



SELEZIONE PUBBLICA N. 2024N26, PER ESAMI, PER L'ASSUNZIONE A TEMPO INDETERMINATO DI N. 8 PERSONE DI CATEGORIA C, POSIZIONE ECONOMICA C1, AREA AMMINISTRATIVA, PRESSO L'UNIVERSITÀ DEGLI STUDI DI PADOVA, RISERVATA AI SOGGETTI DI CUI ALL'ART. 1 DELLA LEGGE N. 68/1999. SUPPORTO AL CENTRO DI ATENEO PER LE BIBLIOTECHE.

QUESITI COLLOQUIO

ELENCO N. 1

- 1) I repositories di dati e di prodotti della ricerca in ambito accademico.
- 2) Le differenze tra catalogo, bibliografia e banca dati.

The fastest way to create a basic web hyperlink on a PowerPoint slide is to press Enter after you type the address of an existing webpage. You can link to a webpage, or you can link to a new document or a place in an existing document, or you can begin a message to an email address. You can change the color of a hyperlink if you like. If you want to change the display text of a link, right-click it and select Edit Link.

ELENCO N. 2

- 1) Banche dati in ambito accademico e recupero dell'informazione full text.
- 2) Front office e back office in biblioteca.

If you are using PowerPoint 2013 or a newer version, you can link data from a saved Excel worksheet to your PowerPoint presentation. That way, if data in the worksheet changes, you can easily update it in your PowerPoint presentation. The linked object in your presentation displays all the data from the active, top worksheet in the linked Excel workbook. When you save the Excel workbook, make sure the worksheet you want in your presentation is the one you see when you first open the workbook.

ELENCO N. 3

- 1) I periodici elettronici nella biblioteca accademica: dalla acquisizione all'integrazione nel catalogo.
- 2) Il servizio di reference in una biblioteca accademica.

People who use screen readers sometimes scan a list of links. Links should convey clear and accurate information about the destination. For example, avoid using link texts such as "Click here," "See this page," "Go here," or "Learn more." Instead include the full title of the destination page. You can also add ScreenTips that appear when your cursor hovers over text or images that include a hyperlink. If the title on the hyperlink's destination page gives an accurate summary of what's on the page, use it for the hyperlink text.

ELENCO N. 4

- 1) I servizi al pubblico nella biblioteca accademica.
- 2) Punti di forza e punti di debolezza di un abbonamento a un periodico e-only.

You can download free, pre-built document templates with useful and creative themes from Office when you click File > New in your Office app. Templates can include calendars, business cards, letters, cards, brochures, newsletters, resumes, and much more. You can use any template you download as-is, or you can customize it to meet your needs. When you select a template you'll be presented with a dialog box that shows you a larger view of the template.

ELENCO N. 5

- 1) Il discovery tool e la ricerca bibliografica in ambito accademico.
- 2) Lo scarico inventoriale in una Biblioteca accademica.

Best practices for making Word documents accessible: Avoid common accessibility issues such as missing alternative text (alt text) and low contrast colors; In general, avoid tables if possible and present the data another way; If you have to use tables, use a simple table structure for data only, and specify column header information; Use built-in headings and styles; Include alt text with all visuals; Add meaningful hyperlink text and ScreenTips.

ELENCO N. 6

- 1) Il percorso del libro nella biblioteca accademica.
- 2) Punti di forza e punti di debolezza dell'utilizzo degli e-book in una biblioteca accademica.

Microsoft Word is a word processing program that was first made public by Microsoft in the early 1980s. It allows users to type and manipulate text in a graphic environment that resembles a page of paper. Extra features, such as tables, images and advanced formatting give users more options to customize their documents. Over the past three decades, there have been a number of updates and additions to Microsoft Word. Today it is one of the most widely used word processors available for Macs and PCs. It is often taught to students in schools and required as part of the basic computer requirements for many office jobs.

ELENCO N. 7

- 1) Il recupero dell'informazione bibliografica: metodologia della ricerca online nelle banche dati in ambito accademico.
- 2) Interventi per la conservazione del materiale cartaceo in biblioteca.

Use accessible font color: the text in your document should be readable in a high contrast mode. For example, use bright colors or high-contrast color schemes on opposite ends of the color spectrum. White and black schemes make it easier for people who are colorblind to distinguish text and shapes. Here are some ideas to consider: 1) To ensure that text displays well in a high contrast mode, use the Automatic setting for font colors; 2) Use the Accessibility Checker to analyze the document and find insufficient color contrast.

ELENCO N. 8

- 1) Soluzioni e strumenti per il servizio di Document Delivery e Interlibrary Loan in ambito accademico.
- 2) Strategie di pubblicazione in Open Access.

By default when you copy (or cut) and paste in Excel, everything in the source cell or range—data, formatting, formulas, validation, comments—is pasted to the destination cell(s). This is what happens when you press CTRL+V to paste. Since that might not be what you want, you have many other paste options, depending on what you copy. For example, you might want to paste the contents of a cell, but not its formatting. Or maybe you want to transpose the pasted data from rows to columns.

ELENCO N. 9

- 1) Indicizzazione e classificazione delle risorse bibliografiche nella biblioteca accademica.
- 2) Gli archivi istituzionali.

Alt text helps people who can't see the screen to understand what's important in visual content. Visual content includes pictures, SmartArt graphics, shapes, groups, charts, embedded objects, ink, and videos. In alt text, briefly describe the image and mention its intent. Screen readers read the text to describe the image to users who can't see the image. Avoid using text in images as the sole method of conveying important information. If you must use an image with text in it, repeat that text in the document.

ELENCO N. 10

- 1) L'importanza dei metadati in una biblioteca digitale.
- 2) La carta delle collezioni: sviluppo e gestione delle raccolte.

The Accessibility Checker is a tool that reviews your content and flags accessibility issues it comes across. It explains why each issue might be a potential problem for someone with a disability. The Accessibility Checker also suggests how you can resolve the issues that appear. In Word, the Accessibility Checker runs automatically in the background when you're creating a document. If the Accessibility Checker detects accessibility issues, you will get a reminder in the status bar.

ELENCO N. 11

- 1) La catalogazione descrittiva e semantica delle risorse bibliografiche nella biblioteca accademica.
- 2) I progetti di digitalizzazione: tecnologie e metodologie da adottare.

Best practices for making PowerPoint presentations accessible: Include alternative text with all visuals; Make sure slide contents can be read in the order that you intend; Add meaningful and accurate hyperlink text and ScreenTips; Ensure that color is not the only means of conveying information; Use sufficient contrast for text and background colors; If you must use tables, create a simple table structure for data only, and specify column header information.

ELENCO N. 12

- 1) Principali aspetti delle regole di catalogazione descrittiva in uso in Italia.
- 2) Le banche dati citazionali.

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ELENCO N. 13

- 1) La formazione all’utenza nella biblioteca accademica.
- 2) Gli strumenti di gestione delle bibliografie.

You can apply or change a style, border, or color of a table in your presentation. For example, you can apply or clear a table style (or Quick Style), erase lines from a cell, row, or column, change the border of the table, or change the background color of a table. A table style (or Quick Style) is a combination of different formatting options, including color combinations that are derived from the theme colors of the presentation. Any table that you add has a table style applied to it automatically.