

**Documents to be submitted to the CAF for the calculation of the ISEE PARIFICATO for the assessment of the economic situation of students residing in the Province of Padua with family unit residing abroad.**

**Student information**

- Identity document (Identity Card or Passport);
- Tax code issued by the Italian Revenue Agency;
- Any disability certificate of the student showing a disability over 66% (medium, severe, not self-sufficient);
- University of Padua Student ID(if already enrolled) and degree programme;
- For **foreign students residing in Italy**, DSU (Dichiarazione Sostitutiva Unica) and ISEE certificate standard format;
- Any scholarship amount received in 2019, except those awarded by the University of Padua (for which a separate file will be provided);
- Any death certificate of one or both parents;
- Any divorce certificate.

**THE DOCUMENTATION STATED BELOW, SUBMITTED TO CAF FOR THE ISSUING OF THE ISEE CERTIFICATE, MUST BE:**

- > issued by the competent authorities of the country where the income was generated;
- > translated into Italian and legalised according to the following regulations.

**Family unit:**

- composition of the student's family unit after 1st January 2021 indicating surname, name, date of birth and kinship/relationship to the members belonging to the family.

**Income earned by each family member (2019):**

- income received by each member of the family unit referring to 2019;
- any other sums received from public administration bodies by way of welfare payments;
- in the event of divorce, any sum received or paid as maintenance of children.

**The real estate and movable assets of each member of the family (31/12/2019):**

- real estate assets relating to buildings: if owned in Italy, it is necessary to present the "visura catastale" to determine its value; if owned abroad, buildings are estimated on the basis of a conventional value of 500 euros per square meter;
- absence of assets must be explicitly specified in the documentation;
- if the family unit resides in a rented house, the value of the rent per year must be stated in the

rental contract;

- movable assets, consisting of the final balance at 31/12/2019 and average balance for 2019 of current accounts, deposits, bank and/or postal passbooks held abroad and in Italy and balance at 31/12/2019 of any other type of investment (securities, shares, life insurance, etc.).

### ***Documents legalisation***

Legalisation differs from country to country. Regulations are based on the 4 areas listed below:

#### **A – Countries whose documentation is exempt from legalisation.**

**B – Countries whose documentation is exempt from consular/diplomatic stamp of the Italian Embassy, but must have the Apostille stamp:** according to art. 6 of the 1961 Hague Convention, documents issued by local authorities of one of these countries are exempt from legalisation at the Italian Embassy but must necessarily bear the "Apostille" stamp.

#### **C – Students coming from particularly poor countries.**

For foreign students from particularly poor countries (specified by Italian ministerial decree of 9 June 2017, no. 1455 of the Ministry for Education, University and Scientific Research), the assessment of the economic condition is carried out on the basis of a certification issued by the Italian Representation in the country of origin certifying that the student does not belong to a well-known high income and high social status family. This certification can also be issued by the foreign university of enrollment linked to Italian universities by agreements or conventions, or alternatively by a certified Italian body able to guarantee the economic coverage as per current provisions on the registration of foreign students at Italian universities. In the latter case, the certifying body undertakes the duty to return the scholarship on behalf of the student in case of forfeiture of the same.

#### **D – All other countries NOT included in A,B,C areas:**

Legalisation of documents must be done through the Italian Embassy or Consulate in the country of origin. All students belonging to countries not listed in areas A,B or C must have their documents issued in their country of origin and legalised through the Italian Embassy or Consulate.

### ***Political refugees***

For students who have been granted political refugee status in Italy, no foreign documentation from the country of origin is required. Students must obtain an ISEE certificate referring to the family unit registered in Italy. A copy of the certification of political refugee status must then be attached to the application.

## LIST OF NATION

| AREA | COUNTRY              | AREA | COUNTRY                               |
|------|----------------------|------|---------------------------------------|
| C    | Afghanistan          | A    | Estonia                               |
| B    | Andorra              | B    | Falkland                              |
| C    | Angola               | B    | Fiji                                  |
| B    | Anguilla             | A    | Finlandia                             |
| B    | Antartico Britannico | A    | Francia                               |
| B    | Antigua e Barbuda    | C    | Gambia                                |
| B    | Antille Olandesi     | B    | Georgia                               |
| B    | Argentina            | A    | Germania                              |
| B    | Armenia              | B    | Giappone                              |
| B    | Aruba                | B    | Gibilterra                            |
| B    | Australia            | C    | Gibuti                                |
| A    | Austria              | A    | Gran Bretagna (estesa a Isola di Man) |
| B    | Azerbaijan           | A    | Grecia                                |
| B    | Bahamas              | B    | Grenada                               |
| C    | Bangladesh           | B    | Guadalupe                             |
| B    | Barbados             | B    | Guernsey                              |
| A    | Belgio               | C    | Guinea                                |
| B    | Belize               | C    | Guinea Bissau                         |
| C    | Benin                | C    | Guinea Equatoriale                    |
| B    | Bermude              | C    | Haiti                                 |
| C    | Bhutan               | B    | India                                 |
| B    | Bielorussia          | A    | Irlanda                               |
| B    | Bosnia-Erzegovina    | B    | Islanda                               |
| B    | Botswana             | B    | Isole Cayman                          |
| B    | Brunei               | B    | Isole Vergini Britanniche             |
| B    | Bulgaria             | B    | Isole Wallis e Futura                 |
| C    | Burkina Faso         | B    | Israele                               |
| C    | Burundi              | B    | Jersey                                |
| B    | Caimane              | B    | Kazakhstan                            |

| AREA | COUNTRY                                  | ARE<br>A | COUNTRY               |
|------|--|----------|-----------------------|
| C    | Cambogia                                 | C        | Kenya                 |
| C    | Chad                                     | C        | Kiribati              |
| B    | Cina (limitatamente a Hong Kong e Macao) | C        | Kyrgyzistan           |
| A    | Cipro                                    | C        | Laos                  |
| B    | Colombia                                 | B        | Le Nuove Ebridi       |
| C    | Comoros                                  | C        | Lesotho               |
| A    | Croazia                                  | A        | Lettonia              |
| A    | Danimarca                                | C        | Liberia               |
| B    | Dominica                                 | A        | Liechtenstein         |
| B    | Ecuador                                  | A        | Lituania              |
| B    | El Salvador                              | A        | Lussemburgo           |
| C    | Eritrea                                  | A        | Macedonia             |
| C    | Etiopia                                  | C        | Sao Tome and Principe |
| C    | Madagascar                               | C        | Senegal               |
| C    | Malawi                                   | B        | Serbia-Montenegro     |
| C    | Mali                                     | B        | Seychelles            |
| A    | Malta                                    | C        | Sierra Leone          |
| C    | Mauritania                               | A        | Slovacchia            |
| B    | Mauritius                                | A        | Slovenia              |
| B    | Messico                                  | C        | Solomon Islands       |
| B    | Miquelon                                 | C        | Somalia               |
| B    | Moldova                                  | A        | Spagna                |
| B    | Montserrat                               | B        | Stati Uniti d'America |
| C    | Mozambico                                | B        | Sud Africa            |
| C    | Myanmar                                  | C        | Sudan                 |
| B    | Namibia                                  | C        | Sudan del Sud         |
| C    | Nepal                                    | B        | Suriname              |
| C    | Niger                                    | B        | Svezia                |
| A    | Norvegia                                 | A        | Svizzera              |
| B    | Nuova Zelanda                            | B        | Swaziland             |
| A    | Olanda                                   | C        | Tajikistan            |

| AREA | COUNTRY                           | AREA | COUNTRY           |
|------|-----------------------------------|------|-------------------|
| B    | Panama                            | C    | Tanzania          |
| B    | Perù                              | C    | Timor Leste       |
| B    | Polinesia Francese                | C    | Togo              |
| A    | Polonia                           | B    | Tonga             |
| A    | Portogallo                        | B    | Trinidad e Tobago |
| B    | Princip. Monaco                   | A    | Turchia           |
| A    | Rep. Ceca                         | C    | Tuvalu            |
| C    | Rep. Dem. Del Congo               | B    | Ucraina           |
| C    | Rep. di Corea (già Corea del Sud) | C    | Uganda            |
| A    | Rep. di San Marino                | A    | Ungheria          |
| C    | Repubblica Centro Africana        | C    | Vanuatu           |
| B    | Riunione                          | B    | Venezuela         |
| B    | Romania                           | C    | Yemen             |
| B    | Russia                            | C    | Zambia            |
| C    | Rwanda                            | C    | Samoa             |
| C    | Zimbabwe                          |      |                   |