School of Medicine

Call for applications, academic year 2020-2021

Limited access Master's degree programme held in English

Medical Biotechnologies

Class LM-9 Master’s degree programmes in Pharmaceutical, Veterinary and Medical biotechnologies
NB: Click on any item of the table of contents to browse through the document. However, it is strongly recommended to read the call for applications through carefully.

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1. MASTER'S DEGREE PROGRAMME, PLACES AVAILABLE, ADMISSION REQUIREMENTS

1.1 Master's degree programme and places available

Enrolments for the limited access Master's degree programme in Medical Biotechnologies held in English of the School of Medicine for academic year 2020-2021 are open.

The degree programme is broken down into two study tracks:
- General;
- Molecular Medicine: the second semester is to entirely be spent at the University of Ulm (Germany). Upon completion of the degree programme, a double degree with the University of Ulm is issued.

As for admissions to the first year of the degree programme, the total number of places available amounts to:
- 32 places for EU and non-EU citizens legally residing in Italy;
- 7 places for non-EU citizens residing abroad, 1 of these is reserved for Chinese students of the ‘Marco Polo’ Programme, already announced in the call for applications for spring selection for General study track.

In this selection, the following places are made available:
- 32 places for General study track open only to EU and non-EU citizens legally residing in Italy;
- 5 places for the study track in Molecular Medicine open to all candidates, selected among 32 places for EU and non-EU citizens legally residing in Italy and 7 places for non-EU citizens residing abroad. Please note that non-EU candidates not residing in Italy can participate in this selection for study track in Molecular Medicine provided they were selected for General study track in spring and they secured the place by paying the first instalment of tuition fees.

1.2 Admission requirements

To enrol in the Master's degree programme applicants must:

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1 The first year of degree programmes will be activated upon degree programmes’ accreditation, as per Italian M.D. 6/2019. Information on degree programme’s activation is available at [http://www.unipd.it](http://www.unipd.it).
1) gain a Bachelor’s degree or a three-year university degree or a qualification obtained abroad and deemed eligible pursuant to existing legislation (https://www.unipd.it/en/how-apply) by 21 October 2020; should some places still remain available, applicants graduating before 31 December 2020 will also be admitted;

2) meet the minimum curricular requirements for the degree programme, as per section 2, which will be assessed through the pre-enrolment application form to be submitted online, as per section 3, and the application for assessment of minimum curricular requirements, as per section 3.3, if due;

3) pass the admission test and be above a certain ranking, as per section 5 of this call for applications.

The full factsheet of the degree programme is available at https://didattica.unipd.it/off/2020/LM/ME by clicking on the relevant degree programme.

The degree programme lasts 2 years and provides students with 120 educational credits (CFU). Upon completion, students gain the Master’s degree in Medical Biotechnologies.

Students with disabilities or Specific Learning Disabilities (SLD) may contact the University Student Service Office - Inclusion (https://www.unipd.it/en/inclusion-reception-and-admissions-tests) to report any specific need they may have or to get information on economic benefits, and services available during class attendance.

1.3 Part-time enrolment
Students who can study part time only, because of work or family reasons or health conditions, can apply to enrol part time. Information is available on the following web page http://www.unipd.it/studiare-tempo-parziale.

2. MINIMUM CURRICULAR REQUIREMENTS

To access the degree programme, the following minimum curricular requirements shall be met:

1.a) a degree in one of the following degree programme classes:
former Italian Ministerial Decree 270/04: Class L-2 Biotechnology; class L-13 Biological sciences; class L-27 Chemical science and technology; class L/SNT3 Technical health professions; class LM-41 Medicine and Surgery;

former Italian Ministerial Decree 509/99: class 1-Biotechnology; class 12-Biological sciences; class 21-Chemical science and technology; class 46/S-Medicine and Surgery; class STN/3 Technical health professions;

OR

1.b) 52 CFU gained in the following areas (SSD): BIO/09 Physiology; BIO/13 Applied biology; BIO/14 Pharmacology; BIO/16 Human anatomy; BIO/17 Histology; MED/04 - General pathology; MED/07 Microbiology and Clinical microbiology; FIS/01; FIS/07; BIO/10

AND

2) English language knowledge as intermediate user able to use both written and oral English, including knowledge of domain-specific vocabulary.

3. REGISTERING, PRE-ENROLLING ONLINE AND APPLYING FOR ASSESSMENT OF MINIMUM CURRICULAR REQUIREMENTS

Applications for selection must be submitted by 12.00 noon on 28 August 2020.

3.1 Registering
If candidates do not have credentials to access Uniweb www.uniweb.unipd.it, they are required to enter their personal data into the following web page https://uniweb.unipd.it/AddressBook/ABStartProcessoRegAction.do

Once registered, candidates will be emailed a username and an activation code to access the page https://uniweb.unipd.it/password/index.php/it/utenti/identifica/azione/a and set three security questions, along with a new password. Username and password allow login to personal area on Uniweb https://uniweb.unipd.it.

3.2 Pre-enrolment procedure
Pre-enrolment applications must be filled in from 7 July and by 12.00 noon on 28 August 2020, by logging in through credentials to the following website https://uniweb.unipd.it.
Following login, candidates should access the pre-enrolment application form by clicking on
Home → Admission Test → Proceed with a new Pre-enrolment → Pre-enrolment for limited
places → Course Type: 'Second cycle degree' → School of Medicine and Surgery → Medical
Biotechnologies.

In the application form candidates should choose the study track; during the procedure they
will be also asked to enter the entry qualification for the chosen degree programme, if not
already registered into the system. Please note that students about to graduate from the
University of Padua can finalise their pre-enrolment application only after registering online for
graduation.

Applicants who choose the study track in Molecular Medicine must also upload:
- curriculum vitae in English;
- cover letter in English, specifying the reasons why the applicant has chosen the study track in
  Molecular Medicine.

After confirming the application, applicants must print the summary page, with information on
the date and place of the test, and pay the pre-enrolment fee of € 30.00 using PagoPA

The service may be suspended temporarily for technical updates.

After the closing date, by 12.00 noon on 28 August 2020, applicants will not be able to connect
to the page nor fill in the application or change the options selected.

For any enquiry, please contact the University Call Centre from Monday to Friday 9.00am-
5.00pm at +39 0498273131 or email immatricolazioni.studenti@unipd.it.

Information about computer rooms made available for applicants needing assistance during
enrolment procedures will be published at www.unipd.it/ufficio-immatricolazioni.

3.3. Assessment of minimum curricular requirements

Applicants having an Italian degree not falling into one of the degree programme classes
listed in section 2 are required to fill in a fillable PDF form for assessment of minimum
curricular requirements, which is available at http://www.unipd.it/domanda-valutazione. A self-
certification of the examinations passed and suitable for admission should also be provided and
uploaded during pre-enrolment procedure under the item Qualification/Statement uploading
within and not later than 28 August 2020.
4. ADMISSION TEST

4.1 Admission test

The written test will take place **at 10.30 on 7 September 2020.**

Candidates should be there at **9.00** for checks, and be in possession of:

- a valid ID card;
- the original version of the payment receipt, if made by credit transfer through PagoPA procedure.

Candidates who, on the date of the test, have not received the results of the assessment of minimum curricular requirements yet, as per section 3.3, will be admitted to the test conditionally.

**Candidates arriving late, after the test has started, will not be admitted.**

The test consists of **60** questions in English, **4** of which concern reading comprehension of a text in English.

The remaining **56** questions are about:

1) Mathematics - Statistics;
2) Chemistry - Biochemistry;
3) Physics;
4) Biology - Pathology;
5) Microbiology;
6) Genetics - Molecular biology;
7) Immunology.

Candidates are given 90 minutes to complete the test. The ranking list will be drawn up based on the score of the written test calculated according to the following criteria:

- 1 point for each correct answer
- - 0.1 for each wrong answer
- 0 for each unanswered question

Should more candidates get the same score, priority will be given to the youngest candidate.

If the candidates involved are the same age and have chosen the study track in **Molecular Medicine**, priority will be given to the candidate with (in order):

- the best curriculum vitae
- the best cover letter
- interview, if deemed necessary
NB. Information on the date of the test and how it will be carried out may be subject to change due to the ongoing health emergency and related provisions applied. 

Any changes in the admission procedures will be published on the following web page https://www.unipd.it/avvisi-ammissione-corsi

4.2. Selection committee, test regulations

Information on selection committee and test regulations is available at http://www.unipd.it/avvisi-ammissione-corsi.

Candidates with disabilities or Specific Learning Disabilities (SLD) can sit the test with the support they need, by making explicit request to the Student Service Office - Inclusion Unit. For this purpose, candidates need to:

1) apply for an individual test during pre-enrolment procedure on Uniweb;
2) send an email to inclusione.studenti@unipd.it and specify the kind of assistance they need (any additional time given cannot exceed 50% of the time given for regular completion of the test);
3) submit the relevant documents and a copy of a valid ID card to the Student Service Office - Inclusion Unit (inclusione.studenti@unipd.it) by 12.00 noon on 28 August 2020. The form to fill in for submission is available at https://www.unipd.it/en/inclusion-reception-and-admissions-tests.

The documents to submit to request individual assistance and support are listed below:
- disability certificate pursuant to Law 104/1992;
- invalidity certificate;
- certified diagnosis of SLD (issued for no longer than 3 years before now or renewed at the age of eighteen, by National Health Service or by authorised specialists and facilities authorised).

Candidates with disabilities or with Specific Learning Disabilities (SLD) residing abroad must submit the disability or SLD certificate issued by the country of residence, along with the related legal translation into Italian or English.

In accordance with the submitted documents and following a possible interview with dedicated staff (arrangements to be defined), the kind of support for the test will be assessed. Therefore, candidates are advised to contact the Student Service Office - Inclusion Unit well in advance of the date of the test, by sending an email to inclusione.studenti@unipd.it.

Further information is available at https://www.unipd.it/en/inclusion-reception-and-admissions-tests.
5. PUBLICATION OF RANKING LISTS, ENROLMENT AND REPLACEMENT PROCEDURES FOR CANDIDATES GRADUATING DURING THE YEAR

5.1 Enrolment procedure for candidates graduating by 21 October 2020

The general ranking list with the awarded study track, which could differ from the one chosen when pre-enrolling, will be published at http://www.unipd.it/graduatorie-ammissione starting from 15 September 2020.

Candidates who, on the date of publication of the ranking list, have yet to obtain the entry qualification for the degree programme will be ranked conditionally. If they are admitted, they will be enrolled provided the qualification required is obtained by 21 October 2020.

Failing to obtain the qualification within the deadline will result in the exclusion of the candidate from the ranking list and in enrolment cancellation.

The publication of the ranking list constitutes official notification to all candidates. Selected candidates must enrol within and not later than 12.00 noon on 30 September 2020 following general instructions that will be available at http://www.unipd.it/graduatorie-ammissione.

The first instalment of tuition fees for new enrolment for a.y. 2020/21 amounts to €188.00 (of which: €172.00 for regional tax for the right to higher education and €16.00 for revenue stamp).

The regional council updates the amount of regional tax according to the targeted inflation rate each year by 30 June. Therefore, any amount change set by the Veneto Region by June 2020 will be adjusted before the beginning of academic year.

Should further places be available, the Student Office will carry on enrolment procedures directly contacting candidates in ranking order. Candidates should secure their place and finalise enrolment as per instructions and by the deadlines set by the Student Office. Failing to meet the deadline and failing to finalise enrolment will result in the candidate’s withdrawal.

5.2 Enrolment procedure for candidates graduating during the year by 31 December 2020

If after enrolment procedures as per section 5.1 some places are still available, a ranking list for replacements, ranking all candidates who sat the test and obtained the entry qualification later than 21 October 2020 and before 31 December 2020, will be published.
The replacement list will be published on **12 January 2021** at [http://www.unipd.it/graduatorie-ammissione](http://www.unipd.it/graduatorie-ammissione).

Selected candidates must enrol **within and not later than 12.00 noon on 19 January 2021**, following instructions that will be made available at [http://www.unipd.it/graduatorie-ammissione](http://www.unipd.it/graduatorie-ammissione).

Candidates graduated from a university other than the University of Padua should update data concerning their qualification in their personal area on Uniweb **by 31 December 2020**, or their enrolment will lapse. Updates are possible even after submitting the pre-enrolment application. Candidates graduated from the University of Padua should wait for automatic updates to qualification data to be done.

### 5.3 Enrolment procedure, changing the degree programme or transferring from another university

Please note that the enrolment procedure will be carried out entirely online with no need for candidates to go to the offices in person.

Instructions on enrolment procedure, on how to change the degree programme or on how to transfer from another university will be published on the following web pages [http://www.unipd.it/avvisi-ammissione-corsi](http://www.unipd.it/avvisi-ammissione-corsi) and [http://www.unipd.it/graduatorie-ammissione](http://www.unipd.it/graduatorie-ammissione).

The Student Office - Enrolment Unit will keep providing assistance if needed (detailed and up-to-date information is available at [https://www.unipd.it/immatricolazioni](https://www.unipd.it/immatricolazioni), email address immatricolazioni.studenti@unipd.it).

Information on compatibility between Master’s degree programmes and other careers is available at [https://www.unipd.it/node/51408](https://www.unipd.it/node/51408).

### 6. APPLICATIONS FOR EDUCATIONAL CREDIT RECOGNITION AND ADMISSION TO YEARS SUBSEQUENT TO THE FIRST

Candidates wishing to apply for educational credit recognition for a.y. 2020/21 are required to:

1) submit the pre-enrolment application, see section 3.2

2) submit the application for assessment of minimum curricular requirements, if required, see section 3.3;

3) fill in the application form for educational credit recognition to shorten their career, available
at [http://www.unipd.it/domanda-valutazione](http://www.unipd.it/domanda-valutazione), within and not later than 28 August 2020; only the examinations sat outside the entry Bachelor's degree and that are not included in the calculation for meeting minimum curricular requirements should be listed;

4) upload the form, duly completed, in the pre-enrolment procedure, annexes section. The form can be uploaded even after completing the application but still before the deadline of 12.00 noon on 28 August 2020.

The committee in charge will notify the candidate of the examinations that can be validated (or the need for additional credits to be gained). Examinations eligible for validation will be registered into the new Master's degree career upon finalising enrolment.

Please note that educational credits (CFU) required for meeting minimum curricular requirements set forth by the teaching regulations of the chosen Master's degree programme cannot be validated in the degree programme itself.

Candidates admitted to the first year of the degree programme and meeting minimum curricular requirements can enrol after passing the admission test (compulsory) and after being ranked as 'admitted' on the list of the chosen Master's degree programme.

7. INTERNATIONAL AND ITALIAN STUDENTS WITH A FOREIGN QUALIFICATION

Admission of students with foreign qualification is subject to provisions of Italian Ministry of University and Research, available at [http://www.miur.it/](http://www.miur.it/) *università - studenti stranieri*, after passing the envisaged tests.

Candidates with foreign qualification are required to submit the relevant documents for entry qualification eligibility to be checked, from 7 July 2020 and before 28 August 2020. Documents will be checked online through the portal [apply.unipd.it](http://apply.unipd.it) as per instructions made available at [https://www.unipd.it/en/study-english-how-apply](https://www.unipd.it/en/study-english-how-apply).

Non-EU candidates residing abroad who secured their place following the selection for *General* study track and who wish to participate in the selection for the study track in *Molecular Medicine* do not need to re-submit the documents to check the entry qualification through the portal [apply.unipd.it](http://apply.unipd.it).

After submitting the admission application form to the relevant diplomatic authority, candidates should contact the Global Engagement Office - Admission and Welcome Unit (contact details are available at [https://www.unipd.it/en/study-english-how-apply](https://www.unipd.it/en/study-english-how-apply)).

Non-EU candidates residing in Italy are admitted conditionally, until checks on the residence permit are made.
Candidates who passed the admission test and wish to enrol in the degree programme must have all documents checked as per instructions that will be made available on the web page https://www.unipd.it/en/study-english-how-enrol

In the event of not submitted or incomplete documents, or ineligible qualifications, enrolment will not be finalised. No deferments on documents submission will be allowed.

For any enquiry, candidates should contact the Global Engagement Office - Admission and Welcome Unit, email international.admission@unipd.it.

8. PERSON APPOINTED TO OVERSEE THE PROCEDURE, PERSONAL DATA, NOTES AND WARNINGS

1) Pursuant to art. 4 of Law no. 241 of 7 August 1990 (New rules on administrative procedures and right to access administrative documents) and subsequent amendments, the head of the assessment committee, is appointed to oversee the admission administrative procedure.

2) Person appointed to oversee the procedure for accessing documents: Dott.ssa Roberta Rasa, Head of the Student Office. Candidates may exercise their right to access the competition records following the procedures set forth by Italian Presidential Decree no. 184 of 12 April 2006.

3) Simultaneous enrolment: simultaneous enrolment is subject to regulations available at http://www.unipd.it/avvisi-ammissione-corsi.

4) Existing legislation on declarations: in the event of false or untrue declarations in the submitted documents, without prejudice to criminal sanctions to be applied in accordance with Italian criminal code and special laws (art. 75 and 76 of Italian Presidential Decree DPR 445/2000), the candidate’s enrolment automatically lapses. The University of Padua will get back any benefit granted (e.g. scholarships) and will not reimburse any tuition fees already paid. False declarations will also entail the possibility of damage claim by counterparts.

Further information on privacy and existing regulations concerning admissions is available at http://www.unipd.it/avvisi-ammissione-corsi.

Any subsequent amendments to this call for applications will be published:

◊ on the University of Padua’s Register;
◊ on the University’s web pages at http://www.unipd.it/avvisi-ammissione-corsi.
For anything not specified within this present call for applications, reference shall be made to the existing legislation.

Padua,  

The Rector  
Prof. Rosario Rizzuto  
digitally signed as per Italian legislative decree no. 82/2005