COMPETITION TO ASSIGN REGIONAL SCHOLARSHIPS FOR A.Y. 2019/20

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1. AIM OF THE COMPETITION
As part of the annual action plan of the Veneto Region to implement the Right to university studies for academic year 2019/20, the University of Padova is publishing a competition notice to assign scholarships for capable and deserving students lacking financial resources. By assigning scholarships, the University aims to contribute to cover living expenses borne by students for at least 10 months per each course year.

2. WHO CAN APPLY
Students enrolled for a.y. 2019/20 at the University of Padova meeting specific economic and merit requirements can take part in the competition for regional scholarships.
Candidates who meet the following requirements can apply:
   a. they are enrolled for the first time to the first year of a first-cycle/second-cycle/single-cycle degree course;
   b. they are enrolled in the following years of a first-cycle/second-cycle/single-cycle degree course (candidates who will be awarded their first-cycle degree after 30 September 2018 and who intend to enrol in a second-cycle degree during the year may also apply, provided they follow the same procedure and meet the same deadlines stated in section 3 of this notice);
   c. they are enrolled in a PhD course, if they do not yet have another scholarship.

Students may apply for a scholarship for several years or semesters depending on the degree course they attend. More specifically:
   a. 7 semesters for students enrolled in first-cycle degree courses starting from the first year of enrolment (7 years for students studying part-time);
   b. 5 semesters for students enrolled in second-cycle degree courses starting from the first year of enrolment (5 years for students studying part-time);
   c. 11 semesters for students enrolled in single-cycle degree courses lasting 5 years (11 years for students studying part-time);
   d. 13 semesters for students enrolled in single-cycle degree courses lasting 6 years (13 years for students studying part-time);
   e. 3 years for students enrolled in PhD courses.

Students holding a qualification at the same level or higher than the one of the course they are enrolling in cannot apply.

3. HOW TO APPLY: APPLICATION PROCEDURE AND DEADLINES
In order to obtain the regional scholarship, it is necessary to complete these two steps by no later than 23:59 of 30 August 2019:
   a. fill in and confirm the Application for benefits on UNIWEB;
   b. request the ISEE for Benefits for the right to University studies.

   a. The “Application for benefits” is the self-certification students must fill in in order to get the regional scholarship.
   HOW: the application is available in the student’s reserved area on Uniweb by going to “Right to university studies, disability disclosure, summer courses”. The guide on how to apply is available at www.unipd.it/en/studying-padova/funding-and-fees/key-documents.
   WHEN: from 1 July 2019 to 30 August 2019.
   The compilation of the Application for benefits is possible by simply registering in the UNIWEB portal, so it is not necessary to be already registered. Those who enroll during the year (enrolments to master’s degrees, transfers from another university, etc..) are also required to respect the above deadline.
Any technical issues preventing candidates from submitting their application online must be notified to the Student Service Office by sending an email to benefici.studenti@unipd.it, always stating the candidate’s full
name, student ID number or, if they don’t have it yet, their tax identification number, by the deadline set to submit the application, i.e. 30 August 2019.

Once it is filled in, the application must be confirmed otherwise it will be considered void.

Once it is confirmed, the application cannot be modified directly by the student using the online procedure. Any requests to make changes/additions to the data must be done by the 30 August 2019 using the corresponding form available at www.unipd.it/en/studying-padova/funding-and-fees/key-documents. Once it is filled in and signed, it must be sent together with a valid ID document to benefici.studenti@unipd.it.

b. To get their ISEE, students must submit the Unified Substitutive Declaration (Dichiarazione Sostitutiva Unica or DSU) online directly to INPS or in person by going to a Tax Assistance Centre (Centro di Assistenza Fiscale or CAF) or other specific organizations.

Please note that ISEE statements are issued up to 10 working days after the DSU is submitted.

WHICH ISEE TO ASK FOR

The University can accept only ISEE for Benefits for the right to University studies (ISEE per le Prestazioni Agevolate per il Diritto allo Studio Universitario) on behalf of the student who is to benefit from the reduction (in case of two or more students from the same family unit, the Tax Identification Numbers of all students applying for the benefit must be included).

If the ISEE is not issued for this specific purpose or if it shows any differences and/or omissions, the students need to ask for it to be changed or, alternatively, for a new ISEE to be issued by 30 August 2019. If they don’t, they will not be granted the scholarship (the date on the DSU receipt shall be taken as the date of submission).

In the presence of more than one ISEE certificate available from the INPS database, the telematic system will automatically acquire the one that complies with and is valid for the Right to University studies, with the most recent subscription date, provided that it is before 30 August 2019.

A different certification (ISEE Parificato) is needed for:
- foreign students residing abroad whose family unit resides abroad;
- foreign students residing in Italy but with an earned income lower than € 6,500.00 and whose family unit resides abroad;
- Italian students residing abroad, whether registered or not in the Register of Italians Residing Abroad (AIRE).

The request for ISEE Parificato must be submitted only to a CAF with an agreement in place with the university. The procedure to be followed is outlined in the Guide to ISEE Parificato, which is available at: www.unipd.it/en/studying-padova/funding-and-fees/key-documents.

It is also necessary to complete the enrolment to the academic year 2019/20 with the payment of the first instalment within the deadline (art. 6 of the Notice on Tuition fees and Exemptions).

If the enrolment will be after the publication of the final merit list, it will be automatically acquired and evaluated as a second assignment, without prejudice to the fact that the Application for benefits has been completed and the ISEE has been issued by 30 August 2019.

Should any of the above steps not be followed or be followed incorrectly, the candidate will be excluded from the competition.

4. STUDENT’S STATUS

In order to define the amount of the benefit the student will receive, the following distinction applies:

a. on-site, for students residing in municipalities or towns which are less than 40Km from the place where the course will be held or whose journey takes less than 40 minutes.

b. commuter, for students residing in municipalities or towns which are more than 40Km from the place where the course will be held or whose journey takes more than 40 minutes. This category also includes students
residing in a town which is more than 80 km from the place where the course will be held or whose journey takes more than 80 minutes but who live in a free accommodation;

c. **off-site**, for students residing in municipalities or towns which are more than 80 km from the place where the course will be held or whose journey takes more than 80 minutes and for this reason they live in rented accommodation with formal contract near the place where the course will be held for no less than 10 months a year during the academic year (or, only in the case of a benefit granted for the additional semester, until they graduate). Students residing in municipalities or towns which are more than 80 km from the place where the course will be held or whose journey takes more than 80 minutes and who do not live in rented accommodation are considered commuters.

Students taking part in international mobility programmes shall nonetheless keep the regional scholarship that was originally awarded to them (off-site scholarship, commuter scholarship, on-site scholarship), with no possibility for the amount of said scholarship to be increased. Students taking part in international mobility programmes (including internships and traineeships) and who declare themselves as “off-site” must be able to demonstrate that they are still paying for rented accommodation even while abroad, for no less than ten months combined with the time in Italy.

Students must declare their status as “off-site”, “commuter” or “on-site” in their application for scholarship. When declaring their status, students must check which category their place of residence belongs to, by referring to the tables on geographic distances, published at [www.unipd.it/borse-studio-alloggi-sussidi-straordinari](http://www.unipd.it/borse-studio-alloggi-sussidi-straordinari). If a student declares that they are “off-site” then they must be living at an ESU residence or must be able to show their rental contract near the place where the course will be held and which is duly registered and renewed at the Revenue Agency for a duration of at least 10 months during the academic year.

If the student’s place of residence falls under the category of “commuter” or “on-site” compared to the place where the course will be held, then they cannot be considered “off-site” even if they submit an official rental contract.

In order to gain access to benefits, foreign students with a study visa will nonetheless be considered “off-site” students, regardless of where they are resident in Italy, but they must live in rented accommodation with a formal contract for no less than 10 months (or, only in the case of a benefit granted for the additional semester, until they graduate) An exception is made if the student’s family unit resides in Italy, in which case the student must follow the same procedure as Italian students.

If the student doesn’t meet these requirements, they will lose the benefit acquired and will need to return any benefit received, in addition to paying the assessment fee and the related administrative fine. Please note that anyone who makes false statements, writes false documents or uses them shall be punished pursuant to the criminal code and special laws in place.

### 5. Funding and Amounts

Regional scholarships for academic year 2019/20 are funded by:

- regional tax revenue for the right to university studies;
- the share of the supplementary state fund specifically created pursuant to Legislative Decree no. 68/2012 and Prime Ministerial Decree of 9 April 2001;
- the Veneto Region’s own resources pursuant to Legislative Decree no. 68/2012.

The resources generated by regional tax revenues for the right to university studies are divided according to the following criteria:

- **30% to students enrolled for the first time to the first year of the first-cycle, second-cycle and single-cycle degree courses**, of which only 5% as maximum limit for non-EU students enrolled for the first time to the first year of first and single-cycle degree courses;

- **70% to students enrolled to subsequent years of any course**.
In case of students with an ISEE value lower or equal to €15,672.52, the amount of the scholarship is equal to the maximum amount on this table. In case of ISEE between €15,672.53 and €23,508.78 the amount of the scholarship is proportionally reduced down to the minimum amount stated:

<table>
<thead>
<tr>
<th>Status declared</th>
<th>Maximum amount</th>
<th>Minimum amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>off-site</td>
<td>€5,237.50</td>
<td>€2,618.75</td>
</tr>
<tr>
<td>commuter</td>
<td>€2,890.50</td>
<td>€1,445.25</td>
</tr>
<tr>
<td>on-site</td>
<td>€1,977.50 + one free meal a day</td>
<td>€988.75</td>
</tr>
</tbody>
</table>

Part of the scholarship is provided as services (catering and accommodation). For off-site students who use ESU residences in Padua, an amount equal to €1,500.00 is deducted, corresponding to the standard rate due for said accommodation, together with €600.00 (on an annual basis, in relation to the number of months the services are actually provided), corresponding to catering services (one meal per day). For commuting students, ESU ensures catering services (one meal per day), for which an amount equal to €400.00 is deducted to cover the service provided (on an annual basis, in relation to the number of months the services are actually provided).

<table>
<thead>
<tr>
<th>Status declared</th>
<th>Maximum amount</th>
<th>Minimum amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>off-site</td>
<td>€600.00 (1 free meal a day)</td>
<td>€1,500.00**</td>
</tr>
<tr>
<td>commuter</td>
<td>€400.00 (1 free meal a day)</td>
<td>€0.00</td>
</tr>
<tr>
<td>on-site*</td>
<td>€0.00 (1 free meal a day)</td>
<td>€0.00</td>
</tr>
</tbody>
</table>

* for on-site students, no deduction will be made for the free daily meal
** only for students who use ESU residences

Scholarships will be paid to students as a monetary amount and, therefore, net of the costs for services for which no monetary equivalent can be paid off, even if the student doesn’t use them. It is nonetheless guaranteed that the monetary amount paid will be at least €1,100.00 for off-site students and commuters.

In case of scholarship awarded for the extra semester after the normal duration of the course, the amount of the scholarship and deductions for services will be reduced by 50%.

In case of students studying part-time with an ISEE value lower or equal to €15,672.52, the amount of the scholarship is equal to the maximum amount on this table. In case of ISEE between €15,672.53 and €23,508.78 the amount of the scholarship is proportionally reduced down to the minimum amount stated:

<table>
<thead>
<tr>
<th>Status declared</th>
<th>Maximum amount</th>
<th>Minimum amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>off-site</td>
<td>€2,618.75</td>
<td>€1,309.37</td>
</tr>
<tr>
<td>commuter</td>
<td>€1,445.25</td>
<td>€722.62</td>
</tr>
<tr>
<td>on-site</td>
<td>€988.75</td>
<td>€494.37</td>
</tr>
</tbody>
</table>

Students who are deemed eligible on the merit lists for regional scholarships and who are duly enrolled in their academic years shall benefit from a total or partial exemption, as per the Notice on Tuition Fees and Exemptions for a.y. 2019/20 (available at www.unipd.it/en/tuition-fees).

In case of students enrolled in a PhD course with an ISEE value lower or equal to €15,502.00, the amount of the scholarship is equal to the maximum amount in this table. In case of ISEE between €15,502.00 and €23,253.00 the amount of the scholarship is proportionally reduced down to the minimum amount stated:

<table>
<thead>
<tr>
<th>Status declared</th>
<th>Maximum amount</th>
<th>Minimum amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>PhD</td>
<td>€5,237.50</td>
<td>€2,618.75</td>
</tr>
</tbody>
</table>
For PhDs, ESU ensures catering services (one meal per day), for which an amount equal to € 400.00 is deducted to cover the service provided (on an annual basis, in relation to the number of months the services are actually provided)

6. CRITERIA TO ASSESS THE ECONOMIC SITUATION

The student’s economic situation is determined depending on the ISEE and ISPE which are calculated following the procedures set forth in Prime Ministerial decree no. 159 of 5 December 2013 and subsequent amendments and integrations.

In order to gain access to benefits:

a. the ISEE for Benefits for the right to University studies must not exceed € 23,508.78
   Only for the purposes of ensuring that the applicant is suitable to apply, any regional scholarship received in 2017 and declared for ISEE purposes will not be taken into consideration. Assessments will be carried out by the University. Only students who received a scholarship from another university during 2017 will have to produce suitable documentation, indicating the amount of any scholarship received from the universities attended at the time. This documentation must be submitted to the Student Service Office by sending an email to benefici.studenti@unipd.it.

b. The ISPE (Equivalent Asset Situation Index) must not exceed € 36,218.63.
   The ISPE value will be calculated directly by the University (Equivalent Asset Situation/equivalence scale).

The economic situation of foreign students residing abroad whose family unit resides abroad or students residing in Italy but with an earned income lower than € 6,500.00 and with a family unit residing abroad must be defined with the ISEE and ISPE Parificato, following the guide available at www.unipd.it/en/studying-padova/funding-and-fees/key-documents.

7. MERIT ASSESSMENT CRITERIA

For students enrolled for the first time in the first year:

a. of first-cycle, second-cycle, single-cycle degree courses, the scholarship shall only be granted based on economic requirements, whereas the merit requirement will be taken in consideration ex post, looking at the credits earned during the academic year of reference.
   The scholarship will be given in two instalments as per the procedure and deadlines set in article 10 of this notice. The second instalment is given only if the student earns at least 20 ECTS credits (10 ECTS credits if enrolled as a part-time student) by 10/08/2020, not including credits from previous university careers.
   N.B. If the aforementioned merit requirements are met by 30/11/2020, then only the first scholarship instalment will be maintained. If the aforementioned merit requirements are not met even by 30/11/20189 then the scholarship will be definitively revoked. If revoked, the entire scholarship amount and the amount relating to the value of the services used for accommodation and catering, must be returned.

b. a PhD course, the only requirement to access the benefit is that they have been accepted onto the course as per the procedures required by their respective degree course regulations.

For students enrolled for the first time in the subsequent years of:

a. first-cycle, second-cycle and single-cycle degree courses, in order to receive the scholarship, they must meet the following merit requirements based on their years of study by 10/08/2019, including the year the application is presented, in addition to meeting any additional learning requirements if envisaged when admitted to the course:
FIRST-CYCLE DEGREE COURSES

<table>
<thead>
<tr>
<th>COURSE YEAR</th>
<th>Minimum ECTS credits required (full time)</th>
<th>(part-time)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>25</td>
<td>12</td>
</tr>
<tr>
<td>3</td>
<td>80</td>
<td>25</td>
</tr>
<tr>
<td>Last semester</td>
<td>135</td>
<td>60</td>
</tr>
</tbody>
</table>

SECOND-CYCLE DEGREE COURSES

<table>
<thead>
<tr>
<th>COURSE YEAR</th>
<th>Minimum ECTS credits required (full time)</th>
<th>(part-time)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>30</td>
<td>15</td>
</tr>
<tr>
<td>Last semester</td>
<td>80</td>
<td>30</td>
</tr>
</tbody>
</table>

SINGLE-CYCLE DEGREE COURSES

<table>
<thead>
<tr>
<th>COURSE YEAR</th>
<th>Minimum ECTS credits required (full time)</th>
<th>(part-time)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>25</td>
<td>12</td>
</tr>
<tr>
<td>3</td>
<td>80</td>
<td>25</td>
</tr>
<tr>
<td>4</td>
<td>135</td>
<td>60</td>
</tr>
<tr>
<td>5</td>
<td>190</td>
<td>80</td>
</tr>
<tr>
<td>Last semester</td>
<td>245</td>
<td>110</td>
</tr>
</tbody>
</table>

Duration: 5 years

<table>
<thead>
<tr>
<th>COURSE YEAR</th>
<th>Minimum ECTS credits required (full time)</th>
<th>(part-time)</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>110</td>
<td>135</td>
</tr>
<tr>
<td>7</td>
<td>135</td>
<td>135</td>
</tr>
</tbody>
</table>

Duration: 6 years

<table>
<thead>
<tr>
<th>COURSE YEAR</th>
<th>Minimum ECTS credits required (full time)</th>
<th>(part-time)</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>220</td>
<td>245</td>
</tr>
<tr>
<td>11</td>
<td>245</td>
<td>275</td>
</tr>
<tr>
<td>12</td>
<td>275</td>
<td>300</td>
</tr>
</tbody>
</table>

b. a PhD course, the only requirement to access the benefit is that they meet the requirements to enrol in the subsequent years as per the procedures required by their respective degree course regulations.

To meet the minimum merit requirements, a bonus is applied, in addition to any credits earned. This bonus can only be used once during the whole university studies and has a different value depending on the course year it is applied:
- it is worth 5 ECTS credits if used to qualify for the benefit for the second academic year of first-cycle and single-cycle degree courses;
- it is worth 12 ECTS credits if used to qualify for the benefit for the third academic year of first-cycle and single-cycle degree courses;
- It is worth 15 ECTS credits if used to qualify for the benefit for the subsequent academic years, for the extra semester and for second-cycle degree courses.

If the bonus is not used in full, the remaining amount can be used in subsequent years, even in one of the years of the second-cycle degree course. The bonus is applied automatically without prior request by the student.

It is necessary to report during the enrolment phase to a Master degree any bonus used in the Bachelor degree obtained in another University, by sending an email to benefici.studenti@unipd.it.

The bonus is not provided for the achievement of merit requirements by students studying part-time.

8. PREVIOUS UNIVERSITY CAREERS AND MERIT REQUIREMENTS
In order to be eligible for scholarship, only the ECTS credits added to the study plan of the course for which the student applies for benefits, even if the study plan is different from the previous year, are valid. Credits earned from training activities done outside university (professional training courses, workshops, traineeships, etc.) and credits validated from previously concluded study courses do not count to determine the merit considered to be eligible for a scholarship.

‘Career years’ means all years the student was enrolled in any study course, either at this university or another one. For the purpose of merit requirements of this notice, students who enrol in another university course after abandoning their studies will be considered enrolled for the first time, ignoring the years of previous enrolment in the university system, provided that the students did not benefit from any scholarship during their previous enrolment (or, if they did benefit from it, they waived the scholarship and returned it when submitting their application). Any credits earned during the previous university career cannot be taken into consideration for the merit for the scholarship during the new career.

9. HOW MERIT LISTS ARE DRAWN UP
Students must check the merit lists on the relevant page of the University website (www.unipd.it/graduatorie-borse-studio-regionali).

(types of merit lists)

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(types of merit lists)
d. For students enrolled in PhD courses who do not already benefit from a ministerial scholarship, a single merit list of eligible and non-eligible candidates will be approved. The merit list will be in ascending order based on the ISEE for Benefits for the right to University studies.

The merit factor is calculated by adding up the percentage change in credits of exams passed by the student by 10th August, compared to the average for his/her degree course/university system (V% Exams) and the percentage change in weighted average marks of the student’s exams compared to the one set for his/her degree course/degree course regulations (V% Marks), all divided by 2.

Namely: \( \frac{V\% \text{Marks}}{2} + \frac{V\% \text{Exams}}{2} \)

The average exams or exams of the degree course/degree course regulations is calculated as the sum of the number credits earned by the students by 10th August 2019, taking into account the number of enrolments for each course, divided by the number of students enrolled in the degree course. Students must be enrolled in the same degree course/degree course regulations for a number of times not exceeding the expected duration + 1; those with zero exams are excluded.

The weighted average mark of the degree course/degree course regulations is calculated as the sum of the weighted average of the marks of students enrolled in the same degree course/degree course regulations, divided by the number of students enrolled. Students must be enrolled in the same degree course/degree course regulations for a number of times not exceeding the expected duration + 1; those with zero exams are excluded.

**WHEN**

- **PROVISIONAL MERIT LISTS** will be available from 9 September 2019 at [www.unipd.it/graduatorie-borse-studio-regionali](http://www.unipd.it/graduatorie-borse-studio-regionali), indicating the assessment of eligibility and any reasons for exclusion, so that the students can make their findings and report any mistakes.

Any mistakes in the number or average of the exams passed and the enrolment status must be notified to the Student Career Office in Lungargine del Piovego, 2 – Padova (in Viale dell’Università, 16 – Legnaro, at Agripolis, in case of courses of the School of Agricultural Sciences and Veterinary Medicine).

Other mistakes must be notified to the Student Service Office in Via del Portello 31 - Padova, either in person or by sending an email to benefici.studenti@unipd.it, stating full name and student ID number. Notifications and corrections must be sent by 24:00 of 30 September 2019. After this deadline, no other extra documents may be added or changes to the application be made.

- **FINAL MERIT LISTS** will be available from 4 November 2019 at [www.unipd.it/graduatorie-borse-studio-regionali](http://www.unipd.it/graduatorie-borse-studio-regionali). The ranking on the final merit list will determine the priority given to students when assigning the scholarship.

By March 2020, an update of the final rankings is planned, which includes, as a second assignment, those students enrolled during the year who have complied with the procedures for submitting the application for a scholarship, as set out in point 3.

**10. HOW THE SCHOLARSHIP IS PAID**

Scholarships may be paid in more than one instalment depending on the availability of additional resources from the Veneto Region and from the “MIUR” (Supplementary state fund).

Students enrolled in the first year of first-cycle, second-cycle and single-cycle degree courses shall receive:

a. the first instalment of the scholarship by December 2019;

b. the second instalment by 30 September 2020, as long as they have earned at least 20 ECTS credits by 10th August 2020 (10 ECTS credits for part-time students).
Students enrolled in subsequent years after the first year and students enrolled in a PhD course shall receive the scholarship in a single instalment by December 2019.

Scholarship amount will be paid:

- on their Flash Studio Card received by post after they enrolled (please remember that it is necessary to go to any Intesa Sanpaolo branch to request an upgrade and transform it into a "Flash Up Studio" prepaid card);
- on their bank account or prepaid card if the bank account coordinates (IBAN) were added in their reserved area on Uniweb by going to “Home, Master Data, Refund methods, Edit Bank Account Refund Data” by the 31 October 2019 (the bank account or the prepaid card must be under the name of the student or registered under the name of the student and another person; bank coordinates of third parties, parents included, are not accepted).

Failure to submit this information will result in suspension of payment of the instalments due to the students until the information is provided and the student provides notification of having done so.

The equivalent of the service amounts will be deducted and paid by the University to the ESU.

11. STUDENTS WITH DISABILITY

Students who have a level of disability officially recognised by NHS commissions as higher than or equal to 66% and who are enrolled in degree courses have a right to benefits for the following number of semesters:

a. 9 semesters for first-cycle degree courses;

b. 7 semesters for second-cycle degree courses;

c. 13 semesters for single-cycle degree courses lasting 5 years;

d. 15 semesters for single-cycle degree courses lasting 6 years;

To be awarded a scholarship, students with disability enrolled in the second or subsequent years must have earned the following number of credits by 10 August 2019:

<table>
<thead>
<tr>
<th>Year of enrolment</th>
<th>Disability between 66% and 80%</th>
<th>Disability between 81% and 100%</th>
</tr>
</thead>
<tbody>
<tr>
<td>second year</td>
<td>20 credits</td>
<td>15 credits</td>
</tr>
<tr>
<td>third year</td>
<td>64 credits</td>
<td>48 credits</td>
</tr>
<tr>
<td>fourth year</td>
<td>108 credits</td>
<td>81 credits</td>
</tr>
<tr>
<td>last semester</td>
<td>144 credits</td>
<td>108 credits</td>
</tr>
</tbody>
</table>

To be awarded a scholarship, students with disability enrolled in second-cycle degree courses must have earned the following number of credits by 10 August 2019:

<table>
<thead>
<tr>
<th>Year of enrolment</th>
<th>Disability between 66% and 80%</th>
<th>Disability between 81% and 100%</th>
</tr>
</thead>
<tbody>
<tr>
<td>second year</td>
<td>24 credits</td>
<td>18 credits</td>
</tr>
<tr>
<td>third year</td>
<td>64 credits</td>
<td>48 credits</td>
</tr>
<tr>
<td>last semester</td>
<td>96 credits</td>
<td>72 credits</td>
</tr>
</tbody>
</table>

To be awarded a scholarship, students with disability enrolled in single-cycle degree courses must have earned the following number of credits by 10 August 2019:

<table>
<thead>
<tr>
<th>Year of enrolment</th>
<th>Disability between 66% and 80%</th>
<th>Disability between 81% and 100%</th>
</tr>
</thead>
<tbody>
<tr>
<td>second year</td>
<td>20 credits</td>
<td>15 credits</td>
</tr>
</tbody>
</table>
To meet the minimum merit requirements, a bonus is applied, in addition to any ECTS credits earned. This bonus can only be used once during the whole university studies and has a different value depending on the course year it is applied:

<table>
<thead>
<tr>
<th>Year of enrolment</th>
<th>Disability between 66% and 80%</th>
<th>Disability between 81% and 100%</th>
</tr>
</thead>
<tbody>
<tr>
<td>second year</td>
<td>4 bonus credits</td>
<td>3 bonus credits</td>
</tr>
<tr>
<td>third year</td>
<td>9 bonus credits</td>
<td>7 bonus credits</td>
</tr>
<tr>
<td>subsequent years</td>
<td>12 bonus credits</td>
<td>9 bonus credits</td>
</tr>
</tbody>
</table>

If the bonus is not used in full, the remaining amount can be used in subsequent years, even in one of the years of the second-cycle degree course. The bonus is applied automatically without prior request by the student.

The Rector’s Delegate for disability may intervene for a different evaluation of merit:
- if the student requests an individual assessment of their situation;
- in case of temporary disability;
- in case extraordinary interventions are required.

The scholarship is granted to students with disability eligible on the merit list. The revocation envisaged for first-year students who do not earn at least 20 ECTS credits by 30 November does not apply.

12. REVOKING ELIGIBILITY AND RETURNING THE SCHOLARSHIP

a) Student enrolled in the first year:
Eligibility is revoked together with the relevant scholarship granted (including shares of services used) from the student enrolled for the first time in the first year of a degree course who, by 30 November 2020, has not achieved at least 20 ECTS credits (10 ECTS credits for part-time students), considered valid for the degree course in which the student is enrolled or, alternatively, for the degree course the student is going to enrol in for academic year 2020/2021, even if different from the previous one.

For exceptional and documented reasons, the deadline to obtain credits may be postponed up to a maximum of three months. The request, with the relevant documentation, must be sent by email to the Student Service Office at benefici.studenti@unipd.it.

b) Other cases:
The eligible student or scholarship holder, enrolled for the first time in the first year of a degree course, who has not achieved at least 20 ECTS credits (10 ECTS credits for part-time students) by 10 August 2020, considered valid for the degree course in which the student is enrolled or, alternatively, for the degree course the student is going to enrol in for academic year 2020/2021, even if different from the previous one, will pay 50% of the tuition fee due for academic year 2019/2020 compared to the fees established by administrative provisions of the University currently in place.

Both eligibility and the relevant scholarship are revoked to students enrolled in first-cycle, second-cycle and single-cycle degree courses if:
a. the student transfers to another University during academic year 2019/20 by 31 July 2020;
b. drops out of their university studies by 31 July 2020.

If the student drops out of their university studies and then wishes to apply for scholarship in a new university career at the same level as the one they dropped out of, they must also pay the tuition fee as established by the administrative provisions of the university currently in place.

The scholarship is revoked to the student enrolled in PhD courses without scholarship who later becomes eligible for scholarship pursuant to Law 210/98.

The scholarship is revoked to those who make or have made false statements in the previous years. These students will be excluded from being granted benefits throughout their degree course.

Beneficiary students graduating in the supplementary session of academic year 2018/19 (December 2019) are not entitled to the scholarship granted for academic year 2019/2020.

In case of the benefit of revoked or lost, the student is required to return the scholarship monetary amount and the amount corresponding to the value of the catering and/or accommodation services provided by the ESU in Padua and which the student benefited from during the year, following the procedures and deadlines set by the University.

13. DECLARATIONS: CORRECTIONS, VERIFICATIONS AND SANCTIONS

Students must submit their application together with information on their economic, personal and merit situation provided as self-certification pursuant to Presidential Decree no. 445 of 28 December 2000. The University must check the truthfulness of said self-certification submitted by the students both with random checks and targeted checks, in case reasonable doubts on the truthfulness of the documents acquired or on their content arise. Such checks usually target 20% of the beneficiaries of services not aimed at the majority of students. In order to carry out such checks, the University may request appropriate documents proving that the data declared is complete and true, also for purpose of correcting material errors. Checks may be carried out by the Financial Police (Guardia di Finanza) to verify the truthfulness of the information provided. These checks are carried out at credit institutions and other financial intermediaries who manage securities, in accordance with article 11, paragraph 6 of Prime Ministerial Decree no. 159 of 5 December 2013. Checks may also be carried out on the truthfulness of the family situation declared, as well as comparisons between income and property data.

Please note that, based on the Legislative Decree no. 68/2012: "anyone [omissis] submitting untrue statements [omissis] is subject to an administrative sanction consisting in payment of a sum of triple amount compared to the value perceived, or the value of the services unduly used, and loses the right to obtain other allowances for the duration of their studies, subject to the application of the sanctions referred to in Article 38, paragraph 3, Decree No.78 of 31 May 2010, converted with amendments from Law no. 122 of 30 July 2010, as well as of criminal law for actions constituting offences.”

The payment of the administrative sanction must be made in accordance with the laws in force.

Students will have to promptly notify the Student Service Office of any circumstance arising (e.g. changes to ISEE, change of status, etc.) after they have submitted their application, which is relevant to grant or revoke their scholarship.

14. FINAL PROVISIONS

Pursuant to art. 4 of law 241 of 7 August 1990 (New norms on administrative procedures and right to access administrative documents) and subsequent amendments, Dr. Alessandra Biscaro, Head of the Student Service Office is appointed to oversee the administrative procedure.
Candidates may exercise their right to access the competition records following the procedures set forth by Presidential Decree no. 184 of 12 April 2006 (Regulation on accessing administrative documents in compliance with item V of law 241/90).

The personal data collected for the purposes outlined in this notice is treated in compliance with EU Regulation no. 679 of 27 April 2016 (General Data Protection Regulation, GDPR).

The “data controller” is the University of Padova with registered office in Via 8 Febbraio, 2 - 35122 Padova. The full text of the privacy statement is held by the data controller and it is available at www.unipd.it/privacy.

N.B. The present notice is translated into English for informational purposes. Should any disputed arise and for all legal purposes, only the Italian version shall be considered valid.

STUDENT SERVICE OFFICE
Via Portello 31 - 35129 PADOVA
Tel. 049.827 3131 - Fax 049.827 5030
e-mail: benefici.studenti@unipd.it

Padova,

The Rector
Prof. Rosario Rizzuto