

FAQs

CALL FOR APPLICATIONS FOR RENT SUBSIDIES RESERVED FOR UNIVERSITY STUDENTS DURING THE HEALTH EMERGENCY

HOW TO APPLY

1. Where can I apply for rent subsidies?

You can apply on-line in your UNIWEB personal area (section INIZIATIVE).

2. What are the closing dates for applications?

You can apply from 30 September to 3 November 2021.

3. I have already submitted and confirmed the application, can I edit it?

You can cancel and re-submit your application at any time before the closing date for applications.

You will find the confirmation of the application submission available for printing at the end of the procedure.

4. Which months are classed as 'emergency period'?

The months relating to the year 2021 shall be considered as emergency period.

TENANCY AGREEMENT REQUIREMENTS

5. I have a gratuitous lease agreement, can I apply?

No, you can't. You can only apply if you have a tenancy agreement for consideration.

6. I stayed in a student hall of residence, can I apply?

Yes, people who stayed in different types of student halls of residence, such as those at the University or at religious institutions, can apply.

7. I have a tenancy agreement for a building located in a municipality other than the one I study in. Can I apply?

Yes, you can apply provided that the building is located in a municipality other than the one you reside in.

8. I do not appear as a tenant in the tenancy agreement registration, can I apply?

It is essential that you appear as the tenant of the tenancy agreement.

The only scenario that will be considered even though you (student/applicant) are not the tenant is the one in which a family member of yours has signed the agreement for himself/herself and his/her dependants.

9. Can I apply if my family members are the owners of the building?

No, applications in which the landlord and tenant are family members will not be accepted.

10. The tenancy agreement renews automatically. Should I register the extension with the Revenue Agency anyway?

Yes. Even though the contract has automatic renewal after the first expiry date, the extension must still be registered with the Revenue Agency (see the link www.agenziaentrate.gov.it/portale/web/guest/schede/fabbricatiterreni/adempimenti-successivi/proroga).

DOCUMENTS TO ATTACH

11. Can I apply even though I do not have all the required documents by the closing date for applications?

No, you cannot apply if one or more of the required documents are missing.

12. Which format should the documents be submitted in?

You should submit one easy-to-read PDF file, not exceeding 5Mb, for each required document.

13. I stayed in a private apartment. Which documents should I submit?

If you stayed in a private apartment, you should provide us with:

- a copy of the tenancy agreement;
- the registration of the tenancy agreement with the Revenue Agency;
- the registration of the tenancy takeover/extension with the Revenue Agency;
- the receipts of payment of the monthly rents of which you apply for reimbursement.

14. I stayed in a student hall of residence. Which documents should I submit?

If you stayed in a student hall of residence, you should provide us with:

- the contract for student halls of residence, at the University or religious institutions, which must be signed and must state the duration, the rent amount, and the name of the student;
- the receipts of payment of the monthly rents of which you apply for reimbursement.

15. The registration of the tenancy agreement with the Revenue Agency is certified on the agreement itself by means of a stamp. Which documents should I submit?

In this case you just need to enter the document twice: once in the field 'tenancy agreement' and once in the field 'registration'.

16. Can I submit an unregistered private deed to apply for the benefit?

No, unregistered private deeds will not be accepted at assessment stage.

17. Do I have to submit the registration of the tenancy takeover with the Revenue Agency?

Yes, if you have taken over an existing tenancy agreement for consideration.

18. If there is an amendment to the tenancy agreement or a new registration during the months for reimbursement, do I have to submit the new documentation?

Yes, you should provide us with the documents relating to the original agreement and those relating to the new or amended one.

19. Which types of documents count as receipts of payment?

Receipts of bank transfers, if the relevant months are provided in the payment reason, general receipts with revenue stamp, and payment slips are accepted. Payments in cash and private deeds are not accepted. For further instances, please contact the Student Service Office: benefici.studenti@unipd.it

BENEFIT COMPATIBILITY

20. I have received housing subsidies from another organisation, can I still apply?

You are not eligible for the benefit if you received any other kind of support for the right to education, such as accommodation-related benefits and reimbursements provided by public or private bodies for the 2021 health emergency period.

21. Are rent subsidies compatible with the regional scholarship?

Rent subsidies are not compatible with the 2020/21 regional scholarship if you were awarded it as an off-site student. If you were given the regional scholarship either as a commuter or an on-site student, you can apply for this benefit instead.

ISEE SPECIFICATIONS

22. Which ISEE should I submit to apply for the benefit?

You should submit a valid ISEE for the Right to Higher Education; it must therefore be issued in the 2021 calendar year (ISEE corrente is also accepted).

23. What should I do if the ISEE has omissions and/or discrepancies?

You should contact a tax assistance centre (CAF) and have it rectified or ask for a pre-filled ISEE to be issued.

SPECIFIC CASES:

24. I was on an Erasmus exchange during the emergency period. Can I apply?

The benefit does not cover for the monthly rents you incurred while you were abroad under an Erasmus project.

BENEFIT REVOCATION AND NON-ACCEPTANCE

25. When can the benefit be revoked?

The revocation of the benefit applies if:

- you are awarded a similar benefit provided by other bodies;
- you provided false statements (within the meaning of art. 75 and 76 of the Italian Presidential Decree DPR 445/2000).

26. Can I give up the benefit?

If you want to give up the benefit, contact the Student Service Office: benefici.studenti@unipd.it

BENEFIT PAYMENT

27. When is the reimbursement credited?

The ranking list of eligible students will be published by 29 November 2021. The reimbursement will be credited, depending on the Ministry's due dates, and published in the dedicated section: www.unipd.it/sostegno-canone-locazione.

TAX SYSTEM APPLIED TO THE BENEFIT

28. Is the benefit subject to tax regulation?

Yes, the benefit is subject to the existing tax regulation. The tax due on this income is calculated on the individual tax credit at the minimum full amount (a flat-rate tax credit applied to the tax on wages of less than € 8000.00 per year) which reduces the tax to zero. The year following the payment of the benefit, the University will issue the Certificazione Unica (CU), which summarises the income, the tax calculated and the tax credit granted. The CU must be kept for tax purposes; it may also be used for the income tax return and for the calculation of the ISEE.