Application fee payment procedure

By clicking on the payment link you received by email, you will be redirected to the payment platform. On the top right you can choose to see the platform in English:

The platform will show you the payment details. Please click on “IMMEDIATE PAYMENT”, on the bottom right of the page:
In the following form you can either indicate your e-mail address and click on “PROCEED” to receive a notification, or simply click on “PROCEED WITHOUT NOTIFICATION”:

The following pop-up will open. You may choose English as the language of the platform by clicking on the language menu

1) Benvenuto nel sistema di pagamento della Pubblica
Amministrazione italiana: pagoPA

2) Benvenuto nel sistema di pagamento della Pubblica
Amministrazione italiana: pagoPA
WARNING: if you are a Safari user (Apple) or you get an ‘Invalid credentials’ error, you have to enable cross-site cookies of your browser to proceed to next step.

Click on “Login with your email”:

Type your email address (1) and then click on “Continue”(2):
On next page, be sure that the box next to “I agree with the Privacy Policy” is checked (1) and then click on “Continue” (2):

On next page, you will have to choose how you would like to pay: by Credit/debit card (A), Bank account (B), other payment methods (C).

Please note that:

- “Bank account” means “your bank account in Italy enabled as PSP” (that likely you don’t have);
- By “Other payment methods” you can use PAYPAL or SATISPay.
If you choose **option A (Credit/Debit card)**, please enter required information related to your card (name and last name of card owner, card number, expiration date and verification code) and click on “**Continue**”:

In case your **credit card is not partecipating** to pagoPA, the following message appears:

If this is your case, **scroll down the page** and select one of the available enabled issuer (you may pay a small commission):
After choosing, you will be able to “Proceed with payment”: 
If you choose **option C** (Other payment methods), you must choose one of the available methods, such as PayPal:

Click on “Pay without registering”:
This is the PayPal platform (please, accept cookies by pressing the button “Accept cookie”):

Please verify that language is set to English, otherwise click on English on the bottom of the page:

Enter your e-mail address and proceed with standard PayPal payment:
Once the payment is made, you will be redirected to the following page where you can print the receipt:

A pop-up will open, which shows your receipt of payment:

You may download the receipt, by clicking on the following item:

Once the payment is made, you will receive within one day an email informing you that the payment has been received correctly.