CALL FOR ADMISSION A.Y. 2021/22
Limited access Master’s degree programme in

NEUROSCIENZE E RIABILITAZIONE NEUROPSICOLOGICA
PSICOLOGIA CLINICA
PSICOLOGIA CLINICA DELLO SVILUPPO
PSICOLOGIA CLINICO-DINAMICA
PSICOLOGIA COGNITIVA APPLICATA
PSICOLOGIA DELLO SVILUPPO E DELL’EDUCAZIONE
PSICOLOGIA DI COMUNITÀ, DELLA PROMOZIONE DEL BENESSERE E DEL CAMBIAMENTO SOCIALE
PSICOLOGIA SOCIALE, DEL LAVORO E DELLA COMUNICAZIONE
PLEASE NOTE: The table of contents is clickable and links to the paragraphs in the text to facilitate navigation. However, we recommend that you pay attention to the information contained in the entire call for applications.

SUMMARY

SUMMARY .................................................................................................................................................. 2

1. GENERAL INFORMATION .......................................................................................................................... 3
   1.1 DEGREE PROGRAMMES, VENUE AND PLACES AVAILABLE ............................................................... 3
   1.2 ADMISSION REQUIREMENTS .............................................................................................................. 3
   1.3 PART-TIME ENROLMENT ..................................................................................................................... 4

2. REGISTRATION AND PRE-ENROLMENT ON THE UNIWEB PORTAL ......................................................... 4
   2.1 REGISTRATION ON THE UNIWEB PORTAL ......................................................................................... 4
   2.2 PRE-ENROLMENT .................................................................................................................................. 5

3. ASSESSMENT OF MINIMUM CURRICULAR REQUIREMENTS ...................................................................... 5
   3.1 MINIMUM CURRICULAR REQUIREMENTS FOR ADMISSION ............................................................... 5
   3.2 ASSESSMENT OF MINIMUM CURRICULAR REQUIREMENTS ............................................................. 6

4. RANKING LIST TO ACCESS THE DEGREE PROGRAMME ........................................................................... 7
   4.1 RANKING LIST FORMATION CRITERIA .................................................................................................. 7
   4.2 PUBLICATION OF THE RANKING LISTS ............................................................................................ 8

5. ENROLMENT, CHANGE OF PROGRAMME, TRANSFER FROM ANOTHER UNIVERSITY ................................. 9
   5.2 STUDENT TUITION FEES AND BENEFITS .......................................................................................... 10
   5.3 FURTHER ALLOCATION OF ANY VACANCIES ................................................................................. 10

6. RECOGNITION OF CREDITS FOR CAREER SHORTENING ..................................................................... 12

7. CANDIDATES WITH A FOREIGN QUALIFICATION ..................................................................................... 13
   7.1 ENROLMENT PROCEDURE FOR EU OR NON-EU CANDIDATES RESIDING IN ITALY ............................... 13
   7.2 ENROLMENT PROCEDURE FOR NON-EU CANDIDATES RESIDENT ABROAD .................................... 14

8. PERSON APPOINTED TO OVERSEE THE PROCEDURE, PRIVACY, NOTES AND WARNINGS .................. 15
1. GENERAL INFORMATION

Applications are now open for the first year of the limited access Italian-taught Master's Degree Programmes at the School of Psychology, for the academic year 2021/22.

The nominal duration of the course is 2 years at the end of which the Master's Degree in chosen degree programme is awarded.

Information on active courses and the teaching regulations are available at en.didattica.unipd.it/off/2021/LM/PS, by picking the chosen degree programme.

1.1 Degree programmes, venue and places available

<table>
<thead>
<tr>
<th>Master’s degree Class D.M. 270/04</th>
<th>MASTER’S DEGREE PROGRAMME</th>
<th>VENUE</th>
<th>Places for European Union (hereinafter UE) citizens or equated</th>
<th>Places for non-EU citizens living abroad</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM-51</td>
<td>Neuroscienze e riabilitazione neuropsicologica</td>
<td>Padua</td>
<td>126</td>
<td>4 – of which 2 reserved for the Marco Polo project</td>
</tr>
<tr>
<td>LM-51</td>
<td>Psicologia clinica</td>
<td>Padua</td>
<td>116</td>
<td>9 – of which 2 reserved for the Marco Polo project</td>
</tr>
<tr>
<td>LM-51</td>
<td>Psicologia clinica dello sviluppo</td>
<td>Padua</td>
<td>171</td>
<td>4 – of which 2 reserved for the Marco Polo project</td>
</tr>
<tr>
<td>LM-51</td>
<td>Psicologia clinico-dinamica</td>
<td>Padua</td>
<td>171</td>
<td>4 – of which 2 reserved for the Marco Polo project</td>
</tr>
<tr>
<td>LM-51</td>
<td>Psicologia cognitiva applicata</td>
<td>Padua</td>
<td>116</td>
<td>4 – of which 2 reserved for the Marco Polo project</td>
</tr>
<tr>
<td>LM-51</td>
<td>Psicologia dello sviluppo e dell’educazione CURRICULA: ● Psicologia dello sviluppo e dell’educazione ● Developmental and educational psychology</td>
<td>Padua</td>
<td>135</td>
<td>20 (no longer available because already assigned in the spring selections)</td>
</tr>
<tr>
<td>LM-51</td>
<td>Psicologia di comunità, della promozione del benessere e del cambiamento sociale</td>
<td>Padua</td>
<td>121</td>
<td>4 – of which 2 reserved for the Marco Polo project</td>
</tr>
<tr>
<td>LM-51</td>
<td>Psicologia sociale, del lavoro e della comunicazione</td>
<td>Padua</td>
<td>116</td>
<td>4 – of which 2 reserved for the Marco Polo project</td>
</tr>
</tbody>
</table>

1.2 Admission requirements

1 The first year of degree programmes will be activated upon degree programmes’ accreditation, as per Italian M.D. 6/2019 and upon reaching the minimum number of 15 pre-enrolments; therefore, if the degree programme is not accredited or if the number of pre-enrollment applications submitted will be less than 15 (5 for each curriculum), the degree programme will not be activated. It should be noted, however, that the number of pre-enrollments has always been well above the number required for activation. Information on degree programme’s activation is available at http://www.unipd.it
To be admitted, candidates must:

1) have obtained a Bachelor’s degree, a single-cycle master’s degree, a three-year university diploma or other qualification obtained in Italy or abroad and deemed eligible pursuant to existing legislation (www.unipd.it/iscrizioni-studenti-internazionali) by 30 September 2021;

2) be in possession of specific minimum curricular requirements and knowledge, skills and abilities, verified as indicated in point 3. Please refer to the Syllabus of the Course, which can be found in Art. 2, paragraph 1, of the relative Didactic Regulations. The complete fact sheet of the Degree Programmes and the teaching regulations are available at en.didattica.unipd.it/off/2021/LM/PS, by picking the chosen degree programme

3) pre-enrol from 19 July to 6:00 pm on 26 August 2021 (point 2);

4) submit an application for assessment of minimum curricular requirements from 19 July to 6:00 pm on 26 August 2021 (point 3);

5) be placed in the ranking list (point 4);

6) enrol or apply for a change of degree programme or incoming transfer from 21 September to 12:00 pm on 1 October 2021 (point 5).

Failure to comply with the deadlines and all the procedures described in point 1.2 will be tantamount to withdrawal of enrolment.

1.3 Part-time enrolment
You can apply as a part-time student for family, work or health reasons. More information is available at www.unipd.it/studiare-tempo-parziale.

2. REGISTRATION AND PRE-ENROLMENT ON THE UNIWEB PORTAL

2.1 Registration on the Uniweb portal
If you are accessing Uniweb for the first time, you must create a new user account by clicking on www.uniweb.unipd.it and then on Menu → Registration. At the end of the registration process you will receive by e-mail your username and activation code with which you can access the page https://uniweb.unipd.it/password/index.php/en/utenti/identifica/azione/a, where you will be asked to
set three security questions and a password. With the username obtained and the password set
you can access your personal area.
If you have any problems with access, please contact the University Call Centre
(www.unipd.it/callcentre).

2.2 Pre-enrolment
The pre-enrolment application can be completed online:

from 19 July to 6:00 pm on 26 August 2021.

To pre-enrol you must:

1. log in with your credentials at www.uniweb.unipd.it, click on the headings Home →
   Preenrolment with limited access → Course Type “Second Cycle degree” → School of
   Psychology and choose the degree programme of interest (point 1.1). It is possible to pre-
   enrol only to 1 degree programme for which you intend to compete; this choice can be
   modified until the end of the pre-enrolment period and will then be binding for the formation
   of the ranking lists (point 4)

2. enter the degree title to be used to access the programme, if not already present in the
   system. Those enrolled at the University of Padova who are about to graduate will be able
   to complete their pre-enrolment only after they have submitted their graduation application
   online; if they have not yet submitted their application, they must contact the Enrolment
   Office: www.unipd.it/immatricolazioni.

3. at the same time, pay the pre-enrolment fee of €30.00 using the PagoPA procedure
   (instructions at page www.unipd.it/en/pagopa).

Contacts and assistance: www.unipd.it/immatricolazioni and www.unipd.it/callcentre

3. ASSESSMENT OF MINIMUM CURRICULAR REQUIREMENTS

3.1 Minimum curricular requirements for admission
In order to compete for access to one of the programmes of this call, it is necessary to satisfy the
following two points:
1. C Attainment, as of the date of submission of the application for evaluation (point 3.2) of at least 88 ECTS in the M-PSI subject area, meeting the following minimums:
   - at least 4 ECTS in each of the following 5 subject areas, for a total of 20 ECTS: M-PSI/01, M-PSI/02, M-PSI/03, M-PSI/04, M-PSI/05
   - at least 4 ECTSs in at least one of the following 3 subject areas: M-PSI/06, M-PSI/07, M-PSI/08

2. passing a university-level English language exam or possession of English language certification of:
   - level B2 only for the curriculum "Developmental and educational psychology" of the master's degree programme in "Psicologia dello sviluppo e dell'educazione";
   - level B1 for all other programmes or curricula mentioned in point 1.1

3.2 Assessment of Minimum Curricular Requirements
The minimum curricular requirements for access to the degree programme are indicated in point 3.1. The procedure is available only after completing the pre-enrollment (point 2):
   from 19 July to 6:00 pm on 26 August 2021.

The application must be submitted a uniweb.unipd.it/raccoltatitoli, applicants logging in with their Uniweb credentials; detailed instructions for submitting the application are available within the procedure. Depending on the type of qualification used for access, the following will be requested:

<table>
<thead>
<tr>
<th>Bachelor's degree or Single-cycle degree programme (DM 509/1999 or DM270/2004)</th>
<th>obtained at the University of Padua</th>
<th>obtained at other universities</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Confirm that what is displayed is correct; - Confirm/insert English language exam or insert B1 level certification; - insert the exams taken in any other career related to the M-PSI subject area.</td>
<td>- insert the exams related to the M-PSI subject area taken in the career related to the access degree; - confirm/insert the English language exam or insert the B1 level certification; - insert the exams taken in any other career related to the M-PSI subject area.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Degree programmes prior MD 509/1999 (four-year, five-year, university degree):</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructions will be posted, prior to the start of pre-enrolment, at <a href="http://www.unipd.it/avvisi-ammissione-lauree-magistrali">www.unipd.it/avvisi-ammissione-lauree-magistrali</a> in correspondence with the call for admission.</td>
<td></td>
</tr>
</tbody>
</table>
Qualifications obtained abroad:

The verification of the foreign admission qualification will take place through the apply.unipd.it portal, according to the procedures indicated at www.unipd.it/studiare-italiano-come-fare-domanda.

Applicants with a foreign qualification with EU citizenship or equivalent must also submit the pre-enrolment application on the Uniweb portal (point 2).

Non-EU candidates residing abroad must instead submit their pre-enrolment application to the Italian Embassy or Consulate of their country of residence through the online procedure available on the Universitaly portal: www.universitaly.it/index.php/registration.

Further information is available at point 7 of this call for admission.

The documentation for the evaluation of the title must in any case be uploaded to the portal apply.unipd.it no later than 12:00 pm (GMT + 2) on 26 August 2021 (deadline).

4. RANKING LIST TO ACCESS THE DEGREE PROGRAMMES

4.1 Ranking list formation criteria

The ranking list for access to each degree programme will be formed on the basis of ECTSs and exam marks belonging to the M-PSI sector. The calculation is made as follows:

- the value of each exam will be calculated by multiplying the relative mark by the relative ECTSs.
  In particular, the mark "30 cum laude" is considered as 33 within the calculation.
- The final mark is calculated by summing the products thus obtained up to a maximum of 110 ECTS. In case the number of ECTS for these exams exceeds this limit, only the exams with the highest score will be taken into consideration. If the sum of the ECTSs of these exams exceeds the limit of 110, the excess ECTSs will be subtracted, for the calculation, from the exam with the lowest grade.

The formulas are therefore composed as follows:

- formula 1: \( \text{Value}_{\text{exam}_{\text{M-PSI}_{1}}} = (\text{mark}_{\text{exam}_{\text{M-PSI}_{1}}} \times \text{ECTS}_{\text{considered}_{\text{exam}_{\text{M-PSI}_{1}}}}) \)
- formula 2: Final mark = \( \text{Value}_{\text{exam}_{\text{M-PSI}_{0}}_{1}} + \text{Value}_{\text{exam}_{\text{M-PSI}_{2}}_{1}} + \ldots + \text{Value}_{\text{exam}_{\text{M-PSI}_{(n)}}} \)

The following table shows an example of the calculation of the mark for ranking purposes.
M-PSI Exams | ECTS achieved | Mark considered in the calculation of the “exam value” | ECTS credits considered in the calculation of the “exam value” | Exam value (formula 1)
---|---|---|---|---
A* | 9* | 18 | 6* | 108
B | 8 | 22 | 8 | 176
C | 6 | 23 | 6 | 138
D | 8 | 30 E LODE (33) | 8 | 264
E | 12 | 28 | 12 | 336
F | 6 | 25 | 6 | 150
G | 8 | 27 | 8 | 216
H | 4 | 28 | 4 | 112
I | 8 | 20 | 8 | 160
J | 8 | 27 | 8 | 216
K | 8 | 20 | 8 | 160
L | 2 | 30 | 2 | 60
M | 12 | 27 | 12 | 324
N | 6 | 28 | 6 | 168
O | 8 | 24 | 8 | 192

Total | 113* | 110 | 2780

* This hypothetical student has accrued 113 ECTS in the M-PSI subject areas, exceeding the limit of 110 ECTS by 3 units. For the purposes of the ranking, the 110 ECTS credits with the highest mark are evaluated, therefore considering only 6 of the 9 ECTS of the “A” exam, where he/she obtained the lowest mark. The value of the exam in question is therefore obtained by multiplying the mark (18) by the number of credits considered (6), rather than by the number of credits achieved (9).

Admission to the chosen programme will take place according to the order of the ranking list. In the event of a tie between candidates in the last useful place on the ranking list, precedence will be given on the basis of the following criteria, in this order:

1. academic year of first registration in the Italian national university system (the candidate with the most recent year of registration has precedence);
2. date of birth (the youngest candidate has precedence).

4.2 Publication of the ranking lists
The ranking lists for access to the individual degree programmes (point 1.1) will be published at www.unipd.it/graduatorie-ammissione from

21 September 2021.
This publication has the value of official communication to the interested parties. The ranking lists indicate both "admitted" and "not admitted" candidates, who may become "admitted" in the next phase of the process.

Those who have not yet obtained the qualification required for access at the time of submitting the application, will be included in the ranking list of merit with reservation and, if admitted, will be able to complete the online enrolment application only after obtaining the qualification, which must take place by 30 September 2021.

Students enrolled at the University of Padua will be automatically registered, while students graduating from other universities will have to update their marks in the "Qualifications" section of Uniweb.

Attention: Failure to obtain the qualification by the peremptory deadline of 30/09/2021 determines the forfeiture of the admission ranking list.

5. ENROLMENT, CHANGE OF PROGRAMME, TRANSFER FROM ANOTHER UNIVERSITY

In order to enrol, change degree programme or transfer from another university it is necessary to:

- pre-enrol (point 2);
- compulsorily submit the application for assessment of the minimum curricular requirements (point 3) and be in possession of the minimum admissions requirements;
- be "admitted" in the ranking (point 4);
- verify the registration of the data of the admission qualification in the Uniweb reserved area.

This data will be automatically acquired for students enrolled at the University of Padova, while graduates from other universities must update such data personally, during pre-enrolment procedure under the item Qualification/Statement uploading.

- The table below shows the dates of publication of the rankings and the subsequent reassignment, with the respective deadlines for enrolment, change of programme or transfer from another university:

<table>
<thead>
<tr>
<th>Publication of the ranking list and reassignment</th>
<th>Deadline for enrolment, change of programme and transfer from another University</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ranking list : 21/09/2021 at: <a href="http://www.unipd.it/graduatorie-ammissione">www.unipd.it/graduatorie-ammissione</a></td>
<td>12.00 pm on 01/10/2021</td>
</tr>
</tbody>
</table>
Reassignment*: 05/10/2021 at: didattica.unipd.it/off/risultati/LM, selecting the programme of interest, or in the Uniweb reserved area. 12.00 pm on 08/10/2021

*The reassignment is subject to the actual presence of available places to be assigned in the Degree Programme.

Failure to comply with the deadlines and the simultaneous payment of the first instalment is equivalent to withdrawal of enrolment on the Degree Programme.

In order to apply for enrolment it is necessary to access www.uniweb.unipd.it and click on the tab Home → Enrolment → Programme Type "Master's Degree Course". The enrolment will be effective only after the completion of the enrolment process by the Enrolment Unit.

Other ways of accessing Master's Degree Programmes are described on the following pages:
Change of programme: www.unipd.it/cambi-corso-ordinamento
Transfer from other universities: www.unipd.it/trasferirsi-altro-ateneo

Compatibility of Master's Degree Programmes with any other careers: www.unipd.it/node/51408
Contacts and assistance: www.unipd.it/immatricolazioni e www.unipd.it/callcentre

5.2 Student tuition fees and benefits
For new enrolments, the amount of the first instalment of the university tuition fee for the 2021/2022 academic year is € 189.00 (of which € 173.00 is the regional tax for the right to university study and 16.00 Euros of stamp duty). Students with a disability rating of between 66% and 100% or with certification under Law no. 104 (art. 3, paragraph 1), are granted a total exemption, which only entails the payment of stamp duty of €16.00. Further information on instalments, payments and scholarships is available at www.unipd.it/en/ tuition-fees.

5.3 Further allocation of any vacancies
The number of any vacancies remaining available in the various courses after the October 5, 2021 allocation will be announced on 11 October 2021 at www.unipd.it/graduatorie-ammissione. Such vacancies will be reallocated in a further selection, in which only candidates who meet all of the following conditions may participate:
- are present in the ranking list of the first selection (point 5.1);
- have not already enrolled;
- are not in a "cancelled" position due to failure to meet the registration deadlines indicated in the table in point 5.1;
- have graduated by 30 September 2021; failure to update the degree data will result in exclusion from the ranking list.

In these further assignments of places, applicants will compete with the same mark obtained during the previous assignments (point 5.1). In order to participate, it is necessary to submit an additional pre-enrolment application:

**11 from October to 12:00 pm on 14 October 2021**

by accessing the reserved area [www.uniweb.unipd.it](http://www.uniweb.unipd.it) and clicking on the items Home → Pre-enrolment with limited access → Course Type “Second Cycle degree” → School of Psychology – Limited access degree programmes – Further assignment. In this phase, it is possible to confirm the choice of course indicated during the first pre-registration or change it, choosing another programme (point 1.1).

You are **not required** to pay the 30.00 fee again.
The submission of a further application for the evaluation of curricular requirements is **not required**.

The table below shows the dates of publication of the rankings and the subsequent reassignment, with the respective **deadlines** for enrolment, programme change or transfer from another university:

<table>
<thead>
<tr>
<th>Publication of the ranking list and further reassignment</th>
<th>Deadline for enrolment, change of programme and transfer from another University</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ranking list: <strong>18/10/2021</strong> at: <a href="http://www.unipd.it/graduatorie-ammissione">www.unipd.it/graduatorie-ammissione</a></td>
<td>12.00 pm on <strong>21/10/2021</strong></td>
</tr>
<tr>
<td>Reassignment*: <strong>25/10/2021</strong> at: <a href="http://didattica.unipd.it/off/risultati/LM">didattica.unipd.it/off/risultati/LM</a>, selecting the programme of interest, or in the Uniweb reserved area.</td>
<td>12.00 pm on <strong>28/10/2021</strong></td>
</tr>
</tbody>
</table>

*The reassignment is subject to the actual presence of available places to be assigned in the Degree Programme.*
With the last reallocation after repechage on 25/10/2021, the remaining vacancies for non-EU citizens residing abroad will be made available to EU and non-EU citizens residing in Italy.

After the completion of the enrolment of those admitted in the last assignment, the enrolment process for the academic year 2021/22 will be considered definitively closed.

6. RECOGNITION OF CREDITS FOR CAREER SHORTENING

It is possible to request the recognition of activities and exams taken (also abroad), as single programmes or in previous university careers, so that you do not have to take them again in the degree programme. To apply for recognition it is necessary:

- pre-enrol (point 2) by picking the degree programme for which you intend to apply
- submit an application for assessment of minimum curricular requirements (point 3);
- submit the application for recognition of credits for the degree programme for which you have pre-enrolled, as indicated in the instructions that will be published, before the beginning of pre-enrolment, at www.unipd.it/avvisi-ammissione-lauree-magistrali in correspondence with the call for admission. Failure to comply with the published instructions will result in the impossibility of evaluating any recognition.

The committee in charge will evaluate the application submitted and will issue a resolution indicating the proposed year of admission to the chosen degree programme, based on the ECTS recognized:

- recognition less than 30 ECTS > proposed admission to the 1st year;
- recognition greater than or equal to 30 ECTS > proposed admission to the 2nd year.

Recognitions approved will be valid only in the degree programmes for which the application was submitted, i.e. the one selected during the pre-enrolment phase of the first selection.

It is specified that the resolution will be applicable only to the Degree Programme for which it has been presented; it will not be possible to obtain the deliberated recognition if admitted to a different Degree Programme.

Based on the proposed year of admission, you must proceed as follows:

**Proposed admission to the 1st year:** the admission requirements for the course to be satisfied remain the same as those indicated in this call for admission (point 1.2), without any kind of difference with respect to those who enter the first year without having obtained credit recognition.

The acknowledged credits will be automatically uploaded in the student's transcript after the completion of enrolment.
Proposed admission to the 2nd year: admission is subject to the availability of places in the chosen programme. If the number of candidates eligible for the 2nd year is higher than the number of places available, a ranking list will be drawn up for each degree programme.

The ranking is drawn up on the basis of the ECTSs and marks of the exams which have been fully recognized; partial validations are not considered for the purposes of the ranking list. Only exams already taken and registered at the moment of the presentation of the application for credit recognition can be recognized. The calculation is made as follows:

1. the value of each recognized exam will be calculated by multiplying the mark by the ECTSs. In particular, the mark "30 cum laude" is considered as 33 in the calculation. The formula is composed as follows:
   \[ \text{Value}_{\text{exam recognised}_1} = (\text{mark}_{\text{exam recognised}_1}) \times (\text{ECTS}_{\text{exam recognised}_1}) \]

2. The final mark is calculated by summing the products thus obtained:
   \[ \text{Final mark} = \text{Value}_{\text{exam recognised}_1} + \text{Value}_{\text{exam recognised}_2} + \ldots + \text{Value}_{\text{exam recognised}_{(n)}} \]

In case of a tie, the youngest candidate will prevail.

The rankings for admission to the second year of each course will be published on September 21, 2021 at www.unipd.it/graduatorie-ammissione.

Candidates admitted to the 2nd year, and winners in the relative ranking, will not appear in the ranking of the 1st year, published at the same time.

Candidates not admitted to the 2nd year will be automatically included in the 1st year ranking, published at the same time.

7. CANDIDATES WITH A FOREIGN QUALIFICATION

Admission of students with a foreign qualification takes place in accordance with the provisions of the Ministry of University and Research, available at https://www.mur.gov.it/it - universities - foreign students, subject to passing the required tests and presenting the necessary documentation.

For any clarifications, please contact the Admissions and Welcome Sector of the Global Engagement Office, email international.admission@unipd.it.

7.1 Enrolment procedure for EU or non-EU candidates residing in Italy

Citizens of Norway, Iceland, Liechtenstein, Switzerland and the Republic of San Marino are equated as EU citizens. Non-EU candidates residing in Italy will be admitted subject to verification of their residence permit. Per partecipare alle selezioni, ai candidati è richiesto di:

1. complete pre-enrolment on the www.uniweb.unipd.it portal in the manner and within the timeframe indicated in this Call (point 2);
2. upload the documentation necessary for the verification of the foreign qualification and for the evaluation of qualifications for the purpose of the ranking through the portal apply.unipd.it in the manner specified on the page: https://www.unipd.it/en/study-italian-how-apply. The application must be sent from 19 July until 6:00 pm – local time - (GMT + 2) on 26 August 2021.

Failure to submit the documentation, the submission of incomplete documentation or an inadequate qualification will not allow the offices to complete the enrolment process.

Candidates are exempt from the Italian language knowledge test pursuant to legislative decree no. 286/98 art. 39 paragraph 5 and subsequent modifications and integrations.

In order to guarantee a smooth start to teaching, all international students must be duly enrolled with all the necessary documents by 31 October 2021.

Admitted candidates who intend to enrol must:

1. submit the online enrolment application in the portal www.uniweb.unipd.it and make the payment of the first instalment in the manner and by the deadline indicated in this Call (point 5);

2. present the original documentation to the Admissions and Welcome unit of the Global Engagement Office, in accordance with the procedures that will be that will be made available https://www.unipd.it/en/study-english-how-enrol

7.2 Enrolment procedure for non-EU candidates resident abroad

In order to participate in the selection process, candidates are required to:

1. pre-enrol on the Universitaly portal www.universitaly.it/index.php/dashboard, indicating the University of Padova and the degree programme of interest. Pre-registration is necessary in order to apply for a study visa at the Italian diplomatic representation of the country of residence;

2. upload the documentation necessary for the verification of the foreign qualification and for the evaluation of qualifications for the purpose of the ranking through the portal apply.unipd.it in the manner specified on the page: https://www.unipd.it/en/study-english-how-apply. The application must be sent from 19 July until 6:00 pm – local time - (GMT + 2) on 26 August 2021.

3. demonstrate knowledge of the Italian language of at least B2 level by 30 September 2021; the proof of knowledge of the Italian language - not required in the cases indicated in the ministerial guidelines www.studiare-in-italia.it/studentistranieri/ - will be held in the manner indicated at the link www.unipd.it/prova-conoscenza-lingua-italiana.

Failure to submit the documentation, the submission of incomplete documentation or an inadequate qualification will not allow the offices to complete the enrolment process.
Candidates are exempt from the Italian language knowledge test pursuant to legislative decree no. 286/98 art. 39 paragraph 5 and subsequent modifications and integrations. In order to guarantee a smooth start to teaching, all international students must be duly enrolled with all the necessary documents by 31 October 2021.

Admitted candidates who intend to enrol:

1. will receive the indications for the acceptance of the place and the payment of the first instalment through the apply.unipd.it portal;
2. present the original documentation to the Admissions and Welcome unit of the Global Engagement Office, in accordance with the procedures that will be made available [https://www.unipd.it/en/study-english-how-enrol](https://www.unipd.it/en/study-english-how-enrol)

### 8. PERSON APPOINTED TO OVERSEE THE PROCEDURE, PRIVACY, NOTES AND WARNINGS

1) Pursuant to art. 4 of Law 241 of 7 August 1990 (New rules on administrative procedures and the right of access to administrative documents) and subsequent amendments, the person in charge of the administrative procedure for access is the President of the degree programme or the Committee in charge of the evaluation.

2) Person appointed to oversee the procedure for accessing documents: Dott.ssa Roberta Rasa, Head of the Student Office. Candidates may exercise their right to access the competition records following the procedures set forth by Italian Presidential Decree no. 184, dated 12 April 2006.

3) Simultaneous enrolment: simultaneous enrolment is subject to regulations available at [http://www.unipd.it/avvisi-ammissione-corsi](http://www.unipd.it/avvisi-ammissione-corsi).

Existing legislation on statements: in the event of false or untrue statements in the submitted documents, without prejudice to criminal sanctions to be applied in accordance with Italian criminal code and special laws (art. 75 and 76 of Italian Presidential Decree DPR 445/2000), candidates’ enrolment automatically lapses. The University of Padua will get back any benefit granted (e.g. scholarships) and will not reimburse any tuition fees already paid. False statements will also entail the possibility of damage claim by counterparts. Ulteriori informazioni relative alle norme sulla Further information on privacy and existing regulations concerning admissions is available at [https://www.unipd.it/privacy](https://www.unipd.it/privacy) and [http://www.unipd.it/avvisi-ammissione-corsi](http://www.unipd.it/avvisi-ammissione-corsi).

Any subsequent amendments to this call for applications will be made public:
- on the University of Padua’s Register;
- on the University’s web pages at [http://www.unipd.it/avvisi-ammissione-corsi](http://www.unipd.it/avvisi-ammissione-corsi).
For anything not specified within this present call for applications, reference shall be made to the existing legislation.

Padua, 17/05/2021

The Rector
Prof. Rosario Rizzuto

digitally signed as per Italian legislative decree no. 82/2005