UNIVERSITÄT GRAZ
UNIVERSITY OF GRAZ

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arQus
European University Alliance

TEACHING IN ENGLISH - Internationalising your Curriculum

This programme for university teachers is designed **to develop teaching techniques, language skills and cross-cultural competence for teaching in the international classroom**. The programme will be open to **participants from** all member **universities of the Arqus Alliance**.

2 PROGRAMMES

The University of Graz is offering a certificate with activities to develop teaching methodology, speaking and writing skills as well as an advanced online course for online teaching.

NEXT COURSES

CERTIFICATE TEACHING IN ENGLISH (6 days)

Work on the methodology of English Medium Instruction (EMI) with activities to develop speaking and writing skills.

31 March - 1 April & 6 - 9 April 2021

9 am - 5 pm | University of Graz

ONLINE ADVANCED COURSE (4 days)

How to get you teaching online in English - tools and techniques

22, 24, 29 & 30 March 2021

9 am - 4 pm | virtual classroom

TARGET GROUP

The courses are designed for (experienced) instructors/teachers who are already teaching in English and for those who will be teaching in English in the near future.

TERMS OF PARTICIPATION

We kindly ask you to send your **application to Daniela Unger-Ullmann** (daniela.unger-ullmann@uni-graz.at) and to provide the following information: first and last name, department, email address. The **deadline** for sending the application **is 2 February 2021**.
There will be **no course fee** for participants of the Arqus Alliance.

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Erasmus+ Programme
of the European Union

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ABOUT THE CONTENTS

CERTIFICATE (6 DAYS)

„Work on the **methodology of English Medium Instruction (EMI)** with activities to develop partici-pants' advanced **speaking and writing skills**".

Advanced English Writing Skills for Instructors

This course is specially designed to develop and strengthen the participants' professional writing skills. Participants learn the requirements, formats, and standards for writing in their disciplines by examining examples of professional writing in English, such as abstracts, research and grant pro-posals, conference presentations and journal articles. The course also familiarizes participants with techniques that they can employ at each stage of the writing process: generating ideas, producing a draft, revising, editing, and proofreading. Attention is given to the ways in which instructors can use writing assignments to enhance their students' learning.

- Teacher: Pamela Faber I University of Granada

Methodology for University Faculty

The major objective of the course is to familiarize participants with a variety of teaching strategies suitable for use in university classrooms, and to provide opportunities for them to practice these stra-tegies in class, in small- and large-group settings. Participants will be required to read about, obser-ve, discuss, and implement classroom strategies such as think-pair-share, using graphic organizers, brainstorming, restating and summarizing, limiting new information, and effective questioning. They will examine and analyze different models of lesson design and classroom strategies.

Advanced Speaking Skills

Since content-based instruction integrates language learning with discipline-specific content lear-ning, content-based instructors must have strong oral English skills to teach effectively. The course will be designed to meet four objectives: to improve and strengthen participants' spoken English for classroom purposes and conversations, to develop speaking techniques for teaching content-based materials in English, to introduce student-centered discussion strategies, and to practice a variety of spoken English activities to enhance content-based learning.

- Teachers: Robert O´Dowd I University of León

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ADVANCED ONLINE COURS (4 DAYS)

As a university teacher you may consider online teaching as a necessity and/or as a way of innovating your classes. In either case, it is important to keep in mind that teaching online in English is much more than simply uploading your English PowerPoints and pdfs to an online platform. In order to keep students interested and motivated, teachers need to consider **how to make online teaching interactive, entertaining, supportive** and with lots of opportunities for students to participate actively. Of course, developing online materials in English and ensuring effective teacher-student and student-student online communication is not always easy.

This short course will provide some first steps on how to get you teaching online in English. Key topics will include:

• Communicating effectively online in English with your students;
• Creating opportunities for online student collaboration and group-work;
• Developing online resources and materials in English using free authoring tools;
• Being aware of the do's and don'ts for creating content, issues of copyright;
• Scaffolding online materials and activities;
• Techniques for online assessment- Formative and summative assessment, issues of plagiarism.
Basic course tools

The course will take place on a **Virtual Learning Environment** (similar to Moodle) and communication will take place using a simple videoconferencing tool which does not require pre-installation. Google docs and other free-to-use tools will also be used in different tasks.
Format

The course will combine the following elements in order to adapt to participants' work schedule:
• Two online videoconferences on each of the four days of the course;
• Participation in online forum discussions with your course tutor and other course participants;
• Tasks which participants can do in their own time each day;

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ADVANCED ONLINE COURS (4 DAYS)

The course-day will be structured in the following way:

Class videoconference (50 minutes): Each morning the course begins with a group session via videoconference. The main themes and tasks for the day are outlined by the course tutor and this is followed by group discussion

Tasks and short reading assignments are made available online in the course platform. These involve reading/viewing activities, participation in online asynchronous text based discussions and creating materials for your classes. These short activities are to be carried out during the day and submitted before 19.00 each day.

Small group tutorials: The course tutor will meet the participants in small groups for short tutorials in the afternoon. These small group meetings will serve to promote discussion and to resolve doubts and questions related to the day's tasks and materials.

Participants submit their tasks on the course platform by 19.00 each day. They then participate in an asynchronous text based group discussion forum on themes of the day. This is moderated by the online tutor.

Teacher: Robert O´Dowd I University of León