



UNIVERSITÀ
DEGLI STUDI
DI PADOVA

School of Psychology

Admission notice, Academic Year 2019-2020

**Summer selection to be admitted to the First-cycle/Bachelor's Degree
course taught in English in**

“Psychological Science - Scienze Psicologiche”

Class L-24 - Psychological Science

NB: Contents is clickable and linked to the corresponding paragraphs to help you browse this document.

Please pay attention to the information in the present admission notice.

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1. ADMISSION REQUIREMENTS AND PLACES AVAILABLE FOR THE SUMMER SELECTION

1.1 Degree course and places available

Enrolments for the Summer selection to be admitted to the first year of studies in the First-cycle/Bachelor's degree course taught in English in **Psychological Science - Scienze Psicologiche**¹ for Academic Year 2019-2020 are now open.

The following places are available for the first year:

- ◇ **55** places for EU citizens and non-EU citizens legally staying in Italy,
- ◇ **35** places for non EU citizens staying abroad, 4 of which for students on the “Marco Polo” programme.

This selection includes the vacancies from the previous selection, i.e.:

- ◇ 35 places for EU citizens and non-EU citizens legally staying in Italy,
- ◇ 0 places for non-EU citizens residing abroad.

Should the winners of the first selection not proceed to enrolment, the remaining vacancies will be made available.

1.2 Admission requirements

To be admitted, applicants need to:

- ◇ have a secondary school leaving qualification or other qualification taken abroad which is acknowledged as valid for admission to university, according to the regulations in place;
- ◇ have taken the S.A.T. (S.A.T. Reasoning Test: <https://sat.collegeboard.org/home>).

The normal duration of the course is 3 years at the end of which students have a First-cycle/Bachelor's degree in Psychological Science.

¹ Activation of the first year of the degree course depends on accreditation pursuant to M.D. 6/2019 “Self-assessment, assessment, initial and recurring accreditation of degree course campuses” and until the minimum number of pre-enrolments is reached. If the degree course is not accredited or the number of pre-enrolment applications is less than 30 (5 for each course track), the degree course will not be activated. We would like to point out that so far the course has always met these conditions. All information on course activation will be published at <http://www.unipd.it>.

The full sheet on this Degree course is available at <http://didattica.unipd.it/off/2019/LT/PS/PS2192> .

Students with disability or specific learning disability (SLD) may contact the **Student Service Office - Inclusion** (<http://www.unipd.it/accoglienza-prove-ingresso>) to report any special needs they may have or to enquire about tuition fee reductions and services available for support in relation to class attendance.

1.3 Part-time enrolment

All participants who, for work or family commitments or for health reasons, believe they can devote only a part of their time to study, can apply for enrolment under a **part-time study scheme**; the information is available at <http://www.unipd.it/studiare-tempo-parziale> .

2. ONLINE REGISTRATION AND PRE-ENROLMENT APPLICATION

2.1 Registration

To log on to the https://uniweb.unipd.it/Home.do?cod_lingua=eng portal, candidates with no credentials first need to register by going to

At the end of the registration process each candidate will be emailed a username and activation code. The candidate will then need to go to <https://uniweb.unipd.it/password/index.php/it/utenti/identifica/azione/a> , choose three security questions and set a password.

The candidate's username and password will then need to be used to log on to and access the registered area of the https://uniweb.unipd.it/Home.do?cod_lingua=eng portal.

2.2 Pre-enrolment application

The pre-enrolment application form must be filled in from **1st July to 12.00 of 23rd August 2019** by logging on to the reserved area of the https://uniweb.unipd.it/Home.do?cod_lingua=eng portal.

Login to the reserved area →

After logging in, candidates need to *click on Home* → *Admission Test* → *Proceed with a new pre-enrolment* → *Pre-enrolment for limited places* → *Course Type: 'First-cycle degree'* → *School of Psychology* → *Psychological Science - Scienze Psicologiche – Summer selection*

To award candidates points for the merit list, **candidates must upload their SAT score report** during the online procedure, specifying the final score if greater or equal to 1500 (50%) for the score scale up to 2400 or score greater or equal to 1000 (50%) for the score scale up to 1600 (newly revised SAT).

After final confirmation of the application candidates need to print the summary in which the place and date of the test are specified and pay the € 30.00 pre-enrolment fee through the PagoPA system (instructions available at <http://www.unipd.it/en/studying-padova/funding-and-fees/key-documents>) or using the MAV payment form (in any Italian bank).

After the deadline of **12.00 of 23rd August 2019**, the link will be deactivated and it won't be possible to submit any other applications or amend any choices made.

The service may be temporarily unavailable during maintenance operations.

If candidates encounter any difficulties during the online process, they may call the University call centre at 049/8273131 from Monday to Friday from 9.00 to 17.00 or send an email to immatricolazioni.studenti@unipd.it

2.3 Additional Learning Requirements

Students with a S.A.T. Score lower than 500 in “Maths” will be given an additional learning requirement in Maths. Students with a score < 500 in “Evidence Based Reading and Writing” will be given additional learning requirements in Biology and Human Sciences. Additional learning requirements do not preclude winning candidates from enrolling in the course.

To meet any additional learning requirements, candidates will need to attend repair classes which will start the third week of September. For further information on repair classes and the final repair test, please go to: www.psicologia.unipd.it/obblighi-formativi-aggiuntivi .

Students who still have not met their additional learning requirements on **30th September 2020**, must enrol again in the first year of the course until such requirements are fulfilled.

3. PUBLICATION OF MERIT LIST, ENROLMENT AND ENSUING ASSIGNMENTS

3.1 Publication of merit list with indication of Additional Learning Requirements

The merit list of “**accepted**” and “**non-accepted**” candidates (who may be accepted during the following assignments or repechage), including any additional learning requirements to be met, will be published as from **5th September 2019** at <http://www.unipd.it/graduatorie-ammissione> ; **such notice will serve as official notice to the candidates.**

3.2 Enrolment procedures, changing course or transferring from another university

Please note that candidates must respect the deadlines set in section 3.3 for all the procedures listed below.

3.2.1 Enrolment procedure: for students not enrolled in any degree course at the University of Padova or other university

The successful candidate who needs to enrol must follow the following procedures.

All details on the procedure will be available at <http://www.unipd.it/graduatorie-ammissione> before enrolments open; the total amount of the first instalment of the university fees for A.Y. 2019/20 for newly enrolled students is of € 187.00 (of which: € 171.00 of regional tax for the right to university studies and € 16.00 for stamp duty).

The Regional Council updates the amount of the regional tax on university studies based on the inflation index planned, by 30th June each year. Therefore, any changes to the amounts decided by the Veneto Region by June 2019 will be settled before the academic year starts.

3.2.2 Procedure to change course – for candidates already enrolled in another degree course of the University of Padova who want to change course (if they wish to interrupt their studies, candidates need to submit the appropriate form to the university and then a new enrolment application following the procedure outlined at <http://www.unipd.it/graduatorie-ammissione>).

These candidates need to submit the application to change course (forms available at <http://www.unipd.it/trasferimenti-cambi-corso-sede>) to the Ufficio Carriere Studenti - Settore Immatricolazioni, in via Venezia 13, Padova; their application will be accepted only after payment of the first instalment of the university fees for AY 2019/20.

3.2.3 Procedure to transfer from another university: for candidates already enrolled in a different degree course of another university who intend to continue their university career by changing course (if they want to interrupt their studies, they need to present the appropriate form to their university of origin and then a new enrolment application to the University of Padova following the procedure outlined at <http://www.unipd.it/graduatorie-ammissione>).

These candidates need to:

1. be cleared for enrolment by the Enrolment Office - Student Career Service in via Venezia 13, Padova;
2. submit a transfer request to their university of origin;
3. go back to the Enrolment Office - Student Career Service in via Venezia 13, Padova to complete the enrolment process. They must bring the receipt of the transfer request and enrolment application done online showing they have met the deadlines (<http://www.unipd.it/trasferimenti-cambi-corso-sede>).

3.3 Merit list publication prospectus, ensuing assignments and repechage

The following table shows the dates of publication of the merit list and ensuing assignments, including the deadlines of the enrolment process, change course or transfer from another university.

The ensuing assignments depend on whether any places are left to be assigned in the degree course at the date of publication.

Dates, web address of merit lists and ensuing assignments	Deadline of online enrolment, change of course and transfer from another university, including payment of the first instalment of the university fees
First publication of merit lists with additional learning requirements: 05/09/2019 at http://www.unipd.it/graduatorie-ammissione	12.00 of 10/09/2019
First re-assignment: 11/09/2019 at http://didattica.unipd.it/off/risultati/LT , selecting the desired course	12.00 of 17/09/2019

3.4 Repechage and ensuing assignments

The repechage process, which consists in the candidate stating whether they are still interested in enrolling, will be activated on **20th September 2019**, after publication of any vacant places at:

<http://www.unipd.it/graduatorie-ammissione> .

The procedure will be activated even with no places available in case the situation changes in the ensuing assignment.

All candidates who took part in the entry test can fill in the repechage application, provided they have not been de-listed because they did not meet the enrolment deadlines, as from 20th September and **by 12.00 of 24th September 2019**, (final deadline) by going to their reserved area at www.uniweb.unipd.it and by selecting *Home* → *Pre-enrolment for limited places*.

Once the repechage process is over, any other assignments will be published **following the merit list and only for those who have filled in the repechage application**.

The following table lists the dates of publication of the assignments, including the deadlines of the enrolment process, change course or transfer from another university:

Dates and web address of merit lists and ensuing assignments	Deadline of online enrolment, change of course and transfer from another university, including payment of the first instalment of the university fees
First re-assignment after repechage: 26/09/2019 at http://didattica.unipd.it/off/risultati/LT	12.00 of 01/10/2019

After the last assignment, enrolments for the Academic Year 2019/2020 will be considered closed.

4. CREDIT TRANSFER REQUESTS AND ENROLMENTS IN YEARS SUBSEQUENT TO THE FIRST

To transfer credits and for any academic transfer credit evaluation, a preliminary assessment application can be submitted for the academic year 2019/2020.

Conditions and terms to submit the application will be published at <http://www.unipd.it/domanda-valutazione>. In its decision, the appointed Commission will state the year of admission without prejudice to the need to take the entry test, and when the test was passed including the place assigned to the candidate to the admitted to the 1st year; in this case, the candidate needs to submit the pre-enrolment application form, as set forth in section 2 of this admission notice. Instructions to complete the papers will soon be available at <http://www.unipd.it/domanda-valutazione> .

5. FOREIGN STUDENTS AND ITALIAN STUDENTS WITH A FOREIGN DEGREE

Foreign and Italian students with a foreign qualification are admitted as per the provisions set forth by the Ministry of Education, Universities and Research which are available at <http://www.miur.it/> , university - foreign students, pending passing the tests given.

The **test to assess students' knowledge of Italian**, if required, will take place on the date specified in the previous paragraph and at the premises which will be communicated by the Welcome sector of the International Office.

EU and non-EU citizens legally staying in Italy as per art. 39, par. 4 of Legislative decree no. 286/98 and subsequent amendments, do not need to take this test. Citizens from Norway, Iceland, Liechtenstein, Switzerland and the Republic of San Marino are put on the same level as EU citizens.

EU and non-EU candidates staying in Italy will be admitted to the test subject to the verification of their qualifications and residence permit. If they pass the test, to complete their enrolment process they need to attach to their enrolment application the documentation listed at the following page. <https://www.unipd.it/iscrizioni-studenti-internazionali>

6. PERSON IN CHARGE OF THE PROCEDURE, PERSONAL DATA, NOTES AND WARNINGS

- 1) Pursuant to art. 4 of law 241 of 7 August 1990 (New norms on administrative procedures and right to access administrative documents) and following amendments, the President of the Assessment Commission is appointed to oversee the administrative procedure.
- 2) The person in charge of the Procedure to access the records is Dr. Roberta Rasa, Head of the Student Career Service. Candidates may exercise their right to access the competition records following the procedures set forth by Presidential Decree no. 184 of 12th April 2006.
- 3) Same-time enrolment: information on same-time enrolment can be viewed at <http://www.unipd.it/avvisi-ammissione-corsi> .

- 4) Regulations in place on statements: should false or mendacious statements by the candidate emerge, it being understood the sanctions provided for by the criminal code and special laws in place (art. 75 and 76 of presidential decree 445/2000), the candidate will be unenrolled automatically. The University will seek to be refunded for any benefits (e.g. scholarships) given to the candidate and will not reimburse any of the university fees paid by the candidate. The mendacious statement will also entail compensation for damages by the parties involved.

Further information on our privacy policy and regulations in place for enrolments is available at <http://www.unipd.it/avvisi-ammissione-corsi> .

Any amendments or additions to the content of this admission notice will be:

- ◆ published on the Official University Register;
- ◆ published on the university web pages at <http://www.unipd.it/avvisi-ammissione-corsi>

Current regulations in place apply in relation to any issues not expressly addressed in this admission notice.

Padua, 19/04/2019

The Rector

Prof. Rosario Rizzuto

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