

Anx. to the Decree no.

Rec. no.

CALL FOR PROPOSALS FOR INNOVATIVE PROJECTS SUBMITTED BY STUDENTS FOR THE 2021/22 ACADEMIC YEAR

Article 1 – PURPOSES

This call is intended for **students proposing innovative projects for increasing teaching quality** who are interested in accessing funding set forth by the 'Regolamento per il finanziamento delle iniziative culturali e dei progetti innovativi proposti dagli studenti' approved by the Board of Administration on 21 July 2020 and implemented via Rector's decree no. 2612/2020.

Article 2 - HOW TO APPLY

The students who are applying for such funding must be regularly enrolled, or behind by no more than one year, in a Bachelor's, Master's or Single-cycle degree programme, Specialisation or PhD programme of the University of Padua **for the a.y. 2021/22**.

Students can submit their projects individually or in groups. For the purposes of this call, each student may only join one group or association, or their name will be deleted from all the lists in which it appears.

The innovative projects must be supervised by a lecturer of the University of Padua, who will be responsible for the project. The funding will be allocated to one of the University Departments.

The application must be submitted online following the instructions available on the web page www.unipd.it/iniziative-culturali-studenti. **The procedure is active as of the publication of this call to 30 November 2021.**

The applications received after the deadline shall not be considered for assessment.

Article 3 - INFORMATION TO BE PROVIDED IN THE APPLICATION

The application, to be submitted through the online procedure, must include the following information:

- Student coordinating the project
- Lecturer (of the University of Padua) supervising the project;
- Title of the project
- Setting objectives and innovative relevance
- Proposed activities and actions
- Expected results
- Involvement
- Financial data and analytical plan

Article 4 - ASSESSMENT COMMITTEE AND PROCEDURES

The Committee, appointed by the Regulation implemented via Rector's Decree no. 2612/2020, shall assess the students' projects by giving priority to those that aim to **increase teaching quality** and by applying the following criteria:

1. **objectives and innovative relevance:** ability to propose and develop original ideas, tools, methods and content for innovative teaching;
2. **proposed activities and actions:** description of the activities, connection with one or more subject areas, duration of the project;
3. **expected results and definition of measurable impact indicators;**
4. **involvement:** students involved, collaborations - if any, even outside the University of Padua, joint-funding -if any.

The Committee shall not approve the projects that:

- include educational content replacing and/or overlapping with curricular training activities;
- do not comply with the aims of this call for proposals;
- have a clear political propaganda nature;
- have already been funded by calls for projects for cultural initiatives and teaching quality improvement of the University of Padua.

The Committee shall submit the applications that are worthy of approval to the Board of Administration for the final decision -at its next meeting- along with a proposal of the estimated funding for each project.

Following the approval of the Board of Administration, the ranking list with the allocation of funds will be made public on the related web page www.unipd.it/iniziativa-culturali-studenti. The publication of the ranking list shall be considered, for all legal purposes, as notification to the interested parties of the allocation of funds.

Should a major revision of the project be necessary due to the allocated funding not matching the estimated budget, the lecturer supervising the project should accept the funding by emailing the Student Service Office (benefici.studenti@unipd.it) and submit a revised financial plan based on the funding actually granted.

Article 5 - AMOUNT OF THE FUNDING AND REPORTING

Approval of projects may be granted up to a maximum of EUR 200,000.00 of total funding. **Each project shall be funded up to a maximum of EUR 15,000.00.**

No funding is allowed for students or University staff.

The funding allocated to the Innovative projects approved for the 2021/22 a.y. shall be spent by December 2022.

The offices of the Area Finanza e Programmazione shall make the allocated resources available to the Department, along with the accounting instructions on how to use the funding, within 60 days of the approval by the Board of Administration.

On the project's completion, the project coordinator shall submit a final report on the activities carried out and the results achieved to the Student Service Office by 30 November 2022.

Further information is available at the Student Service Office, email address benefici.studenti@unipd.it.

Article 6 - LIABILITY AND FUNDING WITHDRAWAL

The supervising lecturer is entirely and directly responsible for the activities carried out under the project. The University shall be entitled to suspend funding at any time if conduct not compliant with the provisions set forth by this call for proposals or breaches occur.

Art. 7 - PERSON APPOINTED TO OVERSEE THE PROCEDURE

Pursuant to art. 4 of law no. 241, dated 7 August 1990 (New rules on administrative procedures and right to access administrative documents) and subsequent amendments, Ms Alessandra Biscaro, Head of the Student Service Office, is appointed to oversee the administrative procedure.

Candidates may exercise their right to access the competition records following the procedures set forth by Italian Presidential Decree no. 184, dated 12 April 2006 (Regulations on accessing administrative documents in compliance with item V of law 241/90).

Article 8 - PROCESSING OF PERSONAL DATA

The personal data collected for the purposes outlined in this call for applications shall be processed in compliance with EU Regulation 2016/679 (General Data Protection Regulation, GDPR).

The 'data controller' is the University of Padua, registered office in Via 8 Febbraio, 2 - 35122 Padova. The full text of the privacy policy statement is held by the data controller, or it is available at www.unipd.it/privacy.

Article 9 – GENERAL PROVISIONS

This call for proposals and the relevant forms are available on the University's website at www.unipd.it/iniziative-culturali-studenti.

Further information and detailed rules can be requested directly to the Student Service Office, via del Portello 31 (e-mail: benefici.studenti@unipd.it).

*NB The present call for applications is translated into English for informational purposes only.
Should any disputes arise and for all legal purposes, only the Italian version shall be considered valid.*

Padua,

The Rector
Prof. Daniela Mapelli
digitally signed as per Italian legislative decree no. 82/2005

Person appointed to oversee the administrative procedure Dott.ssa Alessandra Biscaro	The Head of the Division Dott. ssa Roberta Rasa	The Director General Ing. Alberto Scuttari
Date	Date	Date