

UNIVERSITÀ
DEGLI STUDI
DI PADOVA

Single Course Registration

Guide for Students



1. Register for Uniweb from your PC or log in to your Uniweb profile:

<https://uniweb.unipd.it>

2. Expand the menu on the right and select *Didattica*

3. Click *Enrolment*

Welcome

Welcome to your reserved area.
In order to edit your personal details click on "Home" -> "Master data"
Information about your degree course and course units are available on the website <http://didattica.unipd.it>

Notices

App MyUniPd: aggiornamento dell'infrastruttura

Il giorno **28 aprile 2025**, indicativamente **dalle ore 11 alle ore 15**, è previsto un aggiornamento dell'infrastruttura che gestisce l'app MyUniPd.
In questo intervallo di tempo l'app potrebbe essere soggetta a momentanei disservizi con possibili disconnessioni. **L'operatività del portale Uniweb è comunque garantita.**
Al termine dell'aggiornamento, per accedere nuovamente alle funzionalità di MyUniPd, potrebbe essere richiesta l'autenticazione tramite credenziali SSO di Ateneo.
Ci scusiamo per il disagio.

Personal details Show details ▶ Student status

Control panel Hide details ▼ Messages

Process	Status	To do list
Fees	● situazione regolare	display
Career plan	● editable	study plan
Available terms	● 0 available terms	
Term registration	● 0 bookings	

[accedi a tutte le funzioni](#) [Bacheca Esiti](#)

Notes

Notes

Note text

No notes

Home

My personal area

- Logout
- Change Password
- Other careers

Home

- Messages
- My photo
- Master data
- Identity documents
- Registrations
- Study Plan
- Booklet
- Exam sessions
- Partial exams
- Booking notice board
- Exam results
- Self-certifications
- Diploma supplement
- Course change
- Transfer application
- Request to withdraw from and end studies
- Admission test
- Evaluation test
- State Exams
- Enrolment
- Career Analysis

Don't remember credentials?
<https://uniweb.unipd.it/password/index.php/en/>



Enrolment

Please follow the online procedure to enrol in the degree course of your choice.

Enrolment

1. Click on *Enrolment*



A 1 2 3 4 5 ... >>

Enrolment: Choose type of enrolment

Please choose the type of enrolment application

Type of enrolment application

☒ Standard

Back Next

2. Click on *Standard*

3. Click on *Next*

Legend:

* Mandatory Field



Enrolment: Choose type of enrolment

Please follow the online procedure to enrol in the degree course of your choice

Choose the type of degree course you want to enrol in

☒ Enrolment in unlimited-place degree courses

[Back](#) [Next](#)

Legend:
★ Mandatory Field

1. Click on *Enrolment in unlimited-place degree courses* and then *Next*



Enrolment: Choose type of degree course to enrol in

This page shows the type of degree course you can enrol in. If you want to apply for a second-cycle degree with unlimited places but with entry requirements, you must check whether your status is "eligible" during the pre-enrolment. If it is not "eligible", your application will not be confirmed at the end of the procedure.

Choose type of degree course

Post-reform** ☒ SINGLE COURSE

[Back](#) [Next](#)

Legend:
★ Mandatory Field

2. Click on *SINGLE COURSE* and then *Next*



Enrolment: Choose the degree course you want to enrol in

This page shows the list of the degree courses you can enrol in

Dipartimento	Degree course
	<input checked="" type="radio"/> CORSO SINGOLO GENERICO

[Back](#) [Next](#)

Legend:
★ Mandatory Field

3. Click on *CORSO SINGOLO GENERICO*, then *Next* and *Confirm*



A << ... B 1 C 1 2 ... >>

ID documents

This page lists the types of ID documents you have entered. You may also add more.

Document type	Number	Issued by	Issued on	Expires on	Status	Issuing country	Issuing city	Attachments	Options

Add new type of ID document

Back Confirm and continue

Legend:

Document valid

Document expired

Document details

Delete document



Identification document

On this page you can insert or edit the information about your I.D. using the form provided.

Identification document

Document type *

Document number *

Issued by

Issued on *

(dd/mm/yy)

Expires on*

(dd/mm/yy)

Country

digita per ricercare

Back Next

1. If the ID is not already present or has expired, click on *Add new type of ID document* and then *Confirm and Continue*
2. Fill in the required data and then click *Next*



PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY

You need to upload the right photo to complete your enrolment process, so please make sure your photo meets the following requirements.

The photo must be:

- a passport photo, with frontal view and it must include only you
- recent, so that you can be easily recognised
- without any writings and it must not be damaged
- Preferably 35mm wide and 40 mm high (40 Megabytes max)
- with an even and light background
- in focus and clear
- saved as .jpeg or .jpg format

Back Next




Online registration: Personal photo

Please select the photo you want to upload then click on "Upload photo".



Photo preview



Internet Explorer 9 or older does not support image preview
NOTE: click on "Upload photo" to upload the photo

Scegli file Nessun file selezionato

Note: Photo sizes must be 35 mm wide and 40 mm high (Max 40 MByte)

Upload photo

Legend:

- Mandatory field

Back Next

1. Read and click
Next

2. Click on *Scegli file*, then on
Upload photo and
Next



Qualifications required

On this page you need to confirm that you have the qualifications needed to complete your pre-enrolment. You will first be asked to confirm that you have the required qualifications. You may also add additional qualifications from the options provided.

Compulsory qualifications

Procedure status	Qualification	Dettagli ammessi:	Combination of qualifications required	Qualification status	Options
✓	SECONDARY-SCHOOL QUALIFICATION		Diploma di scuola secondaria superiore	✓	

[Back](#) [Next](#)

Legend:

- Checklist
- Completed
- Not completed
- Qualification declared
- Compulsory qualification
- Non-compulsory qualification
- Edit qualification
- Display qualification
- Delete qualification

1. Follow the procedure to declare your qualification and click *Next*



List of questionnaires

List of questionnaires you need to fill in

Questionnaire	Status	Options
Acceptance of the Patent Regulations of the University of Padua *	●	Enter

Back

Legend:

- ★ Mandatory Field
- Questionnaire completed.
- Questionnaire not completed.

1. This is the section
Acceptance of the Patent Regulations of the University of Padua. Click on *su Enter*



★ > Questionnaire

Filling in the questionnaire "Acceptance of the Patent Regulations of the University of Padua"

Questions with an asterisk (*) are mandatory

Patent Regulations of the University of Padua are available at https://www.unipd.it/sites/unipd.it/files/2021/PATENT%20REGULATIONS%20OF%20THE%20UNIVERSITY%20OF%20PADUA_2020.pdf

I hereby declare that I accept and acknowledge:

- the rules of the aforementioned Patent Regulations (and subsequent amendments and additions);
- the University's ownership (without prejudice to the moral right of being acknowledged as 'Inventor') of the industrial property rights over the Inventions that it has created (or contributed to) as well as the rights over their exploitation, including by way of derogation from any different rules applicable to works contracts, concerning inventive activities, in accordance with art. 7, 8 and 12 of the aforementioned regulations;
- the criteria for the distribution of the proceeds from the Invention of which the Non-Employee may be called the Inventor or Co-Inventor, in accordance with art. 10 of these Regulations;
- the confidentiality obligations and the reporting obligations set out in these Regulations, in accordance with art. 5 and 6 of these Regulations.

I hereby certify that:*

- ☒ I have read and acknowledge the Patent Regulations of the University of Padua unreservedly, according to the aforementioned terms and conditions.

Delete Exit Back Next

2. Click on *the dot* and *Next*



List of questionnaires

List of questionnaires you need to fill in

Questionnaire	Status	Options
Acceptance of the Patent Regulations of the University of Padua *	●	Enter

[Back](#) [Avanti](#)

Legend:

- ★ Mandatory Field
- Questionnaire completed.
- Questionnaire not completed.

1. Green dot confirms correct completion now click *Next*

★ » Questionnaire

Summary of the questionnaire Acceptance of the Patent Regulations of the University of Padua

The questionnaire has NOT been submitted.

You have answered all questions in the questionnaire.

[Confirm](#) [Exit](#) [Print](#)

PAGE 1

Il Regolamento Brevetti è consultabile alla pagina
https://www.unipd.it/sites/unipd.it/files/2025/Reg_Brevetti_2025.pdf

I hereby declare that I accept and acknowledge:-the rules of the aforementioned Patent Regulations (and subsequent amendments and additions);-the University's ownership (without prejudice to the moral right of being acknowledged as 'Inventor') of the industrial property rightsover the Inventions that it has created (or contributed to) as well as the rights over their exploitation, including by way of derogation from any different rules applicable to works contracts, concerning inventive activities, in accordance with art. 7, 8 and 12 of the aforementioned regulations;-the criteria for the distribution of the proceeds from the Invention of which the Non-Employee may be called the Inventor or Co-Inventor, in accordance with art. 10 of these Regulations;-the confidentiality obligations and the reporting obligations set out in these Regulations, in accordance with art. 5 and 6 of these Regulations.

I hereby certify that:

I have read and acknowledge the Patent Regulations of the University of Padua unreservedly, according to the aforementioned terms and conditions.

[Modify page1](#)

[Confirm](#) [Exit](#) [Print](#)

2. On this page you can print the Summary of the questionnaire.
Now click *Confirm*



Enrolment: Enrolment information

This page lists further information needed to complete your enrolment.

Legend:
* Mandatory Field

Type of enrolment

Type* Standard

Information about your first enrolment in the university system

Academic year* 2021/2022

Date of first enrolment in the university system 23/07/2021

dd/mm/yyyy

University where you first enrolled and entered the university system Università degli Studi di PADOVA - TEST

Further information

Branches* Univ.Padova - TUTTE LE SEDI

Type of teaching* PRESENCE

Back Next

1. Place on the section *Sedi* and choose Univ. Padova – TUTTE LE SEDI
2. Click *Next*

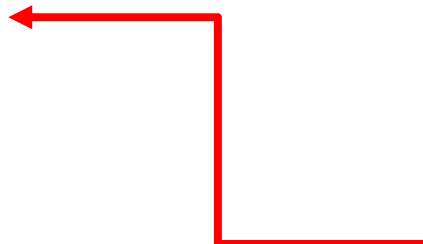


Confirm your previous choices

This page summarizes your previous choices. If the information you entered is correct, please click on CONFIRM to proceed. Otherwise, click on BACK to go back and edit your choices.

Enrolment information	
Type of degree course	SINGLE COURSE
Degree course	CORSO SINGOLO GENERICO
Enrolment information in the university system	
Academic year of enrolment in the university system	2021/2022
Date of enrolment in the university system	23/07/2021
University where you first enrolled and entered the university system	Università degli Studi di PADOVA - TEST
Further enrolment information	
Branch	Univ.Padova - TUTTE LE SEDI

[Back](#) [Confirm](#)



In this screen you will find the summary of what has been put.

Click *Confirm*



Enrolment

This page shows the data of the enrollment process. You can proceed with the payment of the stamp duty and check the instructions in the e-mail received

Enrolment information

Type of degree course	SINGLE COURSE
Degree course	CORSO SINGOLO GENERICO

Enrolment information in the university system

Academic year in the university system	2021/2022
Date of enrolment in the university system	23/07/2021
University where you first enrolled and entered the university system	Università degli Studi di PADOVA - TEST

Non sono presenti allegati alla matricola

Proceed with a new enrolment

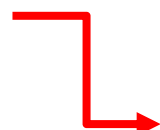
Dichiarazioni Aggiuntive



Payment



2. Pay the revenue stamp and follow the instructions in the email you received



1. The procedure is almost finished, proceed with the payment of the revenue stamp.

Click *Payment*



Fees

List of Fees

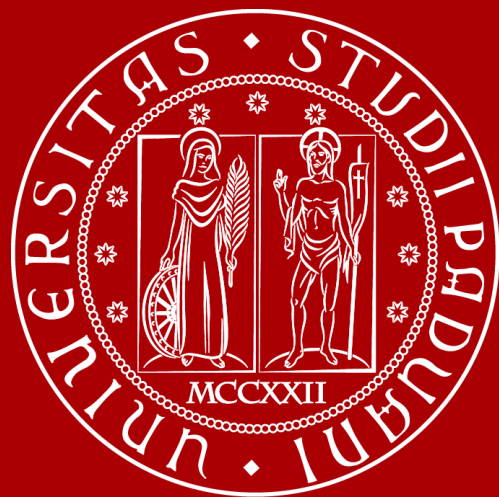
- FEE-WAIVERS APPLICATION:** as a reminder, it is possible to obtain a recalculation of the installments by submitting the Application for Benefits each year, which authorizes the University to acquire the ISEE data directly from INPS. Within 48 hours, if the system finds a valid ISEE for university benefits made in 2024, it recalculates the amounts and applies reductions.
- For GOING TO GRADUATE students:** students graduating in the last session of the 2023/24 academic year do not have to pay the A.A. 2024/25 installments they see in uniweb. So you can apply to graduate for the DECEMBER session (or April of the following year for health professions) without paying the September installment. If your graduation is postponed to a session in the following academic year, you will have to pay the installments that are due in the meantime but without arrears.

Click on the bill code in the first column to see the details

Addebiti fatturati

Cerca

Invoice	Description	Expiry date	Amount	Status	Pagamento pagoPA
+ 8480908	Stud. ID - SINGLE COURSE - CORSO SINGOLO GENERICO - Rata: Rata unica - Registration fee for individual training activities for non-registered students Year 2024/2025		16,00 €	● non pagato	ABILITATO



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