. Any extensions must be applied for by email to immatricolazioni.studenti@unipd.it by 31 July 2023.

To participate in the first selection process and enrol, candidates need to:

1. **take an English TOLC-I test** ([point 3](#)) in the period **1 January 2022 - 30 May 2023**, obtaining a **weighted score that is higher than or equal to 24/41**.
2. **pre-enrol** ([point 4](#)) from **22 February (15:00) to 30 May (12 noon)**. After 30 May, the candidate's best score out of the English TOLC-I tests taken during the period is **automatically** acquired and weighted on 41 points to prepare the ranking list;
3. **upload the required linguistic documentation** ([point 1.2](#)) in the "Valutazione Titoli" (Qualification Assessment) section of the pre-enrolment procedure by 5 September, including by logging back into their application at a later date; success in the TAL test is checked directly by the offices; therefore, it is not necessary that candidates upload any documentation;
4. **be admitted**: the ranking list of those admitted³ and of those that are eligible but not admitted⁴ will be published on the dates and pages shown in the table below; this publication serves as official communication to the interested parties and also contains information about any assigned additional learning requirements ([point 5.3](#)); those who have scored below the set out threshold are excluded from the ranking list;
5. **enrol**: admitted candidates must submit their application for enrolment, change of course, or transfer from another university ([point 6](#)) by the dates indicated in the table below.

³ A candidate is admitted if he or she has a successful position in the ranking list, i.e. because he or she is placed within the number of available places.

⁴ A candidate is eligible if he or she has taken the test and obtained a certain score, but has not been admitted, i.e. has not been successful, because he or she is not placed within the number of available places on the ranking list.



Publication of ranking*	Deadline for enrolment, change of course and transfer from another university
Ranking list: 07/06/2023 (from 16:00 onwards) at www.unipd.it/ammissioni-sc-human	from 08/06/2023 at 15:00 to 30/06/2023 at 12:00 noon

**No reassignments are planned for this selection process.*

Please note: Candidates who have not submitted the documents required for verification of the language requirement by 5 September will cease to be considered successful and removed from the ranking list.

N.B.: failure to meet the deadlines for enrolment, for the simultaneous payment of the first instalment and for updating the candidate's high school diploma is equivalent to renouncing their place, which will be offered again in subsequent selection processes or reassignments.

2.2 Second selection process

Candidates who were not admitted or were ineligible in the first selection process may also participate in the second selection process, but they will need to **pre-enrol again**.

The number of **places available** in the second selection process (see table in [point 1.3](#)) will be published on **11/07/2023** at <http://www.unipd.it/ammissioni-sc-triennali-programmato>

The second selection process will therefore be activated for EU citizens and equivalent, according to the division of places indicated in the table in [point 1.3](#).

To participate in the second selection process and enrol, candidates need to:

1. **take an English TOLC-I test** ([point 3](#)) in the period **from 1 January 2022 to 1 September 2023**; **a minimum score is not required** in this selection process;
2. **pre-enrol** ([point 4](#)) **from 11 July (15:00) to 1 September 2023 (12 noon)**. After 5 September, the candidate's best score out of the English TOLC-I tests taken during the period is automatically acquired and weighted on 41 points to prepare the ranking list;
3. **upload the required linguistic documentation** ([point 1.2](#)) in the "Valutazione Titoli" (Qualification Assessment) section of the pre-enrolment procedure by 5 September, including by logging back into their application at a later date; success in the TAL test is checked directly by the offices; therefore, it is not necessary that candidates upload any documentation;
4. **be admitted**: the ranking lists of those admitted and of those that are eligible but not admitted will be published on the dates and pages set out in the table below; this publication serves as official communication to the interested parties and also contains information about any assigned additional learning requirements ([point 5.3](#));



5. **enrol**: admitted candidates must apply for enrolment, change of course, or transfer from another university **by the dates set out in the table below** ([point 6](#)):

Rankings and reassignment publication	Deadline for enrolment, change of course and transfer from another university
Ranking list: 13/9/2023 (from 16:00 onwards) at www.unipd.it/ammissioni-sc-human	from 14/9/2023 at 15:00 to 19/9/2023 at 12:00 noon
Second reassignment*: 21/9/2023 in the candidate's own Uniweb personal area or on the didattica.unipd.it/off/risultati/LT page, by selecting the course of interest	from 21/9/2023 at 15:00 to 25/9/2023 at 12:00 noon
Third reassignment*: 26/9/2023 in the candidate's own Uniweb personal area or on the didattica.unipd.it/off/risultati/LT page, by selecting the course of interest	from 26/9/2023 at 15:00 to 28/09/2023 at 12:00 noon

* Reassignments are linked to the actual availability of places based on the breakdown shown in the table in [point 1.3](#).

Please note: candidates who have not submitted the documents required for verification of the language entry requirement by 5 September ([point 1.2](#)) will cease to be considered successful and removed from the ranking list.

N.B.: failure to meet the deadlines for enrolment, for the simultaneous payment of the first instalment and for updating the candidate's high school diploma is equivalent to renouncing their place, which will be offered again in subsequent selection processes or reassignments.

2.3 Clearing Second selection process

The clearing process consists in the candidate stating an interest in being considered on occasion of further use of the list for admission to the course of the next-ranking candidates.

Any vacant places will be published on the www.unipd.it/ammissioni-sc-human page on **3 October 2023**.

Candidates who are in the ranking list for the **second selection process** ([point 2.2](#)) and whose position in the ranking list **has not been "cancelled"** can submit an application. A candidate's position will be "cancelled" when the conditions and deadlines for enrolment are not complied with. The procedure will also be activated if all the places have been assigned, as the situation may vary upon subsequent assignments.

The application must be submitted **from 3/10/2023 until 6/10/2023 at 12 noon** through the candidate's own [Uniweb](#) personal area by clicking on *Educational offer* → *Pre-enrolment with limited access*.



N.B.: those who have not completed their clearing application by the scheduled dates will not be included in the post-clearing ranking lists.

The table below shows the dates of publication of the reassignments with their respective mandatory deadlines for enrolment, change of course, or transfer from another university:

Publication of reassignments after clearing	Deadline for enrolment via web, change of course and transfer from another university
First post-clearing assignment: 9/10/2023 in the student's own Uniweb personal area or on the didattica.unipd.it/off/risultati/LT page, by selecting the course of interest	from 9/10/2023 at 15:00 to 11/10/2023 at 12:00 noon
Second post-clearing assignment*: 12/10/2023 in the student's own Uniweb personal area or on the didattica.unipd.it/off/risultati/LT page, by selecting the course of interest	from 12/10/2023 at 15:00 to 16/10/2023 at 12:00 noon
Third post-clearing assignment*: 17/10/2023 in the student's own Uniweb personal area or on the didattica.unipd.it/off/risultati/LT page, by selecting the course of interest	from 17/10/2023 at 15:00 to 20/10/2023 at 12:00 noon
Fourth post-clearing assignment*: 23/10/2023 in the student's own Uniweb personal area or on the didattica.unipd.it/off/risultati/LT page, by selecting the course of interest	from 23/10/2023 at 15:00 to 25/10/2023 at 12:00 noon

* Reassignments are linked to the actual availability of places to be assigned on each individual course based on the breakdown shown in the table in [point 1.3](#).

N.B.: failure to meet the deadlines for enrolment, for the simultaneous payment of the first instalment and for updating the candidate's high school diploma is equivalent to renouncing their place, which will be offered again in any subsequent selection processes or reassignments.

3. TOLC-I TEST: TAKING THE TEST

The English TOLC-I test is the test required for admission to the Biology of Human and Environmental Health course.

It is delivered online on a platform provided by CISIA, a consortium of Italian universities.

3.1 Validity of the TOLC and acquisition of results

To be valid for participation in the selection processes, the English TOLC-I test must:

- be taken **between 1 January 2022 and by the deadlines set in the selection process the candidate is taking part in** ([points 2.1, 2.2](#));



- b) have a score higher than or equal to the threshold for participating in the first selection process ([point 2.1](#)).

Caution: Simply taking the English TOLC-I test is not a sufficient condition for admission to the course, as set out in [point 1.2](#).

To calculate the grades for the selection processes referred to in [point 2](#) and assign the additional learning requirements, the **score** obtained in the English TOLC-I test will be **weighted** as set out in [point 2](#).

The test can be taken at the most once per calendar month, including from abroad. Candidates can select the “Padova” venue to take the test in a virtual (TOLC@CASA) classroom or in person in a real classroom (TOLC at the University) managed by the University of Padua.

The test is still valid even if it is taken, both in the “@home” or “at the University” mode, at another university in the consortium that is included [in the list of participating venues on the CISIA site](#).

Prospective students can both take part in multiple selection processes by taking just one English TOLC-I test and take part in one or more selection processes by taking multiple English TOLC-I tests. In the event that more than one English TOLC-I test has been taken, the English TOLC-I test with the **best score out of those taken by the specified deadlines** for the relevant selection process, will be considered for inclusion in the ranking list ([points 2.1 - 2.2](#)).

Acquisition will take place by means of the candidates’ **tax identification number (TIN)**, which must be identical on the **Uniweb** portal ([point 4.1](#)) and on the **CISIA portal**.

The TOLC test result is acquired at the latest 2 working days after the closing of pre-enrolments: any reports of **non-acquisition** of results will be taken into account **after** this timeframe **and before** the publication of the ranking list for the selection the candidate is taking part in.

Reports should be sent to: immatricolazioni.studenti@unipd.it

For example, for the first selection process, pre-enrolments close on 11 April and the ranking list is published on 17 April: candidates should only contact the indicated email address if their TOLC result has not been acquired within their pre-enrolment details by 13 April.

Students enrolled in the 4th year of upper secondary school can also take an English TOLC-I test in the sessions scheduled for 2023 and may, if necessary, use it to participate in the selection processes for the 2024/25 academic year: the call for admission for the 2024/25 academic year will in any case apply to determine the validity of the TOLC tests taken in this manner.



3.2 Registration for the TOLC test

The TOLC test is delivered via the platform provided by CISIA - Consortium of Inter-University Integrated Access Systems. For all operations concerning registration, booking, and taking the test and the rules governing these steps, candidates should refer to the www.cisiaonline.it/ portal. It should be noted that the test must be booked, subject to **availability of places**, at least 7-10 days before the test date. It is therefore advisable that candidates book their place well in advance to meet the deadline set in this call ([points 2.1, 2.2](#)).

Registration for the TOLC admission test:

https://tolc.cisiaonline.it/studenti_tolc/user_test_tolc.php

TOLC Tests **structure** and required **knowledge** (Syllabus):

www.cisiaonline.it/area-tematica-tolc-cisia/home-tolc-generale

Dates and venues for delivery of TOLC tests:

tolc.cisiaonline.it/calendario.php

Regulations and examination committee TOLC Students and TOLC@CASA Students:

www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti/

Contacts and assistance

For information on the use of the CISIA portal and to book a TOLC: helpdesk.cisiaonline.it

3.3 Request for a personalised test for candidates with a disability, impairment, or SLD diagnosis

Candidates **with a disability, impairment, or specific learning disabilities (SLD)**, pursuant to Article 16 of Law no. 104/1992 and Law no. 170/2010, may, within the test registration procedure on the CISIA - Consortium of Inter-University Integrated Access Systems portal ([point 3.2](#)) request an admission test with additional time and/or customised support, by attaching the following documentation:

- ✓ civil invalidity certificate and/or a certificate pursuant to Law no. 104 of 1992 issued by the medical committee for the relevant area, proving the type of disability and, where envisaged, the recognised percentage of invalidity; the candidate will be entitled to an additional time not exceeding 50 per cent of the time defined for the test;
- ✓ certificate of SLD diagnosis issued no more than 3 years ago, if prior to the candidate's eighteenth birthday, or if subsequent to the candidate's eighteenth birthday, by state local health facilities or entities and professionals accredited with the regional health service. In accordance with the provisions of the "*Guidelines on Specific Learning Disabilities*" annexed to Ministerial Decree no. 5669 of 12 July 2011, candidates with SLDs are granted additional time equal to a maximum of 30 per cent more than that defined for the admission test;



- ✓ a statement in lieu of a publicly sworn certificate in which the candidate states that what is stated in the certificate has not been revoked, suspended, or changed, using the forms available on the CISIA - Consortium of Inter-University Integrated Access Systems - portal;
- ✓ valid identity or identification document.

Candidates may be admitted to the test with the medical certificate they possess, even if it is not up-to-date on account of the limitation of NHS services due to the Covid-19 emergency, subject to subsequently requesting a supplement to the required documentation.

Personalised Learning Plans (PLP) and diagnoses issued before the last level of education (upper secondary education) are not accepted under any circumstances.

Applicants with a disability, invalidity, or SLD from EU and non-EU countries residing abroad who wish to benefit from personalised support must submit a certificate, which, where provided for under current international rules and regulations, has been legalised, of their disability, invalidity, or SLD condition issued in their country of residence, accompanied by a sworn translation or a translation certified by the Italian diplomatic services as conforming to the original text, in Italian or English.

The Student Service Office - Inclusion Unit, which is in charge of examining these certificates, shall ascertain that the foreign documentation certifies a condition of invalidity, disability, or SLD recognised by Italian law.

Support aids may be granted after evaluation by experts from the Student Service Office - Inclusion Unit. The support will be provided mainly within the TOLC delivery platform (extra time, calculator, character enlargement, etc.); further possible support, such as the aid of a reader, will be provided by the University.

No later than the day before a test takes place, candidates will be notified of any support aids provided, by email sent by the Student Service Office - Inclusion Unit, inclusione.studenti@unipd.it. Instruments such as dictionaries, formularies, periodic tables of elements, conceptual maps, computers (other than those provided for the test), tablets, smartphones, smart glasses and other similar instruments are not permitted in any case.

If a candidate has a particularly complex condition, we suggest that he/she requests an **interview with dedicated staff, by sending an email to inclusione.studenti@unipd.it** to make his/her individual needs known.

More information is available at www.unipd.it/accoglienza-prove-ingresso.

4. REGISTRATION AND PRE-ENROLMENT ON THE UNIWEB PORTAL

The pre-enrolment application can be completed by logging into the www.uniweb.unipd.it portal

by the deadline set by the selection process you are taking part in ([points 2.1](#), [2.2](#))



4.1 Registration on the Uniweb portal

If you are logging into Uniweb for the first time, you must create a new user by clicking on www.uniweb.unipd.it and on the → *Registration Menu* (if you already have a Uniweb profile but you have problems logging into it, follow the procedure on the www.unipd.it/credenciales-uniweb page). At the end of the registration process, you will receive an email with your username and activation code to log in to uniweb.unipd.it/password/index.php/it/utenti/identifica/azione/a, where you will be asked to set up three security questions and a password. With your username obtained and password set, you can log on to your personal area.

Students can also register with the www.uniweb.unipd.it portal using SPID credentials by clicking on *Menu → Registration with SPID*.

In the event of problems with logging in, contact the University Call Centre (www.unipd.it/callcentre).

N.B.: The personal email address included in your Uniweb profile is the communication channel via which any deadlines and instructions for accessing the course are provided. E-mails sent for this purpose count as official communication.

4.2 Pre-enrolment

To pre-enrol, you must log into www.uniweb.unipd.it and click on the items *Educational offer → Pre-enrolment for unlimited access → Course Type “Bachelor’s Degree Programme” → Scuola di Scienze – Biology of Human and Environmental Health - English TOLC-I First/Second selection process*.

Candidates must upload their certificate of English language level B2 (CEFR) or higher, or documentation that certifies that they fall within the cases of exemption, to the appropriate attachments section. The list of accepted certificates, the relative minimum grades required, and exemptions is available at www.unipd.it/requisitilinguistico-ammissione-corsi-studio-ateneo.

Passing of the TAL test is checked directly by the offices, it is not necessary, for candidates, to upload any documentation.

Contacts and assistance: www.unipd.it/immatricolazioni and www.unipd.it/callcentre

5. PROCEDURES FOR ENROLMENT, CHANGE OF COURSE, AND TRANSFER FROM ANOTHER UNIVERSITY

5.1 Procedures and useful links

In order to enrol, to change course or to transfer from another University, it is necessary to:

1. **have pre-enrolled** ([point 4](#)) by the deadline set by the selection process the student is taking part in ([points 2.1](#), [2.2](#)).



2. **have taken the English TOLC-I test** ([point 3](#)) by the deadline set by the selection process the student is taking part in ([points 2.1, 2.2](#)) and **have been admitted** to the ranking lists in order of merit or subsequent reassignments.

The application to enrol, change course or transfer from another university must be submitted:

on the dates specified in the selection process the student is taking part in ([points 2.1, 2.2](#))

Registration procedures for standard enrolment, change of course, and transfer from another university can be found in the following document: www.unipd.it/node/59918

Please note: candidates who have not submitted the documents required for verification of the language entry requirement by 5 September ([point 1.2](#)) will cease to be considered successful and removed from the ranking list.

All course registration procedures will be effective only after completion by the Student Office - Enrolment and Admission Testing Unit; notification of the operation will be given via email sent to the student's email address registered on the Uniweb portal.

N.B.: failure to comply with the deadlines and terms of the procedures indicated, with the simultaneous payment of the first instalment and with updating the candidate's high school diploma is equivalent to renouncing their place, which will be offered again in subsequent selection processes or reassignments.

Contacts and assistance: www.unipd.it/immatricolazioni and www.unipd.it/callcentre

5.2 Student fees and benefits

In case of new enrolment, the first instalment of the university fee, for the academic year 2023/2024, is **200.00 euro** (of which 184.00 euro is the regional tax⁵ for the right to education at university and 16.00 euro is the stamp duty). Students with a disability between 66% and 100% or with a certificate pursuant to Italian Law no. 104 (Article 3, paragraph 1) are entitled to a total exemption, which only requires payment of the stamp duty of 16.00 euro.

Further information on instalments, payments and scholarships can be found at www.unipd.it/contribuzione-benefici.

5.3 Additional learning requirements (OFA)

The OFA is an additional learning requirement that is placed in the student record book of enrolled students who have not achieved the minimum required score in the admission test.

⁵ The amount may vary according to regional provisions.



In the Biology of Human and Environmental Health course, an additional learning requirement in Mathematics is imposed if the **weighted score described under [point 1.3](#)**, comprising the four sections of Mathematics, Logic, Sciences (score divided by 10), and Reading Comprehension of the **English TOLC- I test**, is less than **17/41**.

In the event that more than one English TOLC-I test has been taken, the English TOLC-I test with which the ranking list has been drawn up, i.e. the one with the best score out of those taken within the selection process deadlines, will be considered for the assignment of the additional learning requirement.

I HAVE AN ADDITIONAL LEARNING REQUIREMENT. HOW DO I CATCH UP ON IT?

To make up for an additional learning requirement in Mathematics, you have to attend the basic mathematics MOOC course unit in English, which will be made available, and take the assessment tests at the end of each section to check your preparation.

The registration procedure will be announced on the website of the Scuola di Scienze on the www.scienze.unipd.it page.

N.B.: Passing the additional learning requirement in Mathematics is a condition for taking the exams set out in [appendix 2](#) to this call for admission. **If the additional learning requirement is not fulfilled** by 30 September 2023, the student will not be admitted to the 2nd year of the course but will be enrolled for the following academic year as a student repeating the first year.

6. FOREIGN AND ITALIAN STUDENTS IN POSSESSION OF A FOREIGN QUALIFICATION

Students holding a foreign qualification are admitted according to the provisions of the Italian Ministry of University and Research, available at www.mur.gov.it/it - *Università - Mobilità internazionale - Studenti in entrata internazionali*, after passing the required tests and submitting the necessary documentation. For further information, please contact the Admissions and Welcome Unit of the Global Engagement Office, e-mail international.admission@unipd.it.

The procedure applies to EU and equivalent candidates and non-EU candidates resident in Italy. Places reserved for non-EU candidates residing abroad are awarded in specific selection processes, the procedures are set out in the call for admission, available at: <https://www.unipd.it/avvisi-ammissione-lauree-triennali-inglese>.



The following are considered equivalent to EU citizens:

- citizens of Norway, Iceland, Lichtenstein, and the Swiss Confederation, the Republic of San Marino and the Holy See;
- non-EU citizens pursuant to Italian Legislative Decree no. 286/98 Article 39, para 5, as subsequently amended and supplemented.

Non-EU candidates residing in Italy will be admitted subject to verification of their residence permit.

In order to participate in the selection process, applicants are required to:

1. take the **entrance test** through the www.cisiaonline.it/ portal according to the methods and time set out in this call ([point 3](#));
2. **pre-enrol** in the www.uniweb.unipd.it/ portal according to the methods and time set out in this call ([point 4](#));
3. upload the documentation necessary to **check their foreign entrance qualification** and for the possible inclusion of their upper secondary school final grades in the ranking lists via the portal apply.unipd.it/ according to the procedures specified on the www.unipd.it/studiare-italiano- come-fare-domanda page. The application must be sent **from 2 June 2023 until 5 September 2023 at 12 noon - local time - (GMT + 1)**.

Candidates are exempt from the Italian language test pursuant to Italian Legislative Decree No. 286/98, Article 39, paragraph 5, as subsequently amended and supplemented.

Eligible candidates wishing to enrol must:

1. submit the application for online enrolment on the www.uniweb.unipd.it portal and make payment of the first instalment in the manner and within the terms set out in this call ([point 5](#));
2. have the Admissions and Welcome Unit of the Global Engagement Office view the specified original documentation, according to the methods that will be set forth on the www.unipd.it/studiare-italiano-immatricolarsi page.

Failure to submit documentation, the submission of incomplete documentation or of an unsuitable qualification does not allow the competent offices to complete your enrolment.

In order to ensure a regular start of teaching, all international students must be duly enrolled and provided with all the necessary documents by 31 October 2023.

7. GALILEAN SCHOOL OF HIGHER EDUCATION CANDIDATES

The Scuola di Scienze has reserved a number of places for candidates admitted to the Galilean School ([point 1.1](#)).

These candidates will be able to enrol in a Course with Limited Access at the Scuola di Scienze by participating in the first or second selection processes without any difference from the other candidates ([points 2.1, 2.2](#)).

Therefore, candidates admitted to the Galilean School who have not followed the established pre-enrolment process ([points 2.1 and 2.2](#)) will not show on the general ranking lists of the degree programmes at the Scuola di Scienze; they will be included in the allocated reserve of places, in



order of grades, and will be able to enrol by following the procedures set out in [points 2.1, 2.2](#) and completing enrolment by the deadline set by the Galilean School.

Please note that to participate in the selection process for the Galilean School you must follow the instructions in the relevant call for admission <http://www.unipd-scuolagalileiana.it/>.

8. PERSON RESPONSIBLE FOR THE PROCEDURE, PERSONAL DATA, NOTES AND WARNINGS

1. Pursuant to Article 4 of Law 241 of 7 August 1990 (New rules on administrative procedures and right of access to administrative documents) as subsequently amended, the Director of the Student Office, Ms Maria Chiara Ferraresi shall be appointed as the person responsible for the administrative access procedure.
 2. Candidates have the right to exercise their right of access to the application documents according to the provisions of Decree of the President of the Republic no. 184 of 12 April 2006 (Regulation governing access to administrative documents pursuant to Chapter V of Law 241/90). The application for access to documents must be submitted to the University of Padua.
The University involves CISIA - Consortium of Inter-University Integrated Access Systems, which will process such requests in accordance with the provisions of the Regulation on the use of TOLC by students available at the www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti page and the TOLC Regulation for participating universities, in compliance with current legislation. Person Responsible for the Procedure for Accessing Documents: Director of the Student Office, Ms Maria Chiara Ferraresi.
 3. Current legislation on statements: if the documentation submitted by the candidate contains false or untrue statements, without prejudice to the penalties provided for by the Italian Criminal Code and the special laws on the matter (Articles 75 and 76 of Presidential Decree No. 445/2000), the candidate's enrolment shall automatically cease. The University will recover any benefits granted (e.g. scholarships) and will not reimburse the fees paid. Finally, whoever makes a false statement will be liable to an action for damages by the interested parties.
 4. Simultaneous registration: the rules governing simultaneous registration can be viewed at www.unipd.it/avvisi-ammissione-corsi.
 5. Personal data provided by candidates, collected for the purposes set out in this Call, shall be processed in compliance with the provisions of Regulation (EU) 679 of 27.04.2016 (the General Data Protection Regulation, GDPR), and the policy available at www.unipd.it/informativa-studenti. Data processing by CISIA will be carried out according to the provisions of the "Regulations for the use of TOLC by users" available on the www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti/ page.
- Further general information on the current rules and regulations for admission can be found at www.unipd.it/avvisi-ammissione-corsi.



Data processing by CISIA will be carried out according to the provisions of the “Regulations for the use of TOLC by users” available on the www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti/page.

Any changes or additions to the content of this Call for admission will be:

- published in the official register of the University;
- announced on the University’s web pages, at www.unipd.it/avvisi-ammissione-corsi

For anything not specified in this Call for admission, reference should be made to current legislation.

Padua, 7 February 2023

THE RECTOR
Prof. Daniela Mapelli
digitally signed pursuant to Italian Legislative Decree No. 82/2005



APPENDIX 1 - RECOGNITION OF PRIOR CREDITS FOR CAREER SHORTENING

For recognition of the educational credits you have already acquired and to have your university career shortened, you need to submit a prior credit assessment application (roughly between June and the first half of July 2023). Procedures and deadlines will be published by the end of June 2023 at www.unipd.it/domanda-valutazione.

The Assessment Committee will pass a resolution containing the list of recognised learning activities and ECTS credits and the proposed year of admission:

- proposed admission to the **first year**: it is essential to take part in the selection process as set out in this call, without any difference from those who have not applied for credit recognition;
- proposed admission to **years other than the first year**: if the number of eligible candidates⁶ for entry to the 2nd and 3rd year exceeds the number of available places, only those candidates with the “admitted” status⁷ can enrol in the 2nd or 3rd year; the specific ranking list will be published before the closing of pre-enrolments ([point 3](#)) at <http://www.unipd.it/ammissioni-sc-human>. Eligible candidates who do not have the “admitted” status can only enrol for the 1st year, taking part in the selection process set out in this call, without any difference from those who have not applied for credit recognition.

For further information on the procedures for having learning activities recognised, as well as for any clarifications on resolutions received, students should contact the back office of their degree programme: www.unipd.it/backoffice-carriere-studenti - scienze.studenti@unipd.it.

After receiving the credit recognition resolution and gaining the “admitted” status in any ranking lists for entry to **years other than the first year**, the deadlines for completing the procedures for admission to the degree programmes are as follows:

- enrolment: from 13 July to 29 September 2023;
- incoming transfer: from 13 July to 29 September 2023;
- change of course: from 1 to 29 September 2023.

Instructions for completing enrolment, transfer, or change of course after receiving the credit recognition resolution are available in the following document: www.unipd.it/node/80233.

⁶ A candidate is eligible if the committee resolves to propose their admission to the 2nd or 3rd year.

⁷ A candidate has the “admitted” status if, in addition to being eligible, he/she is suitably placed in the ranking list.



APPENDIX 2 - Mathematics course units for which prior fulfilment of an additional learning requirement (*OFA*) is mandatory

COURSE	Mathematics course units for which the prior fulfilment of the assigned additional learning requirement (<i>OFA</i>) is mandatory
Biology of Human and Environmental Health	Fundamentals of Mathematics