WELCOME TO THE UNIVERSITY OF PADUA!

PhD Office

Ufficio Dottorato di Ricerca
AGENDA

1. PRE-ENROLMENT PROCEDURE

2. VISA APPLICATION
ADMISSION @ UniPD

PRE-ENROLMENT @ Universitaly

APPLICATION FOR A STUDY VISA @ Italian Embassy/Consulate

ARRIVAL IN PADUA
PRE-ENROLMENT PROCEDURE
Only the students who have successfully pre-enrolled can apply for a study visa!
Create an account on Universitaly

Start the Pre-enrolment Process

Step A
Step B
Step C

UniPD check/approval

Submission

Italian Embassy notified

Contact the Italian Embassy to start the Study visa application

The sooner, the better!
**PRE-ENROLMENT PROCEDURE**

**STEP A**  
Personal data

**STEP B**  
- Select the Italian Embassy where you are going to apply for the study visa
- Select ‘Università degli Studi di Padova’ and the PhD Programme you have been admitted to

**STEP C**  
Attachments
STEP A

Choose the academic year in which you want to enrol / carry out the mobility

2024/2025

Personal data

Name (including your middle names)

Surname

Birth Date

Gender

Country of birth

Town/City of birth

Current Citizenship 1

Current Citizenship 2

Current Citizenship 3
<table>
<thead>
<tr>
<th>Official home address</th>
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<tbody>
<tr>
<td><strong>Street</strong></td>
</tr>
<tr>
<td>via curato 14</td>
</tr>
<tr>
<td><strong>Country</strong></td>
</tr>
<tr>
<td>ITALY</td>
</tr>
<tr>
<td><strong>ZIP Code</strong></td>
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<tr>
<td>44042</td>
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<table>
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<tr>
<th>Contacts</th>
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<tbody>
<tr>
<td><strong>Telephone</strong></td>
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Italian tax code: ONLY if you have one (optional)

<table>
<thead>
<tr>
<th>Number</th>
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<tbody>
<tr>
<td>12</td>
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<table>
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<tr>
<th>Town/City</th>
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<tr>
<td>CENTO</td>
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<tr>
<th>Additional address information</th>
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<tr>
<th>E-mail</th>
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STEP B

**Passport**

- Passport number
- Expiry date

Upload a passport size picture of your face

- Scegli file

Upload your valid passport

- Scegli file

**Visa Application**

- Country: ARGENTINA
- Where will you apply for a visa?
  - AMBASCIATA BUENOS AIRES

Specify the reason for the visa application

- Reason
At the voice «course name», please write the name of the PhD course and not the curriculum (if any)
Visa Application – Where will you apply for the visa?
You must check the list of Italian Consulates and Embassies and choose the one indicated for your city of residence https://vistoperitalia.esteri.it/home/en

Course Type
PhD Course

ID account at the chosen University:
Leave it empty
STEP C

Qualifications

prova2, Qualification: CV of academic/school career

prova, Qualification: Diploma Supplement

Upload the qualifications that allow access to the chosen course, according to the information provided by the institution of higher education, with any translations and supporting documents and language certificates.

Upload qualification

Qualification name

Qualification name

UPLOAD QUALIFICATION

SUMMARY
As you have already submitted your application to the University of Padua,

you do not need to upload any qualification or document on UNIVERSITALY.

You can submit the pre-enrolment form without any attachments.

You just have to upload the passport in Step B.
VISA PROCEDURE
APPLY FOR A STUDY VISA

• As soon as you finalize the pre-enrolment procedure, you need to apply for an entry visa (Type D – immatricolazione/enrolment).

• Check with the Italian Embassy/Consulate of your country of residence (full list) the detailed procedure.

• If you are a permanent resident of another European Union Member State and have a valid European Residence Permit, please contact the Italian Embassy/Consulate of your country of residence.
VISA PROCEDURE

STUDY VISA REQUIREMENTS

You are required to:

• hold a **valid passport**, recognised by the Italian Authorities and valid for at least three months subsequent to your planned period of stay in Italy;
• have adequate **means of subsistence** for the whole duration of your stay in Italy;
• prove your availability of **financial means for repatriation**;
• prove suitable **accommodation** in Italy;
• prove an adequate **health insurance** coverage;
• meet other country-specific requisites.
Once you obtain your study visa we will be glad to welcome you in Padua!

SAOS will support you in preparing and submitting the Italian Residence Permit application.

Remember to bring all the original documents with you!
www.unipd.it/en

Instagram: unipd
Telegram: https://t.me/phdunipd
Email: phd.application@unipd.it

We look forward to meeting you in Padua!
THANK YOU