

UNIVERSITÀ
DEGLI STUDI
DI PADOVA

VIP - Virtual International Programme

Info day 11/07/2024



What is VIP Virtual international programme?

- UniPD Vip Website
<https://www.unipd.it/en/virtual-international-programme-vip>
- Organized by Justus Liebig University Giessen - JLU Giessen (Germany)
- There are semesters: winter semester (from mid october to mid january) and summer semester (from mid april to mid july);
- Without cost;
- Deadline application for winter semester 31/07/2024
<https://www.jlu-digitalcampus.de/how-to-apply/apply-for-virtual-international-programme>
- Completely virtual : attendance of courses is 100%: access is remotely;
- At the end of the semester you will receive a Transcript of records (as physical mobility)
- There is the possibility of recognition of the credits

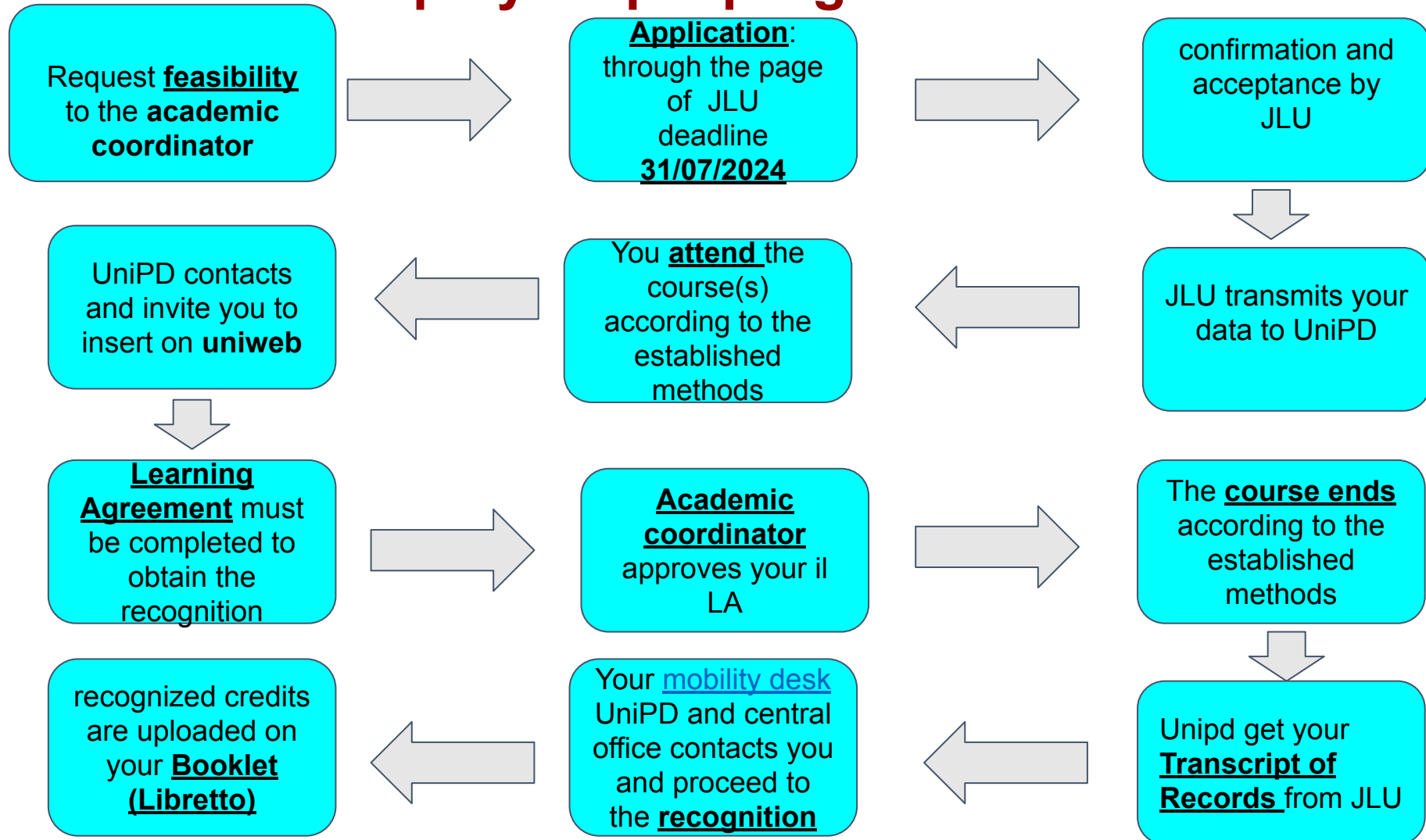


Course catalogue

- Bachelor level
<https://www.jlu-digitalcampus.de/vip/about-the-programme>
- Master level
<https://www.jlu-digitalcampus.de/vip/about-the-programme-1>
- Especially interesting the Virtual Collaborative Teaching: **seminars** offered by JLU in collaboration with other international partnerships
<https://www.jlu-digitalcampus.de/about/international-virtual-collaborative-teaching>



Step by step il programma VIP





LA now, LA during

1. PAY ATTENTION: The learning agreement is **formally** carried out DURING the semester, approximately around the month of November via uniweb. You will be contacted by virtual.exchange@unipd.it who will invite you to present your LA;
2. It is essential NOW (11 July 2024) to make informal arrangements with your **academic coordinator for VIP** who will sign your learning agreement;



Basic question: who is my academic coordinator?

1. The crucial question is: **who signs my LA in my course of study?** -> work in progress!!
2. As a general rule if I don't know who is the VIP Academic coordinator of my study course -> I contact the central office virtual.exchange@unipd.it and ask



Recognition of VIP credit

1. Academic coordinator who signs the LA is the same who recognizes the credits;
2. Recognition can start on february/march as soon as we receive the ToR : Transcript of Records from JLU Giessen;
3. You will be contacted by virtual.exchange@unipd.it and by your mobility desk <https://www.unipd.it/en/desks-and-contacts> to proceed with the recognition

Credits can be recognized in 4 ways:

1. Corresponding to courses in your study plan;
2. Corresponding to elective credits in your study plan);
3. Credits to be insert outside the study plan;
4. Not recognised: it is not possible to proceed with recognition so the credits are not tracked



Contacts and who does what

JLU GIESSEN

VIP@admin.uni-giessen.de

Anne Landsiedel & Kirsten Apel

- Application, courses infos;
- Timetable courses, links for lessons and teaching material
- Exams, Transcript of records

ACADEMIC COORDINATOR

ask to

virtual.exchange@unipd.it

1. Feasibility of the courses to be attend at JLU for their possible recognition;
2. Sign learning agreement via uniweb;

UNIPD

virtual.exchange@unipd.it

- Registration on uniweb (during the semester)
- Learning agreement (during the semester)
- Recognition



Faq 1

Can students enrolled in the master's degree take bachelor level courses ? Vice versa, can students enrolled in a bachelor degree follow master's level courses?

As a general rule, we recommend that all students enroll in courses that correspond to their level. In fact, there are many courses open to both Bachelor and Master students. In the cases requested in the application it is always necessary to contact the Academic coordinator to obtain his/her approval



Faq 2

How it works the [application](#) to JLU Giessen?

from this link you proceed to the [application](#) and finally you find so

Application for JLU's Virtual International Programme (VIP) summer semester 2024

Information

Personal Information ✓

Address ✓

✓ Your form has been submitted successfully. You can use

Download Application PDF

and download the filled out form in PDF format

I have finished?? **NO**



Faq 3

How do you complete the application in Giessen?

From your address @studenti.unipd.it you send an email to VIP@admin.uni-giessen.de and attach the **mandatory** documents (in English)

1. Application form (the PDF downloaded in the previous slide)
2. Certificate enrollment at UniPD (From Uniweb in english language -> Certificates -> Enrollment/Iscrizione)
3. Transcript of Records UniPD (From Uniweb in english language -> Certificates -> Enrollment with exams/Iscrizione con esami)

Pay attention: if there are problems with the certificates it is necessary to contact the Student Office <https://www.unipd.it/en/Self-certifications>

Optional documents

- German language certificate (if you have applied for a course that requires a minimum level knowledge of the German language)

Documents that **CANNOT** be uploaded

- Learning Agreement: it will be done later during the semester



Faq 4

How do I know if the courses I have chosen will be recognised?

Recognition is not guaranteed. It is necessary to contact your Academic coordinator of your degree course for a feasibility study in order to ensure a pre-approval from him/her.

Credits can be recognized in 4 ways:

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2. Corresponding to elective credits in your study plan;
3. Credits to be insert outside the study plan;
4. Not recognised: it is not possible to proceed with recognition so the credits are not tracked



Faq 5

Pay attention: some degree study have already set limits for recognition

Recognition exclusively OUTSIDE study plan

- Students enrolled in **Local Development** and **Humanities** can do recognition exclusively outside the study plan.

NO RECOGNITION

- Students enrolled in **History** and **Historical Sciences** it' is not possible to proceed with credit recognition.

TIP: contact your academic coordinator in advance to obtain a feasibility on your learning agreement



Faq 6

Can I participate in VIP during the mobility abroad?

It is NOT possible to participate in VIP courses during a period of international mobility (even virtual).



Faq 7

How many credits can I have at most recognised?

Please note that students are responsible to check that not more than the 10% of credits foreseen by their study plan are taken online (through this programme or any other, included courses at UNIPD).



Faq 8

Good morning, I would like to take 2 courses: Global Health and Emergency Medicine course ONLY for personal interest. I have no interest in having the course credits recognized (which in any case are only 2 ECTS). Do I still have to contact the Academic coordinator and make an LA?

No, in this case it is not necessary to contact the academic coordinator



Faq 9

Does the VIP count in the plafond 12 months of Erasmus mobility or removed from the calculation? Having done 6 months of Erasmus, I wanted to know if it was also feasible to be a VIP

the VIP program does not contribute to the calculation of the months of Erasmus mobility



Faq 10

Can I possibly take a course that is not present in my course of study and insert it outside the studyplan of another area of study?

yes, it is possible



Useful link / info

- Application form
<https://www.jlu-digitalcampus.de/how-to-apply/apply-for-virtual-international-programme>
- Catalogue <https://www.jlu-digitalcampus.de/vip>
- Page Vip UniPD
<https://www.unipd.it/en/virtual-international-programme-vip>
- Application deadline wednesday 31th july 2024 (winter semester)
- Mobility desk UniPD (for final recognition)
<https://www.unipd.it/en/desks-and-contacts>

Slides of this presentation and link video will be available in this page later

<https://www.unipd.it/en/virtual-international-programme-vip>



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**Thank you for your
participation**

**Projects and Mobility Office
International Relations Division
University of Padua**