

Academic year 2025/26

## WITHDRAWAL – NEW ENROLMENT

# Bachelor's, Single cycle and Master's degree programmes Access to <u>first year</u>

### **Early selections**

In the following table you can find a summary of the available procedures to access a degree programme; each entry is clickable and linked to the relevant page. The instructions in this document are referred to **early selections** (page n.2) and to procedures highlighted in green.

	You are not enrolled in any University	You are currently enrolled in: University of Padua	You are currently enrolled in: other italian University	You are currently enrolled in: foreign University
You hold an <b>Italian entry title</b> <sup>1</sup> and you have been admitted to the <b>first year</b>	Enrolment	Degree programme change	Incoming transfer	Withdrawal + new enrolment
		Withdrawal + new enrolment	Withdrawal + new enrolment	
You have: - an Italian entry title - requested a credit recognition for career shortening - been admitted to a year subsequent to the first year	Enrolment Years subsequent to the first	Degree programme change Years subsequent to the first	Incoming transfer Years subsequent to the first	Withdrawal + new enrolment
		Withdrawal + new enrolment	Withdrawal + new enrolment	
You want to study in two degree programmes simultaneously	Simultaneous enrolment	Simultaneous enrolment	Simultaneous enrolment	Simultaneous enrolment
You are enrolled in a degree programme and plan to graduate within 2024/25 a.y	/	Limited simultaneous enrolment	Limited simultaneous enrolment	Limited simultaneous enrolment
You have a <b>foreign entry title</b>	Enrolment foreign entry title	Degree programme change foreign entry title	Incoming transfer foreign entry title	Withdrawal + new enrolment foreign entry title

<sup>\*</sup>This procedure is not available for those who are graduating in a Bachelor's or Single Cycle degree programme that is necessary to access a Master's degree. In such situation, you must follow standard enrolment procedures.

<sup>&</sup>lt;sup>1</sup> This document refers to the following entry titles:

<sup>-</sup> High school diploma, for those who access Bachelor's or Single cycle degree programmes;

<sup>-</sup> Bachelor's or Single Cycle degree or equivalent, for those who access Master's degree programmes.

## Degree programmes and selection this document is referring to

Degree programme Bachelor's and Single cycle degrees	Selection	Deadline to complete the procedure
<ul> <li>Produzioni biologiche vegetali</li> <li>Scienze e tecnologie animali</li> <li>Scienze tecnico assistenziali veterinarie</li> </ul>	First	www.unipd.it/ammissioni-av-triennali- programmato
Animal Care		Deadlines will be sent to admitted candidates via email. Further information: <a href="https://www.unipd.it/ammissioni-animal-care">www.unipd.it/ammissioni-animal-care</a>
• Economia	<ul><li>First</li><li>Second</li></ul>	www.unipd.it/ammissioni-esp-economia
Servizio sociale	First	www.unipd.it/ammissioni-esp- serviziosociale
<ul><li>Ingegneria biomedica</li><li>Ingegneria informatica</li></ul>	<ul><li>First</li><li>Second</li></ul>	www.unipd.it/ammissioni-ing-triennali- programmato
Tecnologie digitali per l'edilizia e il territorio	First	www.unipd.it/ammissioni-ing- tecnologiedigitali
Information Engineering	<ul><li>First</li><li>Second</li></ul>	www.unipd.it/ammissioni-information- engineering
<ul><li>Farmacia</li><li>Chimica e Tecnologie Farmaceutiche</li></ul>	First	www.unipd.it/ammissioni-med-farmacia-ctf
Scienze e tecnologie erboristiche	First	www.unipd.it/ammissioni-med- scienzeerboristiche
<ul><li>Psychological science</li><li>Techniques and methods in psychological science</li></ul>		Deadlines will be sent to admitted candidates via email. Further information: <a href="https://www.unipd.it/ammissioni-bps-temps">www.unipd.it/ammissioni-bps-temps</a>
<ul> <li>Scienze e tecniche psicologiche</li> <li>Scienze psicologiche cognitive e psicobiologiche</li> <li>Scienze psicologiche dello sviluppo della personalità e delle relazioni interpersonali</li> <li>Scienze psicologiche sociali e del lavoro</li> </ul>	First	www.unipd.it/ammissioni-psi-triennali- programmato
Biology of Human and Environmental Health	First	www.unipd.it/ammissioni-sc-human
<ul> <li>Astronomia</li> <li>Biologia</li> <li>Biologia Molecolare</li> <li>Biotecnologie</li> <li>Chimica</li> <li>Chimica Industriale</li> <li>Fisica</li> <li>Informatica</li> <li>Scienze Naturali e Ambientali</li> </ul>	First	www.unipd.it/ammissioni-sc-triennali- programmato
<ul><li>Comunicazione</li><li>Scienze Sociologiche</li></ul>	<ul><li>First</li><li>Second</li></ul>	www.unipd.it/ammissioni-scu- comunicazione-scsociologiche
Degree programme Master's degrees	Selection	Deadline to complete the procedure
<ul> <li>Applied Child and Adolescent Psychology</li> <li>Clinical, Social and Intercultural Psychology</li> <li>Cognitive Neuroscience and Clinical Neuropsychology</li> </ul>		Deadlines will be sent to admitted candidates via email. Further information: www.unipd.it/ammissioni-psi-magistrali-linguainglese

#### Please note that

Withdrawing from studies has **consequences** on the validity of the **residence and study permit**. If you fall in this category please contact the Admissions and Welcome unit (<a href="https://www.unipd.it/en/international-relations">https://www.unipd.it/en/international-relations</a>) for information on the procedure that better suits your situation.

#### 1. Procedure - Candidates currently enrolled at the University of Padua

Those who are currently enrolled in a degree programme at the University of Padua, in order to enrol in another degree programme of study (and are not interested or cannot request a degree programme change or a simultaneous enrolment), must first close that career by submitting a withdrawal application.

#### Alternative 1 – Withdrawal prior to or at the same time as enrolment

Follow the steps below:

- 1. submit the application to withdraw from the degree programme you are attending, following the instructions on page www.unipd.it/interrompere-studi;
- 2. wait for the withdrawal application to be completed by the Front office unit. Contact details are available on page <a href="www.unipd.it/frontoffice-carriere-studenti">www.unipd.it/frontoffice-carriere-studenti</a>
- 3. submit the enrolment application following the instructions for standard enrolment on page <a href="https://www.unipd.it/en/enrolment-procedures-ita">https://www.unipd.it/en/enrolment-procedures-ita</a>.

The procedures must be carried out by the enrolment deadlines as per the relevant Call for admission: <a href="www.unipd.it/avvisi-ammissione-corsi">www.unipd.it/avvisi-ammissione-corsi</a>. Any delays in completing the withdrawal application that may compromise the possibility of submitting the enrolment by the deadlines must be notified to <a href="mailto:immatricolazioni.studenti@unipd.it">immatricolazioni.studenti@unipd.it</a>.

#### Alternative 2 – withdrawal postponed after acceptance of the place

In addition to what is already indicated in alternative 1, there is also the possibility of submitting the withdrawal application and completing the enrolment by 30<sup>th</sup> September 2025 (for example, in order to be able to participate in the summer exam session for the degree programme you are currently attending). In this case, you must proceed as follows:

- 1. Send an email by the enrolment deadline (as per the Call for admission or in the email received for accepting the assigned place) to <a href="mailto:pratiche.immatricolazioni@unipd.it">pratiche.immatricolazioni@unipd.it</a> with subject "WITHDRAWAL-ENROLMENT + [name of the degree programme]" (for example: WITHDRAWAL-ENROLMENT Information Engineering), attaching:
  - Enrolment form;
  - Form for acceptance of enrolment terms for early selections;

    Both forms must be filled out on screen and signed by hand, they are available at the page:

    <a href="https://drive.google.com/drive/folders/1rdPsiRVtYhFMUqT6oDNhy8GoBhCU5NLH?usp=drive\_link">https://drive.google.com/drive/folders/1rdPsiRVtYhFMUqT6oDNhy8GoBhCU5NLH?usp=drive\_link</a>
  - Receipt of payment of the first instalment of the fees for academic year 2025/26 equal to €205.00². The payment must be made by selecting the payment reason "DIDA21 First/second/single cycle degree enrolment fee" using the following link: <a href="https://unipd.pagoatenei.cineca.it/frontoffice/pagamentospontaneo">https://unipd.pagoatenei.cineca.it/frontoffice/pagamentospontaneo</a>
  - Copy of a valid identity document (back and front).

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<sup>&</sup>lt;sup>2</sup> Futher information: <a href="https://www.unipd.it/contribuzione-agevolazioni">https://www.unipd.it/contribuzione-agevolazioni</a>

- 2. Submit the withdrawal request as indicated on page <a href="www.unipd.it/interrompere-studi">www.unipd.it/interrompere-studi</a>, by 30<sup>th</sup> September 2025;
- 3. Notify the withdrawal to <u>pratiche.immatricolazioni@unipd.it</u>, **by 30**<sup>th</sup> **September 2025**. Failure to comply with this deadline will result in exclusion from the ranking list.

After all the steps have been completed and upon verification of the necessary requirements as per the Call for admission, your enrolment will be finalized (in any case not before 4<sup>th</sup> August 2025). You will then receive an automatic email, containing the student number (matricola).

#### 2. Procedure - Candidates currently enrolled in another Italian University

Those who are currently enrolled in a degree programme at **another Italian University** (and are not interested or cannot request an incoming transfer or a simultaneous enrolment) can proceed as follows:

- Submit the standard enrolment application following the instructions as indicated on page https://www.unipd.it/en/enrolment-procedures-ita;
- Submit the withdrawal application to your home University. The withdrawal application submission can be carried out before, at the same time or after the enrolment application submission. Until the beginning of academic year 2025/26, no situations of incompatibility will arise between two simultaneously active careers. After this moment, a few overlapping days between the two careers due to the office management time does not have an influence on the process, as what matters is the date of submission of the withdrawal application.

#### 3. Procedure – Candidates currently enrolled in a foreign University

Those who are currently enrolled in a degree programme at a **foreign University** (and are not interested or cannot proceed with the simultaneous enrolment request) can proceed as follows:

- Submit the **standard enrolment application** following the instructions as per the following page <a href="https://www.unipd.it/en/enrolment-procedures-ita">https://www.unipd.it/en/enrolment-procedures-ita</a>;
- Submit the withdrawal application to your home University. The withdrawal application submission can be carried out before, at the same time or after the enrolment application submission. Until the beginning of academic year 2025/26, no situations of incompatibility will arise between two simultaneously active careers. After this moment, a few overlapping days between the two careers due to the office management time does not have an influence on the process, as what matters is the date of submission of the withdrawal application.