

1222 • 2022
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ANNI



UNIVERSITÀ
DEGLI STUDI
DI PADOVA

PHD WELCOME DAY
SAOS OFFICE

SAOS is a welcome desk which assists incoming international students and scholars (PHD, researchers, visiting professors, experts) in organizing and completing the most important procedures related to their legal stay in Italy:

Residence permit application

Residence permit renewal

Researchers' procedures

**Relations with institutions (Questura and
Prefettura, Embassies)**

**Information about the network of
services**

**Information about family reunion,
conversion**

STUDY RESIDENCE PERMIT

PHD is considered as STUDY, so you probably hold a STUDY VISA, and a STUDY RESIDENCE PERMIT



- 12 months residence permit
- Renewable until the end of the studies
- Allows part time job (up to 20 hours/week or 1040 hours/year)
- After graduation can be changed in «ricerca lavoro» (job searching) 12 months residence permit

APPLICATION AND RENEWAL OF RESIDENCE PERMIT

Study residence permit first application→ TUTORIAL

Apply within the first 8 days from your entry

**Study residence permit renewal→ saos office will send you
a GUIDE**

Renew your residence permit at least 60 days before the
expiration

Documentation complete in the kit

APPLICATION AND RENEWAL OF RESIDENCE PERMIT

PROCEDURE

- 1) Get the kit to the post office
- 2) Fill the kit and attach documents
- 3) Send the kit and receive the appointment
- 4) Attend fingerprints appointment to the Immigration Office
- 5) Receive the sms and collect your residence permit to the Immigration Office

DOCUMENTS

- 1) Passport, tax code, residence permit and postal receipt
- 2) Phd enrollment letter/phd enrollment to the next year
- 3) Health insurance
- 4) Accommodation
- 5) Financial support if it is a renewal

RESIDENCE PERMIT AND MOBILITY

During its validity, The study residence permit allows you travel up to 90 days in Schengen. After 90 days, you need a Visa.

ADVANCING FINGERPRINTS AT THE SAOS' DESK

- 40 days from the sending
- Documented academic reasons related to international mobility
- All the documentation should be complete

APPLYING FOR A TEMPORARY RESIDENCE PERMIT

- Fingerprints should be done and residence permit expired
- Released few days before the travel
- Attach: ticket, a revenue stamp, and 2 pictures

SAOS OFFICE

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THANK YOU

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TERMA KASIH RAIBH MAITH AGAT
MULTUMESC
GRAZIE
MERC
MERC
CHOKRANE
MATUR NUWUN
MATONDO
CHOKRANE
UA TSAUG RAU KOJ
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RAIBH MAITH AGAT
SPASIBO
MAAKE
OBRIGADO
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