

## SCHOOL OF SCIENCE

### **ERASMUS selection criteria regulations (updated in November 2017)**

Each student can apply for up to two destinations. Each degree programme or group of degree programmes will appoint a committee to select the application for the Erasmus exchanges that are relevant to each specific degree programme or group of degree programmes.

You must usually apply for an ERASMUS exchange relevant to your degree programme. These applications will be referred to as 'internal applications' hereafter. It is possible for you to apply for an exchange which is not under your degree programme. These applications will be referred to as 'external applications' hereafter. External applications may present some difficulties to deal with, therefore they will be fully examined in section 2, while internal applications are explained first.

#### **1. Internal applications**

The committee will evaluate internal applications also considering applicants' curriculum and, if necessary, may even ask to interview some of the candidates to better evaluate their motivation, language level or other aspects. Upon evaluation of each applicant, the Committee will award them points according to the selection criteria specified in section 3. The committee will draw up a list of eligible candidates for each destination which they received an application for.. If you are eligible for a destination and you rank a position that includes a grant, you will be considered a selected student for that destination and you will be excluded from the ranking lists of other destinations you may have applied for. If you are selected for both destinations, you will be awarded your first-choice destination.

#### **2. External applications.**

If you wish to submit an external application (even for just one of the destinations chosen), you must contact your departmental Erasmus coordinator to make sure the receiving university accepts external applications. Should this not be the case, it does not make any sense for you to apply.

On the contrary, should the receiving university accept external applications, your application may be assessed by the relevant committee if the following criteria are met:

- i) an Erasmus coordinator of your degree programme deems your proposal of study activities to carry out abroad suitable for your career and expresses a positive opinion on it;
- ii) your application will be accepted only if some places are still available following assessment of all the internal applications received for the exchange.

Both external and internal applications will be assessed according to the criteria in section 3. Since you may submit external applications, you may be evaluated by different committees and therefore be selected by the two committees, or even deemed eligible by one of the two and selected by the other one. In the first case scenario, you will be awarded your first-choice destination, while in the second case scenario you will be awarded the only destination you have been selected for and be excluded from the one you have been deemed eligible for, regardless of whether it is your first or second-choice destination.

### **3. Selection criteria:**

**Recorded examinations grades:** the average of the recorded examinations is given by the weighted average calculated considering each exam's ECTS credits. If you are a student of a Master's degree programme, the average grade is the result of your Bachelor's degree classification, calculated considering 180 ECTS credits and expressed in a thirty-point scale, and your weighted average grades of the examinations recorded during the Master's degree programme. If you graduated abroad, along with your application you must also submit the relevant documents to convert your foreign grades into the Italian system.

**Points to award:**

Grade Average	Points
<20	0
From 20 to 23	3
From 24 to 27	6
From 28 to 29	8
30	10

Applications submitted by freshmen (students in their first year of a Bachelor's degree programme) must be assessed differently. This is because freshmen will not have the chance to sit any examinations before the first call for applications is announced. The degree programmes under the School of Science adopt different approaches to deal with this issue: some of them do not to consider freshmen's applications, others do. The degree programmes accepting freshmen's applications will be listed on the School of Science's website in the Erasmus section.

The Erasmus committees of the degree programmes accepting freshmen's applications will award you from 0 to 10 points according to the following criteria:

1. Final grade of the upper secondary school certificate,
2. score of the admission test.

For subsequent call for applications, freshmen's applications will be assessed according to usual standard procedures.

**Study efficiency:** it is calculated as the total number of ECTS credits gained/number of semesters. If you have graduated in a Bachelor's degree programme, you will be recognised 180 ECTS credits for calculation. If you have moved from a degree programme to another, only the ongoing degree programme will be considered for study efficiency calculation, as well as any previous ECTS credits recognised. Any breaks you may have experienced when moving from the Bachelor's to the Master's degree programme will also be considered. If you are a part-time student, study efficiency calculation will consider the maximum possible number of ECTS credits that you can gain each semester.

**Points to award:**

ECTS credits/semester	Points
<10	0
From 10 to 15	2
From 16 to 20	4
From 21 to 25	6

From 26 to 27	8
From 28 to 29	9
30	10

If you graduated from a university other than the University of Padua, the committee assessing your application may also be responsible for calculating these points. The required data should be annexed to the application form. Freshmen's applications to the first call will be awarded 4 points by default.

**Knowledge of the language in which course unites are delivered.**

There are different levels of language knowledge and certificates:

- a) you hold a relevant language certificate (Toefl or similar)
- b) you hold a relevant language certificate issued by the CLA (B1, B2 etc.)
- c) you have attended an English course delivered by the University or the CLA, or you have attended an English-taught course unit.

There will be no difference between language certificates (a) and certificates issued by the CLA (b) attesting the same language level. Regardless of the type of certificate, your language level must always be proven by relevant documents which are to be annexed to the application form.

Points are awarded according to whether the language requirement is an explicit pre-requisite for the exchange:

- i) the language requirement is an explicit pre-requisite for the exchange:

**Points to award:**

The student meets the requirement	5 points
The student does not meet the requirement but has at least a B2 level	3 points
The student does not meet the requirement but fits into category (c)	1 point
Other	0 points

If the language requirement is partly met, you may be asked to improve your language knowledge and hand in the relevant certificate to the Erasmus office, before departure.

The committee may even ask the receiving university to make an exception.

- ii) there is no specific language level requirement for the exchange:  
should this be the case, knowledge of English and knowledge of the language of the receiving country alike will be assessed with 2/1/0 points. This is because knowing English may facilitate your integration in the host country.

**Knowledge of the language of the receiving country.**

Situations (a) or (b) of the previous section may occur. This parameter is less significant than the previous one and it, per se, does not affect the eligibility of your application.

**Points to award:**

B2 certificate	2 points
B1 certificate	1 point
no certificate	0 points

**Dossier overall assessment and possible interview**

The committee will assess whether the study plan proposal is suitable for your career. If necessary, e.g. if the number of applications exceeds the number of grants available, the committee may even ask to interview some of the candidates to better evaluate their motivation, interpersonal skills, language level or previous international experience.

**Points to award:** up to 10 points.

The committee may deem you not eligible if you have clear shortcomings in some of the selection criteria.