

Anx. to the Decree no.

Rec. no.

## CALL FOR APPLICATIONS FOR REGIONAL SCHOLARSHIPS A.Y. 2021/22

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### 1. PURPOSES OF THE CALL

As part of the annual action plan of the Veneto Region to implement the Right to higher education for academic year 2021/22, the University of Padua announces a call for applications for scholarships reserved for capable and deserving students lacking financial resources. By awarding scholarships, the University aims to contribute to living expenses borne by students over a period of at least ten months for each year of the degree programme.

### 2. WHO CAN APPLY

Students enrolled at the University of Padua in a.y. 2021/22 and meeting specific economic and merit requirements can apply for regional scholarships.

Applicants must:

- be enrolled **for the first time in the first year of a Bachelor's/Master's/Single-cycle degree programme**;
- be enrolled **in years subsequent to the first of a Bachelor's/Master's/Single-cycle degree programme** (students who are going to obtain their Bachelor's degree later than 30 September 2021 and who wish to enrol in a Master's degree programme during the year may also apply, provided they follow the same procedure and meet the same deadlines set forth by section 3 of this call for applications);
- be enrolled in a **PhD programme**, provided they do not benefit from another scholarship already.

Students may apply for a scholarship for several years or semesters depending on the degree programme they attend. More specifically:

- a. 7 semesters starting from the year of first enrolment for students enrolled in **Bachelor's degree programmes** (7 years for part-time students);
- b. 5 semesters starting from the year of first enrolment for students enrolled in **Master's degree programmes** (5 years for part-time students);
- c. 11 semesters for students enrolled in **Single-cycle degree programmes lasting 5 years** (11 years for part-time students);
- d. 13 semesters for students enrolled in **Single-cycle degree programmes lasting 6 years** (13 years for part-time students);
- e. 3 years for candidates enrolled in **PhD programmes**.

**Students are excluded if:**

- a. they already hold a qualification, obtained in Italy or abroad, of the same level as or higher than the one of the degree programme they are enrolled in;
- b. they have already received a scholarship in another degree programme of the same level as the one they are enrolled in and have not paid back the benefit enjoyed (see last point in art. 12).

The regional scholarship cannot be combined with other scholarships which serve for similar purposes. i.e. covering living expenses, except for those awarded by national or foreign institutions to supplement training or research activities with stays abroad (mobility grants).

Students selected for a regional scholarship who have already been awarded or are awarded another scholarship for similar purposes at the same time (except for mobility grants) must opt for only one scholarship.

### 3. HOW TO APPLY: APPLICATION PROCEDURES AND DEADLINES

In order for students to apply for the regional scholarship, the following two steps are to be made by 30 September 2021:

- a. filling in and confirming the **Application for benefits** on UNIWEB;
  - b. applying for the **ISEE** (Indicatore Situazione Economica Equivalente - Equivalent Economic Status Index) **for the Right to Higher Education**.
- a. The **Application for benefits (Richiesta di Agevolazioni - hereinafter "RdA")** is the self-certification students must fill in and confirm on-line in order to apply for the regional scholarship. By applying for benefits, students authorise the University to acquire their ISEE from the INPS database.
- ✔ **WHERE:** the application form (RdA) is made available **online, in the student's personal area on UNIWEB**, by clicking on "Right to university studies, disability disclosure, summer courses - Application for benefits", starting from the **12 July 2021**.  
Students can fill in the Application for benefits by simply registering into the UNIWEB portal, with no need to be already enrolled. **The above-mentioned deadline applies even to students who enrol during the year (enrolments in Master's degree programmes, transfers from another university, etc.).**
  - ✔ **VERIFICATION TOOLS:** once the application has been filled in, it must be definitively confirmed, under penalty of invalidity of the Application. Students receive a confirmation email either to their personal or institutional email address (if already activated) attesting the RdA has been received. A second confirmation email will be sent once the ISEE data has been acquired.
  - ✔ **IN CASE OF MISTAKE:** the Application for Benefits for the reduction of the tuition fees can be modified directly by the student through the same online procedure by **25 October 2021**.

b. To **have their ISEE certificate issued**, students must submit the DSU self-certification (“Dichiarazione Sostitutiva Unica”) either online through the INPS’ website, or in person at a Tax Assistance Centre (Centro di Assistenza Fiscale - CAF) or other relevant organizations. Please note that ISEE certificates are issued up to 10 working days after the DSU has been submitted. To this end, please note that the date shown on the receipt of presentation of the DSU will be valid and not the date of issue of the ISEE certificate.

✓ **WHICH ISEE TO ASK FOR: the University can acquire and accept only the ISEE for the Right to Higher Education (ISEE per le Prestazioni Agevolate per il Diritto allo Studio Universitario)** issued on behalf of the student who is to benefit from the reduction (in case of two or more students from the same household, the Tax Identification Number of each student applying for the benefit must be included).

The ISEE must be **valid**, meaning it cannot be expired on the date of confirmation of the Application for benefits on UNIWEB.

In cases where the ISEE has not been issued for the right to higher education or ISEE expired on the date of confirmation of the Application for benefits on Uniweb, students must apply for a new one within the deadlines hereinafter specified.

The student is required to verify that on the ISEE certificate **there are no omissions and/or discrepancies**, under penalty of non-application of the requested benefit.

If there are any omissions and/or discrepancies, a new DSU must be promptly submitted, including the information previously omitted or otherwise stated, within the established deadlines.

✓ **CURRENT ISEE:** if the conditions laid down in the relevant legislation are met, it is possible to apply for a current ISEE. The relevant DSU self-certification must in any case be signed by the deadlines hereinafter specified, and the certificate must have the above-mentioned features.

✓ **ISEE PARIFICATO FOR INTERNATIONAL STUDENTS:** a different certification is needed for:

- international students residing abroad and whose family unit resides abroad;
- international students residing in Italy, whose income is less than € 6,500.00 and whose family unit resides abroad;
- Italian students residing abroad, whether registered or not in the Registry of Italians Residing Abroad (AIRE). Students can apply for ISEE Parificato only to a CAF with an agreement in place with the University.

✓ **WHEN:** both steps are mandatory to apply for the regional scholarship (confirmation of the RdA and submission of the DSU self-certification for ISEE issuance) and must be made **by 30 September 2021**.

The above-mentioned deadline also applies to students enrolling during the year (e.g. students awaiting publication of ranking list for admission).

The ISEE certificate must be valid, with no omissions and/or discrepancies, and issued for the right to higher education on behalf of the student. If this is the case, the data on the ISEE certificate will be automatically acquired from the INPS database (or from the tax assistance centre -CAF- with an agreement in place with the University, in the case of ‘ISEE Parificato’), following confirmation of the RdA on UNIWEB.

Given that the MIUR (Italian Ministry of Education, University and Research) set the deadline of 30/11/2021 for finalising the procedures for the issuance of visas to enter Italy, as per the new entry, stay and enrolment procedures for international students published by on its website, and given that the COVID - 19 pandemic has affected many countries and caused many difficulties for students, who experienced closure or interruption of services of the Italian diplomatic/consular authorities in non-EU countries, **international students enrolled for the first time in the a.y. 2021-22 are allowed, on an extraordinary basis, to submit their ISEE/ISEE Parificato by 30 November 2021.**

International students who will finalise their ISEE Parificato in October and November will be evaluated for the benefit upon publication of the scholarship’s second awarding, which is scheduled in academic year 2021/22.

Students are also required to finalise their enrolment in academic year 2020/21 by paying the first instalment within the deadline (art. 1 of the Call for applications for tuition fees and fee-waivers).

Should enrolment be finalised after publication of the final ranking list, candidates' data will be automatically acquired and evaluated for the second awarding, without prejudice to the Application for benefits to be duly filled in and the ISEE to be issued by 30 September 2021 (or by the 30 November 2021 for international students).

Should any of the above steps not be made or be made incorrectly, candidates will be excluded from the competition.

The complete **Guide to ISEE and Application for benefits** is available at [www.unipd.it/en/isee](http://www.unipd.it/en/isee).

#### 4. STUDENT'S STATUS

The amount of the benefit students will receive is calculated on the following statuses:

- a. **ON-SITE:** students residing in the municipality or in the surrounding area where the degree programme is held;
- b. **COMMUTER:** students residing in a place that allows daily transfer to the facilities where the degree programme is held, within distances between 40 and 80 km and/or travel time between 40 and 80 minutes;
- c. **OFF-SITE:** students residing far from where the degree programme is held (over 80 km and / or with travel times to reach the venue of over 80 minutes) and, for this reason, renting an accommodation close to the university campus (i.e. in the municipality where the relevant university facilities are located or in a municipality classed as surrounding) for a period of not less than ten months (or until they graduate, only if the benefit provided covers the additional semester), as well as students residing far from where the degree programme is held and who live in public housing despite being far from the university campus. Students who live in accommodations free-of-charge for the minimum amount of requested months are designated as commuter students.  
Students residing far from the degree programme facilities and renting an accommodation close to such facilities for a period of less than ten months, but, in the same academic year, attending a study programme abroad (including internships and work placements) promoted by the University of Padua, are designated as off-site students, provided that they also rent an accommodation abroad for a period that, combined with the one spent in Italy as paying tenants, is not less than ten months.

Students must declare their status as "off-site", "commuter" or "on-site" students in their application for scholarship. When declaring their status, students must check which category their place of residence falls into, by referring to the **tables on geographic distances**, published at [www.unipd.it/borse-studio-alloggi-sussidi-straordinari](http://www.unipd.it/borse-studio-alloggi-sussidi-straordinari). If students declare themselves to be "off-site", then their accommodation must be in an ESU residence, or, upon request of the Office, they must prove their accommodation is close to the university campus, or in a municipality classed as surrounding as per relevant table, by showing their lease, which must be duly registered and renewed at the Revenue Agency for a duration of at least 10 months during the academic year.

If students' residence is on the list of "commuter" or surrounding municipalities in relation to where the degree programme is held, then **they cannot be designated as "off-site" students** even though they submit an official lease. The lease must not be attached to the application for scholarship but must be submitted upon request of the Student Service Office.

In order to gain access to benefits, **international students** with a study visa are considered as "off-site" students, regardless of the distance between their residence and where the degree programme is held (except for students whose household resides in Italy); in any case to be considered as "off-site", they must rent an accommodation close to the university campus (i.e. in the municipality where the university is located or in a municipality classed as surrounding), using public housing or other private accommodation (owned by individuals or entities) for a period of not less than ten months (or until they graduate, only if the benefit provided covers the additional semester). If students' family unit resides in Italy, an exception is made, and students must follow the same procedure as Italian students.

If students do not meet the above-mentioned requirements, they will lose the benefit provided and will need to pay back not only any benefit received but also the assessment fee and the related administrative fine. Please note that anyone who makes false statements, writes or uses false documents shall be punished pursuant to Italian criminal code and special laws in place.

## 5. FUNDING AND AMOUNTS

Regional scholarships for academic year 2021/22 are funded by:

- revenue from the regional tax for the right to higher education;
- the share of the supplementary state fund, specifically created pursuant to Italian Legislative Decree no. 68/2012 and Prime Ministerial Decree dated 9 April 2001;
- the Veneto Region's resources, pursuant to Italian Legislative Decree no. 68/2012.

The resources generated by the revenue from the regional tax for the right to higher education are allocated according to the following criteria:

- 30% to students enrolled for the first time in the first year of Bachelor's, Master's and Single-cycle degree programmes**, of which only 5% maximum is reserved for non-EU students enrolled for the first time to the first year of Bachelor's and Single-cycle degree programmes;
- 70% to students enrolled in subsequent years of any degree programme.**

As to students with an ISEE value lower than or equal to **€ 15,750.88**, the amount of the scholarship is equal to the maximum amount shown in the following table.

As to students with an **ISEE between 15,750.89 € and 23,626.32 €**, the amount of the scholarship is proportionally reduced down to the minimum amount shown in the table:

Declared status	Maximum amount	Minimum amount
off-site	€ 5,264.00	€ 2,632.00
commuter	€ 2,905.00	€ 1,452.50
on-site	€ 1,987.00 + one free meal a day	€ 993.50

Part of the **scholarship is provided as services** (canteens and accommodation). As to **off-site** students residing in ESU residences in Padua, an amount equal to € 1,500.00 is deducted, which corresponds to the standard rate for accommodation service, along with € 600.00 (on an annual basis, according to the number of months the services are actually provided), corresponding to canteen services (one meal per day). As to **commuter** students, ESU covers canteen services (one meal per day), for which an amount equal to € 400.00 is deducted (on an annual basis, according to the number of months the services are actually provided).

	DEDUCTIONS FOR SERVICES	
	CANTEENS	ACCOMMODATION
off-site	€ 600.00 (1 free meal a day)	€ 1,500.00**
commuter	€ 400.00 (1 free meal a day)	€ 0.00
on-site	€ 0.00 (1 free meal a day)	€ 0.00

\* for on-site students, no deduction will be made for the free daily meal

\*\* only for students who live in ESU residences

Scholarships will be paid to students in cash and, therefore, after deductions for services, which are not-refundable, not even when students do not use them.

It is nonetheless guaranteed that the amount paid to off-site and commuter students will be of at least €1,100.00.

If the scholarship is awarded for the extra semester following the standard duration of the degree programme, the amount of the scholarship and deductions for services will be reduced by 50%.

As to **part-time students** with an ISEE value lower than or equal to **€ 15,750.88**, the amount of the scholarship is equal to the maximum amount shown in the following table. As to students with an ISEE between **15,750.89 € and 23,626.32 €**, the amount of the scholarship is proportionally reduced down to the minimum amount shown in the table:

Status declared	Maximum amount	Minimum amount
off-site	€ 2,632.00	€ 1,316.00
commuter	€ 1,452.50	€ 726.25
on-site	€ 993.50	€ 496.75

It is nonetheless guaranteed that the amount paid to off-site and commuter students studying part time will be of at least € 550.00.

Students who are deemed eligible for regional scholarships and who are enrolled within the standard duration of their degree programme shall benefit from a full or partial exemption, as per the Call for applications for tuition fees and fee-waivers for a.y. 2021/22.

As to students enrolled in a **PhD programme** with an ISEE value lower than or equal to **€ 15,750.88**, the amount of the scholarship is equal to the maximum amount shown in the following table. As to students with an **ISEE between 15,750.89 € and 23,626.32 €**, the amount of the scholarship is proportionally reduced down to the minimum amount shown in the table:

PhD programmes	Maximum amount	Minimum amount
	€ 5,264.00	€ 2,632.00

As to PhD candidates, ESU covers canteen services (one meal per day), for which an amount equal to € 400.00 is deducted (on an annual basis, according to the number of months the services are actually provided).

## 6. ECONOMIC CONDITIONS ASSESSMENT CRITERIA

Student's economic conditions are considered according to the ISEE and ISPE (*equivalent asset status index*), which are calculated following the procedures set forth in Italian Prime Ministerial decree no. 159 dated 5 December 2013 and subsequent amendments and integrations.

In order to gain access to benefits:

- a. **the ISEE for the right to higher education must not exceed € 23,626.32.**  
In calculating the ISEE, any scholarship received in the 2019 must be declared. Only for the purposes of checking whether applicants are suitable to apply, the University will not take this amount into consideration. Assessments will be carried out by the University of Padua. Only the students who received a scholarship from another university during 2019 will have to produce appropriate documentation stating the amount of the scholarship received from such universities and submit it to the Student Service Office by sending an email to [benefici.studenti@unipd.it](mailto:benefici.studenti@unipd.it).
- b. The **ISPE value (Indicatore della Situazione Patrimoniale Equivalente - equivalent asset status index) shall not exceed € 36,399.72.** The ISPE value will be calculated directly by the University (asset status index/equivalence scale).

The economic conditions of international students residing abroad and whose family unit resides abroad, or students residing in Italy but whose earned income is lower than € 6,500.00 and whose family unit resides abroad must be considered according to the ISEE and ISPE Parificato, following the guidelines available at [www.unipd.it/en/isee](http://www.unipd.it/en/isee).

## 7. MERIT ASSESSMENT CRITERIA

For students enrolled for the first time in the first year:

- a. **of Bachelor's, Master's, Single-cycle degree programmes**, the scholarship shall only be granted based on economic requirements, whereas the merit requirement will be taken into consideration *ex post*, looking at the credits earned during the academic year of reference.  
The scholarship will be paid in two instalments as per procedures and deadlines set forth by article 10 of this call for applications. The second instalment is paid only if students earn at least **20 ECTS credits** (10 ECTS credits if enrolled as part-time students) **by 10/08/2022**, not including credits from previous university careers.  
*N.B. If the aforementioned merit requirements are met by 30/11/2021, only the first scholarship instalment will be paid. If the aforementioned merit requirements are not met, not even by 30/11/2021, the scholarship will definitively be revoked. If revoked, the entire scholarship amount and any amount received for services actually used (canteens and accommodation) must be paid back.*
- b. **of PhD programmes**, being admitted to the programme, in compliance with the procedures set forth by the relevant programme regulation, is the only requirement to fulfil in order to access the benefit.

For students enrolled for the first time in years subsequent to the first of:

- a. **Bachelor's, Master's and Single-cycle degree programmes**, the scholarship shall be granted only if the following merit requirements, according to the years of studies (including the year of application), are met **by 10/08/2021 and if any additional learning requirements**, if given upon admission to the degree programme, **are fulfilled** (students must also be admitted to attend the year for which the benefits are sought, in compliance with the degree programme regulations):

**BACHELOR'S DEGREE PROGRAMMES**

<i>(full time)</i>	
YEAR OF ENROLMENT	MINIMUM ECTS CREDITS REQUIRED
2	25
3	80
Last semester	135

<i>(part time)</i>	
YEAR OF ENROLMENT	MINIMUM ECTS CREDITS REQUIRED
2	12
3	25
4	60
5	80
6	110
7	135

**MASTER'S DEGREE PROGRAMMES**

<i>(full time)</i>	
YEAR OF ENROLMENT	MINIMUM ECTS CREDITS REQUIRED
2	30
Last semester	80

<i>(part time)</i>	
YEAR OF ENROLMENT	MINIMUM ECTS CREDITS REQUIRED
2	15
3	30
4	60
5	80

**SINGLE-CYCLE DEGREE PROGRAMMES**

<b>Duration: 5 years</b> <i>(full time)</i>	
YEAR OF ENROLMENT	MINIMUM ECTS CREDITS REQUIRED
2	25
3	80

<b>Duration: 5 -6 years</b> <i>(part time)</i>	
YEAR OF ENROLMENT	MINIMUM ECTS CREDITS REQUIRED
2	12
3	25

<b>Duration: 5 years</b> (full time)	
YEAR OF ENROLMENT	MINIMUM ECTS CREDITS REQUIRED
4	135
5	190
<b>Last semester</b>	<b>245</b>

<b>Duration: 6 years</b> (full time)	
YEAR OF ENROLMENT	MINIMUM ECTS CREDITS REQUIRED
2	25
3	80
4	135
5	190
6	245
Last semester	300

<b>Duration: 5 -6 years</b> (part time)	
YEAR OF ENROLMENT	MINIMUM ECTS CREDITS REQUIRED
4	60
5	80
6	110
7	135
8	165
9	190
10	220
11	245
12	275
13	300

- b. **PhD programmes**, meeting the requirements to enrol in years subsequent to the first, in compliance with the procedures set forth by the relevant programme regulation, is the only requirement to fulfil in order to access the benefit.

**N.B.:** in the case of **enrolment with shortened degree programme**, students enrolled in the years subsequent to the first of Bachelor's, Master's and Single-cycle degree programmes are required to achieve at least 55 ECTS in the period running from 10 August 2020 to 10 August 2021.

To meet the minimum merit requirements, a **bonus** is added to the credits earned. Such bonus can only be used once during the whole university study path and has a different value depending on the degree programme year it is applied to:

- it is equal to 5 ECTS credits if used to be awarded the benefit for the second academic year of Bachelor's and Single-cycle degree programmes;
- it is equal to 12 ECTS credits if used to be awarded the benefit for the third academic year of Bachelor's and Single-cycle degree programmes;
- it is equal to 15 ECTS credits if used to be awarded the benefit for subsequent academic years, for the extra semester and for Master's degree programmes.

If the bonus is only partially used, the remaining amount can be used in subsequent years, even in one of the years of Master's degree programmes. The bonus is applied automatically with no need for students to submit an application for it.

During enrolment in a Master's degree programme, students should notify the Office of any amount of the bonus that has been already used for the Bachelor's degree programme in another university, by sending an email to [benefici.studenti@unipd.it](mailto:benefici.studenti@unipd.it).

**Part-time students cannot benefit from the bonus** to achieve merit requirements.

## 8. PREVIOUS UNIVERSITY CAREERS AND EDUCATIONAL CREDITS

In order to be eligible for scholarship, only the ECTS credits added to the study plan of the degree programme for which students apply for benefits are valid, even if the study plan is different from the one of the year before. Credits earned from training activities carried out outside university (vocational training, workshops, traineeships, etc.) and credits validated from previously completed degree programmes **do not count** to calculate the merit considered for the purposes of eligibility for the scholarship.

'Career years' means all the years during which students were enrolled in any degree programme, either at the University of Padua or at another one. For the purpose of merit requirements set forth by this call for applications,

students who enrol in another degree programme after withdrawing from their studies or after losing their student status will be considered as enrolled for the first time, and the years of previous enrolment in the university system do not count, provided that students did not benefit from any scholarship during their previous enrolment (or, if they did, they waived the scholarship and paid it back when submitting their application). Any credits earned during previous university careers cannot be taken into consideration when calculating the merit for the awarding of the scholarship during new careers.

## 9. RANKING LISTS CRITERIA

Students must check the ranking lists which will be made public on the following page of the University website ([www.unipd.it/graduatorie-borse-studio-regionali](http://www.unipd.it/graduatorie-borse-studio-regionali)).

- ✓ **TYPES OF RANKING LISTS: four different ranking lists will be drawn up according to the following criteria:**
  - a. **For EU citizens enrolled in the first year** of any Bachelor's, Single-cycle or Master's degree programme and **for non-EU citizens enrolled in the first year of any Master's degree programme**, only one ranking list of all eligible candidates encompassing all the above-mentioned degree programmes will be drawn up. Candidates will be listed in increasing order based on the ISEE for the right to higher education (if the ISEE values are the same, then students' upper secondary school final mark will be taken into consideration).
  - b. **For non-EU citizens enrolled in the first year** of any Bachelor's and Single-cycle degree programme, only one ranking list of all eligible candidates encompassing all the above-mentioned degree programmes will be drawn up. Candidates will be listed in increasing order based on the ISEE for the right to higher education (if the ISEE values are the same, then students' upper secondary school final mark will be taken into consideration). Non-EU students listed on this ranking are allocated (a maximum of) 5% of the overall resources reserved for first-year students.
  - c. **For students enrolled in the second year or subsequent** of any Bachelor's, Single-cycle and Master's degree programme, only one ranking list of all eligible candidates encompassing all the above-mentioned degree programmes will be drawn up according to the merit factor calculated as follows. If two or more candidates have the same merit factor, students with lower ISEE will be given priority.
  - d. **For students enrolled in PhD programmes** who have not already benefited from a ministerial scholarship, only one ranking list of all eligible candidates will be drawn up. Candidates will be listed in increasing order based on the ISEE for the right to higher education.

The merit factor is calculated by adding up the percentage change in credits of examinations passed by 10 August, compared to the average for their degree programme/university system (V% Exams) and the percentage change in weighted average marks of the student's examinations compared to the one set for their degree programme/university system (V% Marks); the total is divided by 2.

$$\text{Namely: } (V\% \text{Marks})/2 + (V\% \text{Exams})/2$$

The average examinations for the degree programme/university system is the sum of the number credits earned by 10 August 2020, based on the number of enrolments for each degree programme, divided by the number of students enrolled in the degree programme. Students must be enrolled in the same degree programme/university system for a period of years not exceeding the expected duration + 1 in number; those with zero exams are excluded.

The weighted average mark of the degree programme/university system is calculated on the sum of the weighted average marks of students enrolled in the same degree programme/university system, divided by the number of students enrolled. Students must be enrolled in the same degree programme/university system for a period of years not exceeding the expected duration + 1 in number; those with zero exams are excluded.

### ✓ WHEN

- The **PROVISIONAL RANKING LIST** will be made available from **11 October 2021** at [www.unipd.it/graduatorie-borse-studio-regionali](http://www.unipd.it/graduatorie-borse-studio-regionali), and it will also include eligibility assessment, declared status and reasons for exclusion, allowing students to make their checks and report any mistakes.

Any mistakes in the number or average of exams passed must be reported to the Student Office located in Lungargine del Piovego, 2 – Padova (in Viale dell'Università, 16 – Legnaro, at Agripolis, as to programmes of the School of Agriculture and Veterinary Medicine).

Other types of mistakes must be reported to the Student Service Office in Via del Portello 19 - Padova, either in person or by sending an email to [benefici.studenti@unipd.it](mailto:benefici.studenti@unipd.it), stating students' full name and student ID. All notifications must be sent by 24:00 on **25 October 2021**. No amendments or integrations to documents will be admitted after such deadline.

- **FINAL RANKING LISTS** will be made available from **10 November 2021** at [www.unipd.it/graduatorie-borse-studio-regionali](http://www.unipd.it/graduatorie-borse-studio-regionali).

Students will be awarded the scholarship according to the ranking order on the final list.

**By March 2022, a second allocation of scholarships will be made**, and students who finalised enrolment later than 25 October and **international students enrolled for the first time in the a.y. 2021-22 of any PhD ,Bachelor's, Single-cycle and Master's degree programme** with an ISEE parificato issued between October and November will be assessed (without prejudice to the application for scholarship to be submitted through the RdA, referred to in point 3).

## 10. HOW THE SCHOLARSHIP IS PAID

Scholarships may be paid in more than one instalment depending on the availability of additional resources from the Veneto Region and from the MIUR (Supplementary state fund).

Students **enrolled in the first year** of Bachelor's, Master's and Single-cycle degree programmes shall receive:

- a. the first instalment of the scholarship **by December 2021**;
- b. the second instalment **by 30 March, 31 July, and 30 September 2022**, provided they have earned at least 20 ECTS credits by 10 August 2022 at the latest (10 ECTS credits for part-time students).

Students **enrolled in years subsequent to the first** and students **enrolled in a PhD programme** shall receive the scholarship in one single instalment **by December 2021**.

**The regional scholarship will be credited to students' bank account or prepaid card**, provided the bank account number (IBAN) has been entered into students' personal area on Uniweb ("Home, Master Data, Refund methods, Edit Bank Account Refund Data") **by the 31 October 2021** (students must be holders or joint holders of the bank account or the prepaid card; bank account numbers of third parties, parents included, are not accepted).

It is also possible for students to enter the IBAN of their University Flash Card, received by post following enrolment, provided the card has been upgraded to a "Flash Up Studio" prepaid card at any Intesa Sanpaolo branch.

If students reside abroad, their Italian address must be entered into personal area on UNIWEB, under "Home, Master data, Modify domicile address"; if not, no refunds will be possible.

Failure to submit this information will result in suspension of payment of the regional scholarship to students until all information is provided and a notification of it is sent to the Student Service Office [benefici.studenti@unipd.it](mailto:benefici.studenti@unipd.it).

The amount for the services will be deducted and paid by the University to the ESU, which runs canteen and accommodation services.

By March of the year following the year of payment of one or more scholarship instalments, the Ufficio Fiscalità (*Tax Office*) will send an email with the link to download the "Certificazione Unica" (an official declaration about scholarships or other income provided by the University), which is valid for tax purposes.

## 11. STUDENTS WITH DISABILITIES

Students who have a **disability level** officially recognised by NHS commission as **equal to or higher than 66%** and who are enrolled in a degree programme are entitled to benefits for the following number of semesters:

- 9 semesters for Bachelor's degree programmes;
- 7 semesters for Master's degree programmes;
- 13 semesters for Single-cycle degree programmes lasting five years;
- 15 semesters for Single-cycle degree programmes lasting six years.

To be awarded a scholarship, students with disabilities **enrolled in the second year or subsequent** must have earned the following number of ECTS credits by 10 August 2021:

Year of enrolment	Disability level between 66% and 80%	Disability level between 81% and 100%
second year	20 ECTS credits	15 ECTS credits
third year	64 ECTS credits	48 ECTS credits
fourth year	108 ECTS credits	81 ECTS credits
last semester	144 ECTS credits	108 ECTS credits

To be awarded a scholarship, students with disabilities **enrolled in Master's degree programmes** must have earned the following number of ECTS credits by 10 August 2021:

Year of enrolment	Disability level between 66% and 80%	Disability level between 81% and 100%
second year	24 ECTS credits	18 ECTS credits
third year	64 ECTS credits	48 ECTS credits
last semester	96 ECTS credits	72 ECTS credits

To be awarded a scholarship, students with disabilities **enrolled in Single-cycle degree programmes** must have earned the following number of ECTS credits by 10 August 2021:

Year of enrolment	Disability level between 66% and 80%	Disability level between 81% and 100%
second year	20 ECTS credits	15 ECTS credits
third year	64 ECTS credits	48 ECTS credits
fourth year	108 ECTS credits	81 ECTS credits
fifth year	152 ECTS credits	114 ECTS credits
sixth year	196 ECTS credits	147 ECTS credits
seventh year	240 ECTS credits	180 ECTS credits
last semester	288 ECTS credits	216 ECTS credits

To meet the minimum merit requirements, a **bonus** is added to the credits earned. Such bonus can only be used once during the whole university study path and has a different value depending on the degree programme year it is applied to:

Year of enrolment	Disability level between 66% and 80%	Disability level between 81% and 100%
second year	4 ECTS credit bonus	3 ECTS credit bonus
third year	9 ECTS credit bonus	7 ECTS credit bonus
subsequent years	12 ECTS credit bonus	9 ECTS credit bonus

If the bonus is only partially used, the remaining amount can be used in subsequent years, even in one of the years of Master's degree programmes. The bonus is applied automatically with no need for students to submit an application for it.

The Rector's delegate for Inclusion and Disability may provide a different merit evaluation:

- a. if the student requests an individual assessment of their situation;
- b. in case of temporary disability;
- c. if extraordinary interventions are required.

The scholarship is granted to all students with disabilities who are deemed eligible as per ranking list. The revocation of the scholarship, envisaged for first-year students who do not earn at least 20 ECTS credits by 30 November, does not apply.

## 12. REVOKING ELIGIBILITY AND PAYING BACK THE SCHOLARSHIP

### a) Students enrolled for the first time in the first year of a degree programme:

Eligibility and the scholarship granted (including amounts for services used) are revoked if, **by 30 November 2022**, students enrolled for the first time in the first year of a degree programme **fail to achieve at least 20 ECTS credits** (10 ECTS credits for part-time students) considered valid for the degree programme in which they are enrolled (for activities included in the study plan) or, alternatively, for the degree programme they are going to enrol in for academic year 2022/23, even if different from the previous one.

For exceptional and documented reasons, the deadline for obtaining ECTS credits may be postponed for up to three months. The request, with the relevant documentation, must be sent by email to the Student Service Office at [benefici.studenti@unipd.it](mailto:benefici.studenti@unipd.it).

### b) Other reasons for revocation:

- Students make or made false statements in previous years (exclusion from being granted benefits applies throughout all their studies);
- PhD candidates without scholarship who later becomes eligible for it, pursuant to Law 210/98;
- Students graduating in the supplementary session of academic year 2020/21, by December 2021 (they are not entitled to the scholarship for academic year 2021/22);
- Students transferring to another University or withdrawing from studies during academic year 2021/22, by 31 July 2022.
- Students withdrawing from studies and applying for scholarship for a new university career of the same level as the one they dropped out of must make explicit request to waive the benefit by sending an email to [benefici.studenti@unipd.it](mailto:benefici.studenti@unipd.it), so to pay back the scholarship received (including service fees). They are also required to pay the regional tax and A.Y. 2021/22 tuition fees due, as per University's administrative provisions currently in place.

If the benefit is revoked, students are required to pay back the scholarship, including the amount corresponding to the value of the canteen and/or accommodation services provided by the ESU and which the student benefited from during the year, following the procedures and deadlines set by the University.

## 13. STATEMENTS: CORRECTIONS, VERIFICATIONS AND SANCTIONS

Students must submit their application together with a self-certification with information on their economic, personal and merit situation, pursuant to Italian Presidential Decree no. 445 dated 28 December 2000.

The University must check the truthfulness of such self-certification by means of both random and targeted checks if reasonable doubts on the truthfulness of the documents acquired or on their content arise. Such checks annually affect at least 20% of students eligible for services not aimed at the majority of students. In order to carry out such

checks, the University may request appropriate documents proving that the data declared is complete and true, also for the purposes of correcting material errors. Direct checks on the truthfulness of the information provided may be carried out by the Guardia di Finanza (*Italian Financial Guard*) at financial institutions and other financial intermediaries dealing with movable assets, in accordance with article 11, paragraph 6 of Italian Prime Ministerial Decree no. 159 dated 5 December 2013. Checks may also be carried out on the truthfulness of the family situation declared, as well as comparisons between income and property data.

Please note that, as per art. 10 of Italian legislative decree no. 68/2012: "*anyone [omissis] submitting untrue statements [omissis] is subject to an administrative sanction consisting in payment of a sum of triple amount compared to the value perceived, or the value of the services unduly used, and loses the right to obtain further allowances for the duration of their studies, without prejudice to the sanctions referred to in Article 38, paragraph 3, Decree No.78 dated 31 May 2010, converted, following amendments, by Law no. 122 dated 30 July 2010, as well as to criminal law concerning offences*".

The administrative sanction must be paid in accordance with regulations in place.

Students will have to promptly notify the Student Service Office of any circumstance arising (e.g. changes to ISEE, changes of status, etc.) following application submission which may be relevant to the awarding or revocation of their scholarship.

#### 14. FINAL PROVISIONS

Pursuant to art. 4 of law 241 of 7 August 1990 (New rules on administrative procedures and right to access administrative documents) and subsequent amendments, Dr. Alessandra Biscaro, Head of the Student Service Office, is appointed to oversee the administrative procedure.

Candidates may exercise their right to access the competition records following the procedures set forth by Italian Presidential Decree no. 184, dated 12 April 2006 (Regulations on accessing administrative documents in compliance with item V of law 241/90).

The personal data collected for the purposes outlined in this call for applications is processed in compliance with EU Regulation no. 679, dated 27 April 2016, (General Data Protection Regulation, GDPR).

The 'data controller' is the University of Padua, registered office in Via 8 Febbraio, 2 - 35122 Padova. The full text of the privacy policy statement is held by the data controller or it is available at [www.unipd.it/privacy](http://www.unipd.it/privacy).

*NB The present call for applications is translated into English for informational purposes only.  
Should any disputes arise and for all legal purposes, only the Italian version shall be considered valid.*

Information:

STUDENT SERVICE OFFICE

Via Portello 19 - 35129 PADOVA

Tel. +39 049.827 3131 - Fax +39 049.827 5030

e-mail address: [benefici.studenti@unipd.it](mailto:benefici.studenti@unipd.it)

Padua,

The Rector

Prof. Rosario Rizzuto

*digitally signed as per Italian legislative decree no. 82/2005*



Person appointed to oversee the administrative procedure Dott.ssa Alessandra Biscaro  Date	The Head of Academic Division and Student Services Dott. Andrea Grappeggia  Date	The Director General Ing. Alberto Scuttari  Date
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