

AREA DIDATTICA E SERVIZI AGLI STUDENTI
UFFICIO CARRIERE STUDENTI



UNIVERSITÀ
DEGLI STUDI
DI PADOVA



GRADUATION APPLICATION DEADLINES

School of Engineering

FIRST PERIOD

(February - April)

THE GRADUATION APPLICATION

The online application procedure consists of three stages:

FIRST STAGE

- Enter the **title of the thesis** and the details of the supervising professor on Uniweb in the period indicated below. Indicate the original title that will appear on the title page of the thesis and its translation into English (if the thesis is written in English, the same title must be entered twice);
- The **supervisor** must **approve the thesis title** from his/her personal page on Uniweb;
- Wait for notification of the approval of the thesis title to the institutional e-mail address (nome.cognome@studenti.unipd.it);
- From that moment on, the procedure for entering the degree application is activated on your Uniweb page.

SECOND STAGE

- **Enter the application** for the title;
- Fill in the **AlmaLaurea questionnaire** (remember that you will have to complete the entire questionnaire to confirm your application, after which you can return to your Uniweb page and continue with the application until you confirm it);
- **Confirmation** of title application;
- Afterwards, the **payment of the €16 revenue stamp** associated with the application is automatically generated.

THIRD STAGE

- **Upload the final thesis** in PDF/A format to Uniweb, according to the **deadlines** indicated by each department;
- Wait for the **supervisor to approve the thesis** from his/her personal page on Uniweb; from that moment on, the thesis can be consulted by members of the Degree Committee. If the thesis is rejected, the thesis advisor will indicate the reason for rejection. If the thesis is rejected by the supervisor, you will not be admitted to the Degree Committee.

You will find the guidelines for uploading the final document for the final examination on this page:

[Upload.](#)

REMEMBER

- The first phase should be completed as soon as possible in order to allow the supervising professor to give her/his approval in time to complete the second phase
- After the application for the degree has been submitted, the **study plan may no longer be changed** (see *Student Career Regulations*, Art. 20 paragraph 3)
- **Non-payment** of the revenue stamp **prevents the recording** of profit assessments
- **Payment of the €16 is also compulsory** in the case of cancellation of a degree application
- **First and second instalments** for the 2024/2025 academic year must be **paid in full**

Any reasoned request to change the title of the thesis may only be made by the supervising professor prior to graduation by writing to the following e-mail address: **conseguimentotitolo.studenti@unipd.it**

Undergraduate students are advised to carefully consider which graduation session to apply for considering their career status.

Once you have applied for the 1st call of the graduation session, if you still **need to move to the 2nd call**, please **contact conseguimentotitolo.studenti@unipd.it** as soon as possible and no later than the last day of discussion, proclamation scheduled for the 1st call.

For further information and an explanation of the procedure, you may also refer to the [Manual](#)

Information regarding thesis writing, procedure and deadlines for the submission of the thesis, calendar of graduation sessions and other educational information can be found here at <https://www.unipd.it/en/studying-padua/student-administration-and-support/registering-graduation>

BACHELOR'S DEGREES

SINGLE GRADUATION SESSION

- Graduation session: **10 - 21/03/2025**
- Graduation application: **18/11/2024 - 21/01/2025**
- Deadline for passing* examinations: **24/02/2025**

** "Passing" is defined as the date on which the grade is published by the Professor.*

MASTER'S DEGREES, SINGLE-CYCLE MASTER'S DEGREE IN BUILDING ENGINEERING - ARCHITECTURE AND FIVE-YEAR MASTER'S DEGREES

FIRST GRADUATION SESSION

- Graduation session: **24/02/2025 - 07/03/2025**
- Graduation application: **18/11/2024 - 21/01/2025**
- Deadline for passing* examinations: **10/02/2025**

SECOND GRADUATION SESSION

- Graduation session: **24/03/2025 - 17/04/2025**
- Graduation application: **18/11/2025 - 21/01/2025**
- Deadline for passing* examinations: **10/03/2025**

"Passing" is defined as the date on which the grade is published by the Professor.

MASTER'S DEGREE IN SUSTAINABLE TERRITORIAL DEVELOPMENT CLIMATE CHANGE, DIVERSITY, COOPERATION

SINGLE GRADUATION SESSION

- Graduation session: **20 - 28/02/2025**
- Graduation application: **18/11/2024 - 21/01/2025**
- Deadline for passing* examinations: **06/02/2025**

** "Passing" is defined as the date on which the grade is published by the Professor.*