**Application for funding for a joint initiative in education or research between the University of Padua and Monash University**

NB: This document is a copy of the questions in the [online application form](https://docs.google.com/forms/d/e/1FAIpQLSeUxLcQPA5NIzUedM22A7wBl00jzr7y17lPMdp3J2QqRxpNAg/viewform) to assist you to prepare your application with the other applicants for your project. **Applications will only be accepted via the online form.**

\*fields marked with an asterisk are required

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*A single application should be submitted (i.e., one of the main applicants, either from UNIPD or from Monash, should submit the application) through this online Google form by 29 November 2021, 10:00 (CET) / 18:00 (AEDT).*

*To assist you to prepare your application with the other applicants for your project, you can download a Word document copy of the questions in this online Google form via the UNIPD website and the Monash staff intranet (links below). NB: Applications will only be accepted via this online Google form.*

*Please refer to the Call for Proposals document for full details, available on the UNIPD website (*[*https://www.unipd.it/partenariato-strategico-monash-university*](https://www.unipd.it/partenariato-strategico-monash-university) *) and the Monash staff intranet (*[*https://www.intranet.monash/global-engagement/international-agreements/partnership-with-university-of-padova,-italy*](https://www.intranet.monash/global-engagement/international-agreements/partnership-with-university-of-padova%2C-italy) *).*

Email

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***Page 2***

**Applicant details**

*A project must be carried out by at least two applicants, one from each institution. It is recommended that each institution include more than one applicant.*

*For UNIPD, the main applicant must be a member of the academic staff (professors, researchers, etc).*

*For Monash, the main applicant must be a permanent or fixed-term academic staff member (where the end date of the fixed-term contract does not fall during the project implementation period).*

**Project lead for the University of Padua**

*For UNIPD, the main applicant must be a member of the academic staff (professors, researchers, etc).*

Full name\*

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Position title\*

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Department name\*

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Email address\*

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**Project lead for Monash University**

*For Monash, the main applicant must be a permanent or fixed-term academic staff member (where the end date of the fixed-term contract does not fall during the project implementation period).*

Full name\*

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Position title\*

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School name (if not applicable, please indicate name of organising unit)\*

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Email address\*

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**Other applicants**

*It is recommended that each institution include more than one applicant*

Institution

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Full name

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Position title

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Department name (UNIPD) / School name (Monash) (if not applicable, please indicate name of organising unit)

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Email address

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Position title

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Department name (UNIPD) / School name (Monash) (if not applicable, please indicate name of organising unit)

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**If you have more than two applicants per institution, please add their details here** (i.e., institution; full name; position title; department name (UNIPD) / school name (Monash) (or name of organising unit); email address)

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**Project type and title**

Initiative type\*

* Collaborative Online International Learning (COIL) project
* Joint master’s and/or doctoral training workshop
* Collaborative research project

Project title\*

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***Page 4***

**Project details**

*In providing the details of your project below, please be sure to address the following criteria:*

*(a) alignment with the internationalisation goals of UNIPD and Monash;*

*(b) clear collaborative effort between staff at UNIPD and Monash;*

*(c) strategic merit and alignment with the education or research priorities at UNIPD and Monash, and potential to deliver benefit to both institutions;*

*(d) sustainability and possible scalability of the project; and*

*(e) short term and long term prospective of the project in terms of expected results and funding opportunities for future collaborative activity.*

Describe your project including its aim\*

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Outline how you will implement your project including the timeline (nb. projects must be concluded and funding must be spent by December 2022)\*

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Will you leverage the Monash University Prato Centre? (yes/no) If yes, how?\*

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Will you engage with industry partners? (yes/no) If yes, which partners and how?\*

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What impact do you expect your project will have?\*

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How will you share the outcomes of your project?\*

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**Budget**

*Up to AUD$4,000, for expenses incurred by Monash, and up to EUR€2,500, for expenses incurred by UNIPD. Projects must be concluded and funding must be spent by December 2022.*

Outline the budget for your project, indicating specific items and costs per institution - please provide this information in a table or spreadsheet.\*

File upload

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**Supporting documentation**

*The statements of endorsement can be in the form of either email or letter (uploaded as pdf files via this online application form). The statements must also confirm the following:*

*"The Department/School agrees to provide necessary facilities and confirms that the project would not entail a significant increase in the use of any University services; that any health and safety and ethical requirements have been considered; and that any relevant approvals will be sought before the project begins."*

Statement of endorsement from the UNIPD Dean of the Department\*

File upload

Statement of endorsement from the Monash Head of School (or other organising unit, if School is not applicable)\*

File upload

Short Curriculum Vitae of UNIPD main applicant\*

File upload

Short Curriculum Vitae of Monash main applicant\*

File upload

Short Curriculum Vitae of other applicants *(if you have more than one other applicant, please combine each of their CVs into a single pdf file)*.

File upload

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**Declarations**

*On behalf of all the project applicants, the applicant submitting the application confirms the following understandings and undertakings about Ethics, health and safety requirements, Intellectual property, and Reporting.*

Ethics, health and safety requirements: Where required, ethics, health and safety approvals do not need to be applied for until funding has been awarded but must be obtained before the project can begin. Please note that it is the applicants' responsibility to ensure the relevant application(s) is submitted and approved before the project begins.\*

* Yes

Intellectual property: All intellectual property developed in connection with this Call for Proposals will be jointly owned by the University of Padua and Monash University as tenants in common and all parties will take any necessary steps to give effect to this ownership (including by assigning any intellectual property rights). All parties agree and consent to the University of Padua and Monash University each using, reproducing, adapting and modifying the intellectual property for internal, non-commercial research and teaching purposes, and will endeavour to publish any publications in relation to any project and intellectual property together. The University of Padua and Monash University may enter into a separate agreement for the commercialisation of any jointly-owned intellectual property on a case-by-case basis.\*

* Yes

Reporting: Funding recipients will be required to submit a final report within 60 days of the conclusion of the project, using the report template provided, which will be reviewed by the Selection Committee.\*

* Yes

*A copy of your responses will be emailed to the address that you provided.*