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UNIVERSITÀ
DEGLI STUDI
DI PADOVA

Selezione pubblica n. 2021N36, per esami, per l'assunzione a tempo indeterminato di n. 3 persone di categoria C, posizione economica C1, area amministrativa, a tempo pieno, presso l'Università degli Studi di Padova - **Supporto alle attività amministrative e contabili connesse alla gestione di programmi e progetti internazionali.**

TRACCIA 1

ITALY – EGYPT JOINT SCIENCE AND TECHNOLOGY COOPERATION CALL FOR JOINT PROJECT PROPOSALS

Il/La candidato/a legga con attenzione il bando allegato e scriva un riassunto in italiano da pubblicare nel sito web dell'Università di Padova per illustrare alle/ai docenti e alle/ai ricercatrici/ricercatori interessate/i le principali caratteristiche del bando, i requisiti di partecipazione e le modalità di presentazione della domanda.

La lunghezza massima del riassunto è tassativamente di una facciata (carattere Arial dimensione minima 11).

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*Ministero degli Affari Esteri
e della Cooperazione Internazionale*



صندوق العلوم والتنمية التكنولوجية

Science and Technology Development Fund

**ITALY – EGYPT
JOINT SCIENCE AND TECHNOLOGY COOPERATION
CALL FOR JOINT PROJECT PROPOSALS**

CLOSING DATE: 31st May, 2019 Time: 12:00 CEST

BACKGROUND

Within the framework of the Scientific and Technological Cooperation Agreement between the Government of the Republic of Italy and the Government of the Arab Republic of Egypt, signed in Cairo on April 29, 1975, the Directorate General for Country Promotion (Economy, Culture and Science) – Office IX of the Italian Ministry of Foreign Affairs and International Cooperation and the Ministry of Scientific Research of Egypt, hereinafter referred to as the "Parties", initiate herewith the procedures for the drafting of the Executive Programme of Scientific and Technological Cooperation for the years 2019-2021.

To this purpose, the Parties issue the present call for the submission of joint project proposals for the "Exchange of Researchers" and for the submission of joint project proposals of "Particular Relevance".

GENERAL INFORMATION

A. FUNDING SCHEMES

With regard to the present call two funding schemes are available:

- a. "Exchange of Researchers" are joint research projects where only the expenses for researchers' mobility are funded.
- b. "Particular Relevance" are joint research projects where research activities are co-funded by both Parties. This scheme requires a mandatory significant funding contribution on the part of the applicant's Institution.

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B. AREAS OF COOPERATION

Projects may be submitted in one of the following priority research areas:

1. Science and Technologies applied to Cultural and Natural Heritage (Advances in non-destructive testing and investigations; Indoor environmental monitoring; 3D survey; exploitation and valorization; Innovative conservation and restoration techniques; Geophysical investigations; Interdisciplinary approaches; Disaster prevention)
2. Energy from renewable resources (New trends in renewable energy; Advances in energy storage systems; Biofuel/biogas production; Energy efficiency in production and in end uses - industrial, civil and residential, transportation -).
3. Smart Cities & Smart Mediterranean (Waste management and biofuel production; Blue economy; Sustainable mobility; Urban revitalization, de-urbanization and smart future villages).
4. Affordable & Inclusive Healthcare (Telemedicine; Cancer; Translational medicine; Chronic diseases; Geriatric medicine).
5. Drinking and Waste Water management (Sanitation technology; Advances in desalination technology; Saltwater intrusion into freshwater aquifers: monitoring and mitigation).
6. Sustainable agriculture and food production (Climatic and extra climatic factors affecting livestock, aqua fisheries and sustainable crop production; innovative solutions for combatting emerging infectious livestock diseases; advanced trends to improve livestock productivity; Innovation to reduce loss of soil fertility, desertification, soil erosion and salization);
7. Basic Sciences (Aquaculture; Biochemistry; Biology; Chemistry; Geology; Mathematics; Microbiology; Mineral Resources; Oceanography; Physics).
8. Material sciences and nanotechnologies.
9. Space and related applications (Ground and infrastructure deformation monitoring; Radar interferometry; Climate change; Land, marine and atmospheric monitoring).

Projects submitted in other research areas will not be considered for evaluation.

C. ELIGIBILITY CONDITIONS

- For the Italian Party, the call is open to coordinators with Italian nationality or with any other EU nationality provided they are legally resident in Italy.
- For the Egyptian Party, the call is open to coordinators with Egyptian nationality.
- Each project coordinator shall submit only one project proposal.
- Projects must be jointly submitted to both Parties. Proposals submitted to only one of the two Parties will not be considered.

The Italian coordinator shall submit the proposal exclusively through the *ad hoc* online platform:
<http://web.esteri.it/pgr/>

Any inquiry about the present call can be sent to: dgsp-09bandi2@esteri.it

The Egyptian coordinator shall submit the proposal exclusively through the *ad hoc* online platform:
www.stdf.org.eg. In case of any inquiries, please check the STDF website for the e-mail address of the program STDF coordinator.

B. PROJECTS OF PARTICULAR RELEVANCE

The Italian coordinator shall submit the project proposal exclusively through the dedicated online platform:
<http://web.esteri.it/pgr/>

Any inquiry about the present call can be sent to: dgsp-09bandi2@esteri.it

The Egyptian coordinator shall submit the proposal exclusively through the *ad hoc* online platform:
www.stdf.org.eg. In case of any inquiries, please check the STDF website for the e-mail address of the program STDF coordinator.

PROJECT EVALUATION AND SELECTION AT NATIONAL AND BILATERAL LEVEL

At the closure of the call, all applications will be checked for eligibility requirements. Eligible applications will then move on to a two-step selection process:

- STEP 1. Projects will be evaluated at the national level according to the following criteria:
 - Scientific relevance
 - Methodology and documentation
 - Qualification of the applicants
 - Added value of the bilateral cooperation
 - Added value in addressing societal challenges
 - Exploitation and dissemination of results
 - Budget adequacy (for projects of Particular Relevance only)

Preference will be given to projects involving industrial counterparts and/or benefiting from third parties' funding (such as public or private research institutes and organizations). Preference will also be given to proposals taking part in multilateral and/or European research programmes, such as *Horizon 2020* and related actions.

- STEP 2. The two Parties will reach consensus on a shortlist of projects eligible for funding.



REASONS FOR EXCLUSION FROM THE EVALUATION PROCESS

- Lack of eligibility conditions;
- Submission of more than one proposal by the same coordinator;
- Incomplete application (see above, General information, section D. Project Requirements).

PUBLICATION OF RESULTS

For the Italian Party, the list of the selected projects and information on funding procedures will be posted exclusively on the website of the Italian Ministry of Foreign Affairs and International Cooperation at the following address:

https://www.esteri.it/mae/it/politica_estera/cooperscientificatecnologica/programmiesecutivi/accordi_programmi_culturali_tecnologici.html

For the Egyptian Party, the list of the selected projects and funding procedures will be posted exclusively on the website of the Science and Technology Development Fund (STDF), www.stdf.org.eg

FINANCING OF PROJECTS

Financing will be granted within the limits of the available annual resources of each Party.

A. EXCHANGE OF RESEARCHERS

Only the cost of the exchange of researchers will be financed.

For each project 1 short-term (up to 10 days) or 1 long-term stay (up to 30 days) in Italy and 1 short-term (up to 10 days) or 1 long-term stay (up to 30 days) in Egypt may be financed yearly within the limits of the available annual resources of each Party.

The Italian Party will pay the international travel expenses to researchers with Italian nationality (or any other EU nationality who are legally resident in Italy) visiting Egypt and will provide a contribution for accommodation expenses in Italy to researchers with Egyptian nationality as follows:

- 93 Euros/day, from day 1 to day 10
- 18,50 Euros/day, from day 11 to day 30, up to a maximum amount of 1.300 Euros/month

In Italy, applications for mobility from Egyptian (accommodation expenses) or Italian (travel expenses) scientists may be submitted online by granted applicants in the website reserved by the Italian MAECI, from January 15th until October 31st, only. The application must be submitted at least two months before

the scheduled research visit. For administrative reasons research visits can take place only after March 10th and must end by December 31st.

The researcher must send a report about the activity carried out within 15 days after the end of the research visit. The report, as a pdf file, must be sent by e-mail to ricercatori.stranieri@esteri.it

Failure to send the report will bar any further application, within the same project, during the following year.

The Egyptian Party will pay international travel expenses to researchers with Egyptian nationality and will provide a contribution of 10,000 EGP for long-term stay (30 days) or 800 EGP per day for short-term stay (up to 10 days), for accommodation expenses in Egypt to researchers with Italian nationality (or with any other EU nationality who are legally resident in Italy).

Starting with the second year of activity, the Italian and the Egyptian coordinators shall submit an annual report on the progress of their project by January 31st, written according to the guidelines indicated in the text of the Executive Programme.

Funding for the following years will not be granted if coordinators fail to submit their progress reports.

B. PROJECTS OF PARTICULAR RELEVANCE

For the Italian Party, the contribution of the Italian Ministry of Foreign Affairs and International Cooperation to bilateral projects of "Particular Relevance" is intended as a co-funding to the projects' costs. Therefore the applicant's Institution must finance the remaining part on the basis of in kind contribution (i.e. salary of personnel working for the project and indirect costs of the project). The applicant's Institution must finance in advance the project expenses.

According to the Italian law Nr.401/90, at the beginning of each year of activity, the coordinators of the projects listed in the Executive Programme will be invited to submit a request for funding, in accordance with the specific call issued by Office IX of the Italian Ministry of Foreign Affairs and International Cooperation.

Call details will be available, in due time, at the following link:

http://www.esteri.it/mae/it/politica_estera/cooperscientificatecnologica/avvisiincaricobandi.html

The Egyptian Party will also consider granting an annual special financial contribution, within the limits of the available financial resources for these projects.

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TRACCIA 2

CALL FOR APPLICATIONS FOR ULISSE PROGRAMME STUDENT MOBILITY 2022/23

Il/La candidato/a legga con attenzione il bando allegato e scriva un riassunto in italiano da pubblicare nel sito web dell'Università di Padova per illustrare alle/agli studentesse/studenti interessate/i le principali caratteristiche del bando, i benefici previsti per gli studenti partecipanti, i requisiti di partecipazione e le modalità di presentazione della domanda.

La lunghezza del riassunto è tassativamente di una facciata (carattere Arial dimensione minima 11).

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Call for applications for Ulisse Programme Student mobility 2022/23

The University of Padua (UNIPD) promotes student mobility towards non-EU countries through the Ulisse Programme call for applications. The programme gives students the opportunity to spend a study, thesis research, and/or traineeship period abroad at partner universities under academic collaboration agreements.

Mobility towards some of the destinations included in this call for applications is supported by the University and Department funding (see Annex 1 - **Destinations, Factsheets**).

Selected students are exempted from enrolment fees at the host university (except for some service fees that the partner university may charge). Selected students will continue to benefit from allowances or regional/national scholarships they are entitled to. They will graduate from UNIPD only after having completed their mobility period abroad.

1. AIMS OF THE STAY: ACTIVITIES AND DURATION

The mobility places are allocated exclusively for study, thesis research, and/or traineeship activities (see Annex 1 for specific information on the host universities):

At least 50% of the ECTS credits gained abroad must be recognised as curricular activities and must be included in the study plan in order to obtain the qualification. Selected students and the Head of the Degree programme Board, or his/her representative, must agree on the activities to be carried out abroad through a Learning Agreement before students' departure.

The **duration** of the mobility period is predetermined by each bilateral agreement signed with partner universities and cannot last less than 2 months (60 days). **Annex 1** provides information on each partner university regarding:

- the number of places available and the expected mobility period;
- language requirements;
- degree programmes eligible for selection and possible restrictions;
- possible activities to be carried out abroad (course units and examinations, thesis research, traineeship);
- funding (if allocated).

The vacant places left after the first application period will be made available in the second application period. The departure is subject to the deadlines of the university abroad.

The exchanges may start from April 2022 and must end by 30 September 2023, provided that the academic calendar of the partner university and safety measures (with special reference to the Covid-19 health emergency) allow it.

2. REQUIREMENTS

The requirements to apply for this call are listed below:

1. Students must be enrolled at the University of Padua for the a.y. 2021/2022:
 - at least in the second year of a Bachelor's or Single-cycle degree programme;
 - or in a Master's degree programme;
 - or in a PhD programme.

The enrolment procedures must be finalised by the deadlines set in each degree programme, and the mobility must start before the completion of the study programme.

The Bachelor's students who, under this call, apply for mobility to be carried out during their 1st year in a Master's degree programme and who expect to graduate before departure will have to finalise their enrolment in the Master's degree programme before the mobility starts. Should this not be the case, the mobility place will not be awarded.

2. Non-EU citizens must be in possession of a residence permit.
3. Students must have a minimum of 40 ECTS credits recorded before their application is confirmed. Master's or PhD students automatically meet this requirement.
4. Students must meet the language and specific requirements set out by the partner universities, as referred to in Annex 1.

NB: the departure is always subject to the issue of the entry visa by the diplomatic authorities of the destination country, following receipt of the invitation letter by the partner university (this procedure must be personally conducted by the students well in advance of the date of departure).

3. FINANCIAL SUPPORT

3.1 DESTINATIONS COVERED BY UNIVERSITY FUNDING

As regards destinations covered by University funding, the financial support includes:

- the mobility grant, which amounts to EUR 700 per month (calculated on the actual days of stay at the host university abroad, only physical mobility can be funded).
- the reimbursement for travel expenses: it is an all-inclusive funding which is exclusively issued as a flat-rate reimbursement and calculated according to the geographical distance of the destination.

UNIPD will provide selected students with funding under the following terms:

- the **first instalment of the grant (70%)** will be issued upon upload of the Proof of Arrival filled out by the host university;
- the second instalment, which is the **balance of the grant (30%)**, will be issued at the end of the mobility period after checking the proper and complete submission of the end-of-mobility

documents. For this purpose, students must submit the required documents within 10 days of the end of the mobility period.

Depending on the availability of funds, the University may provide for additional funding according to the participants' economic situation certified by ISEE. Specific instructions and deadlines will be provided to selected students.

Students will have to sign the financial agreement drafted by the Projects and Mobility Office - Mobility Unit by following the instructions and fulfil all obligations before departure in order to benefit from funding.

The students who will have not acquire at least 3 ECTS credits by the end of their study period abroad will be considered as 'zero grant' students. As a result, they will have to reimburse the amounts they may have already received and will not be granted any additional funding. This rule does not apply to PhD students.

The students who fail to pay back the amounts received to which they are not entitled anymore, for not meeting the number of credits required or for reducing the mobility period, will not be able to continue with their career and obtain the qualification.

3.2 DESTINATIONS COVERED BY DEPARTMENT FUNDING

As regards destinations covered by Department funding, the Department is in charge of the financial agreement and of funding provision. See Annex 1 for the amounts and further information. For some of the destinations there may be no funding (zero grant).

4. HOW TO SUBMIT THE APPLICATION

4.1 APPLICATION PROCEDURE

The application form for this call must be filled out online through the Uniweb account. Select 'International Mobility > Outgoing International Mobility' from the menu on the left, then click on 'Accordi Bilateral' and on 'Bando Ulisse'.

Applicants can apply for up to 2 different partner universities (minimum 1 - maximum 2) in order of preference; some destinations are only open to some degree programmes or specific study cycles. Each candidate will be selected for only 1 destination and will be automatically excluded from the other one.

Candidates do not have to submit any additional application for funding, as it is automatically allocated to the selected students of the funded destinations (see Annex 1).

Applications must be submitted by 13 January 2022 at 1.00pm for the first application period and by 30 March 2022 for the second application period. For detailed information see the due dates schedule.

IMPORTANT!



Incomplete applications and/or applications improperly filled out and/or not meeting the requirements will be automatically discarded. Upon submission of the application, a confirmation will be sent to candidates' institutional email address (name.surname@studenti.unipd.it).

The selected students (whether they accept the place or not) of the first application period cannot apply for the second application period.

4.2 ATTACHMENTS TO THE APPLICATION FORM

The following documents (in PDF format exclusively) must be enclosed to the application form:

1. Proposal of the activities to conduct abroad and/or letter by the thesis supervisor (the attachment is **COMPULSORY**). Please use the form available at: www.unipd.it/ulisse

Students are required to regularly check the academic courses on offer at partner universities. UNIPD is not responsible for any changes made to the educational offer of partner universities.
2. A valid language certificate of the required level expiring later than 31 March 2022 (see Annex 1) (**COMPULSORY**). Students are required to check the validity of the certificate when applying to the partner university.
3. Motivation letter in the language of the destination country (**COMPULSORY**)
4. Any other documents required by partner universities, by way of example: CV; personal statement, additional language certificate, presentation letter by a professor at UNIPD or pre-acceptance letter by a professor at the host university, etc. (See Annex 1).

Instructions on how to apply through Uniweb are available at: <http://www.unipd.it/servizi/risorse-line/uniweb> -> Manuali per studenti -> Manuale studente – domanda bando Ulisse.

In the event of false statements or use of false documents, the criminal sanctions will be applied according to art. 76 of Italian Presidential Decree DPR no.445 dated 28.12.2000.

5. SELECTION CRITERIA AND AWARDING OF MOBILITY PLACES

5.1. SELECTION CRITERIA AND AWARDING OF MOBILITY PLACES

As regards applications for mobility places under Departmental agreements, each Department of the University shall run the selection in accordance with the criteria annexed to this call (see Annex 1).

With regard to applications for mobility places under University level agreements (see Annex 1), a Committee appointed by the Rector will assess the applications considering the merit factor, the language competence, the motivation letter, and the proposed plan of activities, in accordance with the selection criteria sheet (Annex 2).



At the end of the selection procedure, one **ranking list** per partner university will be drawn up: in case of equal score, the student who has never participated in a mobility programme within the same study cycle will be given priority. In case of further equal score, the youngest candidate will be selected.

5.2 RESTRICTIONS AND INCOMPATIBILITY OF MOBILITY PLACES

The mobility places of this call are compatible with other mobility places (e.g. Erasmus + study programme, double degree, etc.), provided that the mobility periods do not overlap. Should this be the case, selected candidates must reject one of the awarded places or, if possible, change the mobility period, according to the deadlines and following the instructions set forth by the related call for applications.

The students who, during their academic career, have already been awarded a mobility place under bilateral agreements or under last year call for applications for Ulisse Programme CANNOT apply for the same partner university they spent their mobility period at.

6. RANKING LISTS AND ACCEPTANCE OF THE MOBILITY PLACE, REPLACEMENTS, WITHDRAWAL

6.1 RANKING LISTS

The ranking lists related to each partner university will be made available according to the schedule on the website

<http://www.unipd.it/ulisse> . This will be the only mean of communication between UNIPD and the candidates.

The helpdesk service will be available throughout the acceptance stage: domanda.erasmus@unipd.it

Selected candidates will have to secure the mobility place by logging in to Uniweb.

Should they fail to do it by the deadline (see schedule), they will automatically forfeit their place.

The turned down mobility places will be offered to the first eligible candidate on the ranking list.

6.2. REPLACEMENTS

The mobility places which have not been accepted by selected students will be offered to the next eligible candidates on the ranking list.

The list of **students eligible for replacement** will be published after the acceptance stage on the website: <http://www.unipd.it/ulisseem>. This will be the only means of notification.

The candidates eligible for replacement will have to secure the mobility place by logging in to Uniweb.

Should they fail to do it by the deadline (see schedule), they will automatically forfeit their mobility place.

The places that may subsequently become vacant due to withdrawal of selected students will be reallocated before 1 October 2022 or in any case by the deadlines set by partner universities. The first eligible candidate ranking conveniently on the list will be contacted **EXCLUSIVELY BY EMAIL AT THE INSTITUTIONAL EMAIL ADDRESS** (name.surname@studenti.unipd.it). The student will have to secure the mobility place by the deadline specified in the email. Should they fail to do it by the deadline specified in the email, they will automatically forfeit their mobility place, and the next eligible candidate ranking conveniently on the list will be contacted.

6.3. WITHDRAWAL

The students who withdraw from the mobility place once the acceptance stage has ended will have to exclusively use the online procedure available at www.unipd.it/relint section "Mobilità Ulisse".

They must also notify:

- The Projects and Mobility Office - Mobility Unit, using the www.unipd.it/relint platform;
- the Programme Coordinator or the person responsible for internationalisation or a representative, signatories to the Learning Agreement, via email;
- the partner university, via email.

In case of withdrawal after departure, if the minimum 3-month period has not elapsed, any funding already issued to the student will have to be reimbursed. Should this be the case, students will have the possibility to reapply in the following academic years.

IMPORTANT:

In any case, the final decision on admission of selected applicants to the exchange programme rests with the host universities, in accordance with the bilateral agreements and the deadlines set in their academic calendars.

Partner universities may decide to reject the student selected by UNIPD even after all the documents required for registration for the mobility period have been sent.

7. INSTRUCTIONS FOR SELECTED STUDENTS

Selected students will have to carry out some administrative procedures before, during, and after the mobility in order to receive the mobility grant. The instructions are available in the handbook.

Information on the documents to annex and the procedures that successful students must carry out is available at: www.unipd.it/ulisse and in the student handbook.

In the event of incorrect or missing documentation, a full or partial reimbursement of funding may be requested. Students will be directly responsible for all procedures and must carry them out independently.

Accident insurance and civil liability insurance taken out by UNIPD only cover accidents during educational and/or traineeship activities. **It is advisable to get private insurance** to cover all of the other medical services not related to educational and/or traineeship activities. Furthermore, students



are personally responsible for getting information on the insurance required for practising medicine and at healthcare facilities.

8. CONTACT DETAILS

Candidates and successful students will be notified exclusively via the institutional email address, i.e. name.surname@studenti.unipd.it.

This call for applications is under the responsibility and coordination of
Projects and Mobility Office- Mobility Unit
Via Portello 31 - 35129 Padova
Email: bando.ulisse@unipd.it
Tel.: +39 049 827 3061

9. DEADLINES

13 January 2022 at 1.00pm	Online application submission for the first application period
30 March 2022 at 1.00pm	Online application submission for the second application period

For all deadlines, please refer to the due dates schedule.

10. PROCESSING OF PERSONAL DATA

The candidates' personal data is processed by the University of Padua exclusively for institutional purposes, in compliance with the Personal data protection Code (legislative decree no. 196, dated 30 June 2003) according to principles of fairness, lawfulness and relevance to the same purposes.

Person appointed to oversee the procedure, within the meaning of art.4 of law no.241/1990:
Ms Dora Maria Cornelia Longoni, Head of International Relations Division.

Candidates have the right to access the competition records as set forth by the existing legislation. The request must be made to the Projects and Mobility Office, Università degli Studi di Padova, Via Portello, 2 - 35129 Padova, by filling out the related form available at the same office.

Padova, date

The Rector
Daniela Mapelli

digitally signed pursuant to Italian legislative decree 82/2005

Person appointed to oversee the administrative procedure Dott.ssa Dora Maria Cornelia Longoni	The Head of the Division Dott.ssa Dora Maria Cornelia Longoni	The Director General Ing. Alberto Scuffari
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TRACCIA 3

HORIZON EUROPE PROGRAMME - MARIE SKŁODOWSKA-CURIE ACTIONS - MSCA AND CITIZENS (VERSION 1.0 - 2021 21 JUNE 2021)

Il/La candidato/a legga con attenzione l'allegato e scriva una relazione in italiano da consegnare al Prorettore di riferimento per illustrare quali attività potrebbero essere implementate attraverso questa azione dall'Università di Padova, qual è l'impatto atteso da questo tipo di attività sia per il beneficiario che per gli stakeholders coinvolti e perché la Commissione promuove tali attività.

La lunghezza della relazione è tassativamente di una facciata (carattere Arial dimensione minima 11).

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Horizon Europe Programme

Guide for Applicants

Marie Skłodowska-Curie Actions - MSCA and Citizens

Version 1.0 - 2021
21 June 2021

Disclaimer

This guide aims to support potential applicants to the MSCA and Citizens 2022 call. It is provided for information purposes only and is not intended to replace consultation of any applicable legal sources. Neither the European Commission nor the European Research Executive Agency (or any person acting on their behalf) can be held responsible for the use made of this guidance document. Note that the guidance provided in the Annotated Model Grant Agreement shall prevail in case of discrepancies.



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History of changes

Version	Date	Change	Page
1.0 2021	21.06.2021	• Initial version	

Note:

National Contact Points (NCPs) have been set up across Europe and beyond by the national governments to provide information and personalised support to HE applicants in their native language. The mission of the NCPs is to raise awareness, inform and advise on HE funding opportunities as well as to support potential applicants in the *preparation, submission and follow-up* of the grant applications. For details on the NCP in your country please consult the [National Contact Points page](#).

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1. European Researchers' Night 2022-2023

The European Researchers' Night is the largest research communication and promotion event taking place across EU Member States and Horizon Europe Associated Countries. It takes place every year, on the last Friday of September¹ and supports events that can last up to two days: they can start on Friday and continue the following day. Pre-events, prior to the main event, and related post-events, such as wrap-up meetings or small-scale follow-up events, can also be organised.

The European Researchers' Night is the occasion for a Europe-wide public and media event for the promotion of research careers. It targets the general public, addressing and attracting people regardless of the level of their scientific background, with a special focus on families, pupils and students, and notably those who do not have easy access to, and thus are less inclined to engage in, STEAM (science, technology, engineering, arts and mathematics) or research activities.

The European Researchers' Night will also bring researchers to schools to interact with pupils at any time during the whole project duration. The Researchers at Schools activities will allow for researchers and pupils to interact on societal challenges and on the key role of research in addressing these challenges. Pupils will thus also learn directly about research projects and initiatives related to EU main priorities.

Typically, the activities are structured **around 5 Work Packages** (Awareness campaign, Activities during the NIGHT, Researchers at Schools activities, Impact assessment, and Management).

Note: Links to other official documents (e.g. [Horizon Europe MSCA Work Programme part](#), [Horizon Europe General Annexes](#), [Horizon Europe Lump Sum Model Grant Agreement](#), [Horizon Europe Programme Guide](#)) are provided in the [call page](#) on the [Funding and Tenders Portal](#) and are also accessible from the [REA website](#).

1.1 Beneficiaries

The NIGHT can be organised either by one single beneficiary or by several organisations constituting a partnership at regional, national or cross-border levels.

Beneficiaries are **signatories of the Grant Agreement**. They directly contribute to the implementation of the action and may participate in one or several Work Packages and take complete responsibility for executing the proposed activities.

In the case of participation of more than one beneficiary, one of them takes the role of coordinator. The coordinator is responsible for the monitoring of the proper implementation

¹ Except for countries which for strong cultural reasons would be prevented from organising any action addressing the public at large on such a date in which case the date should be as close as feasible to the last Friday in September.

of the action. It coordinates the claiming of the contributions, receives funding and distributes it.

1.2 Eligibility

Applications may be submitted by one or more legal entities established in an EU Member State or Horizon Europe Associated Country.

Legal entities created under EU law may be eligible to receive funding, unless their basic act states otherwise. International European research organisations² are eligible to receive funding.

Activities carried-out in non-associated third countries are not eligible for funding.

1.3 Project duration

The maximum duration of the project will be 24 months from the starting date specified in the Grant Agreement. Applicants are encouraged to submit proposals covering two successive editions (2022 and 2023) of the European Researchers' Night.

1.4 Typical activities of a European Researchers' Night

Applicants are encouraged to focus on, and include activities relating to, priorities identified by the Horizon Europe [Missions](#) in their events.

Activities should combine education with entertainment, especially when addressing young audiences. They can take various forms, such as exhibitions, hands-on experiments, science shows, simulations, debates, games, competitions, quizzes, etc. Where appropriate, engagement with educational institutions should be sought in order to encourage formal and informal science education with the aim of improving the scientific knowledge base.

The European Researchers' Night should be highlighted as a European (and Europe-wide) event, and each proposal should promote the European Union and its impact on citizens' daily lives in the most appropriate way, according to the set-up and the configuration of the event, its location and its activities.

The Researchers at Schools activities should allow researchers to showcase their work and engage in interactive ways with pupils. Researchers will engage with teachers and pupils on challenges related to climate change, sustainable development, health and other issues related to the European Commission priorities and main orientations, such as the European

² 'International European research organisation' means an international organisation, the majority of whose members are Member States or associated countries, whose principal objective is to promote scientific and technological cooperation in Europe.

Green Deal or the EU Research and Innovation [Missions](#). **The Researchers at Schools activities should take place throughout the year** and should be subject to a dedicated promotion, notably towards schools.

Involvement of researchers funded by Horizon Europe or previous Framework Programmes, notably by the Marie Skłodowska-Curie Actions, is highly encouraged.

Partnerships and coordination at regional, national or cross-border levels will be strongly encouraged aiming at a good geographical spread and avoiding overlaps.

1.5 Financial Regime

Eligible costs will take the form of **lump sum** contributions as defined in the Decision of 11 March 2021 authorising the use of lump sum contributions and unit contributions for Marie Skłodowska-Curie actions under the Horizon Europe Programme³. We strongly encourage you to read this document before submitting your proposal.

The expected EU contribution per project is between EUR 50 000 and 150 000 **per annual edition** of the European Researchers' Night. Therefore, the expected EU contribution requested for a proposal covering **two successive editions** (2022 and 2023) is between EUR 100 000 and 300 000. Nonetheless, this does not preclude submission and selection of a proposal requesting different amounts.

Applicants propose a lump sum based on a detailed estimation of costs. Following evaluation of the proposal and taking into account expert advice, an individual lump sum is fixed in each grant agreement.

Proposals must contain a detailed budget estimation that resolves the direct costs of each beneficiary in the following categories:

- personnel costs
- subcontracting costs
- purchase costs (travel and subsistence + equipment + other goods, works and services)
- other cost categories

Indirect costs are added by applying the 25% flat rate to the direct cost categories that qualify for the calculation of indirect costs⁴.

In addition, applicants must provide a split of the lump sum per beneficiary and affiliated entity (if any), and per work package. If applicants intend to organise two editions of the European Researchers' Night, they shall indicate as well the total costs per edition.

³ https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/horizon/guidance/unit-cost-decision_he-msca_en.pdf

⁴ https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/aga_en.pdf

Payment of the lump sum shares is linked to the completion of work packages. Therefore, it is recommended to design work packages in a way that enables the clear identification of whether the action has been completed. When designing horizontal work packages, this recommendation is an important consideration.

It is critical that the information provided in Part A is identical to the information given in proposal Part B. In case of discrepancy, the information provided in the Part A will take precedence, unless there is an obvious clerical error.

1.6 Timetable

Opening of the call	22 June 2021
Deadline for submission of proposals	7 October 2021
Evaluation of proposals	November 2021
Evaluation Summary Reports sent to proposal coordinators ("initial information letter")	As from January 2022
Invitation letter to coordinators likely to be proposed for funding to prepare grant agreement negotiations with REA services	As from February 2022
Signature of first grant agreements	March-April 2022

1.7 Award criteria and scores

The proposal will be evaluated against the award criteria defined in [General Annex D](#) of the Horizon Europe Work Programme 2021-2022 and applicable to all Coordination and Support Actions. These are:

European Researchers' Night (NIGHT)		
Excellence (The following aspects will be taken into account, to the extent that the proposed work corresponds to the description in the work programme)	Impact	Quality and efficiency of the implementation
<ul style="list-style-type: none"> - Clarity and pertinence of the project's objectives. - Quality of the proposed coordination and/or support measures, including soundness of methodology. 	<ul style="list-style-type: none"> - Credibility of the pathways to achieve the expected outcomes and impacts specified in the work programme, and the likely scale and significance of the contributions from the project. - Suitability and quality of the measures to maximise expected outcomes and 	<ul style="list-style-type: none"> - Quality and effectiveness of the work plan, assessment of risks, and appropriateness of the effort assigned to work packages, and the resources overall. - Capacity and role of each participant, and the extent to which the consortium as a whole brings together the

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	impacts, as set out in the dissemination and exploitation plan, including communication activities.	necessary expertise.
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Scores

Evaluation scores will be awarded for the criteria, and not for the different aspects listed in the table. For full applications, each criterion will be scored out of 5 in steps of 0.5. The threshold for individual criteria will be 3. The overall threshold, applied to the sum of the three individual scores, will be 10.

High-quality applications not retained due to lack of funding, but passing all thresholds, may be granted the status of associated events.

2. Instructions for Completing Part A and Part B of the Proposal

MSCA and Citizens proposal part A can be accessed from the call page on the [EU Funding & Tenders Portal](#) and is also accessible from the [REA website](#). It has embedded instructions.

Part B can be downloaded from the call page on the [EU Funding & Tenders Portal](#) and is also available from the [REA website](#). All instructions for completing part B of the proposal are stated at the beginning of the template and should be removed before proposal submission.