

UNIVERSITÀ
DEGLI STUDI
DI PADOVA

**CALL for SUBMISSION of INNOVATIVE PROJECTS
PRESENTED BY STUDENTS - 2026**

Guidelines for filling in the Project Sheet (annex 1)



You are requested to fill in the [Project Form](#) which aims at collecting some general information and to upload the PDF of the [Project Sheet](#) (annex 1 or annex 2), duly filled in, at the end of the Form itself. Please name the file *Department_student contact name*

Projects must be submitted **by 11:59 p.m. on December 15, 2025.**

Note for compilation:

Compulsory fill-in item

Optional completion item depending on the specifics of the project

For information and support in drafting and filling in the Project Sheet (annex 1) write to offerta.formative@unipd.it after carefully reading all materials.

Useful Link

- ❖ Ongoing innovative projects.: <https://www.unipd.it/progetti-innovativi-studenti>
- ❖ [Collaborative Board Padlet](#) to submit project proposals, collaboration requests/proposals.



- **Name and Surname of the Student Contact Person**

Indicate ONLY ONE NAME of the student who will serve as the project contact person, providing all email and telephone contact details. The contact person must be regularly enrolled for the academic year 2025/2026 in a Bachelor's Degree, Master's Degree, Single-Cycle Master's Degree, Specialization, or PhD program at UNIPD. The contact person: must not be behind schedule, must be up to date with tuition payments, and must not be about to graduate within the first 9 months of the project. The project may involve multiple students and/or student associations (to be specified in the dedicated section of the form).

- **Name and Surname of the Project Supervisor (Faculty Member)**

Each project must be coordinated by ONLY ONE Unipd Faculty Member, who will act as the official supervisor and liaise with the Department responsible for managing the funds. Nothing prevents additional faculty members from being involved in the project.

- **Name and Surname of the Department Administrative Contact**

As each project may involve the Department's administrative offices for purchases or procedural matters, the name of an administrative contact person must be indicated. This person will liaise with the Project Supervisor and, if necessary, with the Student Contact Person.



- **Project Title**

Indicate the full title of the innovative project for which funding is requested.

- **Project Lines**

Choose a single line from the two project lines:

a) Linea challenges

- ***Innovative projects aimed at challenges - competitions - initiatives*** of a national or international nature in which other universities or institutions participate.

b) Linea student centered

- ***Innovative projects for Unipd*** involving students belonging to the same degree course, but also bringing together participants from different degree courses or departments.



- **Abstract**

Specify the characteristics of the project in a text not exceeding 200 words. Specify: objectives, target group and modalities trying to emphasise the concrete elements that distinguish it.

- **Is the project designed in continuity with projects funded in previous years?**

The University promotes and awards projects that have been funded in previous years, through the corresponding call for proposals or other UNIPD calls for proposals (please specify which), and that are the natural evolution and/or continuation of these projects, highlighting in the abstract the innovative elements with respect to what was presented in previous years.

- **What are the projects?**

If you answered 'yes' to the previous question, please provide the year and name of the previously funded project from which your current proposal originates.



DESCRIPTION OF THE “PROJECT”

a. Specific Objectives

Indicate briefly (max. 200 words) what objectives you intend to achieve with the project.

b. Innovative Content

Indicate which innovative elements characterise the project that enhance innovative didactic experiences within a particular subject area for which a reference professor is the Coordinator;

- encourage planning skills;
- promote a culture of evaluation;
- foster learning processes through the use of new tools, methodologies and supports.



c. Innovative Actions, Methods and Tools for each lines

These include, but are not limited to:

LINEA CHALLENGES

- ✓ Projects involving the realisation of a tangible or intangible product to be presented in national or international competitions, contests, events that favour the development of skills in the fields of: design, problem solving, negotiation, communication and other relevant soft skills.

LINEA STUDENT CENTERED

- ✓ Laboratory activities for teaching purposes;
- ✓ Development of actions to increase interactivity between teachers and students;
- ✓ Development and increase students soft skills ;
- ✓ Development of gamification teaching strategies, debate, ecc..;



c. Innovative Actions, Methods and Tools

These include, but are not limited to:

LINEA STUDENT CENTERED

- ✓ The use of technical support tools to explore innovative topics (digital platforms, apps, hardware, software)
- ✓ Activities that raise awareness of the advantages of new teaching and assessment methodologies also among students and promote comparison and sharing (e.g. coaching, peer observation, exchange of good practices,...).
- ✓ Preparation of multimedia material for experiential activities in the laboratory;
- ✓ Proposals and applications of the use of AI in didactics to support learning;
- ✓ Simulations and digital productions in a vocational perspective;
- ✓ Enhancement of technological tools to support educational innovation.



Activities and Timing

Annual Project

- ❖ **Timing - From the date of project approval to 31/12/2026:** Specify the actions you intend to carry out following the approval of the project, detailing what these activities consist of.
- ❖ Please note that the **planned activities must be completed no later than 31/12/2026** for annual projects, including the settlement of payments to any third parties for services or purchase of materials.

For multi-year projects

- ❖ **Timing:** (up to a maximum of 3 years) - **From 01/01/2026 up to a maximum of 31/12/2028:** Specify the actions that will begin and develop during the year or years following 2025, detailing what they consist of.
- ❖ Please note that the **activities planned for the first year of multi-year projects must be completed no later than 31/12/2026**, including the settlement of payments to any third parties for services or purchase of materials, and the expected results must be achieved, otherwise the allocation of funding for the following year will not be confirmed.

❖ If possible, attach a link with the reference Gantt chart.



Expected Results

Indicate what results are expected to be achieved as a result of the implementation of the project, specifying whether they will occur in the short and/or medium term. If the expected results extend beyond the project's deadline, emphasise how much time will have elapsed since its completion.

Example: more students passing their exams at the first useful session, increase in marks achieved, greater involvement of the student population, increase in practical activities.



Scheda di Progetto

Sezione 6.2

By way of example: Expected results and indicators used to assess the achievement of these results

Expected results (examples)	Impact indicators (examples)
Greater number of students passing the exam in the first available session	Comparison between the percentage of students who passed the exam in the year of the project and the previous year when it was not developed
Increase in the grades achieved	Comparison between the average exam score in the year of the project and the data from the previous year when it was not developed
Engagement of the student population compared to other similar initiatives (to be specified)– Increase in practical activities compared to previous situations	Counting the number of participants in the activities compared with similar initiatives, of the posts on Moodle. Satisfaction questionnaires and questionnaires to analyse feedback on the initiatives
Dissemination	Counting accesses/listens/other
Change in students'–perception regarding a particular situation or topic	Questionnaires administered to students (possibly before and after the activity); collection and counting of feedback collected, or qualitative listing thereof;
Improvement of soft skills	Somministrazione di questionari prima del progetto, durante e alla fine per monitorare l'impatto dell'azione del progetto
3rd place in the competition.	Competition ranking, specifying any justifications



Level of project sharing - UNIPD internal structures

Please indicate with which bodies the project was shared (multiple answers possible):

- ☐ Department
- ☐ Course of Study
- ☐ School
- ☐ Student Representatives
- ☐ Other:

Level of project sharing - Structures outside UNIPD

Indicate any structures involved in the project - specifying for each structure involved the name/reason, the reference and a contact email (multiple answers possible)

- ☐ Entities
- ☐ Associations
- ☐ Companies
- ☐ Other:



Level of project sharing - Names of students involved

Please indicate for each student participating in the project (either in part or in full)

- ☐ First and Last Name
- ☐ Matriculation Number
- ☐ Course of Study
- ☐ Department
- ☐ Role in the project
- ☐ Possible position held in UNIPD bodies



COSTS DIVIDED BY ITEMS OF EXPENDITURE

In addition to indicating the total amounts per item of expenditure, details of the items are requested for each macro-area indicated.

Travel and Subsistence Expenses

It is requested to specify:

- The place where the travel will take place
- The number of people involved
- The vehicle(s) used
- The duration in days
- The reason for the travel

Expenses for participation in events/manifestations/competitions

Please specify:

- The type of event (national or international)
- The number of people who will be involved
- The duration in days



Materials (here are some examples)

- Expenses for the use of scientific instruments, necessary for teaching activities
- Stationery
- Personal protective equipment
- Medical equipment

Inventory Materials (here are some examples)

- Hardware expenses
- Laboratory equipment
- Cameras
- Diagnostic Instruments
- Simulators
- Specific Furnitures
- PCs e monitor
- Multimedia equipment to set up a simulation space for teaching activities



Fees for external personnel (here are some examples)

They must be calculated by estimating the necessary workload.

- Fees for external experts
- Fees for external experts - Workshops
- Fees for external experts – Intensive residential courses
- Other project requirements

Purchase of services (here are some examples)

- Intensive residential courses
- Licenses for the acquisition of applications
- Software
- Production of video content

Other

What is not included in the other items

Total Cost

Please indicate the total amount of the project.



Budgeting and Reporting Guidelines

For the budget definition, a cost estimate based on the proposers' evaluations is sufficient.
Please be as precise and detailed as possible in order to correctly allocate the assigned resources.

Please note that the requested amount is comprehensive for the year according to the following maximums:

- ❖ Challenges Line - 14,000 € per year, which can also be requested for subsequent planned years.
- ❖ Student Centered Line - 8,000 €

The allocation will be confirmed or modified by the commission, whose judgment will be final.

Please note that the assigned amount cannot be increased, even in consideration of any unforeseen circumstances.

The funding will be disbursed annually within 30 days of the approval of the ranking.

The assigned funding must be spent (all commitments must be settled) no later than 31/12/2026.

Based on the implementation of the planned activities and the results achieved, the allocation and disbursement of the requested funding for the following year will be confirmed for multi-year projects.



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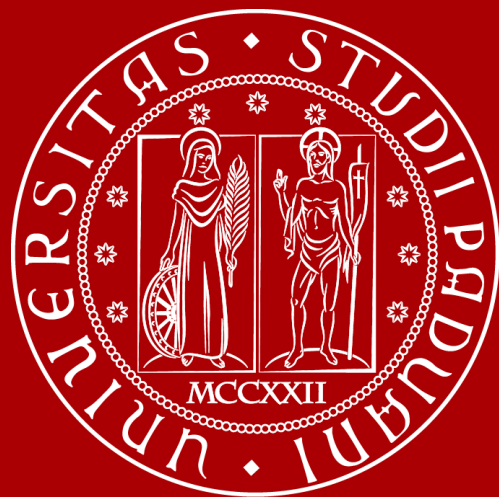
Based on the implementation of the planned activities and the results obtained, the allocation and disbursement of the requested funding for the following year will be confirmed for multi-year projects.



Signatures

Please pay attention to the project signatures, which can be made by hand (with a pen) or digitally (using the Pades or Cades system).

Copied signatures will not be accepted. It is possible for the student to sign holographically and the teacher to sign digitally, but only in this order. If the document is subsequently modified, the digital signature will be lost and the project will be considered inadmissible due to a formal defect.



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