**During the Mobility**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | ***Table A2 - Exceptional Changes to the Traineeship Programme at the Receiving Organisation/Enterprise***  (to be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Organisation/Enterprise) | | | | | | |
| **Planned period of the mobility: from [day/month/year] ……………. till [day/month/year] …………….**  **If applicable, planned period(s) of the virtual mobility: from [day/month/year] ……………. to [day/month/year] …………….** | | | | | | | |
| **Traineeship title: …** | | | | **Number of working hours per week: …** | | | |
| **Detailed programme of the traineeship period:** | | | | | | | |
| **Knowledge**, **skills and competences to be acquired by the end of the traineeship (expected Learning Outcomes)**: | | | | | | | |
| **Monitoring plan:** | | | | | | | |
| **Evaluation plan:** | | | | | | | |
| **Commitment** | | **Name** | **Email** | | **Position** | **Date** | **Signature** |
| Trainee | |  |  | | *Trainee* |  |  |
| Responsible person[[1]](#endnote-2) at the Sending Institution | |  |  | |  |  |  |
| Supervisor[[2]](#endnote-3) at the Receiving Organisation | |  |  | |  |  |  |

1. **Responsible person at the sending institution**: this person is responsible for signing the Learning Agreement, amending it if needed and recognising the credits and associated learning outcomes on behalf of the responsible academic body as set out in the Learning Agreement. [↑](#endnote-ref-2)
2. **Supervisor at the Receiving Organisation**: this person is responsible for signing the Learning Agreement, amending it if needed, supervising the trainee during the traineeship and signing the Traineeship Certificate. [↑](#endnote-ref-3)