



SELECTION ANNOUNCEMENT No. 2017S20

BY QUALIFICATIONS AND EXAMINATIONS TO RECRUIT NO. 1 LEVEL I RESEARCH TECHNOLOGIST ON A FULL-TIME FIXED-TERM CONTRACT FOR 24 MONTHS, PURSUANT TO ART. 24BIS OF LAW NO. 240 OF 30.12.2010, AND TO THE NATIONAL COLLECTIVE BARGAINING AGREEMENT OF 16.10.2008 AT THE DEPARTMENT OF ECONOMICS AND MANAGEMENT (DIPARTIMENTO DI SCIENZE ECONOMICHE ED AZIENDALI “MARCO FANNO” (DSEA)).

By implementing art. 24bis of Law no. 240 of 30.12.2010 and the National Collective Bargaining Agreement of 16.10.2008, the University of Padova plans to recruit no. 1 Level I research technologist by qualifications and examinations on a full-time fixed-term contract, for 24 months, at the Department of Economics and Management, to carry out the following **activities** on the “SHARE-DEV3 – Achieving world-class standards in all SHARE countries” project and “SERISS – Synergies for Europe’s research infrastructures in the social sciences” project, financed by European Commission (European Union Framework Programme for Research “Horizon 2020”):

- the successful candidate should prepare the necessary documentation for the scientific reports of work-packages involving the Department in various capacity (leader or participant) of the EU-funded SERISS (Grant Agreement 654221) and SHARE-DEV3 (Grant Agreement 676536) projects in coordination with the other nodes, and in particular SERISS WP2 (Representing the Population) and SHARE-DEV3 WP6 (Income and Wealth) and WP9 (Database construction);
- the successful candidate should also support the data cleaning activities required for the public release of SHARE data, including sampling weights and imputations;
- the successful candidate should participate in international coordination SHARE meetings, and in networking and dissemination activities;
- the successful candidate should collaborate with project management in conjunction with the project leader and Padua University administration;
- the successful candidate should participate in fieldwork management activities in cooperation with the national survey agency.

The aforementioned activities require the following **professional skills, knowledge and competences**:

- good knowledge of the main European research financing programs in economics;
- in-depth knowledge of the Italian University system;
- in-depth knowledge of software designed for micro-data analysis, such as STATA;
- experience of supervision and management of EU-funded research projects;
- working knowledge of the main packages of Office Automation, Internet and e-mail;
- knowledge of the Statutes of Padua University;
- language skills:
 - very good knowledge of English;
 - fluency in Italian;

- high relational and cooperation skills;
- ability to manage and coordinate work groups;
- ability to build and manage relations in complex organizations;
- high ability to acquire information on regulatory changes in the European research projects area;
- high ability to form and direct scientific networks in the light of innovations in European research projects;
- problem solving skills;
- a drive towards innovation.

Admission requirements

Candidates must have the following requirements by the selection announcement deadline:

- academic qualifications:

A second-cycle degree (*Laurea Magistrale*) (ex Ministerial Decree DM 270/04): class **LM-56** Economics, or class **LM-77** Management, or class **LM-82** Statistics, or class **LM-83** Actuarial, financial and economic statistics;

or a second-cycle degree (*Laurea Specialistica*) (ex DM 509/99) recognised as the equivalent by Interministerial Decree 9.7.2009: class 48/S Methods for the analysis of complex systems, or class 64/S Economic sciences, or class 84/S Management studies, or class 90/S Social statistics and demography, or class 91/S Actuarial, financial and economic statistics, or class 92/S Statistics for experimental research;

or a degree (*Diploma di Laurea*) (prior to DM 509/99) recognised as the equivalent by Interministerial Decree 9.7.2009, in: Economia e commercio, o Scienze Scienze statistiche ed economiche, o Discipline economiche e sociali, o Economia ambientale, o Economia del commercio internazionale e dei mercati valutari, o Economia del turismo, o Economia delle amministrazioni pubbliche e delle istituzioni internazionali, o Economia delle istituzioni e dei mercati finanziari, o Economia industriale, o Economia politica, o Scienze economiche, statistiche e sociali, o Scienze politiche, e Scienze statistiche ed attuariali, o Statistica, o Statistica ed informatica per l'azienda, o Scienze statistiche, demografiche e sociali, o Economia assicurativa e previdenziale, o Economia aziendale, o Economia bancaria, o Economia bancaria, finanziaria ed assicurativa, o Economia e finanza, o Economia e gestione dei servizi, o Economia e legislazione per l'impresa, o Economia marittima e dei trasporti, o Economia per le arti, la cultura e la comunicazione, o Marketing, o Scienze della programmazione sanitaria.

A degree (*Diploma di Laurea*) (prior to DM 509/99) in: Economia ambientale, or Economia delle istituzioni e dei mercati finanziari, or Scienze politiche must be recognised as the equivalent of an LM-56 second-cycle degree (*Laurea Magistrale*) by the awarding university.

A degree (*Diploma di Laurea*) (prior to DM 509/99) in: Economia e finanza, or Economia per le arti, la cultura e la comunicazione must be recognised as the equivalent of an LM-77 second-cycle degree (*Laurea Magistrale*) by the awarding university.

A degree (*Diploma di Laurea*) (prior to DM 509/99) in: Scienze statistiche ed attuariali must be recognised as the equivalent of an LM-82 or an LM-83 second-cycle degree (*Laurea Magistrale*) by the awarding university.

Candidates holding a foreign degree may take part in the selection only after completing a degree-equivalency process pursuant to Art. 38, paragraph 3 of Legislative Decree DL 165/2001. Candidates are conditionally admitted to the selection procedure if the equivalency

process is underway, but no final decision has been reached. They must have had their degree recognised as the equivalent of an Italian degree by the time they are recruited.

The degree-equivalency process must be started before the selection-announcement deadline, otherwise the candidate will be excluded from the selection procedure. Candidates must inform the procedure manager that they have applied for degree equivalency.

The degree-equivalency application form is available at:

<http://www.funzionepubblica.gov.it/strumenti-e-controlli/modulistica>

- specific cultural qualifications pertinent to the research:
Ph.D in Economics or Statistics or equivalent qualification.
- Italian citizenship (Italians who are not citizens of the Republic of Italy have the same rights as Italian nationals), or citizenship of an EU Member State. Following implementation of Art. 7 of Law 97/2013, the following may also apply for the selection procedure: family of citizens from an EU Member State who do not have citizenship of an EU Member State, but do have the right of residence, or the permanent right of residence; and third-country nationals with a long-term EU permit of stay, with refugee status, or with subsidiary protection status;
- candidates with full political rights;
- candidates who are physically suitable for the position;
- candidates who have completed their military service.

Non-Italian nationals are required to:

- have full civil and political rights in their country of origin;
- fulfil the same requirements as Italian nationals, but do not need Italian citizenship;
- have a good knowledge of Italian.

Application form

Candidates must state under their own responsibility their surname and first name, their date and place of birth, their permanent address, any telephone number, any criminal convictions and pending criminal procedures, that they enjoy full political rights, their military-service status, a detailed statement they meet the aforementioned requirements, and the exact contact address for any correspondence.

A printed application (Annex 1) must be submitted with a copy of an academic and professional CV, preferably in European format, with an original signature. Candidates must also include a copy of a valid ID document; **failure to do so will result in their application being rejected**. The application must be sent by recorded delivery with receipt to: *Università degli Studi di Padova – Servizio Archivio Generale di Ateneo, Via 8 Febbraio 1848, 2 - 35122 Padova, Italy* **by 22nd May 2017**. The postmark shall be accepted as evidence of meeting the application deadline. The application must be written on unstamped paper.

Alternatively, the application may also be sent to: amministrazione.centrale@pec.unipd.it

- by certified email (PEC). The application and all documents normally requiring a signature must be digitally signed;
- By certified email (PEC) by sending the signed application together with a copy of the signer's ID document. All documents requiring a traditional signature must be sent as signed copies. Copies of these documents must be scanned.

All documentation must be in static and non-directly editable formats, preferably PDF; they must not contain macros or executable code. The size of each document must not exceed 1MB. Candidates are admitted to the selection procedure conditionally. Should any of the requirements not be met, candidates may be excluded from the selection procedure at any moment, even after they have taken the tests, by decree of the Director-General.

Selection

Candidates are selected by qualifications and an oral examination.

A total of 90 points are awarded for qualifications and oral examination. They are divided as follows:

- 30 points for qualifications;
- 60 points for oral examination.

Qualifications

Candidates will be assessed on the following qualifications:

1. ACADEMIC QUALIFICATIONS

A second-cycle degree (*Laurea Magistrale*) (ex Ministerial Decree DM 270/04), or a second-cycle degree (*Laurea Specialistica*) (ex DM 509/99), or a degree (*Diploma di Laurea*) (prior to DM 509/99).

2. CULTURAL QUALIFICATIONS

Ph.D in Economics or Statistics or equivalent qualification.

EU candidates must provide all of the statuses, information and qualities that they deem useful for the assessment of their qualifications in a statutory declaration, as per Art. 46 and 47 of Presidential Decree DPR no. 445/2000. Non-EU candidates are not allowed to use a statutory declaration, as per Art. 3 of Presidential Decree DPR no. 445/2000.

Certificates issued by the European Union or Italy's Public Administration must not be submitted.

Candidates will be notified of their qualification-assessment result before they take the oral examination.

Examinations

The examination will comprise an oral examination on:

- the main European research financing programs in economics; supervision and management of EU-funded research projects;
- the Italian University system and the Statutes of Padua University;
- how to acquire information on regulatory changes in the European research projects area;
- software designed for micro-data analysis, such as STATA; the main packages of Office Automation, Internet and e-mail;
- check on knowledge of English.

The Oral examination will take place at the following times and venues. No further notice will be given:

on **14th June 2017**, at 3.00 p.m., at the Direction meeting room (1st floor) of the Department of Economics and Management (Dipartimento di Scienze Economiche ed Aziendali “Marco Fanno” (DSEA)), Via del Santo, 33 - PADOVA.

Publication of this calendar is considered to be notification.

Approved candidates must come on the date and at the time specified above. No further notice will be given.

Candidates must show a valid ID document before being admitted to the oral examination.

Any candidates not coming to the examination will be deemed to have waived their place, regardless of the reason.

The examination pass mark is 21/30 (7/10).

All Commission sessions during the oral examination are public. At the end of each oral examination, the Commission will draw up a list of the candidates assessed with a score for those who have passed the examination.

This list, which is signed by the Commission Chair and the Secretary, will be posted on the examination-venue noticeboard and on the University of Padova website at <http://www.unipd.it/concorsi-selezioni>. Candidates can access the list with a personal password provided to all selection participants.

Overall ranking

The final score is calculated by adding up the score for the oral examination, and qualification assessment.

The overall ranking will be published in the University of Padova's Official Register. Any appeals may be filed the day after the ranking is published.

The overall ranking is effective immediately.

The winner is entitled to the gross annual salary for the EP category, financial position EP1, as per the University section of the current National Collective Bargaining Agreement (CCNL), as well as to an additional quota as specified in the “University Regulations for Recruiting and Regulating ‘Fixed-term Research Technologists’, in accordance with Art. 24bis of Law no. 240 of 30 December 2010.” The salary will be paid into a bank or post-office account only.

The administration may decide not to draw up the agreement should there cease to be the need, opportunity or resources to proceed.

The ranking is valid for three years from its publication date and may be used to recruit additional fixed-term technologists with the same profile and level. All other aspects of employment will depend on the University's specific needs.

Anything not stated above is covered by the “University Regulations for Recruiting and Regulating ‘Fixed-term Research Technologists’, in accordance with Art. 24bis of Law no. 240 of 30 December 2010”, available at: <http://www.unipd.it> (see “*Statuto e Regolamenti*”).

Pursuant to Law no. 241 of 7.8.1990, the selection-procedure manager is Maria Saveria Mollura – *Servizio carriere PTA e relazioni sindacali*, Riviera Tito Livio, 6, Padova, Italy.

The Technical-Administrative Staff Career and Trade Union Relations office (*Servizio carriere PTA e relazioni sindacali*) is open to the public at the following times:

From Monday to Friday from 10 am to 1 pm and on Tuesday and Thursday from 3 pm to 4.30 pm.

NB: This selection announcement has been translated into English for publication purposes only. The Italian version is valid for all legal purposes and for the resolution of any disputes.

Padua, 5th May 2017

The Director-General
Alberto Scuttari

For more information, please contact *Servizio Carriere PTA e relazioni sindacali* - Palazzo Storione - Riviera Tito Livio, 6 - 35123 Padova - Tel. +39 049 827 3159/3191 - fax +39 049 827 3190.

Department Manager Maria Rosaria Falconetti	Selection-Procedure Manager pursuant to Art. 5 of Law 241/1990 and subsequent amendments Maria Saveria Mollura
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