



## SCHOOL OF SCIENCES

### ADMISSION NOTICE A.Y. 2022/23

ENGLISH TOLC-I CISIA Test - Degree Course in English, with LIMITED  
ADMISSION

BIOLOGY OF HUMAN AND ENVIRONMENTAL HEALTH



infographics



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# HOW TO REGISTER

IN 4 EASY MOVES (\*)

(\*) click on the icons for further information

1



Take the English TOLC-I test (*Online University Entrance Test*)

## CHECK AVAILABLE DATES

The TOLC-I test is an important self-assessment tool of your preparation in technical and scientific subjects and is required for admission to the Degree in Sciences Courses. Take the test as soon as possible and assess your preparation.

2



Online pre-enrolment and selection process

## METHOD AND DEADLINES

By pre-enrolling, you inform the University that you are interested in registering, participate in the selection process and are ranked. Follow the instructions and comply with the deadlines indicated in the admission notice. Remember that to take part in the spring selection process you will need to obtain minimum grades.

3



On-line enrolment

## CHECK YOUR POSITION IN THE RANKINGS

If you are admitted to a ranking, you can enrol by the deadline set for that selection process. Did you take part in the summer selection process and were judged eligible but were not admitted? Check the reassignments and take part in clearing!

4



Watch out for the OFA (Additional Educational Requirements)!

## IS YOUR TOLC WEIGHTED GRADE LESS THAN 17/41?

You will be assigned an Additional Educational Requirement (OFA) in Mathematics which you must catch up on by 30 September 2023, by attending one of the MOOC OFA courses available throughout the year. Remember that catching up on the OFA is preparatory to taking some of your course exams, specified in the Notice.

?



Read the admission notice

## FOR INFORMATION

Click on the icon on the left to see the full table of contents: you will find all the information you need to enter UNIPD!



*NOTE: The index is clickable and refers to the paragraphs in the text to make navigation easier. However, we recommend you read the entire admission notice carefully.*

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## 1. GENERAL INFORMATION

Registration is now open for the Degree Course in Biology of Human and Environmental Health, academic year 2022/23<sup>1</sup>. Its normal duration is 3 years and the Degree is awarded at the end of the Course of study.

**Two** selection processes are scheduled for admission.

Information on ongoing teaching and course Regulations can be found at [didattica.unipd.it](http://didattica.unipd.it), by selecting "School of Sciences" and the Degree Course of interest.

### 1.1 Venue and places available

In **total** the following places are provided for admission to the first year:

Class	Degree course	Venue	Places available for EU citizens* or equivalent	of which reserved for candidates from the Galilean School**	Places available for non-EU citizens residing abroad
L-13	Biology of Human and Environmental Health  Curriculum ● Human health ● Environmental health	Padua	75	2	25***

\* of the European Union

\*\* The procedures for students from the Galilean School are indicated under [point 9](#)

\*\*\*These places are awarded in specific selection processes, the procedures are indicated in the course admission notice, available at: <https://www.unipd.it/avvisi-ammissione-lauree-triennali-inglese>.

### 1.2 Requirements for admission to the selection process

To be admitted, candidates<sup>2</sup> must:

1. hold a **high school diploma** or a foreign qualification recognised as suitable for admittance to university education according to current legislation ([www.unipd.it/iscrizioni-studenti-internazionali](http://www.unipd.it/iscrizioni-studenti-internazionali)) or be enrolled in the last year of high school, with the prospect of obtaining the

<sup>1</sup> Running the first year of Degree Courses is subject to their accreditation according to the provisions of Ministerial Decree 1154/2021 "Self-assessment, assessment, initial and periodic accreditation of venues and courses of study" and to the achievement of a minimum number of pre-enrolments; therefore, if the Course is not accredited or if the number of pre-enrolment applications submitted is less than 30 (5 for each curriculum), the Course will not run. All information relating to the running of the course is published on the Internet at <http://www.unipd.it>.

<sup>2</sup> From now on, terms relating to people are in the masculine form, for the sole purpose of ensuring better readability of the text, but refer indiscriminately to all genders.



- qualification in the 2021/22 school year. The qualification must be updated **within the peremptory deadlines** set by the selection process they are taking part in ([points 5.1, 5.2, 5.3](#));
2. be in possession, **by 6 September 2022**, of a certification attesting a knowledge of **English** to at least level **B2** (CEFR), except in applicable cases of exemption, or have passed the **TAL test** for admission to the course scheduled for 22 July 2022 (further information can be found at <https://www.scienze.unipd.it/>). The list of accepted certifications, the relative minimum grades required and exemptions is available at [www.unipd.it/requisito-linguistico-ammissione-corsi-studio-ateneo](http://www.unipd.it/requisito-linguistico-ammissione-corsi-studio-ateneo);
  3. **take an English TOLC-I test** ([point 3](#)) within the peremptory deadlines set by the selection process they are taking part in ([points 5.1, 5.2](#)). It is only necessary to achieve grades higher than or equal to the threshold indicated in [point 5.1](#) in the spring selection process;
  4. **pre-enrol** ([point 4](#)) by the peremptory deadlines set by the selection process they are taking part in ([points 5.1, 5.2](#)). Students using a foreign qualification for admission to the course must follow the procedure indicated in [point 8](#);

**N.B.:** The order of completion of points 2 and 3 is irrelevant for the purposes of admission, provided that both operations are completed by the deadline.

### 1.3 Registering for part-time

Students can apply to register on a part-time basis due to family, work or health reasons. Further information is available at <https://www.unipd.it/studenti-lavoratori>.

## 2. ALLOCATION OF AVAILABLE PLACES AND ADMISSION RANKINGS

For the purpose of calculating the grades for the selection processes referred to in [point 5](#) and for the attribution of the OFAs, the grades obtained in the English TOLC-I test will be **weighted** based on the following criteria:



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- the total achieved in the **Sciences section** will be **weighted** so that the maximum achievable value is 1 and not 10; the grades obtained in the section must therefore be **divided by 10** to obtain the weighted grades;
- the grades awarded will therefore be a **maximum of 41**.

The OFA is assigned if the **weighted grades** of the **English TOLC-I** are less than **17/41**.

**Only suitable candidates** will be included in the rankings, drawn up in order of grades as described above and in [point 5](#), therefore those who have taken an English TOLC-I test by the scheduled deadlines and, only for the spring selection process, have obtained grades that are higher than or equal to the set threshold.

The available places will be distributed as follows:

Degree course	Places available for EU citizens or equivalent	
	<u>Spring Selection process</u>	<u>Summer Selection process</u>
Biology of Human and Environmental Health	37	36+ any vacancies remaining in the spring selection process

**N.B.:** The publication of the rankings and the related reassignments on the indicated university web pages ([point 5](#)) counts as an official communication to the interested parties.

### **3. ENGLISH TOLC-I CISIA TEST: TAKING THE TEST, ADDITIONAL EDUCATIONAL REQUIREMENTS (OFA), REQUEST FOR PERSONALISED TESTS (DISABILITY AND SLDs)**

The English TOLC-I test is the test required for admission to the Biology of Human and Environmental Health course. It is delivered on the [www.cisiaonline.it](http://www.cisiaonline.it) portal by CISIA, a consortium of Italian universities.

#### **3.1 English TOLC-I CISIA test: deadlines, procedures and useful links for taking the test**

To be valid for participation in the selection processes, the English TOLC-I test must:

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- a) be taken **between 1 January 2021 and by the deadlines set by the selection process the candidate is taking part in** ([points 5.1, 5.2](#));
- b) have grades higher than or equal to the threshold for participating in the Spring Selection process ([point 5.1](#)).

**Caution:** Simply taking the English TOLC-I test is not a sufficient condition for admission to the course, as indicated in [point 1.2](#).

The test in **TOLC@CASA** (*TOLC@HOME*) mode can be taken at the most once per calendar month, including from abroad. You can select the "Padua" venue to take the test in a virtual (TOLC@CASA) or real (TOLC at the University) lecture room managed by the University of Padua. The test is still valid even if it is taken, both in the "@home" or "at the University" mode, at another university in the consortium that is included [in the list of participating venues on the CISIA site](#).

It is possible to take part in one or more English TOLC-I tests: for each selection process that a candidate is pre-enrolled in, the most recent (and not the highest) grades obtained by the deadline relating to that specific selection process will be acquired.

Candidates can also participate in multiple selection processes by taking a single English TOLC-I test.

The grades for the English TOLC-I will be acquired **automatically** by the University of Padua and made available in the Uniweb portal after pre-enrolment closes and before drawing up the ranking. Acquisition will take place by means of the candidates' **tax identification number (TIN)**, which must be identical on the **Uniweb** portal ([point 4.1](#)) and on the **CISIA portal**.

**N.B.:** An error in compiling your tax identification number will not allow your grades to be acquired and may affect admission to the Degree Course that you are interested in.

For the purposes of calculating the grades for the selection processes referred to in [point 3](#) and for attributing the OFAs, the **grades** obtained in the English TOLC-I test will be **weighted** as indicated in [point 2](#).

Students enrolled in the 4th year of high school can also take an English TOLC-I test in the sessions scheduled for 2022 and may if necessary use it to participate in the selection processes for the



2023/24 academic year: for the validity of the TOLCs taken in this perspective, reference must be made to the 2023/24 academic year admission notice.

- **Registration** for the TOLC admission test:  
[tolc.cisiaonline.it/studenti\\_tolc/user\\_test\\_tolc.php](http://tolc.cisiaonline.it/studenti_tolc/user_test_tolc.php)
- TOLC Tests **Structure** and **Knowledge** (Syllabus):  
[www.cisiaonline.it/area-tematica-tolc-cisia/home-tolc-generale](http://www.cisiaonline.it/area-tematica-tolc-cisia/home-tolc-generale)
- **Dates and venues** for delivery of TOLC tests:  
[tolc.cisiaonline.it/calendario.php](http://tolc.cisiaonline.it/calendario.php)
- **Regulations and exam board** TOLC Students and TOLC@CASA Students:  
[www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti/](http://www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti/)
- **General information, notices and dates** of the tests organised by the University:  
[www.unipd.it/TOLC](http://www.unipd.it/TOLC)

#### Contacts and assistance

in using the CISIA portal and booking a TOLC: [helpdesk.cisiaonline.it](http://helpdesk.cisiaonline.it)  
for problems with loading TOLC test results in the Uniweb reserved area:  
[immatricolazioni.studenti@unipd.it](mailto:immatricolazioni.studenti@unipd.it)

### 3.2 Additional educational requirements (OFAs)

To attribute the OFAs, in the event that more than one English TOLC-I test has been taken, the test score present in the ranking and used for enrolment is taken into account.

The OFA in Mathematics is attributed if the **weighted grades described under [point 2](#)**, comprising the four sections of Mathematics, Logic, Sciences (grades divided by 10) and Reading Comprehension of the **English TOLC- I test**, are less than **17/41**.

#### I HAVE AN OFA, HOW DO I CATCH UP ON IT?

To catch up on an OFA in Mathematics, you have to attend the basic mathematics MOOC course in English, which will be made available, and take the tests present at the end of each section to check your preparation.

The registration procedure will be announced on the School of Sciences' website on the [www.scienze.unipd.it](http://www.scienze.unipd.it) page.





**N.B.:** Passing the OFA in Mathematics is to be considered preliminary and preparatory to taking the exams indicated in [attachment 1](#) to this admission notice. **If the additional educational requirement is not fulfilled** by 30 September 2023, the student will not be admitted to the 2nd year of the course but will be enrolled for the following academic year as a student repeating the first year.

### 3.3 Personalised test request (disability and SLDs)

Candidates with disabilities or specific learning disorders (SLD) can, as part of the registration procedure on the CISIA portal ([point 3.1](#)), request an admission test with personalised media, attaching the following documentation:

- certificate pursuant to Law 104/1992 (the last one issued in chronological order);
- civil invalidity certificate (the last one issued in chronological order);
- certificate of SLD diagnosis issued no more than 3 years ago, or after the student's eighteenth birthday, by local health facilities or Bodies and professionals accredited with the regional health service;
- a copy of a valid form of identification;
- a declaration in lieu of affidavit in which the candidate declares that what is attested in the certificate has not been revoked, suspended or changed, using the forms available on the [www.unipd.it/accoglienza-prove-ingresso](http://www.unipd.it/accoglienza-prove-ingresso) page.

Based on the documentation presented, the test media will be evaluated, following a possible interview with dedicated personnel and with methods to be agreed upon. It is therefore advisable to contact the Student Services - Inclusion Office well in advance of the chosen test session, by sending an email to [inclusionone.studenti@unipd.it](mailto:inclusionone.studenti@unipd.it).



## 4. REGISTRATION AND PRE-ENROLMENT ON THE UNIWEB PORTAL

The pre-enrolment application can be completed by logging into the [www.uniweb.unipd.it](http://www.uniweb.unipd.it) portal

by the deadline set by the selection process you are taking part in ([points 5.1](#), [5.2](#))

### 4.1 Registration on the Uniweb portal

If you are logging into Uniweb for the first time, you must create a new user by clicking on [www.uniweb.unipd.it](http://www.uniweb.unipd.it) and on the → *Registration Menu* (if you already have a Uniweb profile but you have problems logging into it, follow the procedure on the [www.unipd.it/credenciales-uniweb](http://www.unipd.it/credenciales-uniweb) page). At the end of the registration, you will receive your username and activation code by e-mail to log on to the [uniweb.unipd.it/password/index.php/it/utenti/identifica/azione/a](http://uniweb.unipd.it/password/index.php/it/utenti/identifica/azione/a) page, where you will be asked to set up three security questions and a password. With your user name obtained and password set, you can log on to your private area.

**N.B.:** The personal e-mail address included in your Uniweb profile is the communication channel via which any deadlines and instructions for accessing the course are provided. E-mails sent for this purpose count as an official communication.

### 4.2 Pre-enrolment

To pre-enrol, you must log into [www.uniweb.unipd.it](http://www.uniweb.unipd.it) and click on the items *Education* → *Pre-enrolment for unlimited places* → *Course Type "Degree Course"* → *School of Sciences – Biology of Human and Environmental Health - English TOLC-I Spring/summer selection process*.

Candidates must upload their certificate of English language level B2 (CEFR) or higher, or documentation that certifies that they fall within the cases of exemption, to the appropriate attachments section. The list of accepted certifications, the relative minimum grades required and exemptions is available at [www.unipd.it/requisitolingustico-amissione-corsi-studio-ateneo](http://www.unipd.it/requisitolingustico-amissione-corsi-studio-ateneo).

Passing of the TAL test is checked directly by the offices, it is not necessary, for candidates, to upload any documentation.

**Contacts and assistance:** [www.unipd.it/immatricolazioni](http://www.unipd.it/immatricolazioni) and [www.unipd.it/callcentre](http://www.unipd.it/callcentre)

## 5. SELECTION PROCESSES: DEADLINES AND METHODS OF PARTICIPATION



### 5.1 Spring selection process

Candidates not yet in possession of their qualification or linguistic certificate can participate with reserve in the selection process, by pre-enrolling and taking the English TOLC-I test.

Such candidates must:

- **by 31 July 2022**, update the grades and date of achievement of their qualification in their Uniweb reserved area;
- **by 6 September 2022**, upload the documentation relating to the linguistic requirement, ([point 1.2](#)) by logging back into their pre-enrolment, in the ATTACHMENTS section.

Enrolment is conditional on obtaining a high school diploma and meeting the language requirement.

To participate in the spring selection process and enrol, it is necessary to:

1. **take an English TOLC-I test** ([point 3](#)) in the period **1 January 2021 - 15 April 2022**, obtaining grades that are higher than or equal to **24/41**.
2. **pre-enrol** ([point 4](#)) in the period **15 March 2022 - 12.00 noon on 15 April 2022**. After 15 April, the grades of the last test taken by pre-enrolled candidates will be **automatically** acquired. Candidates must upload the required linguistic documentation ([point 1.2](#)) in the attachments section of the pre-enrolment procedure, by 6 September, including by logging back into their application at a later date; passing of the TAL test is checked directly by the offices, it is not necessary, for candidates, to upload any documentation;
3. **be admitted**: the rankings of the candidates who have been admitted and those who passed but have not been admitted will be published on the dates and on the pages indicated in the table below. Anyone who gets grades below the indicated threshold will be excluded from the rankings. In the event of a tie, the candidate with the highest score in the Reading Comprehension section will prevail and, in the event of a further tie, the grades obtained in the Logic, Mathematics and Sciences sections will be considered in that order; finally, a younger age will be considered;
4. **enrolment**: Admitted candidates must apply for enrolment, to change course or to transfer from another university ([point 6](#)) **by the dates indicated in the table below**:

Publication of rankings\*

Deadline for registration, change of course and transfer from another university

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Ranking: **26/04/2022** on the page:

<http://www.unipd.it/ammissioni-sc-human>

12.00 noon on **17/05/2022**

*\*No reassignments are planned for this selection process.*

**N.B.:** Candidates who do not meet the language requirement by 6 September, will forfeit their position as winners and their ranking.

**N.B.:** failure to meet the deadlines for enrolment, for the simultaneous payment of the first instalment and for updating the candidate's high school diploma is equivalent to renouncing their place, which will be offered again in subsequent selection processes or reassignments.

## 5.2 Summer selection process

The summer selection process will be opened for admission to the 1st year, based on the subdivision of places indicated in the table in point 2. Candidates who were not admitted or were considered ineligible in previous selection processes will also be able to participate in this selection process, but they will have to go through further pre-enrolment. The total number of places available will be announced on the <http://www.unipd.it/ammissioni-sc-human> page before pre-enrolment opens;

To participate in the summer selection process and enrol, it is necessary to:

1. **take an English TOLC-I test** ([point 3](#)) in the period **from 1 January 2021 to 6 September 2022; minimum grades are not required** in this selection process;
2. **pre-enrol** ([point 4](#)) in the period from **1 July to 12 noon on 6 September 2022**. After 6 September, the grades of the last test taken by the pre-enrolled candidates will be automatically acquired. Candidates must upload the required linguistic documentation ([point 1.2](#)) in the attachments section of the pre-enrolment procedure, by 6 September, including by logging back into their application at a later date; passing of the TAL test is checked directly by the offices, it is not necessary, for candidates, to upload any documentation;
3. **be admitted:** the rankings of the candidates who have been admitted and those who passed but have not been admitted will be published on the dates and on the pages indicated in the table below. In the event of a tie, the candidate with the highest score in the Reading Comprehension section will prevail and, in the event of a further tie, the grades obtained in the



Logic, Mathematics and Sciences sections will be considered in that order; finally, a younger age will be considered;

4. **enrolment:** Admitted candidates must apply for enrolment, to change course or to transfer from another university ([point 6](#)) **by the dates indicated in the table below:**

Rankings and reassignment publication	Deadline for registration, change of course and transfer from another university
First reassignment*: <b>19/9/2022</b> in the candidate's own Uniweb reserved area or on the <a href="http://didattica.unipd.it/off/risultati/LT">didattica.unipd.it/off/risultati/LT</a> page, by selecting the course of interest	12.00 noon on <b>22/09/2022</b>
Second reassignment*: <b>23/9/2022</b> in the candidate's own Uniweb reserved area or on the <a href="http://didattica.unipd.it/off/risultati/LT">didattica.unipd.it/off/risultati/LT</a> page, by selecting the course of interest	12.00 noon on <b>27/09/2022</b>
Third reassignment*: <b>29/9/2022</b> in the candidate's own Uniweb reserved area or on the <a href="http://didattica.unipd.it/off/risultati/LT">didattica.unipd.it/off/risultati/LT</a> page, by selecting the course of interest	12.00 noon on <b>03/10/2022</b>

\* Reassignments are linked to the actual availability of places based on the breakdown shown in the table in [point 2](#).

**N.B.:** Candidates who do not meet the language requirement by 6 September, will forfeit their position as winners and their ranking.

**N.B.:** failure to meet the deadlines for enrolment, for the simultaneous payment of the first instalment and for updating the candidate's high school diploma is equivalent to renouncing their place, which will be offered again in subsequent selection processes or reassignments.

### 5.5 Clearing summer selection process

The clearing process consists in the candidate declaring an interest in participating in further searches for admission to the course.

Any vacancies will be published on the <http://www.unipd.it/ammissioni-sc-human> page on **6 October 2022**

Candidates who are in the **summer selection process** ranking ([point 5.2](#)) and whose position in the ranking **is not "cancelled"** can submit an application. A candidate's position will be "cancelled" when the conditions and deadlines for enrolment are not complied with.

The procedure will also be activated if all the places are gone, as the situation may vary in



subsequent assignments.

The application must be submitted **from 06/10/2022 and by 12:00 noon on 10/10/2022** through the candidate's own [Uniweb](#) reserved area by clicking on *Teaching* → *Pre-enrolment with limited access*.

**N.B.:** those who have not completed their clearing application by the scheduled dates will not be included in the post-clearing rankings.

The table below shows the dates of publication of the reassignments with their respective peremptory deadlines for enrolment, change of course or transfer from another university:

Publication of reassignments after clearing	Deadline for enrolment via web, change of course and transfer from another university
First post-clearing assignment: <b>11/10/2022</b> in the student's own Uniweb reserved area or on the <a href="http://didattica.unipd.it/off/risultati/LT">didattica.unipd.it/off/risultati/LT</a> page, by selecting the course that interests them	12:00 noon on <b>13/10/2022</b>
Second post-clearing assignment*: <b>14/10/2022</b> in the student's own Uniweb reserved area or on the <a href="http://didattica.unipd.it/off/risultati/LT">didattica.unipd.it/off/risultati/LT</a> page, by selecting the course that interests them	12:00 noon on <b>17/10/2022</b>
Third post-clearing assignment*: <b>18/10/2022</b> in the student's own Uniweb reserved area or on the <a href="http://didattica.unipd.it/off/risultati/LT">didattica.unipd.it/off/risultati/LT</a> page, by selecting the course that interests them	12:00 noon on <b>20/10/2022</b>
Fourth post-clearing assignment*: <b>21/10/2022</b> in the student's own Uniweb reserved area or on the <a href="http://didattica.unipd.it/off/risultati/LT">didattica.unipd.it/off/risultati/LT</a> page, by selecting the course that interests them	12:00 noon on <b>24/10/2022</b>

\* Reassignments are linked to the actual availability of places to be assigned on each individual course based on the breakdown shown in the table in [point 2](#).

**N.B.:** failure to meet the deadlines for enrolment, for the simultaneous payment of the first instalment and for updating the candidate's high school diploma is equivalent to renouncing their place, which will be offered again in any subsequent selection processes or reassignments.

## 6. ENROLMENT, CHANGE OF COURSE, TRANSFER FROM ANOTHER UNIVERSITY

### 6.1 Deadlines, procedures and useful links

In order to enrol, to change course or to transfer from another University, it is necessary to:





1. **have pre-enrolled** ([point 4](#)) by the deadline set by the selection process the student is taking part in ([points 5.1, 5.2](#)).
2. **have taken the English TOLC-I test** ([point 3](#)) by the deadline set by the selection process the student is taking part in ([points 5.1, 5.2, 5.3](#)) and **have been admitted** to the rankings in order of merit or subsequent reassignments or clearing.

The application to enrol, change course or transfer from another university must be submitted:

**on the dates specified in the selection process the student is taking part in** ([points 5.1, 5.2](#))

- **enrolment:** log on to [www.uniweb.unipd.it](http://www.uniweb.unipd.it) and click on the items Teaching → Enrolment → Course Type "Degree Course". **Enrolment is conditional** upon achieving the high school qualification and the language requirement: candidates not yet in possession of the requirements can participate with reserve in the selection process by pre-enrolling and taking the English TOLC-I test, with the obligation to update their grades and date of achieving their qualification in their own Uniweb reserved area by 31 July 2022 and to upload the linguistic documentation by 6 September 2022;
- **change of course:** follow the instructions for the courses with limited access published on the [www.unipd.it/cambi-corso-ordinamento](http://www.unipd.it/cambi-corso-ordinamento) page;
- **transfer from another University:** follow the instructions for the courses with limited access published on the [www.unipd.it/trasferirsi-altro-ateneo](http://www.unipd.it/trasferirsi-altro-ateneo) page;
- simultaneous enrolment on multiple courses – request for incompatibility: follow the instructions given in the following document: <https://www.unipd.it/node/78294>

Further information on registration/enrolment procedures for the courses and other cases can be found

- For the spring selection process ([point 5.1](#)): <https://www.unipd.it/node/85792>
- For the summer selection process ([point 5.2](#)): <https://www.unipd.it/node/59918>

**All final registration procedures for the course will be effective only after completion by the Student Career Office - Enrolment Sector.**

**N.B.:** Candidates who do not meet the language requirement by 6 September, will forfeit their position as winners and their ranking.



**N.B.:** failure to comply with the deadlines and terms of the procedures indicated, with the simultaneous payment of the first instalment and with updating the candidate's high school diploma is equivalent to renouncing their place, which will be offered again in subsequent selection processes or reassignments.

**Contacts and assistance:** [www.unipd.it/immatricolazioni](http://www.unipd.it/immatricolazioni) and [www.unipd.it/callcentre](http://www.unipd.it/callcentre)

## 6.2 Student fees and benefits

For new enrolments, the amount of the first instalment of the university fee, for the academic year 2022/2023, is equal to **192.00 euros** (of which: 176.00 euros regional tax for the right to university study and 16.00 euros stamp duty). Students with a disability between 66% and 100% or with certification pursuant to Law no. 104 (Article 3, paragraph 1), are entitled to a total exemption, which only entails the payment of the stamp duty, of 16.00 euros.

Further information on instalments, payments and scholarships can be found at [www.unipd.it/contribuzione-benefici](http://www.unipd.it/contribuzione-benefici).

## 7. RECOGNITION OF PRIOR CREDITS AND UNIVERSITY CAREER SHORTENING

### 7.1 Recognition of credits

To have already acquired credits recognised and your university career shortened, a specific assessment application must be submitted online.

Method and deadlines (June – July 2022) will be published on the [www.unipd.it/domanda-valutazione](http://www.unipd.it/domanda-valutazione) page.

The Assessment Committee will prepare a resolution containing the list of educational activities/recognised credits and/or integrations. Candidates can only be admitted to the first year, as Biology of Human and Environmental Health is a newly running course. Therefore, these candidates, to enrol in the course, must take the English TOLC-I test ([point 3](#)), if they do not already have a valid English TOLC-I, pre-enrol ([point 4](#)) and be admitted to the ranking.

Instructions for completing enrolment, transfer or change of course after receiving the credit recognition resolution are published on the [www.unipd.it/domanda-valutazione](http://www.unipd.it/domanda-valutazione) page.



**N.B.:** Candidates who wish to apply for recognition of credits, to ensure entry in the first year, will be able to participate in the spring selection process even if it takes place before their application for recognition of credits; the awards resulting from the decision will in any case be validated and included in their university career.

## 8. FOREIGN AND ITALIAN STUDENTS IN POSSESSION OF A FOREIGN QUALIFICATION

Students holding a foreign qualification are admitted according to the provisions of the Ministry of University and Research, available at [www.mur.gov.it/it](http://www.mur.gov.it/it) - University - Foreign Students, after passing the required tests and submitting the necessary documentation. For further information, please contact the Admissions and Welcome Department of the Global Engagement Office, e-mail [international.admission@unipd.it](mailto:international.admission@unipd.it).

### 8.1 Registration procedure for EU or non-EU candidates residing in Italy

Citizens of Norway, Iceland, Liechtenstein, Switzerland and the Republic of San Marino shall be treated as Community nationals. Non-EU candidates residing in Italy will be admitted subject to verification of their residence permit. In order to participate in the selection process, applicants are required to:

1. **pre-enrol** in the [www.uniweb.unipd.it/](http://www.uniweb.unipd.it/) portal according to the methods and schedules indicated in this notice ([point 4](#));
2. take the **entrance test** according to the methods and schedules indicated in this notice ([point 3](#));
3. upload the documentation necessary to **check their foreign entrance qualification** and for the possible inclusion of their diploma grades in the rankings via the portal [apply.unipd.it/](http://apply.unipd.it/) according to the methods specified on the [www.unipd.it/studiare-italiano-come-fare-domanda](http://www.unipd.it/studiare-italiano-come-fare-domanda) page. The application must be sent between **2 June and by 12:00 noon - local time - (GMT + 1) on 6 September 2022**.

Failure to submit documentation, the submission of incomplete documentation or of an unsuitable qualification does not allow the competent offices to complete your enrolment.

Candidates are exempt from the Italian language test pursuant to Italian Legislative Decree No. 286/98, Article 39, paragraph 5, as amended.

In order to ensure a regular start to teaching, all international students must be duly enrolled and provided with all the necessary documents by 31 October 2022.

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Eligible candidates wishing to enrol must:

1. submit the application for online enrolment in the [www.uniweb.unipd.it](http://www.uniweb.unipd.it) portal and make payment of the first instalment in the manner and within the terms indicated in this notice ([point 4](#));
2. have the Admissions and Welcome department of the Global Engagement Office view the planned original documentation, according to the methods that will be indicated on the [www.unipd.it/studiare-italiano-immatricolarsi](http://www.unipd.it/studiare-italiano-immatricolarsi) page.

## 9. GALILEAN SCHOOL OF HIGHER EDUCATION CANDIDATES

The School of Sciences has provided for a number of places reserved for candidates admitted to the Galilean School ([point 1.1](#)).

These candidates will be able to enrol in a Course with Limited Access at the School of Sciences by participating in the Spring or Summer selection processes without any difference compared to the other candidates ([points 5.1, 5.2](#)).

Therefore, candidates admitted to the Galilean School who have not followed the established pre-enrolment process ([points 5.1 and 5.2](#)) will not be present in the general ranking of the courses of the School of Sciences; they will be included in the allocated reserve of places, in order of grades, and will be able to go ahead with enrolment by following the procedures indicated in [points 5.1, 5.2](#) and completing enrolment by the deadline set by the Galilean School.

Please note that to participate in the selection process for the Galilean School you must follow the instructions in the relevant admission notice <http://www.unipd-scuolagalileiana.it/>.

## 10. PERSON RESPONSIBLE FOR THE PROCEDURE, PERSONAL DATA, NOTES AND WARNINGS

- 1) Pursuant to Article 4 of Law 241 of 7 August 1990 (New rules on administrative procedures and right of access to administrative documents) and subsequent amendments, the Director of the



Student Career Office, Dr Maria Chiara Ferraresi shall be appointed as the person responsible for the administrative access procedure.

- 2) Candidates have the right to exercise their right of access to the application documents according to the provisions of Decree of the President of the Republic no. 184 of 12 April 2006 (Regulation governing access to administrative documents pursuant to Chapter V of Law 241/90). The application for access to documents must be submitted to the University of Padua. The University involves CISIA, which will process such requests in accordance with the provisions of the Regulations for use of TOLC by students available at the [www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti](http://www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti) page and the TOLC Regulations for participating university campuses, in compliance with current legislation. Person Responsible for the Procedure for Accessing Documents: Director of the Student Career Office, Dr. Maria Chiara Ferraresi.
- 3) Current legislation on declarations: in the event that the documentation submitted by the candidate contains false or untrue declarations, without prejudice to the penalties provided for by the Italian Criminal Code and the special laws on this matter (Articles 75 and 76 of Italian Presidential Decree 445/2000), the candidate's enrolment shall cease ex-officio. The University will recover any benefits granted (e.g. scholarships) and will not reimburse the fees paid. Finally, a false declaration will entail exposure to an action for damages brought by the counterparties.

Personal data provided by candidates, collected for the purposes set out in this Notice, is processed in compliance with the provisions of EU Regulation no. 679 of 27.04.2016 (General Data Protection Regulation, GDPR), and the policy available on the <https://www.unipd.it/informativa-studenti> page. Further general information on the current regulations for admission can be found on the [www.unipd.it/avvisi-ammissione-corsi](http://www.unipd.it/avvisi-ammissione-corsi) page.

Data processing by CISIA will be carried out according to the provisions of the "Regulations for the use of TOLC by users" available on the [www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti/page](http://www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti/page).

Any changes or additions to the content of this Admission Notice will be:

- published in the official register of the University;
- announced on the University's web pages, at [www.unipd.it/avvisi-ammissione-corsi](http://www.unipd.it/avvisi-ammissione-corsi)

For anything not specified in this Admission Notice, reference should be made to current legislation.

Padua, *date of registration*

THE RECTOR  
Prof. Daniela Mapelli  
*digitally signed pursuant to d.lgs. (Italian Legislative Decree) no. 82/2005*

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Person in charge of the administrative procedure Dr Maria Chiara Ferraresi	Executive Dr Roberta Rasa	Director General Eng Alberto Scuttari
Date	Date	Date



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**ATTACHMENT 1 - Mathematics courses for which prior fulfilment of the OFA is required**

COURSE	Mathematics courses for which the prior fulfilment of the assigned OFA is required
Biology of Human and Environmental Health	Fundamentals of Mathematics