



MSCA Seal of Excellence @UNIPD

Call 2025

Deadline: 30 April, 2025

GOOGLE FORM APPLICATION GUIDE for APPLICANTS

Please read these guidelines carefully before filling in the online Application Form for the 2025 MSCA Seal of Excellence @UNIPD Call: <https://forms.gle/QbjouB2r8Pm56RVY9> (Google form **available online as of March 2025**). For clarifications and support please contact the International Research Office at individual.grants@unipd.it

Note: all information marked with * is mandatory

INTRO SECTION

As an Applicant, you must provide your contact *e-mail*, which will be used to share all future communications regarding the 2025 MSCA Seal of Excellence Excellence@UNIPD @UNIPD Call. If you already have an institutional UNIPD email, please use your @unipd address.

SECTION 1 – APPLICANT’S INFORMATION

You are asked to enter the following data:

- *First name and Family name**
- *Gender (male, woman, non-binary, N/A)*
- *Permanent Address, City, State**
- *Nationality**
- *Codice Fiscale (Italian Tax Code – if available)*
- *Phone Number*
- *Date of PhD award**

SECTION 2 – GENERAL INFORMATION ABOUT THE PROJECT

Please fill in the following with the relevant data pertaining to your MSCA-PF 2024 project, awarded with the Seal of Excellence by the European Commission.

- *Type of Action (choose between “European Fellowship” and “Global Fellowship”)**
- *Proposal Acronym**
- *Proposal Title**
- *MSCA PF Panel**
- *Duration of the Project – no. of months (including placement, if applicable)**
- *MSCA PF 2024 - Final Evaluation score**



SECTION 3 – INFORMATION ABOUT THE HOSTING DEPARTMENT @UNIPD

Please enter the following information:

- *Select the Hosting Department at UNIPD**
- *Name, Surname and email of Supervisor at UNIPD**
- *Name of Partner Organization (for Global Fellowships only)*
- *Supervisor at Partner Organization (for Global Fellowships only)*

SECTION 4 – PLACEMENT INFORMATION

In this section you must indicate whether the project proposal includes a placement period in a non-academic host organization or not*, and – in the affirmative case – its duration in no. of months.

SECTION 5 - MSCA SEAL OF EXCELLENCE @UNIPD PARTICIPATION REQUIREMENTS

MSCA SEAL OF EXCELLENCE@UNIPD Grantees will be appointed by the University of Padua with a type B research grant (*assegno di ricerca di tipo B*) contract. UNIPD will reserve the right, at its sole discretion, to replace the type B research grant (*assegno di ricerca di tipo B*) contract with another contract type, economically equivalent, which should be made available by amendments introduced to Law no. 240/2010.

The requirements for the participation of the PIs eligible for funding will be verified at the time of the project start, in accordance with the reference legislation that will be eventually applicable.

The duration of the contract, which corresponds to that of the proposal that has received the MSCA Seal of Excellence, including the placement period, if applicable, cannot exceed 36 months. The research activity begins upon the signing of the contract and continues for the duration of the project.

Therefore, in case UNIPD confirms the award of a “*Research grant contract – type b*” / “*Contratto di assegno per lo svolgimento di attività di ricerca di tipo b*”, the candidate must be compliant - at the time of the project start - with the applicable Regulations for the awarding of research grants in accordance with Law no. 240/2010.

Specifically, the provisions of art. 6 must be met as in “*the overall duration of the grant [i.e. Research grant contract], including extensions, shall not exceed six years and shall exclude the time the grant overlapped with the candidate’s PhD course for a period no longer than the maximum legal duration of such course*” (Italian version, legally binding: <https://www.unipd.it/regolamenti-ricerca-valorizzazione-ricerca> | English version available for download on the Call’s page: <https://www.unipd.it/en/msca-seal-excellence2025-call>).



In this section you must state the following:

1. The acknowledgement of the eligibility requirements for a research grant (assegnato di ricerca di tipo B) contract and the relevant Regulations as per Law no. 240/2010.
2. The understanding that UNIPD may replace the type B research grant contract with an economically equivalent contract, should changes to Law no. 240/2010 occur.
3. The acknowledgement that the eligibility of the PIs for funding will be verified at the project's start, in line with the applicable legislation.
4. The absence of incompatibility as per Art. 12 of UNIPD Regulations for the awarding of research grants*
5. The acknowledgement that the absence of the requirements for the stipulation of a type B research grant (assegnato di ricerca di tipo B), including – but not limited to – the availability of a sufficient number of months covering the full duration of the project at the time of the contract/project start, or of another contract type, will result in the exclusion from the ranking list and funding.
6. *The expected starting date of the Seal of Excellence @UNIPD project**

SECTION 6 – ATTACHMENTS

In this section you must attach the .pdf version of the requested documents listed below. Where indicated, files must be duly filled in and signed. All documents are available here:

<https://www.unipd.it/msca-seal-excellence2025-bando> (web page in Italian), and

<https://www.unipd.it/en/msca-seal-excellence2025-call> (web page in English)

1. *Copy of Applicant's valid ID**
2. *PhD certificate (or Statutory Declaration – Dichiarazione sostitutiva atto di notorietà - for Italian candidates only)**
3. *Letter of Commitment of the Researcher **
4. *Letter of Commitment of the Host Institution**
5. *MSCA-PF 2024 Candidate's Proposal (Part A and Part B merged, one file)**
6. *MSCA-PF 2024 Candidate's Evaluation Summary Report (ESR) **
7. *MSCA-PF 2024 Candidate's Seal of Excellence Certificate (UNIPD acknowledges that the Seal of Excellence Certificate may not be available at the time of application submission. Please note that the presentation of the Seal of Excellence Certificate will be eventually mandatory for the validation of funding for all selected MSCA Seal of Excellence @UNIPD 2025 candidates).*

SECTION 7 – PRIVACY STATEMENT

To apply for the **2025 MSCA Seal of Excellence @UNIPD Call**, all Applicants are asked to authorize the University of Padua to handle their personal data in compliance with the EU General Data Protection Regulation (GDPR, 27.04.2016 no. 679). A complete version of the University information notice on processing of personal data is available at <http://www.unipd.it/en/privacy>.