

PROCEDURE FOR REQUEST AND USE SPACE FOR "QUIET ROOM" USE

People accessing this place have to respect the following rules:

- The quiet room is reserved to students with special needs, with learning difficulties or other needs (nursing, emergency aid) and for special needs tutoring.
- The access to the quiet room is restricted, please contact the reception desk to book your seat; fill in the designated calendar with the following information:
 - Day/days with time slot
 - Name and Surname (in block letters) and the specific reason.
- Users are responsible for their own personal effects and other objects introduced or abandoned in the quiet room (the staff declines all responsibility for inconveniences of any nature to people or things, for theft, lost or damaged objects).
- Turn off cell phone ringers.
- Disturbing other people or damaging objects is not allowed.
- No food or alcoholic drinks allowed.
- Use of e-cigarettes is prohibited (NO SMOKING NO VAPING).
- The security staff remain at your disposal.

Your cooperation is requested in providing a quiet environment.