

**CALL FOR ADMISSION TO PHD COURSES  
FOR THE XXXIV CYCLE**

***The deadline for this call is 13:00 (CEST) on June 26<sup>th</sup> 2018***

**Art. 1 – SUBJECT OF THE CALL**

The selection process has been announced at the University of Padova for admission to PhD Courses for the 2018/2019 academic year - XXXIV cycle (hereinafter 'selection process').

The research subjects, methods and criteria for candidate selection to be used for ranking purposes are indicated on the specific information sheet for each Course (Appendix 1).

The information sheets also indicate:

- The number of funded and unfunded places that will be assigned according to the specific rankings for each Course;
- The number of potential apprenticeship contracts reserved for candidates who are successful in the selection procedures carried out by companies offering Higher-Level Apprenticeship Contracts (see art. 9);
- The number of industrial doctorate places;
- The number of places reserved for candidates with foreign qualification;
- The number of places foreseen within "Budget MIUR Dipartimenti di Eccellenza" reserved for candidates with foreign qualifications;
- The number of places funded by Fondazione Cassa di Risparmio di Padova e Rovigo, reserved for applicants with residence abroad and foreign qualification.

The number of places available with a grant, for any subject, may be increased with funding from public and private entities.

The places marked with an asterisk will become available if the agreements with the partners involved are concluded successfully; in case these places do not become available, the number of unfunded places may also be reduced.

In accordance with Italian Ministerial Decree no. 45/2013, for PhD courses to go ahead, they may be subject to compliance checks on accreditation requirements, carried out by ANVUR (Italian National Agency for the Evaluation of Universities and Research Institutes). Therefore, only following the positive outcome of these checks may successful candidates enrol.

**Art. 2 – JOINT PHD COURSES**

The following joint PhD Courses are offered at the University of Padova:

- Arterial Hypertension and Vascular Biology with Sapienza University of Roma and Maastricht University (The Netherland)
- Astronomy with the National Institute for Astrophysics (INAF)
- Brain, Mind and Computer Science - Fondazione Bruno Kessler
- Fusion Science and Engineering with Ghent University (Belgium)
- Human Rights, Society, and Multi-Level Governance con Western Sydney University (Australia), Pravni Fakultet Sveučilišta U Zagrebu/The Faculty Of Law University Of Zagreb (Croatia), The University of Nicosia (Cyprus)
- Physics with the National Institute for Nuclear Physics (INFN)
- Historical, Geographical and Anthropological Studies with Ca' Foscari University of Venice and University of Verona

Each agreement shall regulate relations between the Parties involved, their respective contributions and commitments, the organisation of the Course, the specific management of the financial resources and the learning resources made available by the institutions forming part of the agreement for each Course.

**Art. 3 – ADMISSION REQUIREMENTS**

3.1 Anyone in possession of the following, regardless of nationality, may apply to take part in the selection process:

- diploma di laurea (pre-reform regime);
- laurea specialistica/magistrale (post-reform regime);
- Second-level academic qualifications awarded by AFAM (Higher Education in Art and Music) institutions.

### **3.2 Admission to the selection process for candidates who have not yet been awarded their academic qualification**

Anyone yet to be awarded the required academic qualification, but who will have received it by and no later than 30 September 2018, may also apply to take part in the entry examinations. Otherwise, admission to the course will be denied. Admission will be conditionally granted to these candidates, who will have to provide self-certification regarding the qualification awarded (or the certificate itself if the qualification was awarded in a non-EU country), together with an identity document by 5 October 2018. Said certification must be sent via email to [bando.dottorati@unipd.it](mailto:bando.dottorati@unipd.it) or delivered in person to the Ufficio Dottorato e Post Lauream (PhD Office) in via del Risorgimento 9, Padua. The self-certification (or the certificate itself if the qualification was awarded in a non-EU country), must indicate the name of the university that awarded the qualification, the date it was awarded, the type of degree (first-cycle Italian university degree, second-cycle Italian specialist/master degree) and the grade achieved, together with a copy of a valid identity document.

### **3.3 Admission to the selection process for candidates in possession of an academic qualification awarded abroad that is yet to be officially declared as equivalent to an Italian qualification**

Admission to the selection process will be conditionally granted to those candidates in possession of an academic qualification awarded abroad that has not yet been officially recognised as equivalent to a second-cycle Italian qualification by the competent academic bodies of Italian universities. The academic qualification in the student's possession must refer to a course with a duration of at least 4 years and must give access to the PhD course in the country in which it was awarded. Suitability of the qualification will be verified by the Course's Admission Committee and will only be granted for the sole purpose of admission to the chosen PhD course.

To this end, when completing the online application process, the candidate must request that their qualifications be verified and attach the following documents:

a. if achieved in a European Union country:

1. Certificate of the degree or Diploma
2. Diploma Supplement, where available, or academic transcripts
3. any other documentation deemed useful for the assessment of the suitability of the qualification held (curriculum in European format, etc.);
4. translation of the attached documents into Italian or English by and under the responsibility of the candidate.

b. if obtained in a country outside the European Union

1. Certificate of the qualification awarded abroad with relative declaration of value, if available;
2. Certificate indicating the examinations taken and relative grades achieved;
3. Any other documentation considered useful to assess the suitability of the qualification held (curriculum vitae in standard European format, etc.);
4. Translation of the attached documents in Italian or English, to be carried out under the candidate's own responsibility.

## **Art. 4 – APPLICATION FORM**

The application form to participate in the selection process may only be submitted using the dedicated online procedure, available at: <https://pica.cineca.it/unipd/dottorati34>. Application forms must be submitted no later than 13.00 (CEST) on the announcement deadline date (26 June 2018).

Candidates intending to apply for more than one Course must complete a separate application for each chosen Course.

Should the Course have more than one curriculum, candidates must indicate their order of preference. Preferences expressed on the application form will provide an indication of the candidate's interests and will not be binding for the Committee.

With regard to each Course, candidates must indicate whether they are exclusively competing for unfunded places. This choice cannot be changed afterwards.

With regard to each Course, candidates also wishing to compete for places with priority research grants are obliged to indicate this in their application, selecting the relative subjects. This option will be a binding priority choice.

Priority research grants are linked to specific curricula, if present, in accordance with the information provided on the sheet for each single Course.

If the information sheet for the chosen PhD course provides indication of places/grants reserved for candidates with foreign qualification, candidates wishing to compete for these places are obliged to indicate this in their application.

If the information sheet for the chosen PhD course provides indication of places/grants funded by Fondazione Cassa di Risparmio di Padova e Rovigo reserved for applicants with residence abroad and foreign qualification, candidates wishing to compete for these places must select this option in their application. This option will be a binding priority choice even in the case the candidate applied also for a priority research grant.

Only candidates who have made a specific request to do so in their application may compete for priority research grants and reserved places/grants. These choices are final.

With regard to each Course offering potential Higher-Level Education and Research Apprenticeship Contracts, candidates meeting the requirements set forth by art. 9 of the present announcement, who wish to take part in the selection process held by the Companies for the activation of Higher-level Education and Research Apprenticeship contracts, must provide consent for their personal data to be processed and transmitted. In this way, the University will be authorised to send this data to the Companies so that the candidate may be contacted for apprentice selection.

If the information sheet for the chosen PhD course provides indication of places relating to industrial doctorates, candidates wishing to compete for these places and who are in possession of the necessary requirements must request this in the dedicated section of the online application procedure, and will not be able to compete for the other places available.

All required documents to be submitted listed in the information sheet for the chosen PhD course must be attached to the application form, together with a copy of an identity document. If the candidate is applying for more than one course, each application must be completed with the relative documents required. All documentation must be attached in pdf format.

For all legal purposes, the application is to be considered as a self-certification of the data included therein and of the attached documents, in accordance with articles 46 and 47 of Italian Presidential Decree no. 445/2000 and subsequent amendments.

**Once the application form has been completed, it must be printed, signed manually and re-uploaded following the instructions described in the online procedure, and copy of an**

**identity document must be attached. A missing signature and/or missing identity document could lead to exclusion from the selection process.**

After closing the application, the candidate can, where applicable, request **reference letters** by completing the appropriate section on the application form. The candidate can request reference letters before the same closing date for applications, i.e. 26 June 2018 at 13:00 CEST. A notification for completion of the letter will be sent to the referee only after the application has been fully submitted.

The referee will be automatically notified by the system and will have to personally complete the reference letter section in the online procedure and submit it by the deadline of 29 June 2018 at 13:00 CEST.

**Reference letters attached by the candidate will not be taken into consideration.**

The application is automatically sent to the University when the online procedure has finally been completed. Therefore, no paperwork needs to be delivered or sent to the University's offices.

Candidates are invited to complete applications for the selection process well in advance of the closing date specified in this competition notice.

Candidates are responsible for verifying that the procedure is completed correctly. No complaints will be accepted for any malfunctioning of the IT system due to overload experienced by candidates near the closing date.

Pursuant to Law 104/92, as supplemented by Law 17/99, and Law 170/2010, candidates with disabilities or specific learning disabilities (DSA) may support, where provided for in the selection for admission to the chosen doctorate, the admission test with personalized supports, making an explicit request to Ufficio Servizi agli Studenti – Inclusione.

The request must be drawn up following the indications available in the online application procedure for the selection.

It is also necessary:

1) to send an e-mail to [inclusione.studenti@unipd.it](mailto:inclusione.studenti@unipd.it) specifying the supports, aids or compensatory measures required (the additional time for the written tests, where provided, cannot exceed 50% for candidates with disabilities and 30% for candidates with DSA);

2) to send to Ufficio Servizi agli Studenti – Inclusione, the certifications related to disability or DSA: the documentation can be delivered personally in Via del Portello, 23 in the hours open to the public or sent by e-mail to [inclusione.studenti@unipd.it](mailto:inclusione.studenti@unipd.it) by 1:00 pm on June 26th 2018.

The documentation useful for the purpose of custom supports includes:

- certification pursuant to Law 104/1992;
- certification of civil disability;
- certification diagnosis of DSA issued after the majority of age by structures of the NHS or by specialists and facilities accredited by the same.

It will be possible to hold an interview with dedicated staff and with arrangements to be agreed in order to define the supports for the performance of the test.

Candidates with disabilities or specific learning disabilities (DSA) residing in foreign countries must present the certification attesting to the disability or DSA status issued in the country of residence accompanied by a sworn translation in Italian or in English.

## **Art. 5 – ADMISSION PROCEDURES AND ENTRY EXAMINATIONS**

5.1 Information on selection procedures and the dates for examinations, if applicable, are provided in the information sheets specific to each Course.

**For all intents and purposes, the examination dates indicated in the Course information sheets represent official notification. Candidates will therefore not receive any further call or notification regarding the entry examinations.**

To take the examinations, candidates must arrive at the location on the day and at the time indicated in the aforementioned information sheets, providing a valid identity document (e.g. a national identity card, passport or driving licence).

5.2 Written or oral examinations will be considered passed if the candidate obtains a mark equivalent to at least 7/10.

For selection processes that only take into consideration academic qualifications, candidates will only be considered suitable if they have obtained a minimum score corresponding to at least 7/10.

If specified in the individual Course information sheet, the Committee will carry out a pre-selection on the basis of the academic qualifications presented by the candidate. Candidates who pass the pre-selection phase, obtaining a minimum score of 7/10, will be admitted to the written and/or oral examination.

The entry examination will be taken in the language(s) indicated in the Language(s) section of the specific information sheets for each Course, under the item "Admission exam".

5.3 Only and exclusively if indicated in the information sheet relating to the chosen PhD Course, may candidates take the oral examination remotely, using videoconferencing equipment (Skype). In this case, interested candidates must make a specific request and provide their contact details on the selection process application form, guaranteeing that they will use a webcam in order for them to be correctly identified by the Selection Committee. The candidate must be reachable at the contact details given, on the day of the oral examination, according to the calendar published on the website indicated in the information sheet. It is at the discretion of the Committee to decide whether to agree with the candidate a precise time for the start of the oral exam.

For identification purposes, and under penalty of exclusion from the selection process, candidates are required to identify themselves showing the same identity document already sent as an attachment to the application before the start of their oral exam.

Failure to confirm contact details, failure to connect or be reachable on the day and at the time agreed, or failure to show a valid identity document pursuant to the previous paragraph, may result in exclusion from the selection process.

The University of Padova shall accept no responsibility for any technical issues that may prevent the oral examination from being correctly carried out.

5.4 Oral examinations, including those conducted remotely, are public.

5.5 For candidates who have also submitted an application for priority research grants, the Committee will also verify their suitability for the specific subject.

5.6 In the case of PhD courses structured in curricula, the Committee shall also assign each candidate with a single curriculum in relation to the candidate's scientific profile, based on the examinations taken and the documentation provided.

5.7 In the case of PhD Courses with places/grants reserved for candidates with foreign qualification or candidates with residence abroad and foreign qualification, the information sheet for each Course specifies if there are any different admission procedures and specific rankings for the admission of candidates with the requirements requested, or if there will be a single ranking for admission to the Course with places/grants reserved for eligible candidates with the requirements requested.

## **Art. 6 – SELECTION COMMITTEES**

The Selection Committees are appointed by the Rector according to the proposal put forward by the PhD Board, in accordance with the University Regulations on PhD courses. They will be made up of three members chosen among professors and university researchers. In the case of PhD courses structured in curricula, the Committee may be joined by an additional university lecturer, who is an expert in the related field, for each curriculum.

No more than two experts, who may also be foreign, may be added to the Committee. These experts are chosen from public and private entities and institutions which also carry out research activities.

For priority research grants, the Committee is authorised to bring in the help of experts, who do not have voting rights, for their technical opinion.

## **Art. 7 – RANKINGS AND ADMISSION TO COURSES**

Upon conclusion of entry examinations, each Committee compiles the general ranking for admission to the Course based on grades achieved in the examinations. Candidates will be granted admission to the courses according to the Course ranking or any other specific ranking, if applicable, in the case of places reserved for candidates with foreign qualification.

If the candidate has been successful in their application to more than one PhD course, they will have to decide on one only Course upon enrolment.

When assigning the grants according to the general ranking, the Committee will give priority to the scholarships funded by Fondazione Cassa di Risparmio di Padova e Rovigo, except for the following cases.

### **Assignment of places with scholarships funded by Fondazione Cassa di Risparmio di Padova e Rovigo reserved for candidates with residence abroad and foreign qualification,**

Places/Grants reserved for candidates with residence abroad and foreign qualification will be awarded as follows:

- if places are assigned with a single ranking, the scholarship will be granted to the candidate in possession of the requirements envisaged and in the highest useful position;
- if, on the other hand, places are assigned with a specific ranking, scholarships will be granted to candidates in possession of the requirements and in the highest position in that specifically dedicated ranking.

The expression "highest useful position" means the first position occupied by a candidate with residence abroad and foreign qualification, taking into account the available places for that PhD Course, not the whole ranking.

If a scholarship is not granted, it may instead be assigned (without the specific increases described in art. 12) to a candidate who is not resident or graduate abroad, according to the order of the general ranking and always taking into account the available places for that PhD Course.

### **Assignment of places for priority research grants**

The general ranking for admission to the Course will indicate whether candidates are eligible for the priority research grants they applied for and the assigned curriculum, if the PhD Course offers more than one curriculum.

Grants will be awarded based on the merit ranking.

If the successful candidate is eligible for a priority research grant, this grant will be assigned as a priority, as provided for by art. 4.

If several successful candidates are eligible for the same priority research grant, the Committee will award the grant based on the merit ranking.

If several priority research grants are available and a successful candidate is eligible for more than one of these grants, it is up to the Committee to decide how to award each grant.

### **Assignment of places for candidates with foreign qualification**

If the individual information sheet for the chosen Course indicates specific admission procedures relating to candidates with foreign qualification, the Committee will compile specific rankings according to the indications provided.

If, on the other hand, the information sheet for the chosen PhD Course does not indicate any specific admission procedures relating to the aforementioned candidates, the reserved place/grant will be awarded to the eligible candidates in possession of the necessary requirements, on the basis of the general merit ranking.

In any case, these places are reserved only to candidates who specifically applied for them.

If the place/grant is not awarded to anyone, it will be made available as an ordinary place and awarded according to the general ranking for admission to the Course.

If, at the end of enrolment procedures, any places/grants become available, as a result of explicit or tacit enrolment withdrawal, these shall become vacant for other candidates, according to ranking, assigned curriculum and level of eligibility.

The Rector approves the selection proceedings and declares the ranking official for the admission of candidates. The rankings will be made public from **6 August 2018** through:

- Publication on the University's official register;
- Publication on the University of Padova website: <http://www.unipd.it/bandi-graduatorie-dottorati>

Successful candidates must enrol by **11 September 2018**. Information on enrolment procedures will be published at the same time as the rankings.

Publication of enrolment deadlines are to be considered as official notification for all intents and purposes.

**No information will be sent to the candidate's home. Candidates granted admission to the Courses are responsible for checking enrolment dates and procedures.**

#### **Art. 8 – PHD COURSES AND MEDICAL SPECIALISATION SCHOOLS**

If successful in the admission selection process, students enrolled at medical specialisation schools at the University of Padova will be able to enrol in a PhD course if they are already enrolled in the last year of the specialisation school or they will start the last year of the specialisation school in the first year of the PhD Course, and if the joint frequency has been declared compatible and authorized by the Board of the specialisation school.

Candidates who are successful in the selection process for admission to the PhD course must, when enrolling on the PhD Course:

- Provide a declaration signed by the Director of the specialisation school certifying that attendance of both courses has been declared compatible and authorised by the Board of the specialisation school;
- Undertake to carry out their research activities according to the specific instructions provided by the PhD course Board.

At least one month before the end of the joint attendance, the student must ask the PhD course Board to officially acknowledge the period of joint attendance. The PhD course Board, after an evaluation of the research activities carried out by the individual during the period of joint attendance certified by the specialisation school Board, may then formally acknowledge the validity of the abovementioned period for the purposes of being awarded the PhD.

In any case, the thesis and its assessment must follow the provisions set forth by art. 15 of the present announcement.

During the period of joint attendance, those enrolled in the specialisation school will not be eligible for PhD grants or other forms of funding.

#### **Art. 9 - HIGHER-LEVEL EDUCATION AND RESEARCH APPRENTICESHIP AND INDUSTRIAL PHD**

9.1 Higher-level Education and Research Apprenticeship contracts are intended for candidates selected by Companies from the group of candidates deemed suitable during the selection process for admission to the PhD Courses.

The information sheet for each Course indicates the research projects linked to Higher-level Education and Research Apprenticeship contracts that could be made available by Companies.

The initiative is aimed at candidates who are successful or deemed eligible in the selection process for each Course, and who are no older than 29 on the date of being hired by the Company. The Higher-level Education and Research Apprenticeship contract, lasting three years, will be drawn up between the Company and the candidate only after the candidate has successfully passed the Company's selection process.

Following approval and publication of the rankings for admission to the Courses, the University will notify the Companies of the names of those who have given their consent to the transmission of their personal data, who are of the right age and who have been deemed suitable in the general merit ranking, along with the curriculum assigned as part of the pathway.

The Company may decide to contact only those candidates whose profiles correspond to their specific needs, and select from these the potential candidate to hire.

If the Company identifies its ideal candidate from those successful or deemed suitable, it will commit to hiring the candidate, subject to the candidate correctly enrolling in the PhD course within the deadlines stated in the present announcement. The candidate chosen by the Company must enrol in the PhD course.

The candidate will be hired by the Company by 30 September 2018 and will begin their PhD course starting 1 October 2018.

The training provided to the apprentice will allow them to be awarded the PhD by the University of Padova.

9.2 Places advertised as “industrial doctorate” are reserved for employees of companies carrying out highly qualified activities. Places available are indicated in the information sheets for the individual courses. Candidates must be in possession of the academic qualification required to apply for the PhD and must successfully pass the selection process for admission to the PhD. Places will be assigned according to the specific ranking. How research activities will be carried out and a sharing of the employee’s overall commitment will be governed by the agreements put in place to initiate these pathways.

#### **Art. 10 – ENROLMENT**

Successful candidates, with or without a grant, must enrol by **11 September 2018**, following the procedures published together with the rankings.

**Failure to enrol by the deadlines set for each Course will be considered as renunciation of the place (with or without a grant), which will subsequently be assigned to the next candidate according to the ranking.**

The duly signed enrolment form must be submitted to the ‘Ufficio Dottorato e Post Lauream’ (PhD Office), along with the following documentation on plain paper:

- Enrolment form for the first year of the PhD course, with indication of the assigned place;
- Copy of a valid identity document;
- Copy of confirmation of payment, as per the following art. 13;
- A passport-size photograph.

When completing the enrolment form, the successful candidate declares, inter alia, that:

- They are not enrolled, nor shall they enrol for the duration of the PhD, in another university Course unless authorised by the present announcement or by current legislation;
  - If enrolled in a first- or second-cycle degree course (with exclusion of the academic qualification required to access the PhD, in accordance with art. 3), they will have been awarded all credits, except for those relating to the final examination, by 30 September 2018;
  - If enrolled in a university master course, they will have fulfilled the attendance obligations established by the master by 30 September 2018;
  - The final examination of the course first enrolled in (excluding the PhD), will have been passed no later than ninety days after the start of the PhD;
  - They are not enrolled, and nor shall they enrol, with a Specialisation School (with the exception of the cases stated in art. 8 of the present announcement). If enrolled, they declare that they will suspend attendance before beginning the PhD course, where this is possible; if enrolled in the final year, they declare that they will complete their specialist training before the start date of the PhD Course;
  - They shall undertake to ask the competent body of the Course for authorisation to carry out work outside of the course;
- and, if a grant holder:
- They have not already benefited from another PhD Course grant in the past;
  - They will not accumulate the grant with another grant, awarded for whatever reason, except for those assigned by national or international institutions for the purposes of integrating the research activities of the PhD student with time spent abroad;
  - They are aware that the grant is only awarded to those who have a yearly income that is below the equivalent of a year’s grant amount for the tax years when the grant will mainly be used, and shall provide prompt notification should their income exceed this limit;



- They shall undertake to pay back the monthly grant instalments received in the year in which their income exceeded the limit;
- and, if a priority research grant holder:
- They are aware that the priority research grant is awarded subject to the candidate carrying out the research indicated in the relative agreement and respecting the agreement's contents.

Candidates with a foreign qualification must also attach to their application:

1. A copy, in Italian or English, of the academic qualification awarded abroad, complete with the declaration of value (only for academic qualifications awarded in non-EU countries), and a copy of the certificate indicating the examinations taken and the relative grades, translated and legalised by Italian diplomatic or consular authorities.
2. Diploma and Diploma Supplement in English for qualifications obtained in European Union countries
3. A valid stay permit if already issued, or a copy of the request made to the competent authorities within 8 days of arriving in Italy (only for non-EU citizens).

Should there be any doubts regarding the nature or validity of academic qualifications awarded in EU countries, the University reserves the right to request the certificate or a Declaration of Value. For further information on the Declaration of Value, visit the web page <http://www.studiare-in-italia.it/studying/info-07.html>.

Candidates in possession of a foreign academic qualification who have not provided the required documentation requested at the time of enrolment will be enrolled conditionally and will be excluded from the PhD course, with the obligation of refunding grant instalments unduly received, if:

- They do not submit such documentation within 12 months of the start of the course;
- Following verification, the academic qualification does not meet the requirements of the present competition notice and does not permit enrolment on the PhD course.

Candidates winners of a place within the Ph.D. Course in Fusion Science and Engineering with Ghent University, with or without scholarship, must enrol in both universities.

#### **Art. 11 – VACANT PLACES**

Following explicit or tacit withdrawal by successful candidates before the start of the course, any vacant places will be assigned to the next candidates in the ranking, according to the criteria set out in art. 7.5.

Should any places with funding become available following withdrawals, the following may apply for such vacant places: winners who already enrolled without scholarship, winners of a place without funding who haven't enrolled by the deadline for the enrolment, the other eligible candidates in the ranking. Those candidates who in the application form indicated that they competed exclusively for unfunded places cannot apply for vacant places with funding.

#### VACANT PLACES – PRIMARY PHASE

Candidates with the right to a vacant place will be notified through publication of the list of replacement candidates at the address <http://www.unipd.it/ricerca/dottorati-di-ricerca/bandi-e-graduatorie> from **14 September 2018**.

Candidates will be required to enrol by 19 September 2018, as provided for in art. 10.

#### VACANT PLACES – SECONDARY PHASE

From **21 September 2018**, any further available places will be published and interested candidates must submit their **applications** by 26 September 2018 according to the procedure indicated. Candidates who have submitted their applications for vacant places will be contacted directly by the office and will have to complete enrolment by 28 September 2018. Successful applicants without funding who are interested in a vacant place with funding may apply for a place if, within the time allowed, they have also tacitly given up a place without funding.

**No notifications will be sent to the candidate's home address.**

### **Art. 12 - GRANTS**

For priority research grants, the research subject will also be specified. Holders of these grants are under the obligation to carry out the research activities specified in the agreement between the University and the institution providing funding for the grant, and must respect the contents of the agreement.

Grants are only awarded to those who have a yearly income that is below the equivalent of a year's grant amount for the tax years when the grant will mainly be used. Should the grant holder's income exceed this limit, they will lose their right to the grant for the year in which the limit was exceeded. In this case, the PhD student concerned will be obliged to pay back any monthly grant instalments already received.

Should applications have equal merit, the assessment of the applicant's economic situation is the deciding factor in awarding a grant. This is calculated pursuant to ISEE or ISEEU (Equivalent Economic Situation Indicator) values. Unfunded places will be awarded to the younger applicants.

In accordance with Italian Ministerial Decree n. 40 dated 25 January 2018, the annual amount of the grant is 15.343,28 euros, gross, less national insurance and pension contributions payable by the recipient to INPS (Italian National Institute for Social Security), pursuant to art. 2, paragraph 26 et. seq. of (Italian) Law no. 335 dated 8 August 1995, and subsequent amendments and integrations<sup>1</sup>.

The winners of scholarships reserved for candidates resident abroad and with foreign qualification will be able to use the accommodation and canteen services free of charge at the ESU structures - Regional Agency for the Right to University Study. The related costs will be covered by the University of Padua thanks to the contribution of Fondazione Cassa di Risparmio di Padova e Rovigo. PhD grants cannot be used together with other grants, awarded for whatever reason, except for those assigned by national or international institutions for the purpose of integrating the research activities of the PhD student with time spent abroad.

The amount of the grant is increased by 50% for any time spent abroad. For the winners of scholarships reserved for candidates resident abroad and with foreign qualification, this scholarship increase will be recognized only if the period abroad is carried out in a country other than that of residence.

The grant takes effect when the holder effectively begins to attend the course.

The grant is paid in deferred monthly instalments.

Anyone who has already benefited from a PhD grant, cannot do so for a second time.

In the case of joint PhD courses in agreement with other institutions (see art. 2 of the present announcement), the management of financial resources, including grants, is defined and governed by the individual agreements in place.

### **Art. 13 – ENROLMENT AND TUITION FEES**

13.1 PhD students are exempt from university tuition fees and must only pay an amount corresponding to the regional contribution to the right to education and stamp duty. For the winners of scholarships reserved for candidates resident abroad and with foreign qualification, regional contribution to the right to study and stamp duty will be covered by the University of Padua thanks to the contribution of the Fondazione Cassa di Risparmio di Padova e Rovigo.

13.2 PhD students may request exemption from payment of the regional contribution, quantified as per the ISEE presented. For PhD students with a grant, the quota for the aforementioned contribution, quantified as per the ISEE, will be withheld from the grant payment.

13.3 The amounts referred to in point 1. can be consulted in the fees and contributions Table for those enrolled in PhD courses for the 2018/2019 academic year. This table will be published on the

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<sup>1</sup> For the PhD Course in Statistical Sciences, please refer to the amounts indicated in the specific information sheet of the Course

University of Padova website at the address: <http://www.unipd.it/ricerca/dottorati-ricerca/tasse-borse-studio-opportunita-dottorati>.

#### **Art. 14 – COURSE START DATES AND OBLIGATIONS OF PHD STUDENTS**

Courses will begin on 1 October 2018.

Admission to a PhD course is a full time, exclusive commitment.

PhD students are obliged to carry out the activities relating to their approved research plan and to present a report on the activities and research carried out to the competent body of the Course at the end of each year, as well as the PhD thesis, complete with original contributions, at the end of the course. Theses must be submitted in accordance with the procedures established in the University Regulations for PhD studies.

After evaluating the activities carried out by the PhD student, the competent body of the Course will deliberate whether to admit the PhD student to the next year of the course. With a substantiated decision, the Doctoral Board may also propose to the Rector that the student be excluded from continuing the Course.

Regarding the Ph.D. courses in:

- Arterial Hypertension and Vascular Biology with Sapienza University of Rome and Maastricht University (Netherlands)
- Fusion Science and Engineering with Ghent University (Belgium)
- Human Rights, Society, and Multi-Level Governance with Western Sydney University (Australia), Pravni Fakultet Sveučilišta U Zagrebu / The Faculty of Law University of Zagreb (Croatia), The University of Nicosia (Cyprus)

all enrolled PhD students will be required to spend at least six months at the partner University or on the basis of the provisions contained in the specific agreement.

#### **Art. 15 – OBTAINING THE ACADEMIC QUALIFICATION**

The PhD is awarded upon successfully passing the final examination. This examination consists of an oral discussion with the candidate on their thesis.

The supervisory committees for the final examination will be formed and appointed in compliance with the University Regulations for PhD studies.

Regarding the Ph.D. courses in:

- Arterial Hypertension and Vascular Biology with Sapienza University of Rome and Maastricht University (Netherlands)
- Fusion Science and Engineering with Ghent University (Belgium)
- Human Rights, Society, and Multi-Level Governance with Western Sydney University (Australia), Pravni Fakultet Sveučilišta U Zagrebu / The Faculty of Law University of Zagreb (Croatia), The University of Nicosia (Cyprus)

the PhD degree will be issued in the form of a joint or double degree, according to the rules of the single universities involved.

#### **Art. 16 – PROPERTY OF RESULTS AND CONFIDENTIALITY**

Intellectual and industrial property rights on the results obtained by the PhD student, including but not limited to software, patentable or non-patentable industrial inventions, know-how, models, data and data collections, are regulated in accordance with current legislation, the University Regulations and, if applicable, on the basis of individual agreements with Universities, Enterprises and Bodies involved.

The PhD student is obliged to communicate without delay to the Coordinator the attainment of results and commits to not divulging or using them without the prior authorisation of the University. The PhD student must also sign a confidentiality agreement recognising the intellectual property rights in relation to confidential information, data and documents that he or she may become aware of when carrying out activities at and/or on behalf of the University.

Candidates who compete for priority research grants undertake to accept the provisions relating to intellectual property agreed in the Convention between the University and the funding body.

In any case, the PhD student is guaranteed the opportunity to carry out the usual permitted publishing activities, which should be planned in a manner compatible with the protection of any results.

#### **Art. 17. – SPECIAL CASES**

Recipients of funding to support research, selected in the context of international projects (Marie Skłodowska Curie), may be admitted to the courses, subject to the approval of the Doctoral Board, which will verify the suitability of the research subject compared with the scientific-disciplinary subject matters covered by the course and will also assess the eligibility of the grant holder for admission purposes. Candidates benefiting from funding/grants awarded by countries with whom the University of Padova has stipulated specific agreements may also be admitted to reserved places. For information on how to participate in the selection process, candidates belonging to these categories must contact the 'Ufficio Dottorato e Post Lauream – Settore Dottorato di Ricerca' (PhD office) via email, using the address [bando.dottorati@unipd.it](mailto:bando.dottorati@unipd.it).

#### **Art. 18 – PROCESSING OF PERSONAL DATA**

The processing of personal data provided by candidates collected for the purposes identified in this notice takes place in compliance with the provisions of EU Regulation 27.04.2016 n. 679 (General Data Protection Regulation, following: GDPR).

For the purposes of processing personal data, the University of Padua is the data controller under the GDPR, art. 26. The University of Padua is therefore obliged to implement appropriate technical and organizational measures to ensure that the treatment is compliant with the GDPR, verifying and periodically updating the data protection policies pursuant to the GDPR, arts. 24-25; it is also subject to all the obligations of the data controllers, in particular that of the release to the interested parties of specific information pursuant to the GDPR, art. 13-14.

The provision and collection of data is mandatory for the selection process and, in the case of sensitive data, it is carried out pursuant to Law 68/1999 and Law 104/1992. The provision of the data indicated in the notice is mandatory and necessary for the purposes of assessing the admission requirements and the formulation of the rankings, under penalty of exclusion from the selection.

As regards the specific consent for the potential contracts for Higher Education and Research Apprentices, see Article 4 of this notice.

For the purposes of processing personal data, CINECA, Inter-university Consortium, is appointed by the University of Padua, in charge of the treatment pursuant to the GDPR, art. 28; CINECA therefore undertakes to provide, upon request by the university, suitable guarantees that it has put in place suitable technical and organizational measures to ensure that the processing of the data conferred to it meets the requirements of the GDPR regarding the protection of the rights of the interested parties. The data processed will not be the subject of communication or dissemination to third parties by CINECA, which acts as data controller as expressly appointed by the University. CINECA personnel units, designated by the Director of the Consortium, are responsible for processing the data.

The data collected will be kept for a period of time not exceeding the achievement of the purposes for which they are processed ("conservation restriction principle" GDPR, art.5) or on the basis of the deadlines established by law. The verification of the obsolescence of the data stored in relation to the purposes for which they were collected is carried out periodically.

#### **Art. 19 – INDIVIDUAL RESPONSIBLE FOR PROCEEDINGS**

Pursuant to art. 5 of Italian Law no. 241 dated 7 August 1990 (New rules regarding administrative procedures and the right of access to administrative documents) and subsequent amendments, the individual responsible for proceedings is Dott. Andrea Crismani – Director of the 'Ufficio Dottorato e Post Lauream' (PhD Office).

## Art. 20 – NOTES AND INSTRUCTIONS

***Disclaimer: this is a translation of the selection announcement for PhD Courses. Its purpose is to provide information to foreign students. It has no legal value. The only official and legally binding source is the original Italian announcement***

20.1 The present announcement is to be considered as official notification for all intents and purposes. No notifications will be sent to the candidate's home.

Any amendments or integrations to the present announcement shall be notified through:

- a) Publication on the University's official register;
- b) Publication on the University of Padova website: <http://www.unipd.it/bandi-graduatorie-dottorati>

20.2 Candidates can take part in the selection process, subject to verification that they meet the requirements stated in the announcement. Verification will be carried out in accordance with art. 43 of Italian Presidential Decree no. 445 dated 28 December 2000.

The University will check the truthfulness of the declarations which candidates have provided to substitute certificates and, therefore, may exclude candidates from the selection process at any given moment. Anyone making false declarations will be punished in accordance with the penal code and special applicable laws.

The candidate in question will be informed of their exclusion via written notification sent to the home address indicated on their application form.

At any given moment, even after Courses have begun, the University may carry out checks into the truthfulness of the declarations provided and may, by a substantiated decision, exclude candidates for failing to meet the requirements set out in the announcement.

20.3 The University shall assume no responsibility for the loss of any notifications resulting from the candidate providing inaccurate indication of their residence and contact details, or caused by failure or delay to communicate any variations of these details. The University shall not be held responsible for any postal or telecommunications errors which are not the fault of the University itself.

20.4 Any matters not covered by the present announcement shall be governed by current applicable rules and legislation and, specifically: Italian Ministerial Decree no. 45 dated 8 February 2013; University Regulations on PhD studies issued with Italian Regional Decree no. 2547 dated 3 October 2013 and subsequent amendments; Agreements with other institutions for the creation of PhD courses and agreements for PhD funding, agreements for the initiation and funding of industrial PhD places and agreements to initiate higher-level education and training apprenticeship courses for the purposes of obtaining the PhD qualification.

### **FOR FURTHER INFORMATION:**

For assistance with completion of the online application:

- Write to [bando.dottorati@unipd.it](mailto:bando.dottorati@unipd.it); we cannot guarantee that emails sent to other addresses will be read;
- Telephone Help Desk service on (+39) 049 8271939 available Monday to Friday from 10.00 to 12.30 CEST.

For course information:

Contact the telephone numbers indicated in the information sheet for the PhD course you are interested in, under the section "For further information".

The present selection announcement is available on the website at <http://www.unipd.it/bandi-graduatorie-dottorati> and a copy is available at the 'Ufficio Dottorato e Post Lauream – Settore Dottorato di ricerca' (PhD Office), in Via del Risorgimento 9, Padua.

To find out the days when the 'Ufficio Dottorato e Post Lauream – Settore Dottorato di ricerca' (PhD Office) may be closed, please check the University website.

Padua, 25 May 2018

THE RECTOR  
Rosario Rizzuto