

## AREA DIDATTICA E SERVIZI AGLI STUDENTI

**TEACHING AND STUDENT SERVICES AREA** 

## **UFFICIO CARRIERE STUDENTI**

**STUDENT CAREERS OFFICE** 



## **REGISTERING FOR GRADUATION**

SCHOOL OF
AGRICULTURAL SCIENCES
AND
VETERINARY MEDICINE

THIRD PERIOD – AUTUMN SESSION

## **HOW TO REGISTER FOR GRADUATION**

In order to graduate in the autumn session **from 1 September 2025 to 25 October 2025**, you must have paid the first, second and third installment of the A.Y. 2024/25

You must register for graduation from 18 June 2025 to 15 July 2025. The application procedure ("Diploma attainment" on Uniweb) consists of two stages.

#### **FIRST STAGE**

- Enter the **title** of your dissertation and the information about your supervisor by the deadline set for the graduation period. Please indicate the original title to be written on the header of your dissertation and its English translation (if your dissertation is written in English, you must insert the same title twice, both in the field 'dissertation title' and in the field 'dissertation title in English')
- Wait for the supervisor to approve your dissertation title from their Uniweb personal page
- Wait for the notification (sent to your institutional e-mail address name.surname@studenti.unipd.it)
   that the title has been approved by the supervisor
- The registration procedure is now available on your Uniweb personal page

#### **SECOND STAGE**

- Register for graduation
- Fill in the AlmaLaurea questionnaire (please note that if you do not fill in the entire questionnaire, you
  will not be able to finalise and submit your application for graduation. Upon filling in the questionnaire,
  you will be redirect to your personal page on Uniweb and to finalise and submit your application)
- Submit you application
- Now your application is correctly submitted, and you will find the payment slip of € 16.00 (revenue stamp) in the section 'Contributions' on Uniweb.

## IMPORTANT INFORMATION

- The first stage must be completed as soon as possible, in order to obtain your supervisor's approval in time and proceed with the second stage
- Once you have been submitted your application, your study plan cannot be changed any longer.
- If you do not pay the revenue stamp (€16.00) for graduation, your student's records cannot be approved. The payment is also mandatory in case of cancellation of the degree application.
- If you wish to cancel your graduation registration, you should do it directly on Uniweb and immediately notify it by email to:

Student Career Office (Agripolis campus): agrariaveterinaria.studenti@unipd.it
School of AMV, Teaching Office: agraria.medicinaveterinaria@unipd.it

- If you wish to postpone the dates of your graduation within the same period, i.e. from the first set of
  dates (primo appello) to the second set of dates (secondo appello), you should send an email to
  conseguimentotitolo.studenti@unipd.it before the last day of the first set of dates you initially
  registered for
- If you enrolled before A.Y. 2014/15 and you still hold your paper booklet, please send it to Università degli studi di Padova Ufficio Carriere Studenti Viale dell'Università, 16 35020, Legnaro (PD) within the deadlines
- Further information and the step-by-step procedure are available in the **Handbook**
- Information about how to write your dissertation, how and when to upload it, graduation periods etc. is available on the School of AMV website at
  - https://www.agrariamedicinaveterinaria.unipd.it/nuova-procedura-di-upload-della-tesi-uniweb
- Contacts: School of Agricultural Sciences and Veterinary Medicine agraria.medicinaveterinaria@unipd.it

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## **AUTUMN SESSION DEADLINES**

(FROM 1 SEPTEMBER 2025 TO 25 OCTOBER 2025)

#### **BACHELOR'S DEGREE PROGRAMMES**

# <u>ALL ITALIAN-TAUGHT DEGREE PROGRAMMES EXCEPT SICUREZZA IGIENICO-SANITARIA DEGLI ALIMENTI</u> (SIA) E ANIMAL CARE (AC)

#### OCTOBER - SINGLE SESSION (D.M 509/99 DEGREE PROGRAMMES)

Registration for graduation 18 June 2025 – 15 July 2025

Delivery of paper booklet (if applicable)

Exams registration and tuition fees payment deadline

Dissertation upload on Uniweb and supervisor approval

6 October 2025

deadline

Dissertation discussion and proclamation 6 October 2025 – 24 October 2025

### OCTOBER - SINGLE SESSION (D.M 270/04 DEGREE PROGRAMMES)

Registration for graduation 18 June 2025 – 15 July 2025

Delivery of paper booklet (if applicable)

Exams registration and tuition fees payment deadline

15 September 2025

Dissertation upload on Uniweb and supervisor approval

15 September 2025

deadline

Dissertation discussion 29 September 2025 – 3 October 2025 Proclamation 6 October 2025 – 24 October 2025

#### SICUREZZA IGIENICO-SANITARIA DEGLI ALIMENTI (SIA) E ANIMAL CARE (AC)

#### **OCTOBER - SINGLE SESSION**

Registration for graduation 18 June 2025 – 15 July 2025

Delivery of paper booklet (if applicable)

Exams registration and tuition fees payment 26 September 2025

deadline

Dissertation upload on Uniweb and supervisor 16 October 2025

approval deadline

Dissertation discussion and proclamation 6 October 2025 – 24 October 2025

#### SINGLE-CYCLE DEGREE PROGRAMMES

## **MEDICINA VETERINARIA**

#### **SEPTEMBER - FIRST SESSION**

Registration for graduation 18 June 2025 – 15 July 2025

Delivery of paper booklet (if applicable)

Exams registration and tuition fees payment deadline

1 September 2025

Dissertation upload on Uniweb and supervisor approval

5 September 2025

deadline

Dissertation discussion and proclamation 15 September 2025 - 19 September 2025

#### **OCTOBER- SECOND SESSION**

Registration for graduation 18 June 2025 – 15 July 2025

Delivery of paper booklet (if applicable)

Exams registration and tuition fees payment deadline

Dissertation upload on Uniweb and supervisor approval

6 October 2025

deadline

Dissertation discussion and proclamation 6 October 2025 - 24 October 2025

#### **MASTER'S DEGREE PROGRAMMES**

#### ALL MASTER'S DEGREE PROGRAMMES EXCEPT BIOTECNOLOGIE PER L'ALIMENTAZIONE

#### **SEPTEMBER - FIRST SESSION**

Registration for graduation 18 June 2025 – 15 July 2025

Delivery of paper booklet (if applicable)

Exams registration and tuition fees payment deadline

1 September 2025

Dissertation upload on Uniweb and supervisor approval

8 September 2025

deadline

Dissertation discussion and proclamation 15 September 2025 - 19 September 2025

#### **OCTOBER- SECOND SESSION**

Registration for graduation 18 June 2025 – 15 July 2025

Delivery of paper booklet (if applicable)

Exams registration and tuition fees payment deadline

Dissertation upload on Uniweb and supervisor approval

6 October 2025

deadline

Dissertation discussion and proclamation 6 October 2025 - 24 October 2025

## **BIOTECNOLOGIE PER L'ALIMENTAZIONE**

#### **SEPTEMBER - FIRST SESSION**

Registration for graduation 18 June 2025 – 15 July 2025

Delivery of paper booklet (if applicable)

Exams registration and tuition fees payment deadline

Dissertation upload on Uniweb and supervisor approval

4 September 2025
4 September 2025

deadline

Dissertation discussion and proclamation 15 September 2025 - 19 September 2025

#### **OCTOBER- SECOND SESSION**

Registration for graduation 18 June 2025 – 15 July 2025

Delivery of paper booklet (if applicable)

Exams registration and tuition fees payment deadline

Dissertation upload on Uniweb and supervisor approval

7 October 2025

deadline

Dissertation discussion and proclamation 6 October 2025 - 24 October 2025

## FORMER ITALIAN UNIVERSITY SYSTEM (VECCHIO ORDINAMENTO IN ANNUALITÀ)

## **SEPTEMBER - FIRST SESSION**

Registration for graduation 18 June 2025 – 15 July 2025

Delivery of paper booklet (if applicable)

Exams registration and tuition fees payment deadline

1 September 2025

Dissertation upload on Uniweb and supervisor

8 September 2025

approval deadline

Dissertation discussion and proclamation 15 September 2025 - 19 September 2025

## **OCTOBER- SECOND SESSION**

Registration for graduation 18 June 2025 – 15 July 2025

Delivery of paper booklet (if applicable)

Exams registration and tuition fees payment deadline 26 September 2025

Dissertation upload on Uniweb and supervisor

approval deadline 6 October 2025

Dissertation discussion and proclamation 6 October 2025 - 24 October 2025