



UNIVERSITÀ  
DEGLI STUDI  
DI PADOVA

**PhD Welcome Day 2023**



# PhD students 39° cycle

## Numbers

1 Honduras  
1 Mexico  
2 USA

4

15 Argentina  
5 Brazil  
2 Chile  
1 Colombia  
1 Venezuela

24

559 Italy  
1 Austria  
2 Belgium  
1 Czech Republic  
2 Croatia  
2 France  
3 Germany  
1 The Netherlands  
3 Greece  
1 Kosovo  
1 Montenegro  
1 Portugal  
1 United Kingdom  
10 Russia  
1 Serbia  
2 Spain  
2 Sweden

593

2 Algeria  
1 Benin (Dahomey)  
2 Cameroon  
2 Egypt  
4 Ethiopia  
1 Ghana  
1 Kenia

20

105

2 Lebanon  
2 Nepal  
26 Pakistan  
1 Palestine  
1 Syria  
1 Taiwan  
2 Turkey  
1 Uzbekistan  
1 Vietnam  
1 Saudi Arabia  
1 Afghanistan  
2 Bangladesh  
28 China  
1 Georgia  
1 Japan  
1 Jordan  
12 India  
1 Indonesia  
20 Iran

1 Madagascar  
2 Nigeria  
1 South Africa  
Republic  
1 Sudan  
1 Tunisia  
1 Uganda



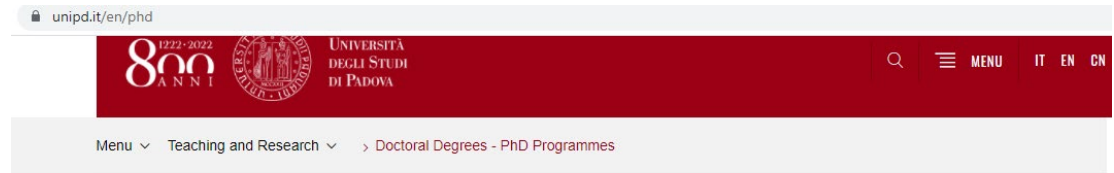
# Resources 1



INTERNATIONAL PHD  
GUIDE

## PhD Guide

<https://www.unipd.it/en/phd-guide>



Doctoral Degrees - PhD Programmes

## Website

<https://www.unipd.it/en/phd>





## Resources 2

### UNIVERSITY REGULATIONS GOVERNING PhD PROGRAMMES

#### TITLE I General principles

##### Art. 1 - Scope

1. These Regulations govern the PhD programmes of the University of Padua pursuant to Italian Ministerial Decree 45/2013.

##### Art. 2 - Aim of PhD programmes

1. PhD programmes aim at promoting, organising and managing the activities related to educational projects at doctoral level, including inter and multidisciplinary ones, thus being a core part of the third-cycle training offer of the University of Padua.  
2. PhD programmes provide the necessary competencies to carry out highly qualified research activities in public and private bodies and to obtain a professional qualification to work freelance, thus contributing to the European Higher Education Area and to the European Research Area.

##### Art. 3 - Accreditation of PhD programmes

1. The University of Padua's PhD programmes are activated by prior accreditation granted by the Italian Ministry of Education, University and Research (hereinafter 'Ministry') pursuant to art.2 of Italian M.D. 45/2013.

##### Art. 4 - Resources

University Regulations Governing  
Phd Programmes

<https://www.unipd.it/en/doctoral-degrees-unipd>

PhD Office  
[phd@unipd.it](mailto:phd@unipd.it)  
049 827 1827

To book an  
appointment, please  
visit

<https://web.unipd.it/prenotazionidottorato/>






# Resources 3



Buddy for International PhDs



## Who to ask for...?

What	Who to
Enrollment certificate / infos on scholarship / suspensions / cotutelas / increase of the scholarship	PhD Office
Study and training Plan / compulsory activities / Missione application / access to deparment / student card	PhD Course Coordinator / Contact person
Scientific Issues or budget management	Supervisor
For International PhDs	Tutor Buddy
Issues on residence permit	SAOS
Psychological Assistance	SCUP
Issues with your supervisor or general discomfort with your PhD Course	Mediator 



## Protection and guarantee bodies

### **CUG - The Guarantee Committee (Comitato Unico di Garanzia CUG)**

CUG is the Guarantee Committee for equal opportunity, employee well-being and non-discrimination in the workplace. As a proactive organization, required by law, the committee acts as a consultative and verification body that 'guarantees' equal opportunity, employee well-being, and non-discrimination in the workplace.

### **Trusted Advisor (Consigliera di fiducia)**

A trusted advisor is a figure provided for by the University Code of Conduct that guarantees all those who study and work at the University the right to be protected from any act or form of discriminatory behaviour, especially that of a sexual or morally harassing nature.

### **Ombudsman (Difensore civico)**

An ombudsman is a public advocate that provides advice and assistance to University students. An ombudsman ensures the rights of students are upheld impartially, justly, and that administrative actions are addressed in a timely manner.



## What if...

You can be granted **suspension** in these cases:

- **illness, maternity leave or civil service**: send to our office and to your PhD course the communication regarding your case indicating the period of suspension and attaching justification
- **serious problems**: write an email to your PhD Course coordinator indicating the period of suspension and the motivation; the Academic Board of the Course will decide whether to accept your request or not. Maximum length 6 months.

Suspensions longer than 30 days will cause suspension of the scholarship and an extension of your PhD in order to allow you to make up for the lost time.







## ... about maternity leave



During maternity leave you will not receive your scholarship but you can ask INPS for financial support up to 80% of the amount of the scholarship (under specific conditions).

From October 2023, using its own funds, the University of Padua offers additional financial support for PhD students, beyond which is paid by INPS, who will begin their compulsory maternity leave. The additional support guarantees an amount equivalent to the scholarship.



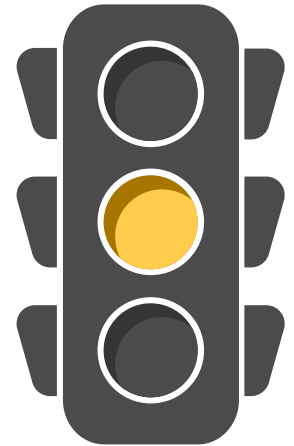
## What if ...?

You are allowed to carry out **work activity**, provided it is compatible with the doctoral training and research activities and linked to your PhD research.

**Tutoring activities** to Bachelor's and Master's students and, up to forty hours per academic year, **teaching assistance activities**



Subject to Authorization from your PhD Course





# Tell me your kind of scholarship and I'll tell you the rules of the game...



<b>DM 118 or 117</b>	<ul style="list-style-type: none"><li>- reporting activities every six months</li><li>- minimum of 6 months abroad</li><li>- minimum 6 months in an enterprise/public administration [for scholarship on digital and environmental transitions, Public Administration and cultural heritage]</li><li>- Put in all documents explicit reference to the financing by the European Union and to the NextGenerationEU initiative</li><li>- avoiding causes of incompatibility with the receipt of the scholarship itself</li></ul>
<b>PNRR</b>	<ul style="list-style-type: none"><li>- Reporting activities in the timesheet</li><li>- Put in all documents explicit reference to the financing by the European Union and to the NextGenerationEU initiative</li></ul>



## Career day Università Aperta PhD

21 March 2024



UNIVERSITÀ APERTA

Is the event dedicated to all PhD students, male and female research doctors of the University of Padua for a day of meetings with companies interested in meeting young researchers to encourage their job placement in professional projects related to innovation and development (R&D sector).

The offers  
showcase  
[careers.unipd.it/it](https://careers.unipd.it/it)

Individual job  
search advice

### Career Service

via Martiri della Libertà, 2  
35137 Padova  
tel. 049.8273075  
[placement@unipd.it](mailto:placement@unipd.it)

Book an appointment  
(<https://web.unipd.it/prenotazione/zionicareerservice/>)



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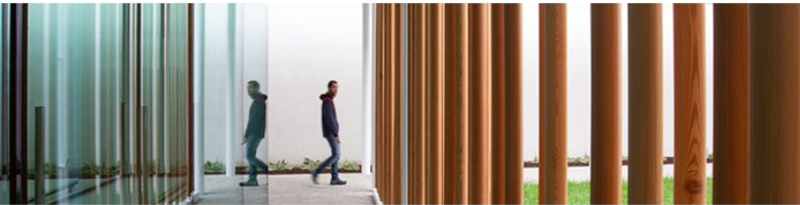


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DEGLI STUDI

# PhD Events 2023/2024

## PhD Welcome Day

*Welcome for 39° cycle PhDs*



**8° edition: March 2024**

**Graduation Ceremony 35°  
cycle**

**April 2024**

**PhD Educational Week on  
transferable skills**  
*Strategic competences for young  
researchers*

**7° edition  
June 2024**



Cotutelas and  
International PhDs  
Ester Maria Schmitt  
Iolanda Spadaro

Final Exam  
Sara Fedel



## The PhD Office

Suspensions and  
maternity leave  
Emanuela Silvestrin  
Ettore Bortolato



PNRR scholarship  
(DM 117/118)  
Giada Ferretto  
Marco Trafeli



Info & Certificates  
Irene Dalle Fratte



Research Budget  
and periods abroad  
Maurizio Barbon  
Valentina Bregaglio