

AREA DIDATTICA E SERVIZI AGLI STUDENTI
UFFICIO CARRIERE STUDENTI



UNIVERSITÀ
DEGLI STUDI
DI PADOVA



SCADENZE DOMANDE DI LAUREA

Scuola di Medicina e Chirurgia

APPLYING FOR GRADUATION

In order to apply for graduation, you need to complete an online procedure in three steps:

STEP ONE

- Log into your Uniweb personal area and **enter your thesis title** and the information about **your supervisor** within the timeframe specified below. Please enter the title exactly as it appears on the title page of your thesis, in the original language in which it is written and in English translation (if your thesis is in English, just enter the same title twice);
- **Wait for approval of your thesis title:** as soon as your supervisor has approved it from his/her Uniweb personal area, you will be notified by e-mail to your institutional e-mail address (name.surname@studenti@unipd.it);
- Once your thesis title has been approved, you can **proceed with your graduation application**.

STEP TWO

- **Apply for graduation;**
- **Fill in the AlmaLaurea questionnaire.** Please note that in order to confirm your graduation application, you need to reach the end of the questionnaire; after doing so, by going back to your Uniweb area, you will be allowed to proceed with your application and eventually confirm it;
- **Confirm and submit your graduation application;**
- **Pay the relevant 16-euro stamp duty fee** that will be generated automatically once your application has been confirmed.

STEP THREE

- **Enter your Uniweb reserved area and upload the final version of your thesis** in PDF/A format **by the set deadline;**
- **Wait for approval of your thesis:** once your supervisor has approved your thesis from his/her Uniweb personal area, your thesis will be visible to all members of the final examination board. Please note that you will not be admitted to the graduation session unless your supervisor has approved your thesis (if this is not the case, your supervisor will have to state the reason for not approving your thesis)

The guidelines for the upload of the final version of your thesis are available here: [Upload](#).

PLEASE NOTE THAT

- You need to complete the first step as soon as possible: obtaining your supervisor's approval might take some time and **you won't be able to proceed with step two until your thesis title has been approved;**
- As per article 20, paragraph 3, of the Students' Regulations, once you have applied for graduation, you won't be able to make changes to your study plan anymore;

- **Failure to pay** the 16-euro stamp duty fee will result in your **exams not being registered** in your online booklet;
- **Payment of the 16-euro stamp duty fee is compulsory** in all cases, even in case you should later decide to withdraw from the graduation session for which you had originally applied.

Starting from the Academic Year **2014/2015**, activities pertaining to your university career will **no longer be recorded on your paper booklet**.

Consequently, have you not done so yet, please remember to return it to the Student Careers Office as soon as you have confirmed your graduation application and no later than the deadline by which you are required to apply for graduation.

Any **requests to change your thesis title** will have to be duly motivated and need to be submitted **by your supervisor** via e-mail to conseguimentotitolo.studenti@unipd.it by the deadline set for exam registration.

Please decide whether it is better for you to apply for the first or second call of the graduation session based on your academic progress.

Should you **need to opt for the second call of the graduation session** after applying for the first one, please write an e-mail to conseguimentotitolo.studenti@unipd.it as soon as possible and no later than the last day set for thesis defence and/or proclamation under the first call.

For further information and guidance with regard to the application procedure, please refer to the relevant [Student Guide](#).

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SECOND PERIOD 2024/2025 DEADLINES

FIRST-CYCLE BACHELOR DEGREES

HUMAN MOVEMENT SCIENCES

- Graduation application: **from February 24th, 2025 to May 6th, 2025**
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: **five days before thesis defence**
- Deadline for exam registration and changes in thesis title: **June 30th, 2025**
- Thesis defence: **July 15th and 16th, 2025**

APPLIED PHARMACEUTICAL SCIENCE

- Graduation application: **from February 24th, 2025 to May 6th, 2025**
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: **July 13th, 2025**
- Deadline for exam registration and changes in thesis title: **July 3rd, 2025**
- Thesis defence and proclamation of graduates: **July 18th, 2025**

PHARMACOLOGICAL INFORMATION, HERBAL TECHNOLOGY

- Graduation application: **from February 24th, 2025 to May 6th, 2025**
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: **July 13th, 2025**
- Deadline for exam registration and changes in thesis title: **July 3rd, 2025**
- Thesis defence and proclamation of graduates: **July 18th, 2025**

SINGLE-CYCLE MASTER DEGREES

MEDICINE AND SURGERY (held in Italian)

- Graduation application: **from February 24th, 2025 to May 6th, 2025**
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: **five days before thesis defence**
- Deadline for exam registration and changes in thesis title: **June 4th, 2025**
- Thesis defence: **from June 19th, 2025 to July 11th, 2025**

Prospective graduates enrolled starting from A.Y. 2017/2018 who have taken and registered more than two optional courses need to adjust their study plan by doing the following:

- accessing the relevant Uniweb procedure;
- selecting **NO MORE THAN TWO OPTIONAL COURSES** for a total of 8 ECTS credits: these two exams will be considered for the purposes of calculating their graduation average.

Please note that any changes to the study plan need to be made **BEFORE** applying for graduation.

Documents that need to be handed over to the Student Careers Office from February 24th, 2025 to June 4th, 2025

Students enrolled in the Degree Course pursuant to Ministerial Decree 270/04 (ME1726-1727-1728-1729) starting from A.Y. 2009/2010 who are in possession of a **yellow internship booklet** need to submit the following:

- **University booklet** where curricular exams are registered (if not handed over to the Student Careers Office yet)
- **Yellow internship booklet**, along with **any related certificates and/or statements** in original
- (only for students enrolled starting from **A.Y. 2014/2015**) **Certificate and/or statement pertaining to cultural or scientific activities** organized by the Degree Course and/or by the School of Medicine and Surgery, and in any case consistent with the training programme, which you would like to be taken into account when determining your final grade. Please note that the name of the organizing party, as well as the duration of the activity (no. of days), must be clearly stated in the document.

Students enrolled in the Degree Course pursuant to Ministerial Decree 509/99 (ME0907-0908-1433) need to submit the following:

- [Form](#) for prospective graduates
- **University booklet** where curricular exams are registered (if not handed over to the Student Careers Office yet)
- **Pink 'other activities' booklet consisting of 121 pages.** Students who have not registered all internships yet can hand in the photocopies of pages from 8 to 15 plus pages 120 and 121. Students enrolled **earlier** who are in possession of **two different booklets** for other activities and internships need to hand over the following:
 - **white internship booklet;**
 - **pink 'other activities' booklet** consisting of 6 pages and bearing the endorsement of one of the professors in charge

MEDICINE AND SURGERY (held in English)

- Graduation application: **from February 24th, 2025 to May 6th, 2025**
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: **five days before thesis defence**
- Deadline for exam registration and changes in thesis title: **June 17th, 2025**
- Thesis defence: **from July 2nd, 2025 to July 8th, 2025**

SCHOOL OF DENTISTRY

- Graduation application: **from February 24th, 2025 to May 6th, 2025**
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: **March 1st, 2025**
- Deadline for exam registration and changes in thesis title: **February 19th, 2025**
- Thesis defence: **March 6th, 2025**

PHARMACY

- Graduation application: **from February 24th, 2025 to May 6th, 2025**
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: **June 30th, 2025**
- Thesis defence: **July 14th and 15th, 2025**
- Proclamation of graduates: **July 18th, 2025**

CHEMISTRY AND PHARMACEUTICAL TECHNIQUES

- Graduation application: **from February 24th, 2025 to May 6th, 2025**
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: **June 25th, 2025**
- Thesis defence: **July 10th and 11th, 2025**
- Proclamation of graduates: **July 18th, 2025**

SECOND-CYCLE MASTER DEGREES

MEDICAL BIOTECHNOLOGIES

- Graduation application: **from February 24th, 2025 to May 6th, 2025**
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: **July 12th, 2025**
- Deadline for exam registration and changes in thesis title: **July 2nd, 2025**
- Thesis defence: **July 17th, 2025**

PHARMACEUTICAL BIOTECHNOLOGIES

- Graduation application: **from February 24th, 2025 to May 6th, 2025**
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: **July 1st, 2025**
- Thesis defence: **July 16th and 17th, 2025**
- Proclamation of graduates: **July 18th, 2025**

HEALTH PROFESSIONS OF PREVENTION SCIENCES

- Graduation application: **from February 24th, 2025 to May 6th, 2025**
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: **April 3rd, 2025**
- Deadline for exam registration and changes in thesis title: **March 24th, 2025**
- Thesis defence: **April 8th, 2025**

HEALTH PROFESSIONS OF TECHNICAL SCIENCES (DIAGNOSTIC)

- Graduation application: **from February 24th, 2025 to May 6th, 2025**
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: **March 6th, 2025**
- Deadline for exam registration and changes in thesis title: **February 24th, 2025**
- Thesis defence: **March 11th, 2025**

PREVENTIVE AND ADAPTED PHYSICAL ACTIVITY

- Graduation application: **from February 24th, 2025 to May 6th, 2025**
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: **five days before thesis defence**
- Deadline for exam registration and changes in thesis title: **July 7th, 2025**
- Thesis defence: **from July 21st to July 23rd, 2025**

NURSING AND MIDWIFERY SCIENCES

- Graduation application: **from February 24th, 2025 to May 6th, 2025**
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: **July 11th, 2025**
- Deadline for exam registration and changes in thesis title: **July 1st, 2025**
- Thesis defence: **July 16th, 2025**

HEALTH PROFESSIONS OF REHABILITATION SCIENCES

- Graduation application: **from February 24th, 2025 to May 6th, 2025**
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: **June 28th, 2025**
- Deadline for exam registration and changes in thesis title: **June 18th, 2025**
- Thesis defence: **July 3rd, 2025**

MASTER-LEVEL DEGREE COURSES ACTIVATED PRIOR TO MINISTERIAL DECREE 509/1999 (ANNUAL EDUCATIONAL ACTIVITIES NOT EXPRESSED IN ECTS CREDITS)

MEDICINE AND SURGERY (held in Italian)

Students enrolled under the 'New System' (Table 18/bis – 54 exams) who have completed an internship in place of three exams and who have modified their study plan accordingly need to submit the statement of completion of their internship to the **Student Careers Office** by the date set for returning their enrolment booklet. Returning the internship booklet is not compulsory for students who have completed a 400- or 100-hour internship. The [form for prospective graduates](#) available for download online must also be handed in.

Thesis abroad and/or Erasmus stay

A **self-certification** (or a statement signed by the supervisor) needs to be submitted **both in case of thesis abroad and stays abroad** (with details of the period and place of the mobility).

- Graduation application: **from February 24th, 2025 to May 6th, 2025**
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: **June 4th, 2025**
- Thesis defence: **from June 19th, 2025 to July 11th, 2025**

SCHOOL OF DENTISTRY

- Graduation application: **from February 24th, 2025 to May 6th, 2025**
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: **March 1st, 2025**
- Deadline for exam registration and changes in thesis title: **February 19th, 2025**
- Thesis defence: **March 6th, 2025**

PHARMACY

- Graduation application: **from February 24th, 2025 to May 6th, 2025**
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: **June 30th, 2025**
- Thesis defence: **July 14th and 15th, 2025**
- Proclamation of graduates: **July 18th, 2025**

CHEMISTRY AND PHARMACEUTICAL TECHNIQUES

- Graduation application: **from February 24th, 2025 to May 6th, 2025**
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: **June 25th, 2025**
- Thesis defence: **July 10th and 11th, 2025**
- Proclamation of graduates: **July 18th, 2025**