Call for applications, Academic year 2020-2021

School of Psychology

Limited access Master's degree programme held in English

**Cognitive Neuroscience and Clinical Neuropsychology**
Class LM-51 - Psychology
NOTE: Click on any item of the table of contents to browse through the document. However, it is strongly recommended to read the call for applications through carefully.

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1. PLACES AVAILABLE AND ELIGIBILITY CRITERIA FOR THE SELECTION PROCESS

To be eligible for selection, applicants are expected to meet the following requirements:

1) having obtained, or be about to, a Bachelor’s degree or an equivalent foreign qualification by 31 July 2020.

2) meeting specific curricular requirements and having an adequate educational background, pursuant to Italian M.D. no. 270/2004 art. 6, section 2, as specified in the Master’s degree programme factsheet in annex 1;

3) having submitted the online application, as per section 2 of this call, by the specified deadlines.

Information on places available, criteria for assessing minimum curricular requirements and educational background is available in the degree programme factsheet, annex 1.

Students with disabilities or Specific Learning Disabilities (SLD) may contact the University Student Service Office - Inclusion (https://www.unipd.it/en/resources-and-supports-students-disability-or-learning-disabilities) to report any specific need they may have or to get information on economic benefits and services available during class attendance.

2. HOW TO SUBMIT YOUR APPLICATION AND UPLOAD DOCUMENTS

2.1 PROCEDURE FOR CANDIDATES WITH AN ITALIAN QUALIFICATION.

If candidates do not have credentials to access Uniweb www.uniweb.unipd.it, they are required to fill in their personal data at https://uniweb.unipd.it/AddressBook/ABStartProcessoRegAction.do

Once having registered, candidates will be emailed a username and an activation code to access the page https://uniweb.unipd.it/password/index.php/it/utenti/identifica/azione/a and set three security questions along with a new password.

Username and password enable to log in to Uniweb (https://uniweb.unipd.it/Home.do).

2.2.1 Pre-enrolment procedure and upload of documents

The pre-enrolment application form must be filled out from 7 January 2020 to 7 March 2020 by 11.59 pm - local time - (GMT +1) by logging in the personal area on Uniweb https://uniweb.unipd.it/Home.do.

1 The first year of degree programmes will be activated upon degree programmes’ accreditation, as per Italian M.D. 6/2019, and upon reaching the minimum number of pre-enrolment applications. Therefore, should the degree programme not be accredited or should the number of pre-enrolment applications be less than 15 (5 per curriculum), the degree programme will not be activated. Information on degree programmes’ activation is available at http://www.unipd.it.
Once having logged in, candidates need to select Home → Admission Test → Proceed with a new pre-enrolment → Pre-enrolment for limited places courses--->Course Type, choose ‘Cognitive Neuroscience and Clinical Neuropsychology’ and confirm.

To assess candidates’ qualification and award them the score for the ranking list, it is compulsory for candidates to upload the following documents during the procedure:

- curriculum vitae and studiorum in English - only the template provided in the annexed factsheet must be used;
- motivation letter in English;
- cover letter;
- transcript of records of the qualification obtained, preferably including ECTS statistics; the transcript can be replaced with the Diploma Supplement;
- copy of the degree certificate, for graduates;
- English language certificates;
- a copy of the candidate’s ID card or passport;
- only for non-EU citizens residing in Italy: a copy of their residence permit;

**Please note that it is important for candidates to read the degree programme factsheet through carefully (Annex1).**

Once having finalized the procedure, candidates will be required to pay a € 30.00 pre-enrolment fee using the PagoPA procedure (instructions available at https://www.unipd.it/en/studying-padova/funding-and-fees/key-documents).

Further documents will be required during the enrolment procedure. Detailed information is available at https://www.unipd.it/en/how-apply.

For any enquiry, please contact the University Call Centre from Monday to Friday 9.00am-5.00pm local time (GMT + 1) at +39 0498273131 or email immatricolazioni.studenti@unipd.it.

**2.2 PROCEDURE FOR CANDIDATES WITH A FOREIGN QUALIFICATION**

To access the portal, candidates are required to create an account at https://apply.unipd.it/applicant/register

Once the registration procedure is finalized, candidates will be emailed an activation code which must be used for the application procedure. The e-mail address indicated in the registration procedure will also be verified.

With the code received, candidates can choose up to three degree programmes, in order of preference, listed on the portal. Upon selecting the degree programmes, candidates must click on ‘Apply now’, fill in all the required fields, upload all the required annexes and then click ‘Submit’ to finalize their application procedure.
Candidates must submit their application on their personal area on apply.unipd.it from 7 January 2020 to 7 March 2020 by 11.59 pm - local time - (GMT +1).

To assess candidates’ qualification and award them the score for the ranking list, candidates are required to upload the following documents during the procedure:

- curriculum vitae and studiorum in English - only the template provided in the annexed factsheet must be used (pages 10-14);
- motivation letter in English;
- cover letter;
- transcript of records both in Italian or in English, preferably including ECTS statistics; the transcript can be replaced with the Diploma Supplement;
- degree certificate (for graduates) or certificate of enrolment in the last year of upper secondary school; both in Italian or in English.
- English language certificates;
- a copy of the candidate’s ID card or passport;
- only for non-EU citizens residing in Italy: a copy of their residence permit;

Please note that it is important for candidates to read the degree programme factsheet through carefully (Annex1).

Candidates are also required to pay a € 30.00 pre-enrolment fee for each degree programme selected in the application procedure. Starting form the day following the application submission (‘Submit’), candidates will be emailed instructions on how to pay the fee using the PagoPA procedure.

The following documents are optional for the application procedure but compulsory for enrolment:

- Diploma Supplement (only for qualifications issued in a country participating in the Bologna Process) or CIMEA statement of comparability or Declaration of Value;
- Translation and legalisation of the candidate’s qualification and transcript of records.

For any enquiry, candidates can email the Welcome Unit at the International Office—at international.admission@unipd.it.

3. PUBLICATION OF THE RANKING LISTS

Criteria for assessment of requirements and for the ranking lists are outlined in the factsheet of each Master’s degree programme in annex 1. Starting from 6 April 2020, three ranking lists will be published, one per degree programme, at http://www.unipd.it/en/assessment-results.
Admission of candidates is granted pending verification of their qualifications, their graduation - if not completed yet - and submission of the documents listed at [https://www.unipd.it/en/how-apply](https://www.unipd.it/en/how-apply), in the case of candidates with foreign qualifications.

The ranking lists will be published along with the list of students eligible for scholarships and students exempt from tuition fees, as per section 4. Instructions on how to accept the place and possible economic benefits awarded will also be published.

To allow classes to start regularly, all successful foreign students must be in Italy, be enrolled at the University of Padua and have all the documents for admission by 31 October 2020.

4. FURTHER USEFUL INFORMATION, SCHOLARSHIPS AND ECONOMIC BENEFITS

Within the programme *Padova International Excellence Scholarships*, the University of Padua supplies scholarships to highly qualified international students, holding a foreign qualification and wishing to enrol in an English-taught degree programme.

The Call for applications, including detailed information on scholarships, eligibility requirements and selection procedure, will be available at [http://www.unipd.it/en/scholarships](http://www.unipd.it/en/scholarships). There will be no separate application forms to fill out nor additional specific documents to submit.

Information on other scholarships provided by the University of Padua or other organizations is available at [http://www.unipd.it/en/scholarships](http://www.unipd.it/en/scholarships).

The University of Padua supplies up to 100 tuition fee-waivers to highly qualified international students, holding a foreign qualification and wishing to enrol in an English-taught degree programme. Further information will be available in the call for applications which is to be published on [http://www.unipd.it/en/fee-waivers](http://www.unipd.it/en/fee-waivers). There will be no separate application forms to fill out nor additional specific documents to submit.

Information on other types of fee-waivers supplied by the University of Padua or other organizations is available at [http://www.unipd.it/en/fee-waivers](http://www.unipd.it/en/fee-waivers).

The University of Padua also provides students with a top-level educational path within the Galilean School of Higher Education. The Galilean School of Higher Education also reserves up to 4 (four) places for international highly motivated students who enrol in a Master's degree programme of the University of Padua. The selected students will attend courses and seminars reserved for Galilean students and will benefit from meals and accommodation free-of-charge, as well as dedicated scholarships. The Call for applications, including detailed information on admission requirements, academic rights and responsibilities, the application procedure and its deadlines, will be available at [www.unipd-scuolagalileiana.it/en/content/call-international-students](http://www.unipd-scuolagalileiana.it/en/content/call-international-students).

Further information on the Galilean School of Higher Education is available at
Padua, 20/12/2019

The Rector
Prof. Rosario Rizzuto
digitally signed as per Italian legislative decree no. 82/2005
ANNEX 1 – DEGREE PROGRAMME FACTSHEET

SCHOOL OF PSYCHOLOGY
‘COGNITIVE NEUROSCIENCE AND CLINICAL NEUROPSYCHOLOGY’
Complete selection

Places available
- no. 30 places available for EU and non-EU citizens legally residing in Italy
- no. 12 places available for non-EU citizens residing abroad; of these, 2 places are reserved for Chinese students of the Marco Polo Programme.

Requirements
To be eligible for selection, applicants are expected to meet the following requirements:
1) having obtained, or being about to, an Italian Bachelor’s degree in Psychology (class L-24) or an equivalent foreign Bachelor’s degree; candidates must obtain their degree by 31 July 2020 at the latest;
2) having at least a level B2 in English as per the Common European Framework of Reference for Languages; they must obtain this certification by 31 July 2020 at the latest; prior to its submission, candidates will be admitted conditionally. Certificates attesting level B2 or higher issued by language certificate institutes recognized by the Italian Ministry of Education, University and Research will be accepted, as per its decree of 7 March 2012 and subsequent implementing measures. Only language certificates recognized by the Council of Europe within the Common European Framework of Reference for Languages (CEFR) will be accepted. The list is provided below:

<table>
<thead>
<tr>
<th>CERTIFICATES</th>
<th>B2 Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOEFL Internet-based (iBT)</td>
<td>87-109</td>
</tr>
<tr>
<td>IELTS academic training/general training</td>
<td>5.5-6.5</td>
</tr>
<tr>
<td>City and Guilds (PITMAN)</td>
<td>IESOL B2 Communicator</td>
</tr>
<tr>
<td>IESOL= International ESOL Diploma</td>
<td></td>
</tr>
<tr>
<td>Cambridge ESOL</td>
<td>First Certificate in English (FCE)</td>
</tr>
<tr>
<td>General and higher education</td>
<td></td>
</tr>
<tr>
<td>Professional English</td>
<td></td>
</tr>
<tr>
<td>BEC= Business English Certificates</td>
<td>BEC Vantage</td>
</tr>
<tr>
<td>BULATS= Business Language Testing Services</td>
<td>BULATS 60-74</td>
</tr>
<tr>
<td>ILEC= International Legal English Certificate</td>
<td>ILEC B2</td>
</tr>
<tr>
<td>ICFE=International Certificate in Financial English</td>
<td>ICFE B2</td>
</tr>
<tr>
<td>Trinity College London</td>
<td>ISE II</td>
</tr>
<tr>
<td>ISE= Integrated Skills in English</td>
<td></td>
</tr>
<tr>
<td>LCCI (London Chamber of Commerce and Industry)</td>
<td>Level 5</td>
</tr>
<tr>
<td>General English</td>
<td></td>
</tr>
<tr>
<td>JETSET ESOL – (Junior English Test/Senior English Test)</td>
<td></td>
</tr>
<tr>
<td>International Qualification from EDI</td>
<td></td>
</tr>
<tr>
<td>British Chamber of Commerce for Italy</td>
<td>IPEC Executive</td>
</tr>
<tr>
<td>Professional English</td>
<td></td>
</tr>
<tr>
<td>IPEC = International Professional English Certificates</td>
<td></td>
</tr>
<tr>
<td>TIE examinations Limited - GATEHOUSE</td>
<td>TIE B2</td>
</tr>
<tr>
<td>General English</td>
<td></td>
</tr>
</tbody>
</table>
Native English speakers or students who have attended an English-taught Bachelor's degree programme or an upper secondary school in English do NOT need to submit any language certificate.

N.B. THE FACTSHEET CONTINUES UP TO PAGE 18

Criteria for the ranking lists of COGNITIVE NEUROSCIENCE AND CLINICAL NEUROPSYCHOLOGY

Once it has been determined whether candidates meet the minimum requirements to enrol in the degree programme, they will be assessed according to the two criteria listed below:

a) **curriculum vitae** (only the cv template provided below must be used) and cover letter (maximum one-page length): the selection committee will assess candidates’ educational curriculum and grades, especially for examination sat in the following areas: General Psychology (M/PSI-01 area), Psychobiology and Physiological psychology (M/PSI-02 area), Psychometrics (M/PSI-03 area) and Clinical Psychology (M/PSI-08 area). Educational experience or study periods abroad will also be taken into consideration. The curriculum vitae and cover letter will account for 80% of the overall assessment.

b) **letters of recommendation**: up to 2 letters of recommendations will be taken into account. They need to be recent (dated 2019), written in English, dated and signed by professors who had the opportunity to get to know the candidate during their university career. Professors must send the letters of recommendation to cn2.dpg@unipd.it. The subject line should specify: Candidate’s last name, first name – CN2 Letter of recommendation. The letters of recommendation will account for the 20% of the overall assessment. The selection committee reserves the right to schedule a Skype interview, should there be any doubts on candidates’ skills preventing the assessment. The interview will be considered as part of item a) in the overall assessment. Should more candidates have the same score, priority will be given to the youngest candidate.

Further information on the degree programme is available at www.unipd.it/en/cognitive-neuroscience-and-clinical-neuropsychology
For general enquiries on the degree programme, please contact cdl.cn2@unipd.it

**CURRICULUM VITAE TEMPLATE**

Candidates who will not upload their CV and cover letter filling out this template will be excluded from the call for applications.
The selection committee can refuse to accept a candidate’s application in case of false declarations.

**SECTION A: PERSONAL INFORMATION**
<table>
<thead>
<tr>
<th>Last Name:</th>
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<tbody>
<tr>
<td>First Name:</td>
<td></td>
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<tr>
<td>Birth date:</td>
<td></td>
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<tr>
<td>Birth place:</td>
<td></td>
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<tr>
<td>Country of citizenship:</td>
<td></td>
</tr>
<tr>
<td>Country of residence:</td>
<td></td>
</tr>
</tbody>
</table>

**SECTION B: ACADEMIC DEGREES**

*Add separate entries for each academic degree (Ba’s, Ma’s, MSc, PhD)*

**BACHELOR’S**

<table>
<thead>
<tr>
<th>University:</th>
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<tbody>
<tr>
<td>Bachelor’s degree in:</td>
<td></td>
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<tr>
<td>Language of instruction:</td>
<td></td>
</tr>
<tr>
<td>From (YY, MM):</td>
<td></td>
</tr>
<tr>
<td>To (YY, MM) or expected to (YY, MM):</td>
<td></td>
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<tr>
<td>Standard duration of the program (in years):</td>
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</tbody>
</table>

**MASTER’S**

<table>
<thead>
<tr>
<th>University:</th>
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</tr>
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<tbody>
<tr>
<td>Master’s degree in:</td>
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<tr>
<td>Language of instruction:</td>
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<tr>
<td>From (YY, MM):</td>
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<tr>
<td>To (YY, MM) or expected to (YY, MM):</td>
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</tr>
<tr>
<td>Standard duration of the program (in years):</td>
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</table>

**PHD/DOCTORAL DEGREE**

<table>
<thead>
<tr>
<th>University:</th>
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<tbody>
<tr>
<td>PhD/Doctoral Degree in:</td>
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<td>Language of instruction:</td>
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<tr>
<td>From (YY, MM):</td>
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<tr>
<td>To (YY, MM) or expected to (YY, MM):</td>
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<tr>
<td>Standard duration of the program (in years):</td>
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<tr>
<td>Title of thesis (if available):</td>
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</tbody>
</table>

**SECTION C: ENGLISH LEVEL**

**B2 LEVEL CERTIFICATE**

*Please tick the box that describes your situation and provide all the related information*
☐ I have already earned a B2 level certificate
(please note that only the certifications reported at page 10 of the admission notice are accepted)

Type of certificate: e.g. IELTS 5
Certification date (YY, MM):

☐ I will earn a B2 level certificate by 31 July 2019
(please note that only the certifications reported at page 10 of the admission notice are accepted)

Expected type of certificate: e.g. IELTS 5
Expected date of certification (YY, MM):

☐ I am a native English speaker

☐ I attended the upper secondary school in English

☐ I attended a Bachelor’s degree program or a Master’s degree program or a PhD/Doctoral program in English

SECTION D: EDUCATIONAL, RESEARCH AND WORK EXPERIENCES

EDUCATION AND TRAINING ABROAD

All the periods spent at foreign universities (e.g., within ERASMUS program or other study/research programs) and further educational experiences abroad (e.g., internship, research experience in the field of neuropsychology or cognitive neuroscience) will be positively evaluated. Please note that the selection committee will not take into account periods spent abroad with the sole purpose of learning a foreign language or working in a field not consistent with neuropsychology or cognitive neuroscience (e.g., au pair period) neither residence for study previous to the university career.

Add separate entries for each educational experience abroad starting from the most recent

Type of experience: e.g. Erasmus

Hosting institution:

Country:

Period (from YY, MM to YY, MM):

Brief description of the activities:

Name and email of the supervisor of the activities carried out (if any):

SCHOLARSHIPS AND AWARDS

All the academic and non-academic distinctions that could put in evidence your aptitude to enrol in the Master’s degree programme.

Add separate entries for each award and scholarship starting from the most recent

Scholarship/Award title:

Institution providing the Scholarship/Award:

Country:

Date (YY):

Brief description of the Scholarship/Award motivation:
COURSES, SEMINARS, CONFERENCES AND SUMMER SCHOOLS
List your participation in courses, seminars, conferences, summer schools not included in your study program. Add separate entries for each course, seminar, conference, summer school starting from the most recent.

Course/Seminar/Conference/Summer school title:
Institution providing the Course/Seminar/Conference/Summer school:
Period (from YY, MM, DD to YY, MM, DD):
Brief description of the Course/Seminar/Conference/Summer school contents:

INTERNSHIPS, RESEARCH AND WORK EXPERIENCES
Please list relevant professional activities (if any). The selection committee will evaluate only work experiences, traineeships, volunteer work or research experiences in the field of neuropsychology and cognitive neuroscience. In addition, the Board will consider extracurricular internships and research experiences not included in the activities foreseen by the candidate’s degree program. Non-relevant work experiences (e.g., baby-sitting, student representation, disabled and elderly care, etc.) will not be evaluated.
List here any internship/work experience/research experience. Add separate entries for each activity starting from the most recent.

Type of experience: e.g. research collaboration
Hosting institution:
Country:
Period (from YY, MM to YY, MM):
Brief description of the activities:
Name and email of the supervisor of the activities carried out (if any):

SCIENTIFIC PUBLICATIONS AND TALKS
Only peer-reviewed publications will be evaluated. Presentations, essays or talks belonging to the activities foreseen by the candidate’s study program will not be considered.

Number of papers published in peer-reviewed journals with Impact Factor:
Number of papers published in peer-reviewed journals without Impact Factor:
Number of papers published in peer-reviewed conference proceedings:
Number of abstracts published in peer-reviewed conference proceedings:
Number of documents submitted or under review:

For each of them please provide: author/s name, title of the publication, date of publication, journal title, volume number, page/s number, DOI or ISSN number (if available, otherwise if the work has been accepted but not published yet or under review, please attach the acceptance letter or the submission confirmation)
Number of talks held in international conferences:

Number of talks held in national conferences:

For each of them please provide: author/s name, title of the talk, conference title, year, conference URL (if available)

<table>
<thead>
<tr>
<th>Author/s</th>
<th>Title</th>
<th>Year</th>
<th>Conference title</th>
<th>Conference URL</th>
</tr>
</thead>
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</tbody>
</table>

OTHER SKILLS
List any relevant skill not already mentioned (e.g. scientific software applications, programming languages, neuroscientific techniques, statistics, etc.). Specify in what context they were acquired. *The selection committee will evaluate only skills you could prove by means of a certification*

1. 
2. 
3. 

PLEASE, INDICATE HERE WHAT WOULD LIKE TO BE AFTER THE MASTER'S DEGREE (ONLY ONE CHOICE IS ALLOWED):

☐ CLINICAL PSYCHOLOGIST (evaluation and treatment of psychiatric disorders)
☐ PSYCHOTHERAPIST
☐ DEVELOPMENTAL PSYCHOLOGIST (mental retardation, autism, learning disorders, etc.)
☐ NEUROPSYCHOLOGIST (evaluation and treatment of acquired neuropsychological disorders)
☐ RESEARCHER IN COGNITIVE NEUROSCIENCE
☐ OTHER: ________________________

The candidate, aware of the penal consequences of making untruthful declarations or producing or using false deeds under Art. 76 of Italian Presidential Decree no. 445 dated 28/12/2000, and the additional sanctions under art. 75 and 76 of the above-mentioned Presidential Decree no. 445 dated 28/12/2000, consisting of forfeiture of any benefits resulting from provisions based on untruthful declarations,

HEREBY DECLARES THAT

- He/she knows and accepts all the rules stated in the Call for admission
- The above information is true
- He/she complies with all the requirements of the Call for admission
- He/she has been informed, pursuant to and in accordance with European Union Regulation no.2016/679 and Legislative Decree no. 101/2018, that personal information will be used, also through computer processing, exclusively for the purposes of the procedure for which this declaration is presented.
Signature and Date

...........................................

NOTE: PRINT, SIGN AND UPLOAD THE COMPLETED FORM AS A PDF FILE