

Thursday 21st June 2012

Sala Canova - Palazzo Storione

Erasmus SMS Mobility – Incoming mobility

10.00 – 10.30 Chiara Bagatella

Management of incoming students

10.30 – 11.00 Ivan Campagnola – SASSA Service
(Servizio Alloggi Studenti Stranieri e Altri)

Management of the Accommodation Service

11.00 – 11.20 Fiona Clare Dalziel - CLA (Centro
Linguistico di Ateneo)

Management and organization of Italian language
courses and other activities for incoming students

11.20 – 11.35 Coffee break

11.35 – 12.00 SAOS Service

(Servizio Accoglienza Ospiti Stranieri)

Presentation of the service activities and of
agreements with the Municipality of Padova and the
Police Office

12.00 – 13.00 Question time and examples from
participants on the session topics

13.00 – 16.00 Free lunch time

Aula Magna – Palazzo del Bo

16.00 – 17.00 “Erasmus Day” with European Student
Network (ESN Padova)

Meeting with Italian and foreign students

After Dinner

20.15 Erasmus Mundus night in Ruzante Theatre
(welcome, theatre show, poster session)

Friday 22nd June 2012

Sala Canova - Palazzo Storione

Erasmus Mundus programme

10.00 – 10.30 Maurizio Minicuci

Management of Erasmus Mundus mobility - Action 1

10.30 – 11.00 Elisa Zambon

Management of Erasmus Mundus mobility - Action 2

11.00 – 11.30 Raffaella Masè

Management of TPTI Master Course – EMMC Action 1

11.30 – 11.45 Coffee Break

11.45 – 12.00 Chiara Penon

Preparation of a computerized invitation letter

12.00 – 12.30 Question time and examples from
participants on the session topics

12.30 Alessandro Martin and/or Luigi Filippo Donà dalle
Rose and/or Roberta Rasa

Final greetings

*Please note that the programme may be subject to minor
changes*

INFO:

Servizio Relazioni Internazionali

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Palazzo del Bo

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**UNIVERSITÀ
DEGLI STUDI
DI PADOVA**

ERASMUS INTERNATIONAL STAFF WEEK

International Networking
and Mobility programmes



June 18 – 22, 2012

Università degli Studi di Padova

Monday 18th June 2012

Sala Canova - Palazzo Storione

10.00 – 10.30

Registration of participants

Welcome and presentation of the University of Padova and of the International Relations Office

10.30 – 11.00 Alessandro Martin

Keynote address and presentation of the University of Padova – Projection of the video “A day at the University of Padova”

11.00 – 11.15 Roberta Rasa

Presentation of the International Relations Office

11.15 – 11.30 *Coffee Break*

11.30 – 12.00 Stefania Maso

Presentation of the Erasmus local office at the Departments/in the area of Engineering and Natural Sciences

12.00 – 12.30 Question time and examples from participants on the session topics

12.30 – 14.00 *Free lunch time*

14.00 – 15.00 Guided tour of the University main building, Palazzo del Bo

15.00 – 15.30 Mirco Zorzi

LLP/Erasmus bilateral agreements

15.30 – 16.00 Question time and examples from participants on the session topics

16.30 – 17.30 *City guided tour (Optional, with reservation)*

20.00 *Welcome dinner*

Tuesday 19th June 2012

Sala da Pranzo - Palazzo del Bo

Erasmus SMS Mobility – Outgoing mobility

10.00 – 10.30 Luigi Filippo Donà dalle Rose

The ECTS scheme and recognition of studies

10.30 – 11.00 Sabrina Marchiori

Outgoing students – from the selection to the final documents

11.00 – 11.30 Eriselda Shkopi e Susanne Kloehn

Best practices in the management of an Erasmus local office

11.30 – 11.45 *Coffee break*

11.45 – 12.05 Elisa Di Luca and Benedetta Zatti

Disability in International Mobility Programs

12.05 – 13.00 Question time and examples from participants on the session topics

13.00 – 14.30 *Free lunch time*

Erasmus SMP Mobility and the Career Service

14.30 – 15.00 Gilda Rota

Presentation of the Career Service

15.00 – 16.00 Luisa Talamo and Zoltan Denes

Training Mobility Abroad: outgoing and incoming students

16.30 – 17.30 *Guided tour to the historical botanic garden of the University (Optional, with reservation)*

Wednesday 20th June 2012

Sala da Pranzo and Aula E – Palazzo del Bo

Sala da Pranzo

“EMQT – Erasmus Mobility Quality Tools” Project

10.00 – 10.30 Sara Pittarello

Presentation of the project

10.30 – 11.15 Luigi Filippo Donà dalle Rose

Outcomes and good practices

11.15 – 11.30 *Coffee break*

11.30 – 13.00 Working group: EMQT Questionnaire, indicators and suggestions for good practices

13.00 – 14.30 *Free lunch time*

Aula E

Double degrees and bilateral agreements mobility

14.30 – 15.00 Silvia Preciso

Double and Joint Programmes: the experience of the University of Padova

15.00 – 15.30 Mirco Zorzi

“T.I.M.E. – Top Industrial Managers of Europe” Project

15.30 – 15.45 Elisa Aghito

Bilateral agreements with Third Countries – Best practices

15.45 – 16.15 Question time and examples from participants on the session topics