**HOW TO CORRECTLY FILL IN THE PROPOSAL**

It is compulsory to attach the proposal of didactic activities for the period abroad to the Erasmus+ for studies application.

**ATTACHMENT 1:**

In case of **exams only,** it is sufficient to fill in **Attachment n°1**, writing the names of the courses you intend to take. The exam names must be written as indicated in the foreign university’s course catalogue, in their original language (in English in case of minority languages). As per the call, the proposal should contain at least 12 credits.

This attachment does not need to be signed by any Professor. In cases of a multiple places application, it is necessary to write a proposal for each place.

For the compilation students must refer to the course catalogue of the chosen foreign University, based on platform of destinations: [**www.unipd.it/mobility-agreements**](http://www.unipd.it/mobility-agreements) .

**ATTACHMENT 1a:**

In cases of **thesis work only**, it is sufficient to fill in **Attachment n°1a**. This attachment must be signed by the Unipd supervisor or by the Academic Coordinator. For PhD students, the document must be signed by the PhD tutor. In cases of a multiple places application with the same academic coordinator, students must specify all the destinations. If however the Academic Coordinator that signs is different for the various destinations, students must fill out more forms. Attachment 1a, as all other required documentation, must be uploaded in Uniweb in PDF format; electronic signatures will be accepted.

**ATTENTION:** The possibility of conducting thesis research within the Erasmus+ study/SEMP programme is always subject to approval by the host institution and is not guaranteed.

**GENERAL INFORMATION:**

The document is to be filled in **electronically** and therefore the number of rows in the table can be changed.

In cases of **internship/placement activities**, it is mandatory to enter also some study activities (courses, seminars, exams) and to fill in both **Attachment n°1 and Attachment n°1a.** For nursing students, it is sufficient to include the traineeship activity in Attachment 1.

In case of **exams and thesis work** it is necessary to fill in both **Attachment n°1 and Attachment n°1a**.

Please note that the proposal for didactic activities in Attachment 1 is only valid for the purpose of submitting the application. Please note that if awarded a place, one must submit the Learning Agreement, indicating the activities intended to be completed abroad.

Lastly, students are reminded to refer to the instructions provided in order to convert this document into PDF format before attaching it to their application.ATTACHMENT N°1: **ACTIVITY PROPOSAL FOR THE MOBILITY PERIOD**

Activity proposal for the **academic year** **2025/2026** mobility period

**Surname \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enrolment n°\_\_\_\_\_\_\_\_\_\_\_**

**ONLY** for those who are enrolled in the last year of their Bachelor’s degree and expect to spend the first year of their Master’s degree abroad **must declare** that in the **A.Y. 2025/2026** will be enrolled in:

Master’s degree in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**List of the activities intended to be completed at the foreign University (1st CHOICE)**

**Destination**

(Name of the host university) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Code** (if any) | **Name of the course** (in original language) | **ECTS credits**(if any) | **Weblink**(course catalogue of host university) |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

*To be completed ONLY IF there is the possibility to apply for 2 or 3 places:*

**List of the activities intended to be completed at the foreign University (2nd CHOICE)**

**Destination**

(Name of the host university) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Code** (if any) | **Name of the course** (in original language) | **ECTS credits**(if any) | **Weblink**(course catalogue of host university) |
|  |  |  |  |
|  |  |  |  |
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|  |  |  |  |

**List of the activities intended to be taken in the foreign University (3rd CHOICE)**

**Destination**

(Name of the host university) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Code** (if any) | **Name of the course** (in original language) | **ECTS credits**(if any) | **Weblink**(course catalogue of host university) |
|  |  |  |  |
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ATTACHMENT N°1a :

**FINAL/PhD THESIS WORK AND/OR INTERNSHIP/PLACEMENT ACTIVITY**

**Supervisor declaration**

For the attention of the Mobility Unit

I, the undersigned, Prof. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

As : Final project tutor Practical training Tutor Agreement Coordinator (\*)

Attest that the student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

is going to apply for the **Erasmus+ for studies / SEMP** outgoing international mobility **for 2025/2026 academic year**

for the place/places of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ where he/she intends to do all or a part of his/her thesis work/research/internship or placement activity under my supervision.

The academic coordinator for this place is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The supervisor for the place abroad will be \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(to be written only if the Supervisor for the place abroad is already known at the time of the student application\*\*)*

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *\_\_\_\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *Signature of the Tutor*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Signature of the Agreement Coordinator (\*)*

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(\*)in the event that the Supervisor is not yet known, the letter can be signed by the Academic Coordinator, except for students of the School of Agriculture and Veterinary Medicine. These students may require the signature of the Chair of their Degree Course ordelegate.

(\*\*) The foreign Supervisor must be identified within the deadlines for submission of the Learning Agreement.

**Note: This letter is only valid for applications for the Erasmus+ for studies / SEMP International outgoing mobility for 2025/2026 academic year.**

**If awarded a place, in order to get the departure clearance, the student must submit the Learning Agreement on Uniweb.**

**Students are required to check the School/Department restrictions for the authorization of the thesis work/research/internship or placement activities by checking the Mobility Unit Desks web pages at** [**http://www.unipd.it/en/erasmus-studies-out**](http://www.unipd.it/en/erasmus-studies-out) **(“Mobility Unit Desks at Schools/Departments” section)**