School of Science

Call for applications, Academic year 2020-2021

Limited access Master's degree programme

Selection reserved for EU, EU-equated, or non-EU citizens residing in Italy

Molecular Biology – Master's degree programme held in English

Class LM-6 – Biology – Italian M.D. 270/2004
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1. MASTER'S DEGREE PROGRAMME, PLACES AVAILABLE, ADMISSION REQUIREMENTS

1.1 Master's degree programme and places available

Enrolments for the limited access Master's degree programme in Medical Biotechnologies held in English of the School of Medicine for academic year 2020-2021\(^1\) are open.

The degree programme is broken down into three study tracks:

“Molecular Biology”,
“Génétique moléculaire”,
“Bioinformatics”.

As for admissions to the first year of the degree programme, the total number of places available amounts to:

- 35 places for EU and non-EU citizens legally residing in Italy;
- 10 places for non-EU citizens residing abroad, 2 of these are reserved for Chinese students of the ‘Marco Polo’ Programme, already announced in the call for applications for spring selection for General study track.

With this selection only the 35 places for EU and non-EU citizens legally residing in Italy are made available.

1.2 Admission requirements

To enrol in the Master's degree programme applicants must:

1) gain a Bachelor’s degree or a three-year university degree or a qualification obtained abroad and deemed eligible pursuant to existing legislation (https://www.unipd.it/en/how-apply) by 28 September 2020; should some places still remain available, applicants graduating before 31 December 2020 will also be admitted;

2) meet the minimum curricular requirements for the degree programme, as per section 2.1 of this call for applications, which will be assessed through the pre-enrolment application form to be submitted online and the application for assessment of minimum curricular requirements, as per section 3, if due;

3) be above a certain ranking, which is drawn up as per criteria set forth by section 2.2.

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\(^1\) The first year of degree programmes will be activated upon degree programmes' accreditation, as per Italian M.D. 8/2019. Information on degree programmes' activation is available at http://www.unipd.it
The full factsheets of the degree programme are available at https://didattica.unipd.it/off/2020/LM/ME by clicking on the relevant degree programme. The degree programme lasts 2 years and provides students with 120 educational credits (CFU). Upon completion, students gain the Master's degree in Molecular Biology.

Students with disabilities or Specific Learning Disabilities (SLD) may contact the University Student Service Office - Inclusion (https://www.unipd.it/en/inclusion-reception-and-admissions-tests) to report any specific need they may have or to get information on economic benefits, and services available during class attendance.

1.3 Part-time enrolment

Students who can study part time only, because of work or family reasons or health conditions, can apply to enrol part time. Information is available on the following web page http://www.unipd.it/studiare-tempo-parziale.

2. ENTRY REQUIREMENTS FOR THE DEGREE PROGRAMME

2.1 Minimum requirements for admission

To enrol in the Master's degree programme specified in section 1, students must meet specific curricular requirements and have an adequate educational background, pursuant to Italian M.D. no. 270/04 art. 6, section 2.

The following entry curricular requirements shall be met:

1) a B2 level in English (passive skills: reading and listening) (further information is available on the following web page http://www.scienze.unipd.it/index.php?id=inglese_ingresso_lm)

AND

2) a degree in one of the following degree programme classes:
   - Italian M.D. 270/04: L13 - Biological science, L2 – Biotechnology;
   - former Italian M.D. 509/99: 12 - Biological science, 01 – Biotechnology

OR
1.b) 70 educational credits (CFU) in the areas (SSD) listed below:

- at least 18 CFU in: FIS/01-08, INF/01, MAT/01-09, CHIM/02, CHIM/03, CHIM/06;
- at least 12 CFU in: BIO/01, BIO/05, BIO/06, BIO/07;
- at least 34 CFU in: BIO/04, BIO/10, BIO/11, BIO/18, BIO/19;
- at least 6 CFU in: BIO/09, MED/42.

2.2 Qualification assessment criteria to draw up a ranking list

The ranking list will be drawn up according to an algorithm considering the following elements:

a) weighted average grades equal to 23 in all the examinations recorded in the student career eligible for admission (the average of 23 is the minimum positive value);

b) Assessment of both the curriculum and the number of educational credits gained in the SSD specified in item 2.1;

c) duration of the degree programme eligible for admission.

3. REGISTERING, PRE-ENROLLING AND APPLYING FOR ASSESSMENT OF MINIMUM CURRICULAR REQUIREMENTS

Applications for selection must be submitted by 12.00 noon on 2 September 2020.

3.1 Registering

If candidates do not have credentials to access Uniweb www.uniweb.unipd.it, they are required to enter their personal data into the web page https://uniweb.unipd.it/AddressBook/ABStartProcessoRegAction.do

Once registered, candidates will be emailed a username and an activation code to access the page https://uniweb.unipd.it/password/index.php/it/utenti/identifica/azione/ and set three security questions along with a new password.

Username and password allow login to personal area on Uniweb https://uniweb.unipd.it.

3.2 Pre-enrolment procedure

Applications must be filled in from 7 July and by 12.00 noon on 2 September 2020, by logging in through credentials to the following website https://uniweb.unipd.it.

Following login, candidates should access the pre-enrolment application form by clicking on Home → Admission Test → Proceed with a new Pre-enrolment → Pre-enrolment for limited places → Course Type: ‘Second cycle degree’ → School of Science →Molecular Biology
During the procedure applicants will be asked to enter the entry qualification for the chosen degree programme, if not already registered into the system. Please note that students about to graduate from the University of Padua can finalise their pre-enrolment application only after registering online for graduation.

After confirming the application, applicants must print the summary page, with information on the date and place of the test, and pay the pre-enrolment fee of € 30.00 using PagoPA (instructions available at https://www.unipd.it/en/pagopa).

After the closing date, by 12.00 noon on 2 September 2020, applicants will not be able to connect to the page nor fill in the application or change the options selected.

The service may be suspended temporarily for technical updates.

For any enquiry, please contact the University Call Centre from Monday to Friday 9.00am-5.00pm at +39 0498273131 or email immatricolazioni.studenti@unipd.it.

Information about computer rooms made available for applicants needing assistance during enrolment procedures will be published at https://www.unipd.it/immatricolazioni.

3.3. Assessment of minimum curricular requirements

Applicants having an Italian degree other than the Bachelor’s degree in Biologia Molecolare, gained at the University of Padua, are also required to fill in a fillable PDF form for assessment of minimum curricular requirements, which is available at http://www.unipd.it/domanda-valutazione. A self-certification of the examinations passed and suitable for admission should also be provided and uploaded during pre-enrolment procedure under the item Qualification/Statement uploading within and not later than 2 September 2020.

IMPORTANT: Candidates should also annex the syllabus of the course units attended or provide a link to it; the link can be entered on page 5 of the form for assessment of minimum curricular requirements, in the section to be filled in by the applicant under the item ‘altro’.

4. RECOGNITION AND SHORTENING CAREERS

Candidates wishing to apply for educational credit recognition for a.y. 2020/21 are required to:
1) submit the pre-enrolment application, see section 3.2
2) submit the application for assessment of minimum curricular requirements, if required, see section 3.3;
3) fill in the application form for educational credit recognition to shorten their career, available at http://www.unipd.it/domanda-valutazione, within and not later than 2 September 2020; only the examinations sat outside the entry Bachelor's degree and that are not included in the
calculation for meeting minimum curricular requirements should be listed;
4) upload the form, duly completed, in the pre-enrolment procedure, annexes section. The form can be uploaded even after completing the application but still before the deadline of 12.00 noon on 2 September 2020.
The committee in charge will notify the candidate of the examinations that can be validated (or the need for additional credits to be gained). Examinations eligible for validation will be registered into the new Master’s degree career upon finalising enrolment.
Please note that educational credits (CFU) required for meeting minimum curricular requirements set forth by the teaching regulations of the chosen Master’s degree programme cannot be validated in the degree programme itself.

5. PUBLICATION OF RANKING LISTS, ENROLMENT AND REPLACEMENT PROCEDURES FOR CANDIDATES GRADUATING DURING THE YEAR

5.1 Enrolment procedure for candidates graduating by 28 September 2020
The general ranking list will be published at http://www.unipd.it/graduatorie-ammissione starting from 16 September 2020.
The publication of the ranking list constitutes official notification to all candidates.
Should more candidates rank last place eligible for admission, priority will be given to the youngest candidate.
The application for enrolment should be submitted, through the personal area on Uniweb, within and not later than 12.00 noon on 23 September 2020.
Candidates should follow instructions on enrolment available at http://www.unipd.it/graduatorie-ammissione .
Should further places be available, the Student Office - Enrolment Unit will carry on enrolment procedures directly contacting candidates in ranking order.
Candidates should secure their place and finalise enrolment as per instructions and by the deadlines set by the Student Office. Failing to meet the deadline and failing to finalise enrolment will result in the candidate’s withdrawal.

5.2 Enrolment procedure for candidates graduating during the year by 31 December 2020
During the year a new ranking list will be drawn up for places still available; to enter the ranking list for replacement, students graduating during the year from other Universities should update data concerning their qualification in their personal area on Uniweb and notify the University of it by sending an email to scienze@unipd.it
The replacement list will be published on 12 January 2021 at http://www.unipd.it/graduatorie-ammissione.

Applications for enrolment must be filled in following instructions that will be made available upon publication of the ranking list, **within and not later than 19 January 2021**.

Enrolments during the year will be processed by the Student Office - Enrolment Unit, located in Lungargine del Piovego 2/3, - 35131 Padova.

### 5.3 Enrolment procedure, changing the degree programme or transferring from another university

Please note that the enrolment procedure will be carried out entirely online with no need for candidates to go to the offices in person.

Instructions on enrolment procedure, on how to change the degree programme or on how to transfer from another university will be published on the following web pages http://www.unipd.it/avvisi-ammissione-corsi and http://www.unipd.it/graduatorie-ammissione.

The Student Office - Enrolment Unit will keep providing assistance if needed (detailed and up-to-date information is available at https://www.unipd.it/immatricolazioni, email address immatricolazioni.studenti@unipd.it).

Information on compatibility between Master’s degree programmes and other careers is available at https://www.unipd.it/node/51408.

### 6. INTERNATIONAL AND ITALIAN STUDENTS WITH A FOREIGN QUALIFICATION

Admission of students with foreign qualification is subject to provisions of Italian Ministry of University and Research, available at http://www.miur.it, università - studenti stranieri, after passing the envisaged tests.

Candidates with foreign qualification are required to submit the relevant documents for entry qualification eligibility to be checked and assessed in order to be entered onto the ranking list, from 7 July 2020 and before 2 September 2020. Documents will be checked online through the portal apply.unipd.it as per instructions made available at https://www.unipd.it/en/study-english-how-apply

Non-EU candidates residing in Italy are admitted conditionally, until checks on the residence permit are made.
Candidates who passed the admission test and who wish to enrol in the degree programme must have all documents checked as per instructions that will be made available on the web page https://www.unipd.it/en/study-english-how-enrol

In the event of not submitted or incomplete documents, or ineligible qualifications, enrolment will not be finalised. No deferments on documents submission will be allowed.

For any enquiry, candidates should contact the Global Engagement Office - Admission and Welcome Unit, email international.admission@unipd.it.

7. PERSON APPOINTED TO OVERSEE THE PROCEDURE, PERSONAL DATA, NOTES AND WARNINGS

1) Pursuant to art. 4 of Law no. 241 of 7 August 1990 (New rules on administrative procedures and right to access administrative documents) and subsequent amendments, the head of the assessment committee, is appointed to oversee the admission administrative procedure.

2) Person appointed to oversee the procedure for accessing documents: Dott.ssa Roberta Rasa, Head of the Student Office. Candidates may exercise their right to access the competition records following the procedures set forth by Italian Presidential Decree no. 184 of 12 April 2006.

3) Simultaneous enrolment: simultaneous enrolment is subject to regulations available at http://www.unipd.it/avvisi-ammissione-corsi.

4) Existing legislation on declarations: in the event of false or untrue declarations in the submitted documents, without prejudice to criminal sanctions to be applied in accordance with Italian criminal code and special laws (art. 75 and 76 of Italian Presidential Decree DPR 445/2000), the candidate’s enrolment automatically lapses. The University of Padua will get back any benefit granted (e.g. scholarships) and will not reimburse any tuition fees already paid. False declarations will also entail the possibility of damage claim by counterparts.

Further information on privacy and existing regulations concerning admissions is available at http://www.unipd.it/avvisi-ammissione-corsi.

Any subsequent amendments to this call for applications will be published:

◇ on the University of Padua’s Register;
◇ on the University’s web pages at http://www.unipd.it/avvisi-ammissione-corsi.

For anything not specified within this present call for applications, reference shall be made to the existing legislation.
Padua, The Rector
Prof. Rosario Rizzuto
digitally signed as per Italian legislative decree no. 82/2005