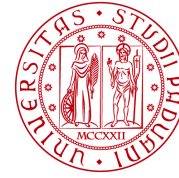


UNIVERSITÀ
DEGLI STUDI
DI PADOVA

**COMPETITION FOR THE AWARD
OF REGIONAL SCHOLARSHIPS
A.Y. 2024/2025**





SUMMARY OF DEADLINES

HOW TO APPLY?



RANKING LISTS





Appendix to Decree Ref. no.

Prot. no.

TABLE OF CONTENTS

1. PURPOSE OF THE CALL FOR APPLICATIONS.....	4
SUBMISSION OF THE APPLICATION.....	4
2. WHO CAN APPLY.....	4
3. HOW TO APPLY: TERMS AND DEADLINES.....	5
4. DEFINITION OF STATUS	6
ASSESSMENT CRITERIA.....	8
5. CRITERIA FOR ASSESSING ECONOMIC CONDITIONS.....	8
6. CRITERIA FOR DETERMINING MERIT.....	8
7. STUDENTS WITH DISABILITIES.....	10
8. PREVIOUS CAREERS AND VALID UNIVERSITY CREDITS.....	11
AWARDING THE SCHOLARSHIP.....	12
9. FUNDING AND AMOUNTS	12
10. PUBLICATION OF THE RANKING LISTS	15
11. STUDY SCHOLARSHIP PAYMENT PROCEDURES.....	16
REVOCAION OF BENEFIT, CHECKS AND FINAL RULES	17
12. REVOCAION OF ELIGIBILITY AND RETURN OF THE SCHOLARSHIP	17
13. DECLARATIONS: CORRECTIONS, CHECKS AND SANCTIONS	17
14. FINAL RULES	18



1. PURPOSE OF THE CALL FOR APPLICATIONS

As part of the Annual Plan for the implementation of the Right to University Education of the Veneto Region for the 2024/25 academic year, the University of Padua issues the call for applications for the awarding of scholarships for capable and deserving students without financial means. The scholarship is intended to help students cover their living expenses for a minimum of ten months during each academic year.

[Go back to the table of contents](#)

SUBMISSION OF THE APPLICATION

2. WHO CAN APPLY

Students enrolled for the 2024/25 academic year at the University of Padua, with suitable economic and merit requirements, may participate in the competition for regional scholarships.

Applications may be submitted by students who meet the following criteria:

- being enrolled **for the first time in the first year of a degree programme/master's degree programme/single-cycle degree programme**;
- being enrolled in **subsequent years of a degree programme/master's degree programme/single-cycle degree programme** (those obtaining a bachelor's degree after the deadline of this call and who intend to register for a master's degree programme during the year may also participate, abiding by the same procedures and deadlines specified in art. 3 of this call);
- being enrolled in a **PhD programme**, provided that they have not already been awarded another scholarship.

Students can apply for a scholarship for several years or semesters depending on the degree programme they are enrolled in, and specifically:

- 7 semesters for students enrolled in **degree programmes** starting from the year of first registration (7 years for students in part-time programmes);
- 5 semesters for students enrolled in **master's degree programmes** starting from the year of first registration (5 years for students in part-time programmes);
- 11 semesters for students enrolled in **single-cycle degree programmes lasting 5 years** (11 years for students in part-time programmes);
- 13 semesters for students enrolled in **single-cycle degree programmes lasting 6 years**, (13 years for students in part-time programmes);
- 3 years for students enrolled in **PhD programmes**.

Students with a **disability equal to or greater than 66%**, recognised by the National Health Service or with a disability **recognised pursuant to art. 3, par. 1 of Law No. 104 of 05/02/1994** who are enrolled in degree programmes, will be granted benefits for the following periods:

- 9 semesters for bachelor's degree programmes;
- 7 semesters for master's degree programmes;
- 13 semesters for five-year single-cycle degree programmes;
- 15 semesters for six-year single-cycle degree programmes.

The following students are not eligible:

- those who already hold a qualification, obtained either in Italy or abroad, at a level equal to or higher than the degree programme they are enrolling in;
- those who have received the scholarship in a previous degree programme of the same level as the current one and have not repaid the benefits received (see art. 12.b).



The regional scholarship may be combined with other scholarships that do not have the same purpose to cover education expenses, regardless of the reason for which they were awarded, in addition to those awarded by national or foreign institutions to promote the educational or research activities of scholarship holders (mobility scholarships).
[Go back to the table of contents](#)

3. HOW TO APPLY: TERMS AND DEADLINES

To be eligible for the scholarship, students must complete all the following steps BY 30 SEPTEMBER 2024:

- A.** fill in and confirm the **APPLICATION for BENEFITS** in Uniweb (also for students who register during the year);
- B.** request the issuance of the **ISEE Parificato certificate** (*Indicatore della Situazione Economica Equivalente*, Equivalent Economic Situation Indicator) for the benefits related to the right to university education (also for students who register during the year);
- C.** **complete the enrolment for the academic year 2024/25** by paying the first instalment of the fee (if enrolled in the first year, the enrolment must be completed by the date specified in the call for admission).

A. The **APPLICATION FOR BENEFITS** is a self-certification that must be completed and confirmed online in order to apply for the scholarship. In doing so, you are authorising the University to acquire your ISEE certificate directly from the INPS database (or from the Tax Assistance Centre (CAF) affiliated with the University, in the case of an ISEE Parificato).

- ✓ **WHERE TO SUBMIT THE APPLICATION:** the **Application for Benefits** is available exclusively **online, in your personal area in Uniweb**, under “Right to study - Certifications of disability/dyslexia, Summer courses - Application for Benefits”.
Entry of the Application for Benefits is possible after registration with Uniweb. For this purpose, only the tax code is required; it is not necessary to have already registered. **It follows that those who register during the year (registrations in master’s degree programmes, transfers from another University, etc.) are also required to comply with the deadlines indicated above.**
- ✓ **VERIFICATION TOOLS:** once completed, the application must be definitively confirmed, under penalty of invalidity. The student will receive an email at their personal or institutional email address confirming receipt of the Application for Benefits. A second confirmation e-mail will also be sent when the ISEE data has been acquired. The Application for Benefits may be changed directly by the user, through the same procedure, by 30 September 2024. **The Application for Benefits saved in UNIWEB's personal area constitutes the only evidence of the submission of the application, therefore it is recommended that students make sure that it is available.**

B. For the **ISSUANCE of the ISEE certificate**, the student must submit and sign a Single Declaration in Lieu (Dichiarazione Sostitutiva Unica, DSU), electronically through the INPS website or personally at a Tax Assistance Centre (CAF) or other competent Body. Please note that the date of signature indicated on the receipt for submission of the DSU and not the date of issue of the ISEE certificate will be valid.

ISEE CERTIFICATE TO REQUEST

- ✓ **UNIVERSITY ISEE CERTIFICATE**
The University may only acquire an **ISEE certificate for the benefits related to the right to university education issued to the benefit applicant** (in the case of members of the same household, the tax codes of all applicants must be provided).



The ISEE certificate must **be valid**, i.e. it must not have expired on the date of confirmation of the Application for Benefits in Uniweb.

The student is also required to verify that **there are no comments on omissions/discrepancies** on the ISEE certificate. If there are omissions/discrepancies as a result of mistakes while filling in the DSU, a new DSU must be submitted including the information previously omitted or otherwise expressed, within the deadlines set.

✓ CURRENT ISEE CERTIFICATE

It is an indicator calculated from an ISEE certificate for the right to university education with the above-mentioned requirements, but referring to income over the last twelve months, requested if adverse events occur (e.g. loss of job, in the event of a significant change in household income, etc.).

The current ISEE **can only be requested if the conditions imposed by the relevant regulations are met** (for more information, contact a CAF/professional).

The relevant DSU must, in any case, be signed within the 30 September 2024.

If it is used, it is necessary to communicate this to the e-mail address benefici.studenti@unipd.it by the 30 September 2024.

✓ ISEE PARIFICATO FOR INTERNATIONAL STUDENTS (EU AND EXTRA-EU)

It is a different certification required for:

- international students residing abroad (outside Italy), with a household residing abroad (outside Italy);
- international students residing in Italy, but with earned income of less than € 9,000.00 and with a household residing abroad (outside Italy);
- Italian students residing abroad (outside Italy), enrolled or not in the Italian Register of Residents Abroad (AIRE).

Issuance of the ISEE Parificato certificate must be requested exclusively from the CAF affiliated with the University, the details of which may be viewed at www.unipd.it/en/isee

The data contained in the ISEE certificate, if valid, compliant and issued for the right to university education, will be acquired directly from the INPS database (or from the CAF affiliated with the University, in the case of an Equivalent ISEE) following confirmation in Uniweb of the Application for Benefits.

For the purpose of assessing the economic conditions for issuing the ISEE certificate, only income and assets held in Italy are considered for students recognised as political refugees, stateless persons and beneficiaries of subsidiary and temporary protection.

C. In order to apply for the scholarship, it is also necessary to **complete the enrolment for the 2024/25 academic year by paying the first instalment of the fee by the 30 September 2024.**

For those enrolled in years subsequent to the first, the fee is available in Uniweb, under "Right to study - Certifications of disability/dyslexia, Summer courses – Payments"; for those who are enrolling, registration must be completed by the date indicated in the admission notice.

Any new registrations finalised after the 30 September 2024 and any late enrolments due to the cancellation of applications for qualifications that have already been finalised by the 30 September 2024, will be automatically acquired and assessed no later than the second allocation, subject to the completion of the Application for Benefits and the issue of the ISEE certificate by 30 September 2024.

Failure or incorrect completion of any of the above steps, including failure to pay the first instalment of the fee by the specified deadline, will result in disqualification from the competition.

The **complete Guide to the Application for Benefits and calculation of the ISEE** is available at www.unipd.it/en/isee.

[Go back to the table of contents](#)

4. DEFINITION OF STATUS

1. For the purposes of defining the amounts of the benefit, the following definitions apply:



- a. **ON SITE:** the student resides in the municipality or in the area surrounding the venue of the course attended (**within a distance of 40 km and/or and 40 minutes'** travel time by public transport).
- b. **COMMUTER:** the student resides in a place that allows daily commuting to the venue of the course attended within distances of **between 40 and 80 km and/or travel time of between 40 and 80 minutes** by public transport.
- c. **OFF-SITE:** the student resides in a place that is well away from the venue of the course attended (**more than 80 km and/or more than 80 minutes'** travel time by public transport to the course venue); for this reason, the student finds paid accommodation in the vicinity of the course venue (or in a municipality classified as on-site with respect to the course venue), using public residential facilities or private accommodation **for a period of no less than 10 months** (5 months, or until the graduation for those enrolled in their final "additional") in the 2024/25 academic year.

A contract for accommodation close to the place of study for less than 10 months does not prevent you from being classified as living off-site, provided that you participate in a **mobility programme abroad (including internships** that are essential for obtaining the degree) promoted by the University, **or you do a curricular traineeship in Italy** in a location more than 80 km and more than 80 minutes away from the course venue. This is subject to the condition that you have paid accommodation abroad, or in the Italian municipality where the traineeship takes place, for a period which, together with the time spent in Italy (at the venue of the course attended), is of at least ten months.

In case the student is not paying for accommodation for the minimum number of months required, he/she will be considered as a commuter. See the procedure for **checking paid accommodation under point 2**.

Consult the **tables of geographical distances** that serve as reference for the identification of the status for the purposes of the regional scholarship, unless proven otherwise by the student.

So-called "independent" students who, regardless of the distance between their place of residence and the venue of the course attended, have been living outside their original family home for at least two years since the date of submission of their DSU, in a property not owned by a member of their family and in a paid accommodation for a period of no less than ten months, and whose income from employment or similar activities has been declared for at least two years to be not less than € 9,000.00 per year, **will be considered as off-site students**. In case the student is not paying for accommodation for the minimum number of months required, he/she will be considered as an on-site or commuter.

2. The procedure for entering the documentation of the paid accommodation is described below.

Students who have confirmed that they meet the requirements for "off site" status in the Application for Benefits will need to enter in the appropriate **Rent contract** procedure available under Initiatives on **Uniwep** the documentation attesting their role as a tenant in paid accommodation that they will be using for a total of at least 10 months during the academic year (5 months or until the graduation only in case of "additional" semester).

Specifically, they will need to submit:

- the registration of the rent contract with the Revenue Agency, including any extensions, transfers, terminations or assignments, in the case of private accommodation in Italy;
- the hospitality contract, in the case of accommodation in a college;
- the rental agreement concluded abroad and the related bilateral agreement, in the event of taking part in mobility programmes.

Beneficiaries of accommodation at ESU residential facilities do not have to upload any documents.

The outcome of the checks will be available to view within 20 days after uploading (starting from September 2024), by accessing the Application for Benefits again and clicking on *Continue - View submitted request data*.

Those who correctly upload the required documentation to the online procedure **by 30 September 2024** will receive the amount of the scholarship due as off-site students by the first allocation (if assigned).



In the event of failure to upload by the deadline, or of incomplete or non-compliant documentation (including a temporary inability to certify the 10 months' fees), the scholarship amount that will be provided in the first allocation will **only be the amount for those with "commuter" status (if assigned)**.

The online procedure will reopen from **20 November 2024 to 30 April 2025** and any supplement will be paid within the month following the month in which the uploaded documentation is approved.

The FAQs on the procedure can be found here: www.unipd.it/en/checks-verifications

3. Students are required to promptly notify any change that occurs during the course of the year as regards their meeting the requirements for the definition of their status.

If a student does not meet the above-mentioned requirements, also as a result of any early termination or take overs during the year of the contracts for paid accommodation, he or she shall forfeit any benefit that he or she may have received and shall be required, in addition to the return of any undue amounts received, to pay the assessment fee and the related administrative penalty.

Please note that anyone making untrue declarations, forming false documents or making use thereof, shall be punished in accordance with the Criminal Code and the special laws on the subject.

[Go back to the table of contents](#)

ASSESSMENT CRITERIA

5. CRITERIA FOR ASSESSING ECONOMIC CONDITIONS

A student's economic conditions are identified on the basis of ISEE and ISPE, calculated in accordance with the procedures set out in the DPCM (Prime Ministerial Decree) No. 159 of 5 December 2013, as amended and supplemented.

To gain access to the benefit:

- a. **the ISEE for the benefits related to the right to university education must not exceed the limit of € 26,306.25.** Any scholarship received in the calendar year 2022 must be declared in the ISEE calculation. For the sole purpose of ascertaining eligibility for the competition, the University will not take this amount into account. Those who received their scholarship at another university during the 2022 calendar year must produce the relevant *Certificazione Unica* (Single Certification) indicating the amount of the scholarship received from their original University, and send it to the Student Services Office by email to benefici.studenti@unipd.it.
- b. **ISPE (Indicatore della Situazione Patrimoniale Equivalente) must not exceed the limit of € 42,192.96.** The ISPE value will be calculated directly by the University (ISP/equivalence scale).

[Go back to the table of contents](#)

6. CRITERIA FOR DETERMINING MERIT

For students enrolled for the first time, in the first year:

- a. **of a degree programme, master's degree programme and single-cycle degree programme**, the scholarship is awarded solely on the basis of financial requirements, while the merit requirement is assessed ex post, taking into account the credits accrued during the academic year in question. The scholarship is paid in two instalments in accordance with the procedures and deadlines set out in Article 10 of this Notice; the second instalment of the scholarship is paid only if the student obtains at least **20 ECTS credits** (10 ECTS credits if enrolled on a part-time basis), without recognition from previous careers, **by 10/08/2025**.

N.B. If the above-mentioned merit requirements are met after 10/08/2025 and by 30/11/2025, only the first instalment of the scholarship will be maintained. If the above-mentioned merit requirements are not even met by 30/11/2025, the scholarship will be permanently revoked. Having the scholarship revoked requires **repayment of the full amount** of the scholarship, of the regional tax and of the amount relating to the value of the services actually used for accommodation and catering.



- b. as regards **PhD degree programmes**, the only requirement for access to the benefit is the admission to the degree programmes in accordance with the procedures set out in the respective Regulations.

For students enrolled in the years subsequent to the first year:

- a. **of a degree programme, master's degree programme and single-cycle degree programme**, the benefit is only granted if the student meets the following merit requirements **by 10/08/2024** in relation to the years of his/her career, including the year for which he/she is applying, **as well as the fulfilment of any educational obligations** where envisaged at the time of admission to the degree programmes (he/she must also be admitted to attend the year of the degree programme for which the benefits are requested, based on the Regulations):

DEGREE PROGRAMMES

<i>(full-time)</i>	
YEAR OF ENROLMENT	MINIMUM ECTS CREDITS REQUIRED
2	25
3	80
Last semester	135

<i>(part-time)</i>	
YEAR OF ENROLMENT	MINIMUM ECTS CREDITS REQUIRED
2	12
3	25
4	60
5	80
6	110
7	135

MASTER'S DEGREE PROGRAMMES

<i>(full-time)</i>	
YEAR OF ENROLMENT	MINIMUM ECTS CREDITS REQUIRED
2	30
Last semester	80

<i>(part-time)</i>	
YEAR OF ENROLMENT	MINIMUM ECTS CREDITS REQUIRED
2	15
3	30
4	60
5	80

SINGLE-CYCLE DEGREE PROGRAMME

Duration: 5 years <i>(full-time)</i>	
YEAR OF ENROLMENT	MINIMUM ECTS CREDITS REQUIRED
2	25
3	80
4	135
5	190
Last semester	245

Duration: 6 years <i>(full-time)</i>	
YEAR OF ENROLMENT	MINIMUM ECTS CREDITS REQUIRED
2	25
3	80

Duration: 5-6 years <i>(part-time)</i>	
YEAR OF ENROLMENT	MINIMUM ECTS CREDITS REQUIRED
2	12
3	25
4	60
5	80
6	110
7	135
8	165
9	190
10	220
11	245



4	135
5	190
6	245
Last semester	300

12	275
13	300

- b. as regards **PhD degree programmes**, the requirement for access to the benefit is meeting the necessary requirements for enrolment in the subsequent years in accordance with the procedures set out in the respective Regulations.

N.B.: in the case of **registration with career shortening**, students enrolled in the years subsequent to the first of degree programmes, master's degree programmes and single-cycle degree programmes are always required to obtain at least 55 ECTS credits for each year of enrolment before the 2024/2025 academic year. The credits must be obtained by 10/08/2024.

To meet the minimum merit requirements, a **bonus** is applied in addition to the credits actually obtained. **It is applied automatically by the office without any prior request from the student.**

This bonus is only used once during the entire university course of study and has a different value depending on the year of the degree programme in which it is applied:

- it is worth 5 ECTS credits if used to obtain the benefit for the second academic year of degree programmes and single-cycle degree programmes;
- it is worth 12 ECTS credits if used to obtain the benefit for the third academic year of degree programmes and single-cycle degree programmes;
- it is worth 15 ECTS credits if used to obtain the benefit for the following academic years, for the additional semester and for the master's degree.

If the bonus is only partly used, the remaining portion can be used in subsequent years, even in one of the years attending the master's degree.

When registering in a master's degree programme, it is necessary to indicate any bonus used in a degree programme obtained at another University by sending an email to benefici.studenti@unipd.it.

The bonus will not be awarded to part-time students who meet the merit requirements or to those enrolling in a master's degree programme with a foreign qualification from the 2023/2024 cohort onwards.

[Go back to the table of contents](#)

7. STUDENTS WITH DISABILITIES

In order to receive the scholarship, students with disabilities, **enrolled in years subsequent to the first**, must have accrued the number of credits indicated in the table **by 10 August 2024**.

For those **enrolled in bachelor's degree programmes**:

Year since enrolment	Disability between 66% and 80%	Disability between 81% and 100% or recognition under Article 3(1) of L. (Law) no. 104 of 05/02/1994:
second Year	20 credits	15 credits
third year	64 credits	48 credits
fourth year	108 credits	81 credits
last semester	144 credits	108 credits



For those **enrolled in master's degree programmes** :

Year since enrolment	Disability between 66% and 80%	Disability between 81% and 100% or recognition under Article 3(1) of L. (Law) no. 104 of 05/02/1994:
second Year	24 credits	18 credits
third year	64 credits	48 credits
last semester	96 credits	72 credits

For those **enrolled in single-cycle degree programmes**:

Year since enrolment	Disability between 66% and 80%	Disability between 81% and 100% or recognition under Article 3(1) of L. (Law) no. 104 of 05/02/1994:
second Year	20 credits	15 credits
third year	64 credits	48 credits
fourth year	108 credits	81 credits
fifth year	152 credits	114 credits
sixth year	196 credits	147 credits
seventh year	240 credits	180 credits
last semester	288 credits	216 credits

To meet the minimum merit requirements, a **bonus** is applied in addition to the credits actually obtained. This bonus is only used once during the entire university course of study and has a different value depending on the year of the degree programme in which it is applied:

Year since enrolment	Disability between 66% and 80%	Disability between 81% and 100% or recognition under Article 3(1) of L. (Law) no. 104 of 05/02/1994:
second Year	4 bonus credits	3 bonus credits
third year	9 bonus credits	7 bonus credits
subsequent years	12 bonus credits	9 bonus credits

If the bonus is only partly used, the remaining portion can be used in subsequent years, even in one of the years attending the master's degree. It is applied automatically by the office without any prior request from the student.

Students with disabilities are not subject to:

- the merit-based withdrawal provided for first-year students who do not achieve at least 20 CFUs by November 30;
- the provision that makes the payment of the second scholarship installment conditional on achieving a certain number of credits by August 10.

[Go back to the table of contents](#)

8. PREVIOUS CAREERS AND VALID UNIVERSITY CREDITS

Only university credits valid for obtaining the qualification and included in the study plan of the degree programme for which the students are applying for the benefit are considered valid for the purposes of eligibility for the scholarship, even if different from the previous year.



Validated credits from training activities carried out outside the university (vocational training courses, seminars, internships, language certifications, etc.) and validated credits from previous completed degree programmes **do not count** towards determining the merit considered for the purposes of eligibility for the scholarship.

All years in which the student has been enrolled in any degree programme, at this or another university, are considered career years.

Students who, as a result of:

- **a previous withdrawal from studies or forfeiture of studies**, enrol in another university programme, will be considered as enrolled for the first time for the purposes of the merit requirement set out in this notice, and will not cumulate the years of any previous enrolment, starting from the date of their first registration in the university system, provided that have not received any scholarship during the previous enrolment (or, if they have received one, they have renounced it and consequently returned it at the time of submitting the application). Any university credits acquired during the previous career may not be counted for merit for the purposes of the award of the study scholarship during the new career.

- **having moved to another degree programme**, cumulate the years of previous enrolment in order to qualify for the benefits provided for by D.P.C.M. (Prime Ministerial Decree) of 09/04/2001, starting from the date of first registration. Credits obtained during the previous enrolment, if recognised in the study plan, can be considered for merit purposes in determining scholarship eligibility.

[Go back to the table of contents](#)

AWARDING THE SCHOLARSHIP

9. FUNDING AND AMOUNTS

The Regional Scholarship Fund consists of:

- a. the proceeds of the regional fee for the right to university education;
- b. the share of the state supplementary fund specifically established pursuant to D.Lgs. (Legislative Decree) No. 68/2012 and the DPCM (Prime Ministerial Decree) of 9 April 2001;
- c. the Veneto Region's own resources pursuant to D.Lgs. (Legislative Decree) No. 68/2012.
- d. National Recovery and Resilience Plan (NRRP) funds: a Next Generation EU initiative funded by the European Union and mission 4 component 1 investment 1.7.

The resources derived from the proceeds of the regional fee for the right to university education, from the state fund and from regional funds are distributed according to the following criteria:

- a. **30% to students enrolled for the first time in the first year of a degree programme, master's degree programme and single-cycle degree programme**, of which only 7%, as a maximum limit, is reserved for non-EU students enrolled for the first time in the first year of a degree programme, a single-cycle degree programme or a master's degree programme to which they are admitted with a non-EU qualification.
- b. **70% to students enrolled in years subsequent to the first of all degree programmes.**

If funds from the state supplementary fund remain available, after ensuring that scholarships have been awarded to eligible students enrolled in the first and subsequent years (Italian, EU and non-EU, not included in the reserve), and after allocating 7% of the funds to non-EU first-year students, for whom these funds are reserved, any remaining funds will be allocated to eligible students applying for the regional scholarship for non-EU first-year students who have enrolled for the first time in the first year of degree programmes, single-cycle degree programmes and master's degree programmes to which they have been admitted with a non-EU qualification.

Eligible students in the regional scholarship ranking lists on schedule with their studies are entitled to a total or partial exemption as provided for in the Call for student fees and exemptions for the 2024/25 academic year.



With reference to D.M (Ministerial Decree) 1320/2021, which on the one hand introduces a **15% increase** in the study scholarship for students whose ISEE is less than or equal to **€ 13,153.11**, and on the other confirms that the amount of the study scholarship is paid in full to students whose ISEE is less than or equal to **€ 17,537.50**, in compliance with the principle of the progressiveness of the value of the scholarships, a table is shown below that illustrates the value according to the ISEE band of reference.

For full-time students:

Status	Scholarship amount for ISEE of less than € 13,153.12	Scholarship amount for ISEE of between € 13,153.12 and € 17,537.50	Minimum scholarship amount for an ISEE above € 17,537.50 (gradually reduced to)
Off-site	€ 8,068.36	€ 7,015.97	€ 3,507.98
Commuter	€ 4,715.05	€ 4,100.05	€ 2,050.02
On site	€ 3,251.78	€ 2,827.64	€ 1,413.82

For students enrolled on a part-time basis:

Status	Scholarship amount for ISEE of less than € 13,153.12	Scholarship amount for ISEE of between € 13,153.12 and € 17,537.50	Minimum scholarship amount for an ISEE above € 17,537.50 (gradually reduced to)
Off-site	€ 4,034.17	€ 3,507.98	€ 1,753.99
Commuter	€ 2,357.52	€ 2,050.02	€ 1,025.01
On site	€1,625.89	€ 1,413.82	€ 706.91

A student who has received a scholarship on a part-time basis and whose part-time study scheme is subsequently cancelled or revoked shall not be entitled to any additional scholarship.

For students enrolled in PhD degree programmes:

PhD research	Scholarship amount for ISEE of less than € 13,153.12	Scholarship amount for ISEE of between € 13,153.12 and € 17,537.50	Minimum scholarship amount for an ISEE above € 17,537.50 (gradually reduced to)
	€ 8,068.36	€ 7,015.97	€ 3,507.98

Part of the **study scholarship is provided in services** (food and accommodation).

A fee of **€ 1,600.00**, corresponding to the standard fee due for the accommodation service, and a fee of **€ 760.00**, corresponding to the catering service (one meal per day), is deducted from the **off-site** students who use the residential facilities of the ESU of Padua. ESU provides the **commuter** students or students enrolled in PhD programmes with a catering service (one meal per day) for which a fee of **€ 540.00** is deducted (on an annual basis, in relation to the months in which the services are actually provided).

	DEDUCTIONS FOR SERVICES	
	CATERING	ACCOMMODATION
off-site/independent	€ 760.00 (1 free meal per day)	€ 1,600.00*
commuter	€ 540.00 (1 free meal per day)	€ 0.00

* only to those using ESU residences



Part-time students enrolled in degree programmes, master's degree programmes and single cycle degree programmes have access to the catering service at a rate of € 5.70.

The amount of the scholarship paid to the student in cash will therefore be reduced by deductions for services, for which a refund in cash cannot be requested even if the services are not used.

ESU provides PhD students with a catering service (one meal per day) for which a fee of € 540.00 is deducted (on an annual basis, in relation to the months in which the services are actually provided).

In the event that the scholarship is awarded for the additional semester beyond the duration of the degree programme, the amounts of the scholarship and service charges are reduced by 50%.

In order to further promote the access of women students to higher education in science subjects and to reduce the so-called gender gap in this area, female students enrolled in S.T.E.M. degree programmes (Science, Technology, Engineering and Mathematics) are given a study scholarship amount that is increased by 20%. This increase cannot be cumulated with the 15% increase provided for an ISEE less than or equal to € 13,153.11. For the identification of S.T.E.M. degree programmes, reference should be made to the table published in [USTAT](#).

Scholarship amounts increased for full-time STEM students:

Status	Scholarship amount for ISEE of between € 0 and € 17,537.50	Minimum scholarship amount for an ISEE above € 17,537.50 (gradually reduced to)
Off-site	€ 8,419.16	€ 4,209.58
Commuter	€ 4,920.06	€ 2,460.03
On site	€ 3,393.16	€ 1,696.58

Scholarship amounts increased for STEM students enrolled in part-time programmes:

Status	Scholarship amount for ISEE of between € 0 and € 17,537.50	Minimum scholarship amount for an ISEE above € 17,537.50 (gradually reduced to)
Off-site	€ 4,209.58	€ 2,104.79
Commuter	€ 2,460.03	€ 1,230.02
On site	€ 1,696.58	€ 848.29

Students **enrolled in two programmes at the same time** must identify one of the two enrolments as a reference in order to benefit from the provisions of the current legislation on the right to university education. If you have never received benefits for the right to university education, you will therefore need to select one of the two enrolments as a non-modifiable reference for the entire duration of your simultaneous enrolment in both programmes. However, if you are already receiving benefits for the first programme you enrolled in, you will not be able to choose the second enrolment as a reference for benefits for the right to university education.

Students enrolled in multiple degree programmes at the same time are allowed to obtain and maintain the scholarship, increased by 20%, if they meet and maintain the merit requirements specified in this call throughout the entire duration of the programmes. Those wishing to take advantage of this increase must make their double enrolment known by email to benefici.studenti@unipd.it within one week from the date on which the definitive ranking list is



published. The 20% increase is not due if the student no longer meets the eligibility requirements for the scholarship related to the degree programme for which the aforementioned increase applies.

Scholarship increases for female students enrolled in STEM programmes and for students enrolled in multiple programmes are not cumulative with each other or with increases due to independent students.

Independent students are awarded a scholarship equivalent to that of off-site students as defined in art. 3, par., lett. a) of D.M. (Ministerial Decree) no. 1320 of 17/12/2021; the maximum amount of the scholarship is € **7,015.97**.

[Go back to the table of contents](#)

10. PUBLICATION OF THE RANKING LISTS

Students are required to consult the ranking lists that will be published on the page www.unipd.it/graduatorie-borse-studio-regionali.

- ✓ **TYPES OF RANKING LISTS: four different ranking lists are envisaged, drawn up as follows:**
 - a. For students with Italian and European citizenship (and non-EU citizenship with EU access title) enrolled in the first year of all degree programmes, master's degree programmes and single-cycle degree programmes, a single ranking list of eligible students will be approved, without differentiation between degree programmes, defined in ascending order on the basis of the ISEE for the benefits related to the right to university education.
 - b. For students with non-EU citizenship enrolled in the first year of all degree programmes, master's degree programmes and single-cycle degree programmes to which they have been admitted with a non-EU qualification, a single ranking list of eligible students will be approved, without differentiation between degree programmes, defined in ascending order on the basis of the ISEE for the benefits related to the right to university education.
 - c. For students enrolled in the second year and subsequent years (holding any citizenship), of all degree programmes, single-cycle degree programmes and master's degree programmes, a single ranking list of eligible students will be approved, without differentiation between degree programmes, according to the merit coefficient as defined below. Where the merit coefficient is equal, preference is given to students with a lower ISEE.
 - d. For students enrolled in PhD programmes who do not already benefit from a ministerial scholarship, a single ranking list of eligible students will be approved, defined in ascending order on the basis of the ISEE for the benefits related to the right to university education.

The merit coefficient takes into account two factors:

a. the average number of CFUs of the degree course/arrangement is calculated as the sum of the number of credits passed by students by 10 August taking into account the number of enrolments of each, divided by the number of students enrolled and enrolled in the degree course. Students must have been enrolled in the same degree programme for a number of times not exceeding the stipulated duration + 1; students with zero examinations are excluded;

b. the grade point average for the degree/programme is calculated as the sum of the weighted average of the grades of students enrolled and enrolled in the same degree/programme, divided by the number of enrolled and enrolled students. Students must be enrolled in the same degree programme/organisation for a number of times not exceeding the stipulated duration + 1; students with zero examinations are excluded.

The merit coefficient is calculated by adding the percentage change in the credits accrued by each student, by 10 August, compared to the average of CFUs defined for his or her course/organisation (point a) and the percentage change in the



student's weighted grade point average compared to the grade point average for his or her course/organisation, all divided by 2.

$$(V\%CFU) + (V\%Voti)$$

2

✔ TIMINGS

Students are required to consult the ranking lists (provisional and definitive) on the University's website.

By October 15 2024, the PROVISIONAL RANKING LISTS will be published on the page www.unipd.it/graduatorie-borse-studio-regionali, specifying the eligibility assessment, the declared status and any reasons for exclusion.

Any remarks or corrections related to the status must be submitted **by October 31 2024**, by sending the report form that will be made available together with the ranking list at www.unipd.it/graduatorie-borse-studio-regionali.

As of 18 November 2024, the FINAL RANKING LISTS will be published on the page www.unipd.it/graduatorie-borse-studio-regionali

Positioning in the final ranking list determines the priorities for awarding study scholarships.

By March 2025, the ADDITIONAL RANKING LISTS for the awarding of scholarships reserved for those who have completed registration after the first awarding will be published, and final rankings will be updated with any expected downgrades following additional funding disbursements.

[Go back to the table of contents](#)

11. STUDY SCHOLARSHIP PAYMENT PROCEDURES

Study scholarship payments may involve a number of instalments depending on the availability of additional resources provided by the Veneto Region and the MIUR (State Supplementary Fund).

Students **enrolled in the first year** of degree programmes, master's degree programmes and single-cycle degree programmes shall receive:

- the first instalment of the scholarship **by the end of December 2024**;
- the second instalment **by the end of the month after obtaining 20 ETCS credits** (10 credits for students enrolled on a part-time basis) In any case, the 20 ECTS credits must be obtained by 10 August 2025.

Students enrolled in years beyond the first year and in a **PhD programme** receive the study scholarship in a single instalment **by the end of December 2024**.

The study scholarship will be credited exclusively to the bank details (IBAN) of the student's current account (held individually or jointly), or prepaid card, which must be entered by the student in the Uniweb reserved area, under the heading "Home, Master Data, Refund methods, Edit Bank Account Refund Data" **by 31 October 2024** (bank details of third parties, including parents, cannot be accepted).

One can also enter the IBAN of the Flash Card received at the end of the registration procedures, only after having visited any Intesa Sanpaolo branch to request its upgrade to a nominative prepaid "Flash Up Studio" card.

If the student resides abroad (outside Italy), he/she must specify his/her domicile in Italy in the Uniweb reserved area, under "Home, Master data, Modify domicile address"; otherwise it will be impossible to proceed with the reimbursement.

Failure to indicate this will result in the scholarship being suspended until such time as it has been entered and the subsequent mandatory communication has been made to the Student Services Office (benefici.studenti@unipd.it) by the student.

The service fee amounts are retained and paid by the University to ESU, which manages the catering and accommodation.

By the end of March of the calendar year following the year in which one or more instalments of the scholarship are paid, the Taxation Office will send by email the link for downloading the Single Certification valid for tax purposes.



[Go back to the table of contents](#)

REVOCATION OF BENEFIT, CHECKS AND FINAL RULES

12. REVOCATION OF ELIGIBILITY AND RETURN OF THE SCHOLARSHIP

a) **Revocation due to merit for students enrolled for the first time in the first year of a degree programme:**

Eligibility and any study scholarship received (including fees for services enjoyed) shall be revoked for any student enrolled for the first time in the first year of any degree programme who, **by 30 November 2025, has not obtained at least 20 ECTS credits** (10 ECTS credits for students enrolled on a part-time basis), considered valid for the degree programme they are enrolled in (for activities included in the study plan), or, alternatively, for the degree programme they will enrol in during the 2025/26 academic year, even if different from the previous one.

For exceptional and documented reasons, the deadline for obtaining credits may be deferred by up to three months. The request, together with the relevant supporting documents, must be sent to the Student Services Office, by e-mail to benefici.studenti@unipd.it, no later than 30 November 2025.

b) **Other cases of revocation:**

- Anyone who makes or has made a false declaration in previous years (the exclusion from benefits shall apply throughout the course of studies);
- Graduate students without a scholarship who subsequently become scholarship recipients pursuant to L. (Law) 210/98;
- Students who obtain their degree in the extraordinary session of the 2023/24 academic year, by December 2024 (since they are not entitled to the scholarship for the 2024/25 academic year);
- Students who move to another university or who withdraw from studies by 10 August 2025.

Students who withdraw from their studies and later wish to apply once more for a scholarship for a degree programme at the same level as the one from which they withdrew, will need to submit an explicit request to benefici.studenti@unipd.it seeking to renounce the benefit and to return the scholarship received (including the service fees enjoyed) and pay the regional tax and university fee due for the academic year 2024/25, to the extent provided for by the current administrative provisions adopted by the University.

Generally, if the benefit is revoked, the monetary amount of the scholarship and of the regional tax and the sum corresponding to the value of any ESU food and accommodation services enjoyed will need to be refunded, in the manner and within the timeframe established by the University.

[Go back to the table of contents](#)

13. DECLARATIONS: CORRECTIONS, CHECKS AND SANCTIONS

The application for eligibility for the benefit, accompanied by information on economic, personal and merit conditions, is submitted by the student using the self-certification option pursuant to D.P.R. (Presidential Decree) no. 445 of 28 December 2000.

The University is obliged to check the truthfulness of the self-certification produced by the student by means of random or targeted checks, should reasonable doubts arise as to the truthfulness of the documents acquired or the content of the declarations made, which annually involve at least 20% of those eligible for services and interventions not intended for general students; in carrying out these checks the University may request suitable documentation to demonstrate the completeness and truthfulness of the declared data, also in order to correct any material errors. Checks aimed at ascertaining the truthfulness of the information provided may also be carried out by the Guardia di Finanza (Tax Police), at banks and other financial intermediaries that manage movable assets, pursuant to Article 11(6) of DPCM (Prime Ministerial Decree) no. 159 of 5 December 2013; checks may also be carried out on the truthfulness of the declared family situation and on income and asset data.



Please note that, pursuant to Article 10 of D.lgs (Legislative Decree) no. 68/2012: "*whoever [omissis] submits untruthful declarations [omissis] shall be subject to an administrative penalty consisting in the payment of a sum three times the amount received, or the value of the services unduly used, and shall lose the right to obtain other scholarships for the duration of the degree programme, without prejudice to the application of the sanctions set out in Article 38, paragraph 3, of Decreto Legge (Decree Law) no. 78 of 31 May 2010, converted, with amendments, by Legge (Law) no. 122 of 30 July 2010, as well as the criminal provisions for any deeds constituting a crime*".

Payment of the administrative penalty must be made in accordance with applicable laws.

Students must promptly inform the Student Services Office of any event (e.g. adjustments to the ISEE, change of status, etc.) occurring after the date of submission of the application that may be relevant for the purposes of payment or revocation of the study scholarship.

[Go back to the table of contents](#)

14. FINAL RULES

Pursuant to article 4 of Legge (Law) no. 241 of 7 August 1990 (*Nuove norme in materia di procedimento amministrativo e di diritto di accesso ai documenti amministrativi*, New rules on administrative procedures and on the right of access to administrative documents) and subsequent amendments, the Director of the Student Services Office, Alessandra Biscaro, will be appointed as the Person in Charge of the Administrative Procedure.

Candidates may exercise their right of access to the application documents according to the provisions of the Decreto del Presidente della Repubblica (Presidential Decree) no. 184 of 12 April 2006 (*Regolamento recante disciplina in materia di accesso ai documenti amministrativi in conformità al capo V della Legge 241/90*, Regulation governing access to administrative documents pursuant to Chapter V of Italian Law 241/90).

Personal data collected for the purposes set out in this notice is processed in compliance with the provisions of Regulation (EU) no. 679 of 27 April 2016 (General Data Protection Regulation, GDPR).

The "Data Controller" is the University of Padua, with registered office in Via 8 Febbraio, 2 - 35122 Padua. The full privacy policy is available from the Data Controller or on www.unipd.it/privacy.

N.B. This call for applications has been translated into English for information purposes only. Only the Italian version is valid for all legal purposes.

[Go back to the table of contents](#)

For information:

STUDENT SERVICES OFFICE
Via Portello 19 – 35129 PADUA
Tel. 049.827 3131
email: benefici.studenti@unipd.it
Padua, date of registration

The Rector
Prof. Daniela Mapelli
digitally signed pursuant to D.lgs (Legislative Decree) no. 82/2005

Person in charge of the administrative procedure Alessandra Biscaro	Executive Roberta Rasa	Director General Alberto Scuttari
Date	Date	Date