

## SELECTION NOTICE FOR THE AWARD OF GRANTS FOR TUTORING DEDICATED TO EXPERIMENTAL AND SUPPORT PROJECTS FOR STUDENTS IN ORDER TO IMPROVE TEACHING FOR THE ACADEMIC YEAR 2022/2023

### ART. 1 GENERAL PROVISIONS

The following Selection Notice is published for the preparation of several rankings for the award of grants for experimental and support projects for students in order to improve teaching for the academic year 2022/2023.

Selection no.	University Office and Projects	Application
1	Projects and Mobility Office and Student Services Office <b>Project Buddy - Incoming</b>	-2 coordinating tutors (up to 150 hours each) -15 buddy tutors (25 hours each) -2 theme tutors (50 hours each) <i>Details of the activities under art. 7</i>
2	Projects and Mobility Office and Student Services Office <b>Project Buddy - Mobility:</b> ➤ <b>Educating for mobility</b> ➤ <b>Virtual exchange facilitators</b>	-3 "Educating for mobility" tutors (150 hours each) -2 facilitator tutors (50 hours each) <i>Details of the activities under art. 7</i>
3	Global Engagement Office and Student Services Office <b>Project Buddy - International students</b>	7 coordinating tutors (150 hours each) up to 120 buddy tutors (50 hours each)
4	PhD and Postgraduate Studies Office and Student Services Office <b>Project Buddy - International PhD students</b>	1 coordinating tutor (35 hours) 10 buddy tutors (20 hours each)
5	Student Services Office: <b>Università in carcere (University in Prison) Project</b>	5 coordinating tutors (250 hours each)
6	Student Services Office: <b>Student-athlete dual career project</b>	4 coordinating tutors (100 hours each)
7	Student Services Office: <b>Guidance and Tutoring, Financial Benefits and Inclusion Sectors</b>	10 tutors (250 hours each)
8	<b>Mentor-Up Programme</b>	2 tutors (250 hours each)
9	<b>SAP Service - O.U. Well-being without risks</b>	2 tutors (250 hours each)
10	<b>SAP Service - O.U. Psychological Consultation, Learning and Study, Psychological Assistance for Students</b>	10 tutors (100 hours each)
11	<b>Training Tutoring Programme</b>	40 tutors (up to about 125 hours each)

## ART. 2 ADMISSION

Students who have registered in the academic year 2021/22 in study/PhD courses or the Specialisation Schools specified below and intend to complete their registration for the academic year 2022/23, may participate in the selection:

### SELECTION no. 1, no. 2 and no. 3

*(Project Buddy-Incoming, Project Buddy Mobility and Project Buddy International students):*

- a) Students registered in master's degree courses at the University of Padua with a **degree grade of 95/110 or higher**, if attained in Italy (the last degree attained is considered);
- b) Students registered in the academic year 2022-2023 in the fourth year or higher of a single-cycle master's degree course at the University of Padua;
- c) Students who **have registered in (or graduate from) a bachelor's degree course in the academic year 2021/22** may also submit a conditional application, provided they intend to complete the registration in a master's degree course within the deadlines specified in the admission notices for master's degrees for the academic year 2022/23; in this case, after registering in the master's degree course, they should promptly send to [tutorato@unipd.it](mailto:tutorato@unipd.it) the new student number and study course in which they are registered, under penalty of exclusion from the ranking should they fail to do so.

The knowledge of English is compulsory and will be assessed during the interview. A knowledge of other foreign languages will be considered an advantage (proven by certification and assessed during the interview). A good knowledge of Italian is required for non-native speakers.

### SELECTION no. 4

*(Project Buddy International PhD students)*

- a) Students registered in a **PhD course at the University of Padua with degree grade of 95/110 or higher**, if attained in Italy (the last degree attained is taken into account).

The knowledge of English is compulsory and will be assessed during the interview. A knowledge of other foreign languages will be considered an advantage (proven by certification and assessed during the interview). A good knowledge of Italian is required for non-native speakers.

### SELECTION no. 5

*(Università in carcere [University in Prison] Project)*

- a) Students registered in master's degree courses at the University of Padua with **degree grade of 95/110 or higher**, if attained in Italy (the last degree attained is taken into account);
- b) Students registered in the academic year 2022-2023 in the fourth year or higher of a single-cycle master's degree course at the University of Padua;
- c) Students registered in a PhD course with degree grade of 95/110 or higher, if attained in Italy (the last degree attained is taken into account);

### SELECTION no. 6 and no. 7

*(Student-athlete dual career project; Support to the Student Services Office)*

- a) Students registered in master's degree courses at the University of Padua with a **degree grade of 95/110 or higher**, if attained in Italy (the last degree attained is considered);
- b) Students registered in the academic year 2022-2023 in the fourth year or higher of a single-cycle master's degree course at the University of Padua;
- c) Students who **have registered in (or graduate from) a bachelor's degree course in the academic year 2021/22** may also submit a conditional application, provided they intend to complete the registration in a master's degree course within the deadlines specified in the admission notices for master's degrees for the academic year 2022/23; in this case, after registering in the master's degree course, they should promptly send to [tutorato@unipd.it](mailto:tutorato@unipd.it) the new student number and study course in which they are registered, under penalty of exclusion from the ranking should they fail to do so.

#### SELECTION no. 8

##### *(Mentor-UP Programme)*

- a) Students registered in the master's degree courses related to the School of Psychology with **degree grade of 95/110 or higher**, if attained in Italy (the last degree attained is taken into account);
- b) students who **have registered in (or graduate from) a bachelor's degree course of the School of Psychology in the academic year 2021/22** may also submit a conditional application, provided they intend to complete the registration in a master's degree course of the School of Psychology within the deadlines specified in the admission notices for master's degrees of Psychology for the academic year 2022/23; in this case, after registering in the master's degree course, they should promptly send to [tutorato@unipd.it](mailto:tutorato@unipd.it) the new student number and study course in which they have registered, under penalty of exclusion from the ranking should they fail to do so.

#### SELECTION no. 9

##### *(SAP Support - Operating Unit Well-being without risks)*

- a) Students registered in the master's degree courses related to the School of Psychology with **degree grade of 95/110 or higher**, if attained in Italy (the last degree attained is taken into account);

#### SELECTION no. 10

##### *(SAP Support - Operating Units Psychological Consultation, Learning and Study, Psychological Assistance for Students)*

Students registered with Specialisation Schools of the School of Psychology in:

- Neuropsychology
- Clinical psychology
- Healthcare psychology
- Life cycle psychology

with **university degree grade of 95/110 or higher**, if attained in Italy (the last degree attained is taken into account);

#### SELECTION no. 11

##### *(Training Tutoring Programme)*

- a) Students registered in master's degree courses of the School of Engineering, the School of Science, the School of Economics and Political Science and the School of Humanities, social sciences and cultural studies **with university degree grade of 95/110 or higher**, if attained in Italy.
- b) Students who have **registered in (or graduate from) a bachelor's degree course in the academic year 2021/22** of School of Engineering, the School of Science, the School of Economics and Political Science and the School of Humanities, social sciences and cultural studies, may also submit a conditional application, provided they intend to register in a master's degree course of the Schools indicated in the previous letter within the deadlines established by the admission notices for master's degree courses for the academic year 2022/23; in this case, after registering in the master's degree course, they should promptly forward their new student number and the course they have registered in to [tutorato@unipd.it](mailto:tutorato@unipd.it), under penalty of exclusion from

the ranking should they fail to do so.

- c) Students registered in the academic year 2022-2023 attending the last two years of the single-cycle master's degree courses in Primary teacher education and Law (Padua and Treviso campuses).
- d) Students registered in the following **PhD courses with degree grade of 95/110 or higher**, if attained in Italy (the last degree attained is taken into account):
  - Information engineering
  - Industrial engineering
  - Science and engineering of materials and nanostructures
  - Sciences of civil, environmental and architectural engineering
  - Philosophy
  - Pedagogical, educational and instructional sciences
  - Linguistic, philological and literary sciences
  - Statistical sciences
  - Law
  - Economics and management
  - Biosciences
  - Earth sciences
  - Molecular sciences
  - Molecular medicine

For all selection notices, those interested should also declare that they will be available for the entire tutoring period advised during the interview, and that they do not have commitments that may prevent their being present and on-call at the university.

### ART. 3 SUBMISSION OF APPLICATIONS – TERMS AND METHODS

The application should be completed **exclusively** on-line via the **UNIWEB** service (<https://uniweb.unipd.it> under the section INIZIATIVE) as from **Thursday 28 April 2022 through to 11.59pm on Monday 23 May 2022.**

Applications may be submitted for more than one tutoring call notice if the applicant is eligible. The Student Services Office must ensure that the sum of the hours of the contracts to be signed does not exceed the maximum number of permitted hours.

Any technical problems or particular situations that make it impossible to submit the application via the web must be reported via email to the Student Services Office using the address [tutorato@unipd.it](mailto:tutorato@unipd.it) indicating the Surname and Name, Student Number, within the deadline for submission of the application (**11.59pm on 23 May 2022**).

**Applications sent through the postal service or in any other manner will not be accepted.**

### ART. 4 EVALUATION CRITERIA AND SELECTION INTERVIEW

The selection is made on the basis of qualifications and a test. The maximum total score is **45**, allocated as follows:

- 15 points for qualifications (degree grade or merit coefficient)
- 30 points for the test/interview

**The following criteria are established for qualifications:**

I. For students who hold a Degree or Master's degree:

- a) **15 points:** final grade of 110/110 and distinction;
- b) **12 points:** final grade between 105/110 and 110/110

- c) **10 points:** final grade between 100/110 and 104/110
- d) **8 points:** final grade between 95/110 and 99/110

II. In the case of undergraduates (bachelor's degree course) or students registered in single-cycle master's degree courses, the merit coefficient as at 10 August 2021 is taken into account:

- a) **15 points:** if the coefficient belongs to the top 10% in the merit ranking of the degree course;
- b) **12 points:** if the coefficient belongs to the next 20% in the merit ranking of the degree course;
- c) **10 points:** if the coefficient belongs to the next 30% in the merit ranking of the degree course;
- d) **8 points:** if the coefficient belongs to the next 40% in the merit ranking of the degree course;

N.B. In the case of students with a degree attained abroad, the above points will be allocated automatically by assigning to the candidates the score corresponding to the average degree grade of participants in this call notice.

**For the interview/test** the score is equal to a minimum of **18 points to a maximum of 30 points**.

The interview or test assesses whether the candidate holds any specific qualifications by subject, his or her motivation and whether or not the candidate has good relational skills. Candidates whose mother tongue is not Italian will be assessed to ensure they have an adequate knowledge of the Italian language.

#### ART. 5 TIMETABLE FOR SELECTION INTERVIEWS

The **SELECTION INTERVIEW** will take place in VIDEO CALL on the Zoom platform according to the following schedule, which is published on the website: [www.unipd.it/diventare-tutor](http://www.unipd.it/diventare-tutor).

Candidates will receive the link and instructions for the interview on the institutional e-mail address @studenti.unipd.it.

If a high number of students register, the Commission may decide to hold the interviews in several rounds that will continue after the first day.

Selection no.	Selection notice	Date of selection interview	As from from H
1	Projects and Mobility Office and Student Services Office <b>Project Buddy - Incoming</b>	Monday 6 June 2022	10.00am
2	Projects and Mobility Office and Student Services Office <b>Project Buddy - Mobility</b>	Wednesday 1 June 2022	10.00am
3	Global Engagement Office and Student Services Office <b>Project Buddy - International students</b>	Tuesday 31 May 2022	09.00am
4	PhD and Postgraduate Studies Office and Student Services Office <b>Project Buddy International PhD students</b>	Monday 30 May 2022	09.30am
5	Student Services Office: <b>Università in carcere [University in Prison] Project</b>	Friday 27 May 2022	09.30am

6	Student Services Office: <b>Student-athlete dual career project</b>	<b>Friday 27 May 2022</b>	<b>09.30am</b>
7	Student Services Office: <b>support for the Guidance and Tutoring, Financial Benefits and Inclusion sectors</b>	<b>Thursday 26 May 2022</b>	<b>09.30am</b>
8	<b>Mentor-UP Programme</b>	<b>Monday 30 May 2022</b>	<b>10.00am</b>
9	<b>SAP Support - Operating Unit Well-being without risks</b>	<b>Thursday 26 May 2022</b>	<b>09.00am</b>
10	<b>SAP Service - O.U. Psychological Consultation, Learning and Study, Psychological Assistance for Students</b>	<b>Tuesday 31 May 2022</b>	<b>11.00am</b>
11	<b>Training Tutoring Programme</b>	<b>Friday 27 May 2022</b>	<b>09.00am</b>

**A valid identification document must be presented for the interview.**

If the candidate does not connect to the website or is not available on the date and time agreed for the connection or fails to present a valid identification document, **he or she will be excluded from the selection process**. The University of Padua declines all and any liability for technical problems that prevent conducting the oral interview normally. Interviews for several selections held on the same date should be notified to the Evaluation Commission so that they may be held before or after with respect to the list of participants.

#### **ART. 6 RANKING AND SIGNING OF THE CONTRACT**

The final ranking is drawn up by an Evaluation Commission appointed by decree of the Rector; without prejudice to the collegiality of the opinions as a whole, the Commission may also appoint sub-commissions should this be necessary for specific purposes.

The merit rankings, drawn up in decreasing order of the total points attained, will be **published no later than Friday 17 June 2022** on the website <http://www.unipd.it/diventare-tutor>

The rankings will be valid until 30 September 2023.

The contract for the award of the grant will be signed on the basis of the individual rankings by written invitation from the Student Services Office. Failure to present oneself, other than in the case of a serious and justified impediment, will result in loss of entitlement to the tutoring grant.

#### **ART. 7 OBJECTIVES OF EACH OF THE PROJECTS AND DUTIES OF THE TUTORS**

##### **1. Project Buddy - Incoming**

The aim of the project is to provide support to incoming exchange students (Erasmus+, ARQUS, SEMP, COIMBRA, bilateral agreements and double degrees).

- **Buddy Tutors** are trained to help exchange students assigned to them find their way in the new environment. They should keep in touch with the students, answer their questions, offer support in administrative procedures, accompany them to offices if necessary and provide information on university life in Padua. Buddies will work with the Mobility sector of the Projects and the Mobility Office, under the supervision of two Coordinating Tutors.

- **Theme tutors** are Buddies who are not specifically assigned to exchange students, but are responsible for providing cross-curricular support to all incoming exchange students on specific issues of general interest through various methods of communication and management.
- **Coordinating Tutors** are responsible for assigning exchange students to Buddies, according to the criteria established by the Projects and Mobility Office, coordinating the Buddies, monitoring their activities and drawing up a final report on what has been done during the year. Coordinating Tutors will also be asked to help to improve the service with innovative proposals and by updating existing informative materials and creating new materials. Exchange students will not be assigned to Coordinating Tutors.

## 2. Project Buddy - Mobility

### - Educating for mobility

The selected tutors will be asked to help students registered with UNIPD, providing guidance to select their goal and the outgoing mobility programme most suited to their course of studies while assisting them to submit applications for the outgoing mobility selection calls (first call). The tutors will cooperate with the staff of the Mobility sector in Schools/Departments and will follow specific subjects. At least one tutor will be asked to test new ways of communicating with users on an experimental basis.

### - Virtual exchange facilitators

The Virtual Exchange is an innovative and accessible international experience that relies on the support of technology and the use of a lingua franca as means of communication.

This is a training activity, organised in synergy with international universities, where face-to-face/traditional teaching plays a marginal role, in favour of a collaborative experience that focuses on the student and group work, in order to realise a common project and/or discuss interdisciplinary issues, with a challenge-based approach. The groups, consisting of international students, meet on remote collaboration platforms (e.g. Zoom, WhatsApp, Google Meets, etc.) either independently or with the support of a facilitator, whose role is to encourage the active participation of all group members, thus creating an environment of positive and collaborative discussion, without going into the contents of the course.

The two facilitators selected, where necessary, will take part in specific training courses in order to develop techniques and skills and will be assigned to different Virtual Exchange programmes developed in the University.

## 3. Project Buddy - International students

The aim of the project is to welcome and offer assistance to international students who register in courses at the University, helping them find their way and quickly fit into the new academic and cultural environment. In addition to providing assistance with any paperwork that may be necessary such as registration, residence permit applications, accommodation searches and health care, the Buddy will become a point of reference for international freshmen in order to answer any doubts or queries they may have about life in the city, providing friendly support throughout the first year of registration.

After receiving special training, the Buddies will contact the students assigned to them, answer their questions, offer support in administrative procedures, act as interface with offices if necessary and provide information on university life in Padua. Buddies will work with the Admissions and Welcome sector of the Global Engagement Office, under the supervision of the Coordinating Tutors.

The Coordinating Tutor is responsible for assigning international students to Buddies, according to criteria established by the Global Engagement Office, coordinating the Buddies, monitoring their activities and drawing up a final report on what has been done during the year.

Buddies may also be involved in activities to support international students with international protection status, encouraging the cultural integration of international students at all times.

## 4. Project Buddy International PhD students

The aim of the project is to welcome and offer assistance to international students who register in the PhD courses of the University, helping them find their way and quickly fit into the new academic and cultural environment. In addition

to providing assistance with any paperwork that may be necessary such as residence permit applications, opening of a separate INPS position and current account, finding accommodation and health care, the Buddy is also a point of reference for the PhD student with respect to any doubts or queries he or she may have with regard to the resources available to the student (e.g. research budget) or the life in the city.

After receiving special training, the Buddies will contact the PhD students assigned to them, answer their questions, offer support in administrative procedures, act as interface with offices if necessary and provide information on university life in Padua. Buddies will collaborate with the PhD sector.

Buddies may also be involved in activities to encourage the cultural integration of international PhD students such as the PhD Welcome Day.

The Coordinating Tutor is responsible for coordinating the Buddies, assigning the exchange students to the Buddies, according to criteria established by the PhD and Postgraduate Office, monitoring their activities and drawing up a final report on what has been done during the year. The Coordinating Tutor will also be asked to help to improve the service with innovative proposals and by updating existing informative materials and creating new materials if possible.

#### **5. *Università in carcere (University in Prison) project***

The aim of the project is to provide administrative and teaching support to students imprisoned in the prisons of Padua, Venice, Rovigo and Treviso, in line with the memorandum of understanding signed with the Italian Ministry of Justice. The Coordinating Tutors shall coordinate the Teaching Tutors involved in the project, manage the administrative paperwork of each student in prison and subject to alternative imprisonment measures, update the database with data relating to the university career of students, provide assistance with the pre-registration paperwork of candidate students and monitor the procedures for the purchase and/or loan of books and requests for exams.

#### **6. *Student-athlete dual career project***

As part of the Student-athlete dual career project, whose aim is to promote and support student-athletes with outstanding sporting abilities, the tutor will promote the Project outside and inside the university community, creating high-quality study environments for all. The Tutor also coordinates the other tutors involved in the Project, manages and monitors any problems that may occur, in order to help and encourage students to attain a higher qualification together with a successful sporting career.

#### **7. *Tutors who support the Student Services Office***

The selected tutors are required to collaborate, as support to staff, on the different initiatives of the Office:

- for the Guidance and Tutoring sector, by participating in guidance initiatives to help in the choice of university courses and other educational opportunities offered by the University;
- for the Economic Benefits sector, by providing support in administrative procedures related to economic benefits, in order to promote and provide greater access to scholarships, grants and the numerous exemptions and incentives provided by the University;
- for the Inclusion sector, by providing support for the organisation of admission tests, personalised exams and services for students with disabilities, learning difficulties or other forms of vulnerability.

#### **8. *Mentor-UP Programme***

The Mentor-UP mentoring programme, a service-learning initiative of the Department of Developmental Psychology and Socialisation, aims at supporting schools and families to deal with situations of social unease of minors at risk of marginalisation and who have behavioural problems, through the collaboration of university students (involved as volunteers and active and responsible citizens).

The tutor participates - under the guidance of experts of the team - in managing the programme activities (preparation of documents for mentor selection interviews, contacts with schools, monitoring of journals and participation in the supervision of mentors) by assisting the Mentor-UP team.

#### **9. *Tutors who support the SAP - Operating Unit Well-being without risks (BSR)***

Tutoring is addressed above all to students who are enrolled in bachelor's degree courses and master's degree/single-cycle master's degree courses. The Tutor cooperates with the SAP-BSR service in order to prevent behaviour at risk, encouraging healthy habits related to psychophysical well-being.

More specifically, the Tutor is responsible for the following activities:

- managing the organisational aspects of the service activities (booking classrooms, managing the registrations of experiential groups)
- back office activities (institutional e-mail management and data processing)
- reporting on the progress of the service and coordination with other SAP Operating Units in the SCUP (Clinical Psychological University Services)
- participation in prevention activities and dissemination of information on matters related to promoting well-being and reducing behaviours at risk, addressed to students of the University of Padua.

#### **10. Graduate tutors to support SAP - Operating Units Psychological Consultation, Learning and Study, Psychological Assistance for Students**

The tutors will work at the SAP Service in activities to help ensure the success of the educational action. This support includes psychological consultation for anyone facing psychological problems, even if these are of a transitory nature.

More specifically, the Tutor is responsible for the following activities:

- providing support during the admission process to students who apply to the SAPs.
- providing support and guidance during consultations
- participation in individual or group psychological support activities/programmes
- back office activities (user monitoring and reporting).

#### **11. Training Tutoring Programme**

Training Tutoring is a guidance and tutoring Programme that includes activities and meetings during specific Courses of the University of Padua. The purpose of the programme is to provide support to first-year students to help them fit into the university environment, strengthen specific cross-sectional skills that are particularly useful for the specific study course, and help them plan and establish their educational and professional project.

The selected tutors will support the scientific and operational coordination of the Training Tutoring programme and, by area of reference, will provide their support to the management of the activities promoted by the Programme.

The tutors of the different projects will be involved at different times according to the needs of the specific project.

The Student Services Office - Guidance and Tutoring Sector, in collaboration with the specific contact persons, monitors and supervises the activities of the tutors for all projects.

### **ART. 8 TRAINING**

Tutoring is preceded by compulsory attendance in an intensive training course. Information on the training course will be published together with the selection ranking, **by Friday 17 June 2022 on the website [www.unipd.it/tutorato](http://www.unipd.it/tutorato)**.

Training is not compulsory for anyone who has been a tutor in previous years and has attended the course.

Tutors must confirm their attendance, before the start of the training, by sending an email to [tutorato@unipd.it](mailto:tutorato@unipd.it).

### **ART. 9 TUTOR'S REMUNERATION**

The tutoring grant is paid on an hourly basis and is equal to:

- EUR 16.00 gross (EUR 12.97 gross for the grant holder - EUR 11.45 net for the grant holder) for students enrolled in a degree course or master's degree course,
- EUR 20.00 gross (EUR 16.21 gross for the grant holder - EUR 14.34 net for the grant holder) for students enrolled in a PhD course.

The amount is exempt from personal income tax (IRPEF) (art. 4 Italian Law 476/1984). The grant is subject to social security deductions at the rate provided by the applicable law.

In accordance with the planned commitments, upon completion of their activities the selected tutors must send a report to the Student Services Office ([tutorato@unipd.it](mailto:tutorato@unipd.it)) describing the activities carried out and an attendance register. Tutoring will be coordinated by the project representatives.

The University reserves the right to monitor the progress of ongoing tutoring activities.

#### ART. 10 FINAL PROVISIONS

The University will fulfil the insurance obligations provided by the applicable laws.

The tutoring grant does not constitute an employment relationship nor does it imply any assessment for purposes of public competitions.

Pursuant to article 4 of Italian Law no. 241 of 7 August 1990 (New rules on administrative procedures and on the right of access to administrative documents) and subsequent amendments, the Director of the Student Services Office, Ms Alessandra Biscaro, will be appointed as the Person Responsible for the Administrative Procedure.

Selection candidates may exercise their right of access to the application documents in the manner provided by Italian Presidential Decree no. 184 of 12 April 2006 (Regulation governing access to administrative documents pursuant to Chapter V of Italian Law 241/90).

Personal data collected for the purposes set out in this notice is processed in compliance with the provisions of Regulation (EU) no. 679 of 27 April 2016 (General Data Protection Regulation, GDPR).

The "Data Controller" is the University of Padua, with registered office in Via 8 Febbraio, 2 - 35122 Padua. The complete privacy policy is available from the Data Controller or on [www.unipd.it/privacy](http://www.unipd.it/privacy).

*N.B. This notice has been translated into English for information purposes only.*

*With regard to the handling and resolution of disputes, and for all legal effects, only the Italian version shall be considered valid.*

For further information, please contact:

**Student Services Office**

**Guidance and Tutoring Sector**

Tel. 049 827 5044

e-mail: [tutorato@unipd.it](mailto:tutorato@unipd.it)

THE RECTOR

Prof. Daniela Mapelli

*Digitally signed pursuant to Italian Legislative Decree no. 82/2005*