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UNIVERSITÀ
DEGLI STUDI
DI PADOVA

GLOBAL INTENSIVES

INTENSIVE AND VIRTUAL INTERNATIONAL
MOBILITY PROGRAMMES

■
CALL FOR SELECTION FOR THE
ALLOCATION OF PLACES FOR
BLENDED, VIRTUAL, INTENSIVE AND
INTERNATIONAL @ HOME
PROGRAMMES

A.Y. 2024/2025

Deadline 1st call
12th February, 1 pm

Deadline 2nd call
12th March, 1 pm

For legal purposes refer only to the Italian version of the Call. This translated version is intended only for a better comprehension.

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ATTENTION

The contents of this Call for Proposals may be subject to change following subsequent indications from the European Commission and the Erasmus+ National Agency or the partnership consortia.

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Art.1 - General Information

1.1. Aim of the call

The purpose of this call for applications is to collect applications and select students interested in participating in one of the intensive, blended and/or virtual programmes promoted by the University of Padua and organised within strategic partnerships, consortia or international cooperation projects with the aim of promoting the internationalisation of the curriculum, also at home. The programmes contained are innovative and interdisciplinary, deal with current and contemporary issues, and aim to promote the development of both specific and transversal skills. The programmes may include a virtual component, predominant or complementary to periods of physical mobility abroad.

1.2. Programmes

Each programme for which you can apply is presented in detail in the programme sheets. The tabs include information such as:

- Programme name
- Programme description
- Number of places
- Period of activities
- Method of delivery
- Host university (where applicable)
- Eligible courses of study
- Language requirements
- Specific selection criteria and documentation to be attached to the application
- Number of credits and information on recognition
- Financial support, if any
- Selection criteria
- Notes, if any

Art.2 - Admission requirements

The programmes are open to university students who, at the time of application and by the deadlines imposed, are in the following circumstances

1. **Being regularly enrolled** at the University of Padua in the current academic year at the time of application:
 - a) on a degree course or single-cycle degree course;
 - b) or to a Master of Science degree course;
 - c) or to a PhD course.
2. Enrolment on the course must be completed by the time the application is submitted and remain valid for the entire duration of the programme. **It is not possible to obtain the degree before the registration of credits and the end of the programme.** It is therefore necessary to be regularly enrolled at the University of Padua for the entire duration of the programme
3. Being enrolled in a course or cycle of studies to which the specific programme is dedicated as per the schedule. Any change of course may affect the right to mobility.
4. For non-EU citizens: be in possession of a residence permit. It is up to the students themselves to check the renewal procedures and whether these are compatible with the period abroad chosen.
5. Possess the linguistic and specific requirements demanded by the individual programme, as set out in the detailed forms.

Failure to meet these requirements may result in exclusion from the ranking list even after it has been published.

ATTENTION

Visa procedures are entirely the student's responsibility.

The possibility of carrying out the period abroad for selected students is therefore always subject to the issue of a visa by the country of destination. Please note that the issue of visas for some countries may be precluded for some nationalities.

Art.3 - Financial support

3.1 Fundings

The programmes included in this call for proposals provide funding for physical mobility, where applicable. The size of the contribution will vary depending on the destination. The contributions envisaged are intended as a non-exhaustive support to cover the main costs, any further expenses will be borne by the participants. The programmes financed with Erasmus+ funds will provide for the respect of all the rules and procedures foreseen by the European Programme.

Specific information on the types and methods of funding for each individual programme are set out in the relevant sheets.

ATTENTION

In the event of irregularities in the documentation, unlawful conduct or failure to achieve the results envisaged by the programme, the beneficiaries may have their grants reduced or be asked to repay all or part of the sums already paid. **Failure to repay the sums due will result in a career ban.**

3.2 Payments

In order to benefit from the financial contribution, of any type where foreseen, it will be necessary to sign, prior to departure, the financial contract prepared by the Projects and Mobility Office, according to the modalities indicated, and to fulfil the obligations foreseen.

Art. 4 - Application

4.1. How to apply

Students wishing to apply must submit an application using the appropriate form no later than 13:00 on 12 February 2025 (first call) and 12 March (second call).

The following documents, in PDF format only, must be attached to the application:

1. copy of the language certification document or other document proving the language level.
2. copy of the Transcript of Records or Diploma Supplement of the Bachelor's Degree Course for candidates enrolled in the first year of a Master's Degree Programme or in the second year of a Double or Joint Degree Programme in cases where the first year has been spent at a foreign institution.
3. motivational video of a maximum length of 2 minutes.
4. Any other qualifications that the candidate deems useful to submit (e.g. curriculum vitae, other certificates).

5. Any other compulsory documents required by the specific programme

See the programme sheet for further details.

The student may only apply for one programme. Any vacancies may be offered to eligible students who have not been selected and who have indicated their interest, in the order of their ranking.

The application form will be available at <https://www.unipd.it/virtual-exchange> and in the individual programme sheets.

ATTENTION

Incomplete and/or inconsistently completed applications and/or applications that do not meet the requirements will be considered ineligible.

Art. 5 - Selection criteria

5.1 Selection criteria and allocation of exchange places

Applications will be evaluated on the basis of academic merit (merit coefficient or other indicator available according to the situation as per the University's criteria), language skills, motivation and other additional qualifications.

In the event of a tied overall assessment, preference will be given to the candidate who has not already received funding for international mobility, in line with the aims of the projects. In the event of a further tie, preference will be given to the oldest student in academic terms and, if necessary, in terms of age. A balance between the candidates' courses of study may also be taken into account.

Should the number of applications received exceed 100, a pre-selection on the basis of academic merit may be carried out. Only the first 100 applications will then also be assessed on the basis of the other criteria..

5.2 Limitations and Incompatibility of Exchange Places

The possible receipt of another scholarship for other exchange programmes (e.g. Erasmus+ study, double degrees, etc.) is compatible with the status of winner of this call, provided that the mobility periods and destinations do not coincide and in compliance with the rules of the individual programmes.

Please also note that the Erasmus+ 2021-27 mobility programme allows a maximum of 12 months of mobility per study cycle. Short mobility periods (physical mobility) are also included in the count.

NB: Erasmus+ mobility grants are not compatible with other European funding, including PNRR, PON, ERC and other EU grants. Winners may however participate in the programme by renouncing the grant (*Zero Grant*), in case of incompatibility.

Students participating in international incoming mobility programmes (*incoming exchange students and double or joint degree students*) may not participate in the programmes covered by this Call. It is not possible to overlap two periods of physical mobility.

Art. 6 - List of successful students

6.1 Ranking list and acceptance

The rankings for the individual programmes will be published within 15 days after the call deadline on <https://www.unipd.it/virtual-exchange>. Selected students will be informed by email.

Selected students must accept the exchange place by following the instructions they will receive in their institutional email inbox.

6.2 Takeovers

Exchange places freed up due to non-acceptance by the winners will be assigned to candidates in a useful position in the ranking list.

In accordance with the deadlines set by the partner venues, it will be possible to assign any places that may become free at a later date due to the renouncement of the winner before the start of the activities or in any case in good time with respect to the deadlines at the foreign venue. The successful candidate in the ranking list **will be contacted exclusively by email to the institutional email address** (nome.cognome@studenti.unipd.it). The student must accept the mobility place by the deadline indicated in the same communication. In the event of non-acceptance by the deadline date indicated in the email communication, the student will be considered to have automatically withdrawn and the next candidate in the ranking will be contacted.

6.3 Withdrawals

Students who renounce their exchange place, after the end of the acceptance phase, should communicate their wishes by writing to: virtual.exchange@unipd.it.

6.4 Residual spots

Eligible, non-winning students who expressed interest during the application phase may be offered free places on programmes included in this call for applications other than the one they are applying for.

6.5 Additional selections

Some programmes may require additional selection in order to participate in physical mobility. See the 'Programme Sheets' for detailed information.

Art. 7 - After the selection

After acceptance, students will have to carry out some administrative tasks before, during and after the mobility to enable the mobility grant to be disbursed. Detailed information and materials about the necessary procedures will be provided promptly by email and published on the www.unipd.it/virtual-exchange website.

Please note that participation in Erasmus+ programmes requires the fulfilment of some additional obligations such as: attendance certificate, financial contract, learning agreement, EU survey, etc.¹

In the event of incorrect or missing documentation, it is possible to request the total or partial refund of the financial contribution. Students will be directly responsible for all procedures and must carry them out themselves, including visa procedures.

The accident and third party liability insurance cover taken out by the University of Padua only concerns accidents occurring during training activities. For the coverage of all other medical services not related to the study activity, it is advisable to take out private insurance.

Art. 8 - Recognition

The programmes that are the subject of this call for applications generally provide for the registration of a certain number of CFUs in the booklet. The inclusion of the corresponding UNIPD courses within the study plan is possible in compliance with the rules laid down by the student's course of study. Each student is responsible for finding out in advance from his or her reference teaching secretary about the procedures and timetable, subject to authorisation by the student's student body president. Further information will be provided to selected students.

Art. 9 - Deadlines calendar

Per tutte le scadenze si faccia riferimento alla pagina: www.unipd.it/virtual-exchange

For all deadlines please refer to: www.unipd.it/virtual-exchange

The second call will open from 19 February to 12 March and will include new programmes

¹ This list is intended to be illustrative and not exhaustive and is subject to change according to the indications of the Indire National Agency or the European Commission. More details will be provided to selected students.

and, if applicable, any vacancies from previously promoted programmes.

Art. 10 - Contacts and information

For all communications addressed to candidates and winners of exchange places, only the institutional email address will be used, i.e. **name.surname@studenti.unipd.it**.

This call is managed and coordinated by the Projects and Mobility Office- Mobility Unit,
Via Lungargine del Piovego 1 - 35129 Padova

Email: virtual.exchange@unipd.it

Tel.: +39 049 827 5033

Telegram: <https://t.me/internationalmobilityUNIPD>

Art. 11 - Processing of personal data

The University of Padua processes the personal data of the interested parties in compliance with the principles of correctness, lawfulness, transparency and minimization, for the protection of privacy and all the rights of the interested parties, according to the provisions of the European Regulation on the protection of personal data (EU Regulation 2016/679, so-called GDPR), by the Code regarding the protection of personal data (legislative decree 196/2003 and subsequent amendments) and by the consequent implementing measures adopted by the European authorities and by the Guarantor for the protection of personal data (www.garanteprivacy.it).

Art. 12 - Final Provisions

The person in charge of the administrative procedure is Dr Alessandra Gallerano, Director of the Projects & Mobility Office. Candidates are entitled to exercise their right of access to the records of the competition procedure as provided for by the regulations in force. The request must reach the Projects and Mobility Office, University of Padua, Lungargine del Piovego 1 - 35129 Padua, by filling in the appropriate form to be requested from the Office itself.

Padova, data della registrazione

La Rettrice Daniela Mapelli

*firmato digitalmente ai sensi del d.lgs.
82/2005*

La Responsabile del procedimento amministrativo <i>Dott.ssa Alessandra Gallerano</i>	La Dirigente <i>Dott.ssa Camilla Girasole</i>	Il Direttore Generale <i>Ing. Alberto Scuttari</i>
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