

**F.A.Q.**  
**CALL FOR APPLICATIONS FOR SUBSIDIES  
IN THE PAYMENT OF UNIVERSITY STUDENTS' RENT  
IN THE PERIOD OF HEALTH EMERGENCY**

**SUBMISSION OF THE APPLICATION**

**1. Where can I apply for this benefit?**

You can apply by filling in the online procedure available in the student's personal area on UNIWEB, by clicking on "INIZIATIVE".

**2. By when must I submit the application?**

You must submit the application from 25 March to 10 May 2021.

**3. Can I change my submitted and confirmed application?**

The application may be cancelled and resubmitted at any time provided that it is submitted within the deadline of the call for applications.

At the end of the procedure it will be possible to view the confirmation of the submission of the application, with the possibility of printing it out.

**4. Which months are considered "emergency period" for the 2020 year?**

The months from February to December 2020 are considered emergency period.

**REQUIREMENTS OF THE RENT CONTRACT**

**5. Can I apply if I have a free usage contract?**

No, you can't.

**6. Can I apply if I was staying at an university college?**

Yes, students who have stayed in different types of colleges, such as university and religious colleges, can apply.

**7. Can I apply if the contract is for an accommodation located in a different municipality from my course of study?**

Yes, you can, the accommodation must be located in a municipality other than the one where you reside.

**8. Can I apply if I do not appear as a tenant in the registration of the rent contract?**

In order to apply for the benefit, the student must be a tenant in the rent contract.

A special case, which will be assessed even if the student is not a tenant, is when a family member has signed the contract for himself and his successors.

**9. Can I apply if the owners of the accommodation are my family members?**

No, you can't.

**10. If the contract provides for automatic renewal or extension, registration at the Revenue Agency is also required?**

Yes, even if the contract provides for automatic renewal/extension after the first expiry date, registration to the Revenue Agency must still be carried out. (please, have a look at [www.agenziaentrate.gov.it/portale/web/guest/schede/fabbricatiterreni/adempimenti-successivi/proroga](http://www.agenziaentrate.gov.it/portale/web/guest/schede/fabbricatiterreni/adempimenti-successivi/proroga) ).

## DOCUMENTS TO BE ATTACHED

### 11. Can I apply if I do not possess all the documents by the deadline?

No, you can't apply in this case.

### 12. In what format can the requested documentation be submitted?

For each document requested, a single (readable) PDF file must be submitted, weighing no more than 5 Mb.

### 13. What documentation do I have to submit if I am staying in a private flat?

The documentation to be submitted if you were staying in a private accommodation is as follows:

- copy of the rent contract
- registration of the rent contract;
- registration issued by the Revenue Agency of the take-over/extension/renewal if necessary;
- receipts of payment of the monthly instalments for which a refund is requested.

### 14. What documentation do I have to submit if I am staying in a college?

The documentation to be submitted if you were staying in a college is as follows:

- ospitality contract at university colleges and religious institutions which must include the duration of the contract, the amount of the rent, the name of the student and signatures;
- receipts of payment of the monthly instalments for which a refund is requested.

### 15. What should I do if the registration of the contract carried out by the Revenue Agency is certified on the contract itself (by a stamp)?

If the registration is certified by the stamp of the Revenue Agency on the contract, the student must submit the document twice, once on the contract line and once on the registration line.

### 16. Can I submit a private letter to apply for this benefit?

No, no private documents will be accepted at the assessment step. The only valid documents that will be examined are those issued by the Revenue Agency.

### 17. Registration of takeover by the Revenue Agency must be submitted?

Yes, if the student has taken over an existing contract for valuable consideration.

### 18. If the existing contract is modified and re-registered during the months for refund, the new documentation must also be submitted?

Yes, the documentation of the old contract and that of the new one must be submitted.

### 19. What types of documents are accepted as receipts for payment?

Receipts from bank transfers indicating the relevant months in the reason for payment, general receipts with revenue stamps, payment by post office slip are accepted. Cash payments and private deeds such as receipts will not be accepted. For other cases, please contact the Student Services Office: [benefici.studenti@unipd.it](mailto:benefici.studenti@unipd.it)

## COMPATIBILITY OF THE BENEFIT

### 20. Can I apply if I have received accommodation benefit from another body?

No, you can not apply if you had already received another accommodation-related benefits and reimbursements provided by public or private bodies for the period of the health emergency falling between February and December 2020.

### 21. Is this benefit compatible with the regional scholarship?

This benefit is not compatible with the regional scholarship awarded for a.y. 2019/20 and/or 2020/21 as an off-site student. Only those who have been eligible for the regional scholarship as an on-site or a commuter student, without the amount of the housing service, can apply for this benefit.

**22. Is this benefit compatible with the COVID-19 special benefits 2020-2021?**

This benefit is compatible with all the COVID-19 special benefits 2020-2021, except for the rent subsidies.

**ISEE FEATURES**

**23. Which ISEE must I submit in order to apply for the benefit?**

The ISEE declaration, issued for the Right to the higher education, must be the current one; it must therefore be an ISEE issued during the calendar year 2021 (also an ISEE “corrente” will be accepted).

**24. What should I do if the ISEE issued has some discrepancies?**

In this case you need to correct the ISEE with the Caf or by asking for an “ISEE Precompilato”.

**SPECIAL CASES**

**25. Can I apply if I was in Erasmus during the emergency period?**

This benefit is not available for the monthly rents payed abroad during an Erasmus programme.

**WITHDRAWAL AND RENUNCIATION OF THE BENEFIT**

**26. When the benefit is revoke?**

The revocation of the benefit applies to:

- students who are awarded a similar benefit provided by other bodies;
- students providing false statements (pursuant to articles 75 and 76 of Presidential Decree 445/2000).

**27. Can I waive the benefit?**

To waive the benefit, please contact the Student Services Office: [benefici.studenti@unipd.it](mailto:benefici.studenti@unipd.it)

**TAX REGIME APPLIED TO THE BENEFIT**

**28. Is the benefit taxed?**

Yes, the benefit is taxed in accordance with current legislation. When calculating the tax due on this income, the University will apply the personal deduction at the minimum full amount (a flat-rate deduction of the tax due for income from employment and assimilated work of less than € 8000 per year), thus setting the tax at zero. The year following payment of the benefit, the University will issue the “Certificazione Unica” (CU) summarising the income, the tax calculated and the deduction recognised, which must be kept for tax purposes and used for any tax declaration and for the calculation of the ISEE.