



SCUOLA DI ECONOMIA E SCIENZE POLITICHE

ADMISSION NOTICE A.Y. 2022/23

Master's degrees (or second-cycle degrees) in English with unlimited places and admission requirements

Selection reserved for candidates with qualification attained in Italy

EUROPEAN AND GLOBAL STUDIES HUMAN RIGHTS AND MULTI-LEVEL GOVERNANCE

N.B.: this document is the English translation of the admission notice for Master's degrees with unlimited places and admission requirements, at the Scuola di Economia e Scienze Politiche, and only includes the courses delivered in English.

The full admission notice for all courses is available in Italian at www.unipd.it/ammissioni-esp-magistrali.

If there is any dispute regarding the interpretation of the two versions, the Italian version shall take precedence

NOTE: The index is clickable and refers to the paragraphs in the text to make navigation easier. However, we recommend paying attention to the information contained in the entire admission notice.

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1. GENERAL INFORMATION

Prospective students can now apply for admission to the first year of the Master's degrees with unlimited places and admission requirements at the Scuola di Economia e Scienze Politiche¹ for academic year 2022/23.

Courses normally run for 2 years and a Master's degree is awarded at the end of the chosen Course of study.

Information on ongoing teaching and course Regulations can be found at didattica.unipd.it, by selecting the Course of interest.

1.1 Courses, venues and available places

COURSES IN ENGLISH			
Master's degree Ministerial Decree 270/2004	MASTER'S DEGREES	VENUE	Places available for EU citizens or equivalent*
LM-90	European and Global Studies <i>Curricula:</i> <ul style="list-style-type: none"> ● Global Communication Policies ● European Policies ● Global Social Policies and Security Issues 	Padua	Unlimited places with admission requirements
LM-52	Human Rights and Multi-level Governance	Padua	Unlimited places with admission requirements

*The places for students with foreign admission qualifications are assigned in the dedicated selections. For more information, see: www.unipd.it/en/how-apply. For any clarification, write to: international.admission@unipd.it.

1.2 Admission requirements

To be admitted, candidates² must:

1. have obtained a Bachelor's degree, a Single-cycle Master's degree, a three-year university diploma or another qualification obtained in Italy and recognised as suitable under current legislation, **by 21 October 2022** or during the year, **by 31 December 2022**;
2. be in possession of the specific minimum curricular requirements and knowledge, competences and abilities, as indicated in the [data sheets](#) attached to this notice for each course. Prospective students are advised to read their full description in the **Syllabus** of the chosen Course, available in Art. 2, paragraph 1, of the relevant Course Regulations.

Full descriptions of the Courses and the relevant Course Regulations can be found at <https://didattica.unipd.it/>, by selecting the Course you are interested in.

¹ Running the first year of a Degree Course is subject to its accreditation according to the provisions of Italian Ministerial Decree 1154/2021 "Self-assessment, assessment, initial and periodic accreditation of venues and courses of study" and to reaching a minimum number of pre-enrolments; therefore, if the Course is not accredited or if the number of pre-enrolment applications submitted is less than 15 (5 for each curriculum), the Course will not run. All the information relating to the running of the course is published at www.unipd.it.

² From now on, terms relating to people are in the masculine form, for the sole purpose of ensuring better readability of the text, but refer indiscriminately to all genders.



3. **pre-enrol** by the indicated deadlines ([point 2](#));
4. submit an application for the **assessment of the minimum curricular requirements** by the indicated deadlines ([point 3](#)).
5. **enrol**, submit an application for a change of course or incoming transfer **from 18 July** (or from the date that the minimum number of pre-enrolments is reached, if later) **by 12:00 noon on 28 October 2022** ([point 4.1](#)).
An additional enrolment period is provided for during the year, **from 12:00 noon on 28 October 2022 until 12:00 noon on 31 January 2023** ([point 4.2](#)).

1.3 Registering for part-time

Students can apply to register on a part-time basis due to family, work or health reasons. Further information is available at www.unipd.it/en/studying-padova/funding-and-fees.

1.4 Inclusion and disability

Students with disabilities or specific learning disorders (SLDs) can contact the Student Services Office – Inclusion Department (inclusione.studenti@unipd.it) to report any need for information on course attendance support services and financial subsidies (www.unipd.it/en/resources-and-supports-students-disability-or-learning-disabilities).

2. REGISTRATION AND PRE-ENROLMENT ON THE UNIWEB PORTAL

The pre-enrolment application can be completed by logging into the www.uniweb.unipd.it portal

from 12:00 noon on 18 July until 12:00 noon on 30 September 2022.

2.1 Registration on the Uniweb portal

If you are logging into Uniweb for the first time, you must create a new user account at www.uniweb.unipd.it by clicking *Menu* → *Registration*.

At the end of the registration process, you will receive an email with your username and activation code to log in to uniweb.unipd.it/password/index.php/it/utenti/identifica/azione/a, where you will be asked to set up three security questions and a password. With your username obtained and password set, you can log in to your private area.

In the event of problems with logging in, contact the University Call Centre (www.unipd.it/callcentre).

N.B.: The personal email address included in your Uniweb profile is the communication channel via which any deadlines and instructions for accessing the course are provided. Emails sent for this purpose count as an official communication.

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2.2 Submitting an application for pre-enrolment

To pre-enrol, you must:

1. log in with your credentials at www.uniweb.unipd.it, click on *Home* → *Pre-enrolment for limited/unlimited access degree programmes* → > *Type of degree programme 'Second-cycle degree'* and indicate the course you are interested in ([point 1.1](#));
2. enter the degree qualification to be used as your admission requirement to the course, if not already on the system.
Students enrolled at the University of Padua who are about to graduate can only complete the pre-enrolment after submitting their application for the degree award online.
3. at the same time, pay the pre-enrolment fee of 30.00 euro via the PagoPA procedure (instructions on www.unipd.it/pago-pa).

Prospective students can apply for pre-enrolment **on one or more courses** among those indicated in this notice. For each pre-enrolment, to be submitted by the deadlines indicated in points [2.2.1](#) and [2.2.2](#), you need to follow the instructions in the three indicated points and submit the application for the curricular requirements to be assessed ([point 3](#)). Ultimately, candidates can enrol **on one course only**.

Contacts and assistance: www.unipd.it/immatricolazioni and www.unipd.it/callcentre

3. ASSESSING THE MINIMUM CURRICULAR REQUIREMENTS

To be admitted to your chosen course, you need to be in possession of the specific minimum curricular requirements and knowledge, competences and abilities, verified as indicated for each course ([appendix 1](#)). Anyone intending to apply for admission to more than one course must submit an application for the assessment of the minimum curricular requirements (in addition to the related pre-enrolment) for each course they are interested in.

The procedures for submitting an application for the assessment of the minimum curricular requirements online and for any special cases will be announced from 18 July 2022 at www.unipd.it/ammissioni-esp-magistrali.

Applications for the assessment of the minimum curricular requirements must be submitted and confirmed:

from 12:00 noon on 18 July until 12:00 noon on 21 October 2022.

Applications can be filled in online after completing pre-enrolment ([point 2](#)).



Eligibility for enrolment can only be attributed after registering the entry qualification data (grade and date of attainment) These details will be registered automatically for students obtaining their entry qualification from the University of Padua, whereas graduates from other universities will need to fill in the details manually in the section *Home* → *Qualifications*.

Contacts and assistance:

www.unipd.it/backoffice-carriere-studenti - scienzepolitiche.studenti@unipd.it

4. ENROLMENT, CHANGE OF COURSE, TRANSFER FROM ANOTHER UNIVERSITY

4.1 Procedure and deadlines

In order to enrol, change course or transfer from another University for all the courses in this notice, candidates must:

- have submitted an application for pre-enrolment ([point 2](#)) **by 30 September 2022**;
- have checked the registration of the entry qualification data in the Uniweb reserved area. These details will be registered automatically for graduates from the University of Padua, whereas graduates from other universities will need to fill in the details manually in the section *Home* → *Qualifications*;
- have submitted an application for the assessment of the minimum curricular requirements **by 21 October 2022** ([point 3](#)) and have obtained the outcome “eligible” (visible within pre-enrolment in each user’s reserved area in Uniweb).

The application to enrol, change course or transfer from another university can be submitted

from 12:00 noon on 18 July until 12:00 noon on 28 October 2022.

The registration procedure is:

- **Enrolment:** log in at www.uniweb.unipd.it and click on *Home* → *Standard Enrolment year 1* → *Type of degree programme ‘Second-cycle degree’* and indicate the course you are interested in;
- **Change of course** (available until 28 October 2022):
follow the instructions published on www.unipd.it/cambi-corso-ordinamento;
- **Transfer from another university** (available until 28 October 2022):
follow the instructions for the courses with unlimited access published on www.unipd.it/trasferirsi-altro-ateneo;
- **Simultaneous enrolment on multiple courses – request for incompatibility:**
follow the instructions given at: www.unipd.it/node/78294

Further information on registration/enrolment procedures for the courses and other cases can be found at: www.unipd.it/node/85793

N.B.: failing to comply with the deadlines and the terms of the indicated procedures and failing to pay the first instalment at the same time is equivalent to waiving admission to the chosen Master's degree.

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Registration procedures for the course will only be considered final once formalities have been completed by the Student Career Office - Enrolment Sector.

Contacts and assistance: www.unipd.it/immatricolazioni and www.unipd.it/callcentre

5. STUDENT FEES AND BENEFITS

For new enrolments, the first instalment of the university fee, for the academic year 2022/2023, is 192.00 euro (of which: 176.00 euro is the regional tax for the right to study at university and 16.00 euro is the stamp duty). Students with a disability between 66% and 100% or with certification pursuant to Italian Law no. 104 (Article 3, paragraph 1), are entitled to a total exemption, which only entails the payment of the stamp duty, of 16.00 euro.

Information about instalments, payments and scholarships:
www.unipd.it/en/studying-padova/funding-and-fees

Contacts and assistance:
benefici.studenti@unipd.it

6. RECOGNITION OF CREDITS TO SHORTEN THE UNIVERSITY CAREER

Candidates may apply to have the activities and exams they have obtained (including those obtained abroad) - such as single courses or previous university experiences - recognised so as not to have to repeat them during their course of study. To apply for your university career to be shortened, you need to submit the pre-enrolment application ([point 2](#)) and have the minimum curricular requirements specified for the course, following the submission of the relevant assessment application ([point 3](#)). Applications for credits to be recognised must be submitted within the assessment procedure for the minimum curricular requirements, respecting the relevant deadlines: instructions for submitting the application for the assessment of the minimum curricular requirements online and the application for credits to be recognised will be published from 18 July 2022 at www.unipd.it/ammissioni-esp-magistrali.

The university credits (CFUs) necessary to achieve the minimum curricular requirements, or those included in the qualification used for admission to the course, will not be validated for shortening the university career. Instructions for enrolment following the recognition of credits are available at: www.unipd.it/node/80240

Contacts and assistance

- for questions related to decisions on recognising credits:
www.unipd.it/backoffice-carriere-studenti - economia.studenti@unipd.it

- for the enrolment of admitted candidates:
www.unipd.it/immatricolazioni



7. PERSON RESPONSIBLE FOR THE PROCEDURE, PERSONAL DATA, NOTES AND WARNINGS

1. Pursuant to Article 4 of Italian Law 241 of 7 August 1990 (New rules on administrative procedures and right of access to administrative documents) and subsequent amendments, the President of the Course of Study or the Committee responsible for evaluation shall be appointed as the person/body responsible for the administrative procedure on admissions.
2. Person Responsible for the Procedure for Accessing Documents: Director of the Student Career Office, *Dott.ssa* Maria Chiara Ferraresi. Candidates have the right to exercise their right of access to the application documents according to the provisions of Italian Presidential Decree no. 184 of 12 April 2006.
3. Current legislation on declarations: in the event that the documentation submitted by the candidate contains false or untrue declarations, without prejudice to the penalties provided for by the Italian Criminal Code and the special laws on this matter (Articles 75 and 76 of Italian Presidential Decree 445/2000), the candidate's enrolment shall cease ex-officio. The University will recover any benefits granted (e.g. scholarships) and will not reimburse the fees paid. Finally, a false declaration will entail exposure to an action for damages brought by the counterparties.

Personal data provided by candidates, collected for the purposes set out in this Notice, shall be processed in compliance with the provisions of EU Regulation no. 679 of 27.04.2016 (the General Data Protection Regulation, GDPR), and the policy available at www.unipd.it/informativa-studenti. Further general information on the current regulations for admission can be found at www.unipd.it/avvisi-ammissione-corsi.

Any changes or additions to the content of this Admission Notice will be:

- published in the official register of the University;
- announced on the University's web pages, at www.unipd.it/avvisi-ammissione-corsi

For anything not specified in this Admission Notice, reference should be made to current legislation.

Padua, 21 April 2022

THE RECTOR

Prof. Daniela Mapelli

digitally signed pursuant to Italian Legislative Decree no. 82/2005

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APPENDIX 1 – COURSE DESCRIPTIONS AND THE MINIMUM CURRICULAR REQUIREMENTS FOR ADMISSION

The descriptions of the individual courses are listed below and contain information on the minimum curricular requirements required for admission.

Prospective students are advised to read their full description in the **Syllabus** of the chosen Course, available in Art. 2, paragraph 1, of the relevant Course Regulations.

Full descriptions of the Courses and the relevant Course Regulations can be found at didattica.unipd.it, by selecting the Course you are interested in.

The procedures to be followed for admission to the courses are summarised in [point 1.2](#) of this notice.

To view the descriptions, scroll through the following pages or click the link corresponding to the course you are interested in:

COURSES IN ENGLISH

[EUROPEAN AND GLOBAL STUDIES](#)

[HUMAN RIGHTS AND MULTI-LEVEL GOVERNANCE](#)



EUROPEAN AND GLOBAL STUDIES

**Curricula: European Policies - Global Communication Policies -
Global Social Policies and Security Issues**

N.B.: For this course, enrolment during the year is not available for graduates after **21 October 2022**.

To gain entry to the course, you need to meet the requirements indicated in [point 1.2](#) and also those described in each of the following 3 points:

1. Grade of Degree used for entry to the course:

Higher than or equal to **100/110** or equivalent

2. Previous course of study:

Alternative 1: possession of a degree awarded in any Italian university belonging to class **L-5, L-14, L-36, L-37** (DM (Italian Ministerial Decree) 270/2004) or class **02, 15, 29, 35** (DM 599/1999)

Or

Alternative 2*:

possession of a degree awarded in any Italian university belonging to **any class** and possession of at least **48 CFUs**, divided into the University Scientific Areas (SSD) indicated and respecting the following minimums:

At least 12 CFUs	Area 11 - Historical, Philosophical, Pedagogical and Psychological Sciences
At least 6 CFUs	Area 12 - Law
At least 12 CFUs	Area 13 - Economic sciences and statistics
At least 12 CFUs	Area 14 - Political and Social Sciences
At least 6 CFUs	Languages

* To read the required SSDs, the numbers separated by a comma need to be considered, e.g. SPS/01,02,05 should be read as SPS/01, SPS/02, SPS/05.

For candidates in possession of an Italian qualification under a legal system other than those governed by the DM (Italian Ministerial Decree) 509/99 or DM 270/04, the curricular requirements will be assessed by the Admissions Committee.

3. Language skills:

English
listening and reading comprehension

Level **C1 or higher**

The skill needs to be certified as indicated at www.unipd.it/requisito-linguistico-ammissione-corsi-studio-ateneo, by submitting one of the accepted certificates or demonstrating to be within the envisaged cases for exemption. Candidates who are not in possession of this requirement will have to undergo an interview, in accordance with the procedures that will be made known directly to the affected candidates.

For general information about the course: MAegos.spqi@unipd.it



HUMAN RIGHTS AND MULTI-LEVEL GOVERNANCE

N.B.: for this course, enrolment during the year is not available for graduates after **21 October 2022**.

To gain entry to the course, you need to meet the requirements described in **each of the following 2 points**:

1. Grade of Degree used for entry to the course:

Degrees pursuant to DM (Italian Ministerial Decree) 270/2004 or DM 599/1999

Higher than or equal to **100/110** or equivalent

2. Previous course of study:

Alternative 1: possession of a degree awarded in any Italian university belonging to class **L-36, L-37** (DM (Italian Ministerial Decree) 270/2004) or class **15, 35** (DM 599/1999)

Or

Alternative 2:

possession of a degree awarded in any Italian university belonging to **any class** and possession of at least **50 CFUs**, divided into the University Scientific Areas (SSD) indicated and respecting the following minimums:

At least 15 CFUs	Area 11 - Historical, Philosophical, Pedagogical and Psychological Sciences
	and/or
	Area 13 - Economic sciences and statistics
At least 15 CFUs	Area 12 - Law
At least 15 CFUs	Area 14 - Political and Social Sciences
At least 5 CFUs	Languages

For candidates in possession of an Italian qualification under a legal system other than those governed by the DM (Italian Ministerial Decree) 509/99 or DM 270/04, the curricular requirements will be assessed by the Admissions Committee.

For general information about the course: MA.humanrights@unipd.it