

EXCHANGE STUDENTS AT THE LAW SCHOOL GENERAL RULES ON HOW TO PREPARE THE LEARNING AGREEMENT

SCHOOL OF LAW AND DEPARTMENTS

The following degree courses are available at the Law School:

- 2 single-cycle degree courses in Law, one in Padova Campus and one in Treviso Campus and
- 1 Bachelor degree course in Employment Consultancy in Padova.

Exchange students can also choose among the course units offered at **Treviso Campus**, although they should consider that it is situated 60 kms far from Padova (**1 hour by train**). Attendance, however, is not mandatory in most cases.

Two are the Departments belonging to the Law School, both situated at Palazzo Bo:

- Dipartimento di Diritto Pubblico, Internazionale e Comunitario
- Dipartimento di Diritto Privato e Critica del Diritto (DDPCD)

You will need this information when you will be asked to fill in our online study plan, after a couple of month from your arrival.

RESTRICTIONS AT THE SCHOOL OF LAW

Exchange students are allowed to choose almost any of the course units offered by the Law School although there are some restrictions:

1. **"DDP-P" course units are NOT available for exchange students:** these are special and reduced modules only for double degree students!!! The code "DDP-P" is specified next to the course unit name, as shown below:

GI0270 GI	IP7082323	DIRITTO AMMINISTRA TIVO (DDP-P) Info e programma immatricorati A.A. 2015/16 Attuale A.A. 2017/18	9	Secondo semestre	ITA	<u>ALESSANDRO</u> <u>CALEGARI</u>
010000 01		DIRITTO AMMINISTRATIVO	0	Secondo	17.4	CRISTIANA

2. You have to pay attention to "Corsi Integrati (C.I)" which are composed of two or more modules. For example "History of Modern and Contemporary Law and Foundations of European Law (C.I.) is a *Corso Integrato* made of "Foundations of European Law (Module A") and "History of Modern and Contemporary Law (Module B)". It is compulsory to sit the exam and successfully pass all the modules otherwise they will not appear in your final transcript of records. You can't choose only one module.

×.	GI0269	GIP4067988	HISTORY OF MODERN AND CONTEMPORARY LAW AND FOUNDATIONS OF EUROPEAN LAW (C.I.) Details for students enrolled in A.Y. 2017/18 Current A.Y. 2017/18			ITA	<u>CLAUDIO</u> <u>CARCERERI</u> <u>DE PRATI</u>
	>>	GIP4067990	FOUNDATIONS OF EUROPEAN LAW (MOD. A) Details for students enrolled in A.Y. 2017/16 Current A.Y. 2017/18	6	Annual	ITA	<u>GIORGIA</u> ZANON
	>>	GIP4067989	HISTORY OF MODERN AND CONTEMPORARY LAW (MOD. B) Details for students enrolled in A.Y. 2017/18 Current A.Y. 2017/18	6	Annual	ITA	<u>CLAUDIO</u> <u>CARCERERI</u> <u>DE PRATI</u>

COURSE UNITS AVAILABLE AT OTHER SCHOOLS

Exchange students can also choose some course units offered by Schools other than the Law School (such as the School of Economics and Political Sciences), as long as the Learning Agreement is approved.

Pay attention to Corsi Integrati! The rule applies to all Schools!

INSTRUCTIONS ON THE COURSE CATALOGUE

The full academic offer of the University of Padova is available at the following link (Figure 1):

- <u>http://www.didattica.unipd.it/</u> (Italian version)
- <u>http://en.didattica.unipd.it/</u> (English version)

Figure 1	339동 ···· 영 슈 이 Cerce So J Scuel. ⓒ Università degli studi 한 Domanda di Surea J U 199 Maison internationale 한 Università degli s Unipd it Contacts IT EN 교 Webmail Univeb	If you click on the most recent academic year, the full educational offer
Educational offer	Search	will appear organised in First cycle, Second cycle and Single- cycle degree courses
Here you can find the information about all the course units of the degree courses offered by the University of Padova. For each course unit you will find all available details such as the educational aims, the syllabuses and the lecturers' names. Please select your enrollment academic year up here on the right, then choose the type of degree course, the School and the degree course in order to get all the information.	Select your enrollment Academic Year: A.Y. 2017/18 A.Y. 2016/17 A.Y. 2015/16 A.Y. 2015/16 A.Y. 2015/16 A.Y. 2013/14	
Download "Prospetto dell'offerta formativa" (official overview of educational offer) A.Y. 2017/18. Course units evailable in A.Y. 2017/18 School of Agricultural Sciences and Veterinary Medicine	A.Y. 2012/13 A.Y. 2011/12 Course units in other languages A.Y. 2017/18 Catalogues of course units held in English	Refer to this section, if you are interested in attending course units only held in English
School of Economics and Political Science Law School School of Engineering School of Medicine School of Psychology School of Science School of Human and Social Sciences and Cultural Heritage	School of Agricultural Sciences and Veterinary Medicine School of Economics and Political Science Law School of Engineering School of Medicine School of Science	
	School of Human and Social Sciences and Cultural Heritage	The full academic offer (held both in Italian or in English) is available in this section

In order to display the course units offered by each School, you have to select the name of the School you are interested in.

If you click on "Law School", you will display the list of the course units offered (Figure 2) and some related information which are required in your Learning Agreement:

- a. Degree course code that at the Law School are 3:
 - 1. GI0270 stands for the single-cycle degree course in Law in Padova Campus,
 - 2. GI2373 stands for the single-cycle degree course in Law in Treviso Campus and
 - 3. GI0269 stands for the Bachelor course in Employment Consultancy)
- b. Course unit code: for example GI01103669 (required in you LA)
- c. **Course unit name:** for example Administrative Case Law and Procedure (*required in you LA*)
- d. Credits: number of ECTS credits per course unit (required in you LA)
- e. **Period**: it specifies when the course unit is offered (First Semester, Second Semester or Annual)
- f. **"Lang"** stands for the language of instruction. "ITA" will appear in case the course unit is held in Italian, "ENG" if the course unit is held in English
- g. Teacher in charge

Figure 2

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	GIU270	GI01103069	Current A.Y. 2017/18			3	semester			
			ADMINISTRATIVE LAW (DDP-P)			9	semester		ALESSANDRO	
	GI0270 GI0270	GIP7082323						ITA		

From this page you can click on:

- **A.** "Current A.Y. 20XX/XX" to display the course unit specific information (Figure 3A and 3B)
- **B.** the name of the Teacher to display the teacher's relevant information (Figure 4)
- **A.** Once you click on "Current A.Y. 20XX/XX", several information related to the specific course unit will show up (Figure 3). Some of them are really useful, such as:
 - a. Information on the course unit
 - Degree Course to which it belongs to
 - Number of ECTS credits awarded
 - Department of reference
 - E-Learning website where the Teacher uploads academic material
 - Mandatory attendance: whether the attendance is mandatory or not
 - Language of instruction
 - Branch: the campus where the course unit is offered. Please, bear in mind that Treviso is 60 kms far from Padova (1 hour by train), even though you are allowed to attend them.

- b. Lecturers: the name of the Teacher in charge will appear in this section
- c. **Mode of delivery (when and how):** the period (First Semester, Second Semester or Annual) and the teaching methods
- d. Organisation of didactics
- e. Calendar: Start and end of activities
- f. **Syllabus:** Target skills and knowledge, Examination methods, Assessment criteria, Contents...

Educational offer					Search		
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Figure 3A

Figure 4B

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B. If you need to contact with a teacher, you can directly click on the name of the Teacher and display some useful information such as th email address, the Department she/he belongs to, office hours and a list of taught course units.

AGNA ROCCO Contacts C	v.Law
rocco.alagna@unipd.it ctructure Department of Public, International and Community relephone 0498273438 Qualification Professore associato confermato Scientific sector IUS/17 - CRIMINAL LAW	vlaw
Department of Public, International and Community relephone 0498273438 Qualification Professore associato confermato Scientific sector IUS/17 - CRIMINAL LAW	v Law
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✓ Office hours	Il docente riceve lunedi e martedi alle 16:30, al termine delle lezioni. Si
Presso l'Aula di lezione o presso lo Studio del docente, ubicato al ter	
from piano del Dipartimento di Diritto Pubblico Internazionale e Comunita	
16:30 Palazzo del Bo, Padova.	Durante il secondo semestre, il docente è a disposizione previo
	appuntamento via mail.
	Presso l'Aula di lezione o presso lo Studio del docente, ubicato al terzo
Vednesday from 14:30	piano del Dipartimento di Diritto Pubblico Internazionale e Comunitario, Palazzo Bo, Padova
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 Proposals for thesis Criterio preferenziale per l'attribuzione della tesi è lo statu 	cus di studente frequentante del corso.
 List of taught course units in A.Y. 2017/18 	
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8

PROCEDURE TO GET YOUR LEARNING AGREEMENT SIGNED

Learning Agreement before the mobility

First of all the Learning Agreement has to be approved by the Erasmus Coordinator at your Home University. Once signed, you are required to upload it to our online Application Form (please see: <u>http://www.unipd.it/en/node/1420</u>). DO NOT send your LA directly to the Erasmus Academic Coordinator at Unipd for approval. We will send you back your LA duly signed and stamped by email before your arrival in Padova.

Learning Agreement changes during the mobility

On your arrival in Padova you can change your Learning Agreemnt within 5 weeks and hand it in to the Law School International Erasmus officer. Once signed, it will be sent by mail to you. Afterwards, you will be able to fill in your study plan in Uniweb (you will receive further information about this on a later stage!)

CONTACTS

Giulia Marini International Relations Division Projects and Mobility Office at the School of Law Via VIII Febbraio, 2 35122 Padova PD

e-mail: erasmus.giurisprudenza@unipd.it

Office hours: Monday 10AM – 1PM Thursday 10AM – 3PM (from 1PM to 3PM by appointment only to be arranged by email)