

**AMMINISTRAZIONE CENTRALE**

AREA DIDATTICA E SERVIZI AGLI STUDENTI UFFICIO DOTTORATO DI RICERCA

# DOCTORAL DEGREES

 **WITHDRAWAL FROM STUDIES**

1. Fill in and sign the withdrawal request form;
2. 2) Pay the € 16 stamp duty by connecting to the link:
3. <https://unipd.pagoatenei.cineca.it/frontoffice/home#/pagamentospontaneo>
* click on "Voluntary Payment" and add all necessary information to proceed with the payment;
* within the field "Payment reason" select "DIDA09 - Stamp duty - Withdrawal from studies"
* compile the field "Reason" by writing "SURNAME/NAME - Withdrawal from studies"
* after adding the amount of the payment (€ 16) click on "payment" to finalize the transaction;
1. Send to phd@unipd.it the following documents:
* withdrawal request form, duly filled in and signed;
* copy of an identity document/passport;
* receipt of payment of the stamp duty worth € 16

Return of the student card

Send the student card by post to:

Università degli Studi di Padova

Ufficio Dottorato di Ricerca

via 8 febbraio 1848 n. 2 - 35122 Padova

or

deliver it to the PhD Office - Ufficio Dottorato di Ricerca in Via Martiri della Libertà n. 8 – Padova

(check how to access the office here: <https://www.unipd.it/en/doctoral-degrees-unipd>)

# DOCTORAL DEGREES

**WITHDRAWAL REQUEST**

(in case of withdrawal after enrollment)

# TO THE RECTOR OF UNIVERSITÀ DEGLI STUDI DI PADOVA

The undersigned\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Matr. n. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Born in (place) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_on (day) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Permanent address (country)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ P.O. box \_\_\_\_\_\_\_\_\_\_\_

street\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ n. \_\_\_\_\_\_\_ phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

enrolled in the PhD programme in:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ( \_\_\_\_ series)

explicitly declares to withdraw from the above-mentioned programme, that (s)he is aware that the withdrawal is irreversible and that it implies that the PhD career cannot be recognized and that all rights arising from the selection procedure no longer exist.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_

 (place, date)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 (signature)

Please attach:

- copy of an identity document or passport

- € 16 stamp duty payment receipt