



FONDAZIONE ING. ALDO GINI

Sede legale: c/o Rettorato dell'Università degli Studi di Padova
Via VIII Febbraio n. 2 - 35122 Padova

Segreteria: Via del Portello n. 15 - 35129 Padova
Tel 049 8275047 - Email gini@unipd.it
Cod. Fisc. e P.IVA 00875020281

Gueshouse La Nave

Via Portello n. 15 - Padova

Tel. 049.8275047 - Email gini@unipd.it

www.unipd.it/fondazionegini

ACCESS REGULATIONS

The Guesthouse service of the Ing. Aldo Gini Foundation is aimed at university staff (professors, researchers, PhD students, etc.) and other Italian and foreign guests visiting University Departments. The Guesthouse reserves the right to evaluate the possibility of extending hospitality to any accompanying persons.

The Guesthouse has 17 one-room apartments (1-2 beds) and 2 two-room apartments (2-5 beds) all equipped with kitchenette, private bathroom, air conditioning, safe deposit box, TV and Wi-Fi.

Access to the service: accommodation booking can be made by the interested party or by the teacher of the Department where the scholar stays, by e-mail to the address gini@unipd.it. The request must be accompanied by a copy of a valid identity document and given the day of arrival and departure and email address.

Key collection: keys of the apartments are delivered by the reception from 14.00 on the expected arrival day. Exceptions are made only if and when possible, but without guarantee of acceptance of the application. The reception is open 24 hours a day.

Payments: must be made at the secretariat of the Ing. Aldo Gini Foundation. The secretariat is open from Monday to Thursday from 9.30 am to 12.00 am.

Methods of payment: payment by debit or credit card, bank transfer or cash. In compliance with anti-money laundering legislation, cash payments for amounts equal to or greater than € 2,000.00 cannot be accepted.

Room release: the room must be vacated by 10.00 am on the last day of stay; a delay of 30 minutes will be accepted, after which an amount equal to one day of stay will be charged, without the right to stay. Beds, if pushed together, must be returned to their original position.

Cancellation of reservation: the cancellation - with the same methods of the reservation - must be made with at least three full working days' notice before the scheduled arrival date. Cancellations received less than three days prior to the scheduled arrival date will be charged in full for the equivalent of three nights stay.

In the event that the room, booked and not canceled, is not occupied within three days, this will be made available to other guests.

Linen and crockery: bed linen, towels and crockery are provided. Linen change is done every 7 days.

Cleanliness: for stays longer than 15 nights, the apartment is cleaned once a week between 9.00 am and 12.30 am.

Internet connection: Wi-Fi and Eduroam W-Fi wireless.

Responsibilities and prohibitions:

Pets of any kind are NOT permitted.

It is strictly forbidden to smoke (even electronic cigarettes) in the premises of the Guesthouse.

In order to facilitate the work of the staff please always keep the rooms tidy, do not leave personal belongings scattered in the room or bathroom.

Guests must behave correctly and respectfully of the needs of others. They are responsible for any damages to property or injury to people.

Not included

No personal detergents or hairdryers are provided.